



## NYS Education Law Section 2-d Inventory of Data Elements

Data Element Name	Data Element Description	Purpose(s) for Collection	Statutory Authority for Collection	Intended Uses and Disclosure of Personally Identifiable Information (where applicable)
Accommodation Modification Code	Code that indicates the test accommodation(s) used by the student on the reported State assessment.	Federal Reporting	<a href="#">Individuals with Disabilities Education Act (IDEA)</a>	Used for federal reporting in aggregate. No disclosure of personally identifiable information.
Active/Inactive Indicator	Indication that a staff member is active (currently employed) or inactive (not currently employed).	Teacher/Principal Evaluation	<a href="#">NYS Education Law §3012-c, §3012-d</a>	Used for <a href="#">APPR (Annual Professional Performance Review)</a> teacher evaluation reports provided to Local Educational Agencies (LEAs).
Alternate Staff ID	State unique staff ID (TEACH ID) from the NYSED TEACH system.	Teacher/Principal Evaluation	34 CFR 76.720(c)(1)-(2) NYS Education Law §3012-c, §3012-d	Used for APPR teacher evaluation reports provided to LEAs.
Alternate Standard Achieved Code	Standard achieved by the student on a specific assessment for use in accountability calculations. This element is required for all assessments that are reported to SIRS and scored by the school district.	Federal Reporting	<a href="#">Elementary and Secondary Education Act (ESEA), as amended by Every Student Succeeds Act (ESSA)</a> 34 CFR 76.720(c)(1)-(2)	Used for federal reporting in aggregate. No disclosure of personally identifiable information.
Annual Contract Work Months	Number of months per year the staff member is currently employed by the Local Education Agency (LEA).	<a href="#">Public School Enrollment Reports</a>	34 CFR 76.720(c)(1)-(2) NYS Education Law §3012-c, §3012-d <a href="#">8 CRR-NY 80-1.9</a>	Used to calculate FTE (Full Time Equivalent) data for federal reporting and calculate average salary data. Appears in LEA-facing verification reports.
Annual Outcome Code (Program)	Report the student's program outcome code as of the end of the school year. For NYS P-TECH students.	P-TECH, Smart Scholars and Smart Transfer program requirement	NYSED program office grant reporting requirement	Used for reporting purposes. No disclosure of personally identifiable information.
Annual Salary	Total amount paid for the staff member's primary assignment(s).	Public School Enrollment Reports	8 CRR-NY 80-1.9 34 CFR 76.720(c)(1)-(2) NYS Education Law §3012-c, §3012-d	Used to determine staff linkage relationship to students and in aggregate data posted on the Office of Information and Reporting (IRS) website. Appears in LEA-facing verification reports.
Assessment Date of Administration	First day of the test administration or first day of the window in which the test was offered.	Federal Reporting School Report Card Institutional Accountability	Elementary and Secondary Education Act (ESEA), as amended by Every Student Succeeds Act (ESSA): <a href="#">NYS ESSA Plan</a>	For administrative record-keeping and reporting of data; does not contain personally identifiable information.
Assessment Item Response Description	Number or code that uniquely identifies each item (question) in an assessment. The numbers/codes are provided in separate Item Maps for each assessment, which are provided separately by NYSED.	Institutional Accountability School Report Card Individual Student Reports	NYS ESSA Plan 34 CFR 76.720(c)(1)-(2)	For administrative record-keeping and reporting of data; does not contain personally identifiable information.
Assessment Item Response Multiple Choice	For Grades 3–8 ELA and Math and Grades K-12 NYSESLAT multiple-choice questions, the number of the choice made by the student (e.g., 1, 2, 3, 4). Dash (“-”) indicates no response; asterisk (“*”) indicates multiple responses; “U” indicates unable to respond for Grade K Listening and Reading multiple-choice; “Z” indicates absent for Grade K modality or Grades 1-12 Session of the NYSESLAT. For Regents multiple-choice questions, the number of the choice made by the student: 1, 2, 3, or 4 if the question was answered incorrectly and A, B, C, D if the question is answered correctly. For NYSAA Science, indicators of accuracy and independence scores that are not numbers and Y/N answers to connections questions.	Federal Reporting School Report Card Institutional Accountability	NYS ESSA Plan 34 CFR 76.720(c)(1)-(2)	Used in scoring State assessments. Appears in aggregate for federal reporting and School Report Card.



