



Are you interested in being a

# ROOM PARENT

for the 2018–2019 school year?

Room Parents have a very important role in helping the teachers and creating a great experience for our kids. This rewarding volunteer position allows you to interact regularly with your child’s teacher and have a greater knowledge and participation in the class activities.

Duties will vary by teacher, but may include:

- Creating and maintaining the class Shutterfly site
- Creating a monthly calendar
- Scheduling parent helpers for classroom centers
- Scheduling parent helpers for field trips, parties, copying, prep work, classroom beautification and other school-related events & programs
- Coordinating class parties (usually a winter party and end-of-year party)
- Coordinating classroom booth volunteers and silent auction basket for Fiesta at end of year
- Coordinating teacher’s gifts
- Keeping parents informed of school activities
- Submitting photos of class for the yearbook and end-of-year slideshow

**There will be a Room Parent Meeting on Friday, August 31st from 8:30am–9:15am for only those assigned.**

Please return the form below no later than **THURSDAY, MAY 31ST**. You will be notified during the first couple weeks of school if you have received a Room Parent assignment. Some classrooms will have opportunities for Co-Room Parents who share the duties.

Questions? Contact Room Parent Coordinator, Jenna Harkins at [jennakharkins@gmail.com](mailto:jennakharkins@gmail.com)

**Yes! I am interested in being a Room Parent next year.**

Name: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Child’s Name \_\_\_\_\_ Grade (next fall) \_\_\_\_\_

Child’s Name \_\_\_\_\_ Grade (next fall) \_\_\_\_\_

I am willing to be a  Room Parent,  Co-Room Parent, or  Both/Either

If you have more than one child:

- I am willing to be a Room Parent/Co-Room Parent for any or all of my children’s classrooms
- I am willing to be a Room Parent/Co-Room Parent for one classroom. My preference is Grade \_\_\_\_\_

**RETURN FORM TO TEACHER OR PTA BOX BY THURSDAY, MAY 31st**