



Scholarship for Students Performing Community Service  
Jean M. Coon Humanitarian Award

Date: January 17, 2023

Dear Guidance Counselor:

The Zonta Club of Upper Hudson Valley is enclosing an application form for the Zonta International District Jean M. Coon Humanitarian Award. Applications are being solicited from area public schools. The award is given for outstanding community service. Academic achievement is not a factor in selecting a winner.

Eligible nominees must be high school juniors or seniors. A certificate and a monetary award of \$1,000.00 will be awarded to the winning candidate by the local Zonta club at a special presentation event this spring.

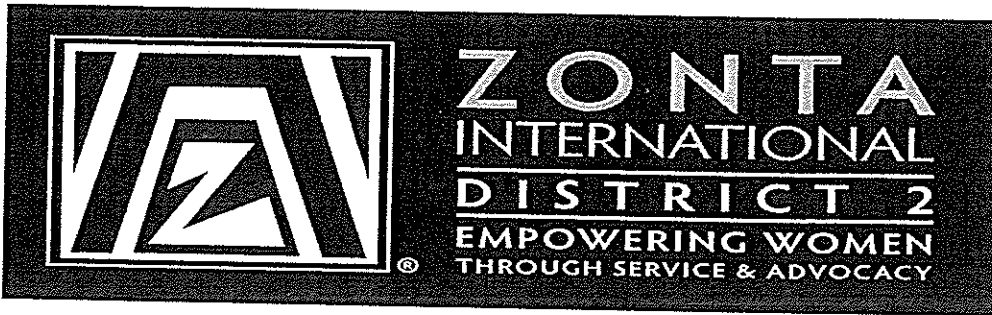
The local winner's application is then sent to District 2 to be considered for the District Award. The District Award is \$1,000.00 and will be presented in October at the Zonta International District 2 Conference or workshop.

Please send completed application forms and recommendations to the address listed below. Recommendation letters must address this award and the applicant's community service achievements. Please call if you have questions or need additional application forms. Applications must be received by March 24, 2023.

Zonta Club of Upper Hudson Valley  
Deborah Otlowski  
4 Roy Place  
Newburgh, NY 12550  
845-561-1536 dotlowski@yahoo.com

Sincerely,  
Deborah Otlowski, Scholarship Committee

ZONTA INTERNATIONAL is an organization of executive and professional women performing service throughout the world having a non-governmental advisory seat at the United Nations.



**JEAN M. COON HUMANITARIAN AWARD APPLICATION**

Date: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone # \_\_\_\_\_

Email Address: \_\_\_\_\_

Grade Level  Junior  Senior

High School Name & Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

School Phone # \_\_\_\_\_

***Applications may be filed electronically, or sent by mail. Check with your local Zonta club for the appropriate email or mailing address and due date. Applications are generally due to clubs by the end of March. Clubs will identify & put forth their semifinalist to Zonta District 2 by April 1<sup>st</sup>.***

To locate a Zonta Club near you, go to [www.Zonta.org](http://www.Zonta.org) and enter your zip code.

**Essay Question Instructions:**

**Compose essays for the following two questions. If additional space is needed, a separate page may be used. Include name, page and question number on any additional sheet(s).**

1. Why do you perform community service and why did you select your specific community service projects? (Not more than 100 words)

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2. Briefly describe up to three (3) of the Community Service projects you have performed and the impact you believe that this service project has had on your community and the targeted community if it is different from your local community. (Up to 400 words)

## Service Report Instructions

On page 4, adding an additional sheet if necessary, describe your community service, both required community service and voluntary. Include only service performed during your high school years.

When initially referencing an organization or charity group, please use the full name instead of an acronym or initials.

Description of the community service should include positions held (if in an organization, church group etc.) and the approximate number of hours per week, monthly or year that you served. If a "one time" event, describe your role and time spent. List any achievements in your voluntary service. If you are still volunteering service to an organization, provide the start date and indicate that it is ongoing. The number of hours for the activity should be as of the date you submit your application.

For required service, please indicate the number of hours you must perform, and the amount of these service hours you've already completed. Please place a (R) behind any service hours you did as required community service.

### Example:

#### School

Reading to 1st graders 10 hours (R) of 10-hour graduation requirement = 10 (R)  
Worked at school bake sale. 4-hours (One time) = 4

#### Non-School

Teaching church school for 3 years - (5) 2-hour classes =10 hours/year years =30  
Ring bell for Salvation Army for (two) 4-hour slots, x 2 years =16  
Reading to a blind man 3 hours per week (Ongoing) To date: =30  
Worked in soup kitchen- 7 hours (R) of 20 hours required for Confirmation (Ongoing) = 7 (R)

### Total Service Hours

1. Number of hours required to be performed 30 and # hours completed 17.
2. Number of service hours performed in conjunction with a school project 14.
3. Number of service hours for outside-of-school service: 83

Total of line 2 +3 = 97

## ***Student's Service Report***

*Please list your service projects, following the P. 3 general instructions.*

***School Activities: Activities completed with school sponsored groups or events, either required (R) or voluntary.***

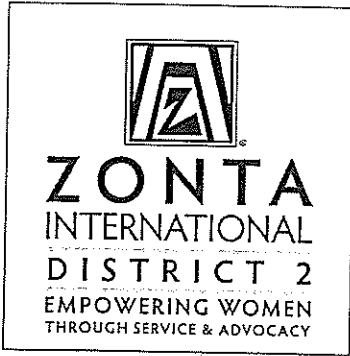
***Non-School Activities: Activities completed with community, civic or church groups.***

### ***Total Service Hours***

1. Number of required hours \_\_\_\_\_ & # of required hours completed \_\_\_\_\_.
2. Number of service hours performed in conjunction with a school: \_\_\_\_\_.
3. Number of service hours for outside-of-school service projects: \_\_\_\_\_.

Total of line 2 + line 3= \_\_\_\_\_.

Applicant's Name \_\_\_\_\_



**LETTER OF RECOMMENDATION,  
JEAN M. COON HUMANITARIAN AWARD**

*Please request a Letter of Recommendation from your PRINCIPAL, GUIDANCE COUNSELOR, TEACHER or NOT-FOR-PROFIT REPRESENTATIVE. Submit it as the last page of your application. PLEASE NOTE: LETTERS MUST ADDRESS YOUR PARTICIPATION IN COMMUNITY SERVICE.*

Applicant's Name \_\_\_\_\_