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Assessment Item Response Value Points Earned	For Grades 3–8 ELA and Math and Grades K-12 NYSESLAT constructed-response or essay questions, the point value given by the rater (e.g., 1, 2, 3, 4). "A" indicates no response; "S" indicates Speaking modality Skipping Rule for NYSESLAT; "Z" indicates absent for NYSESLAT Grade K modality or Grades 1-12 Session. For NYSAA Science, the number for accuracy and independence scores that are not 'NS'. For Regents multiple-choice questions, the point value earned for question (e.g., 1, 2, 3, 4); for constructed-response or essay questions or performance test, the point value given by the rater (e.g., 1, 2, 3, 4). Some exams are reported by .5 scores (0.0, 0.5, 1.0, 1.5, 2.0, 2.5, 3.0, 3.5, 4.0, 4.5, 5.0, 5.5, 6.0).	Federal Reporting School Report Card Individual Student Reports	NYS ESSA Plan 34 CFR 76.720(c)(1)-(2) NYS Education Law §3012-c, §3012-d	Used in scoring State assessments. Appears in aggregate for federal reporting and School Report Card.
Assessment Language Code	Three-character code that identifies the language in which the student took the assessment.	Federal Reporting School Report Card Institutional Accountability	NYS ESSA Plan 34 CFR 76.720(c)(1)-(2) NYS Education Law §3012-c, §3012-d	Used for reporting purposes in aggregate. No disclosure of personally identifiable information.
Assessment Measure Standard Description	Description of the assessment being reported.	Federal Reporting School Report Card Institutional Accountability	NYS ESSA Plan 34 CFR 76.720(c)(1)-(2)	Used for reporting purposes in aggregate. No disclosure of personally identifiable information.
Assessment School Year Date	June 30 of the reporting year.	Federal Reporting School Report Card Institutional Accountability	NYS ESSA Plan 34 CFR 76.720(c)(1)-(2)	Used for reporting purposes in aggregate. No disclosure of personally identifiable information.
Assessment Score	Pass (P) or Fail (F) score the student achieved on the assessment when the score is not numeric.	Federal Reporting School Report Card Institutional Accountability	NYS ESSA Plan 34 CFR 76.720(c)(1)-(2)	Appears in aggregate for federal reporting and School Report Card. No disclosure of personally identifiable information.
Assessment Standard Achieved Code	Standard achieved by the student on a specific assessment for use in annual data reporting aggregations. This element is required for all assessments that are reported to SIRS.	Federal Reporting School Report Card Institutional Accountability	NYS ESSA Plan 34 CFR 76.720(c)(1)-(2)	Appears in aggregate for federal reporting and School Report Card. No disclosure of personally identifiable information.
Assignment Code	Code that indicates staff assignment.	Public School Enrollment Reports Teacher Certification Match	8 CRR-NY 80-1.9 NYS Education Law §3012-c, §3012-d <a href="#">Commissioner's Regulations § 100.2(bb)</a>	Used for State and federal reporting.
Assignment Date	First day of school year or first date of the school year that the staff member was assigned to the "location" as the principal, whichever comes last.	Public School Enrollment Reports Teacher Certification Match Teacher/Principal Evaluation	8 CRR-NY 80-1.9 NYS Education Law §3012-c, §3012-d 34 CFR 76.720(c)(1)-(2)	Used for State and federal reporting.
Assignment Grade Level	If the assignment is for all grades served in the entire building, use "ALL"; otherwise, send one record for each grade level. If the staff person works with or is responsible for only some grade levels within the building, report one record for each grade level.	Teacher/Principal Evaluation	8 CRR-NY 80-1.9 NYS Education Law §3012-c, §3012-d 34 CFR 76.720(c)(1)-(2)	Used for State and federal reporting.
Assignment Location Code	The local building code uniquely identifying the location for which the staff person is responsible, typically assigned by the local student management system.	Teacher/Principal Evaluation	8 CRR-NY 80-1.9 NYS Education Law §3012-c, §3012-d 34 CFR 76.720(c)(1)-(2)	Used for State and federal reporting.



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Attendance Code Long	Code that indicates the type of student absence. E indicates excused absence, U indicates unexcused absence, T-IN, T-OUT codes indicate tardy, ISS indicates in-school suspension, and OSS indicates out-of-school suspension. PRSNT-IN, PRSNT-OUT codes indicate the student was present on that particular day.	Federal Reporting Title I Monitoring	NYS ESSA Plan Title I 1003(g) Funding - School Improvement Grants 34 CFR 76.720(c)(1)-(2)	For administrative record-keeping and reporting of data; does not contain personally identifiable information.
Attendance Code Type	Indication that attendance is being kept for students.	Federal Reporting	NYS ESSA Plan 34 CFR 76.720(c)(1)-(2) <a href="#">Title I 1003(g) Funding - School Improvement Grants</a>	Used for Title I monitoring.
Attendance Date	Date of the reported Attendance Code (E, U, T, ISS, OSS). See Attendance Code Long.	Federal Reporting	NYS ESSA Plan Title I 1003(g) Funding - School Improvement Grants 34 CFR 76.720(c)(1)-(2)	Used for Title I monitoring.
Attendance Description	Use local attendance code description. If left blank, defaults to Attendance Long value.	Federal Reporting	NYS ESSA Plan Title I 1003(g) Funding - School Improvement Grants 34 CFR 76.720(c)(1)-(2)	Used for Title I monitoring.
Attendance Instructional Modality	The code associated with the student's daily instructional modality IN (In-Person), R (Remote), B, (BOTH).	Federal Reporting	NYS ESSA Plan Title I 1003(g) Funding - School Improvement Grants 34 CFR 76.720(c)(1)-(2)	Used for Title I monitoring.
Attendance Period End Date	June 30 of the reporting year or the date the staff member is no longer employed by the reporting entity.	NY'S Federal Student Equity Plan	34 CFR 76.720(c)(1)-(2)	Used for State and federal reporting.
Attendance Period Start Date	First date of the school year or staff hire date if the hire date is after the first date of the school year.	NY'S Federal Student Equity Plan	34 CFR 76.720(c)(1)-(2)	Used for State and federal reporting.
Birth Date	Date of birth on the staff member's birth certificate or, if a certificate does not exist, an official source as directed by district policy.	State Matching Purposes	8 CRR-NY 80-1.9 34 CFR 76.720(c)(1)-(2) NYS Education Law §3012-c, §3012-d	Used to identify/link to teachers in the NYSED TEACH database for certification matching. No public release of this information.
Building of Enrollment Code	Code that uniquely identifies the building in which a student is enrolled, typically assigned by the local student management system. For preschool children with disabilities who are not enrolled in PreK or UPK programs, this code identifies the primary special-education service provider, which is typically maintained in the special-education student management system.	Federal Reporting School Report Card Institutional Accountability	NYS ESSA Plan 34 CFR 76.720(c)(1)-(2)	For administrative record-keeping and reporting of data; does not contain personally identifiable information.
Career Path Code	Code used to identify pathway student used to graduate.	Federal Reporting Institutional Accountability	NYS ESSA Plan 34 CFR 76.720(c)(1)-(2)	Used for reporting purposes in aggregate. No disclosure of personally identifiable information.
Career Pathway Program Code	Code used to identify the major program of study for students enrolled in early college programs. Required for NYS P-TECH, Smart Transfer and Smart Scholars ECHS students.	P-TECH, Smart Scholars and Smart Transfer program requirement	NYSED program office grant reporting requirement	Used for reporting purposes. No disclosure of personally identifiable information.



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Certification Exemption Code	"Y" for a teacher who is exempt or "N" for a teacher who is not exempt based on the Certification law. Section 2854(3)(a-1) of New York State Education Law allows charter schools an exemption from certification requirements, provided that such teachers shall not comprise more than the sum of 30 percent of the teaching staff, or five teachers, whichever is less, plus five teachers of mathematics, science, computer science, technology, or career and technical education plus five additional teachers.	Teacher/Principal Evaluation Institutional Accountability	8 CRR-NY 80-1.9 NYS Education Law §3012-c, §3012-d 34 CFR 76.720(c)(1)-(2)	Used for charter schools to identify teachers subject to certification exemption. Appears in LEA-facing verification reports.
Class Detail Outcome Code	Code used to indicate the status at the end of a course for a student who was enrolled in the course. Statuses are "P" (pass), "F" (fail), and "N" (student is in the course when it starts but does not complete the course for any reason).	Institutional Accountability Teacher/Principal Evaluation	NYS Education Law §3012-c, §3012-d	Appears in LEA-facing verification reports. Used for NYSED analysis related to student outcomes and for NYSED teacher certification match.
Completion Date	Last date in this assignment or building or grade level, whichever comes first.	Teacher/Principal Evaluation	NYS Education Law §3012-c, §3012-d 34 CFR 76.720(c)(1)-(2)	Appears in LEA-facing verification reports. Used to determine staff linkage relationship to students for NYSED teacher certification match.
Comprehensive Coordinated Early Intervening Services (CCEIS) Supported with IDEA Funds	Indicates that the student is receiving Comprehensive Coordinated Early Intervening Services (CCEIS). School districts whose data indicate significant disproportionality based on race/ethnicity in special education, identification by a specific disability, placement in a particular setting, or in suspension rates are required to use exactly 15 percent of IDEA funds to provide these services. Services purchased with these funds can be direct or indirect services for students. When a district uses these funds to purchase indirect services, report only those students who were the intended beneficiaries of the purchased indirect services. These funds are to be used to serve students who are not currently identified as needing special education or related services but who need additional academic and behavioral support to succeed in a general education environment. These funds may also be used to serve students currently identified as needing special education or related services, as long as the funds are not used exclusively for students with disabilities.	Institutional Accountability Federal Reporting	Section 613(f) of the Individuals with Disabilities Education Act (IDEA) 34 CFR §300.646	Used to identify students to fulfill the State and federal reporting requirements under IDEA.
Contract Work Days	The number of work days the staff person is expected to work in the Local Education Agency (LEA) based on the staff contract or appointment.	Teacher/Principal Evaluation	NYS Education Law §3012-c, §3012-d 34 CFR 76.720(c)(1)-(2)	Used for APPR teacher evaluation reports provided to LEAs.
Coordinated Early Intervening Services (CEIS)	Code for students who are not identified as needing special-education or related services (i.e., not students with disabilities) but who need additional academic and/or behavioral support to succeed in a general education environment.	Institutional Accountability Federal Reporting	Section 613(f) of the Individuals with Disabilities Education Act (IDEA) 34 CFR §300.226	Used to identify students to fulfill the State and federal reporting requirements under IDEA.



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County of Residence	Indicates the county where the student resides.	P-TECH program requirement	NYSED program office grant reporting requirement	Used for reporting purposes. No disclosure of personally identifiable information.
Course Location Code	Code that uniquely identifies the location where the course is taught.	Teacher/Principal Evaluation	NYS Education Law §3012-c, §3012-d 34 CFR 76.720(c)(1)-(2)	Identifies the location of each course. Appears in LEA-facing verification reports.
Credit GPA Code	Code that indicates subject for which Grade Point Average (GPA) is being reported. Required for NYS P-TECH and Smart Scholars ECHS students.	Teacher/Principal Evaluation	NYS Education Law §3012-c, §3012-d 34 CFR 76.720(c)(1)-(2)	Used for APPR teacher evaluation reports provided to LEAs.
Credential Type Code	Code identifying the credential earned by the student.	Institutional Accountability Federal Reporting	NYS ESSA Plan 34 CFR 76.720(c)(1)-(2)	Used for federal reporting in aggregate. No disclosure of personally identifiable information.
Credits Attempted	The number of credits that may be earned upon completion of a course. This is generally associated with courses that are required for graduation. However, if schools award credits for other courses, those credits should also be reported.	Institutional Accountability Federal Reporting	NYS ESSA Plan 34 CFR 76.720(c)(1)-(2)	Used for federal reporting in aggregate. No disclosure of personally identifiable information.
Credits Earned	Indicates the actual number of credits earned upon completion of a course.	Institutional Accountability Federal Reporting	NYS ESSA Plan 34 CFR 76.720(c)(1)-(2)	Used for federal reporting in aggregate. No disclosure of personally identifiable information.
Crisis (Disaster) Code	Code used for students presented at the school for registration who may or may not have documentation due to a disaster or crisis. Disasters may include but are not limited to natural, civil, or health crisis, conflict, or a disaster-induced event.	To identify at-risk students impacted by disaster	N/A	Used for reporting purposes. No disclosure of personally identifiable information.
Crisis Name (Disaster Name)	The name of the crisis or disaster that led to the student being displaced.	To identify at-risk students impacted by disaster	N/A	Used for reporting purposes. No disclosure of personally identifiable information.
CTE Program Intensity	Program intensity is a measure of the student's progression through his or her CTE program. While CTE programming in BOCES and Technical or CTE high schools (found in the larger districts in the State) is usually predefined or linear in nature, CTE programming in local high schools often crosses content areas and may not be predefined or linear. CTE students at local high schools build meaningful cohesive concentrations based on individual interests (e.g., a program might consist of business courses and technology education courses).	Institutional Accountability Federal Reporting	NYS ESSA Plan 34 CFR 76.720(c)(1)-(2)	Used for federal reporting in aggregate. No disclosure of personally identifiable information.
CTE Program Type	Indicates that the student is in a career and technical education program.	Institutional Accountability Federal Reporting	NYS ESSA Plan 34 CFR 76.720(c)(1)-(2)	Used for federal reporting in aggregate. No disclosure of personally identifiable information.
Cumulative Credits Attempted	Total graduation credits attempted by the student to date. Required for NYS P-TECH, Smart Transfer and Smart Scholars ECHS students.	P-TECH, Smart Scholars and Smart Transfer program requirement	NYSED program office grant reporting requirement	Used for reporting purposes. No disclosure of personally identifiable information.
Cumulative Credits Earned	Total graduation credits earned by the student to date. Required for NYS P-TECH, Smart Transfer and Smart Scholars ECHS students.	P-TECH, Smart Scholars and Smart Transfer program requirement	NYSED program office grant reporting requirement	Used for reporting purposes. No disclosure of personally identifiable information.
Cumulative GPA	Total cumulative grade point average (GPA) earned by the student to date. Required for NYS P-TECH, Smart Transfer and Smart Scholars ECHS students.	P-TECH, Smart Scholars and Smart Transfer program requirement	NYSED program office grant reporting requirement	Used for reporting purposes. No disclosure of personally identifiable information.



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Date of Birth	Date of the student's birth derived from a certificate of birth issued by an appropriate government authority or, if a birth certificate does not exist, an official source as directed by district policy. The source document must be the same as that used to document when the child is of school age.	Institutional Accountability Federal Reporting	NYS ESSA Plan 34 CFR 76.720(c)(1)-(2)	Used in LEA-facing verification reports that are password-protected and accessible to select district and SED staff. No public disclosure.
Day Type	Type of day in the day calendar, designating whether the date is an instructional day or non-instructional day.	Federal Reporting	NYS ESSA Plan Title I 1003(g) Funding - School Improvement Grants 34 CFR 76.720(c)(1)-(2)	Used for Title I monitoring.
Diploma Type Code (Credential Type Code)	Credential earned by the student (required for graduated students and high school completers only).	Federal Reporting School Report Card	NYS ESSA Plan 34 CFR 76.720(c)(1)-(2)	Used for federal reporting in aggregate. No disclosure of personally identifiable information.
District Code of Residence	District where the student resides on BEDS day of the reporting school year or, for students who enroll after BEDS day, the district where the student resides at the time of enrollment.	Institutional Accountability	Commissioner's Regulations 8 NYCRR §100.2(bb) <a href="http://www.p12.nysed.gov/part100/pages/1002.html#bb">http://www.p12.nysed.gov/part100/pages/1002.html#bb</a>	Used for reporting purposes. No disclosure of personally identifiable information.
Dual/Concurrent Enrollment	Code that indicates that the student is enrolled in a course in an attempt to earn both postsecondary and high school credit, regardless of whether they actually earn the credit or not.	Federal Reporting	NYS ESSA Plan 34 CFR 76.720(c)(1)-(2)	Used in aggregate for federal reporting and School Report Cards. No disclosure of individual student information.
Dual Credit Code	Code used to identify the setting in which the student is earning dual credits (e.g. BOCES, Other District).	Federal Reporting School Report Cards	NYS ESSA Plan 34 CFR 76.720(c)(1)-(2)	Used in aggregate for federal reporting and School Report Cards. No disclosure of individual student information.
Dual Credit Indicator	Code identifying that the student is enrolled in a course in an attempt to earn both postsecondary and high school credit, regardless of whether they actually earn the credit or not.	Federal Reporting School Report Cards	NYS ESSA Plan 34 CFR 76.720(c)(1)-(2)	Used in aggregate for federal reporting and School Report Cards. No disclosure of individual student information.
Education Level of Parent	The highest education level of one parent or guardian. Required for NYS P-TECH, Smart Transfer and Smart Scholars ECHS students.	P-TECH, Smart Scholars and Smart Transfer program requirement	NYSED program office grant reporting requirement	Used for reporting purposes. No disclosure of personally identifiable information.
ELL Services Duration	Indicates the number of cumulative days and corresponding years that a student identified as ELL Eligible (Program Service Code 0231) has received ELL services in New York State public schools, as evidenced by having been reported with Program Service codes 5709 (English as a New Language), 5676 (Transitional Bilingual Education Program) or 5687 (One Way or Two Way Dual Language Program).	Institutional Accountability Federal Reporting	NYS ESSA Plan 34 CFR 76.720(c)(1)-(2)	Used in LEA-facing verification reports. Used in School Report Card and for federal reporting in aggregate.
Employment Basis	For most staff, employment basis is 100 percent. However, some staff have their services shared by more than one Local Education Agency (LEA) or are working only part-time, such as a teacher who teaches mornings only.	Teacher/Principal Evaluation Institutional Accountability Federal Reporting	8 CRR-NY 80-1.9 NYS Education Law §3012-c, §3012-d 34 CFR 76.720(c)(1)-(2) NYS ESSA Plan	Used for APPR teacher evaluation reports provided to LEAs and federal reporting in aggregate.
Ending Date (Program Service End Date)	The end date of the program service, which must be between July 1st and June 30th of reporting school year.	Federal Reporting Institutional Accountability	NYS ESSA Plan NYS Education Law §3012-c, §3012-d 34 CFR 76.720(c)(1)-(2)	For administrative record-keeping and reporting of data; does not contain personally identifiable information.





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Enrollment Entry Date	Date that a student enrolls in a building or a grade level. There must be at least one enrollment entry record for each student for each year, including students who re-enroll (or are continuously enrolled).	Institutional Accountability School Report Card Individual Student Reports Teacher/Principal Evaluation	NYS ESSA Plan NYS Education Law §3012-c, §3012-d 34 CFR 76.720(c)(1)-(2)	Used for reporting purposes in aggregate. No disclosure of personally identifiable information.
Enrollment Exit Date	Last date of enrollment for a student who changes grade level during the school year (i.e., July 1 – June 30) or leaves a school building, or when the enrollment record for a student who was enrolled solely as a walk-in for assessment purposes is being ended.	Institutional Accountability School Report Card Individual Student Reports Teacher/Principal Evaluation	NYS ESSA Plan NYS Education Law §3012-c, §3012-d 34 CFR 76.720(c)(1)-(2)	Used for reporting purposes in aggregate. No disclosure of personally identifiable information.
Evaluation Criteria Code	Code associated with the description of a particular evaluation criterion.	Teacher/Principal Evaluation	NYS Education Law §3012-c, §3012-d 34 CFR 76.720(c)(1)-(2)	Used for APPR teacher evaluation reports provided to LEAs.
Evaluation Group Code	Indication of which plan (3012-d) is being used when Evaluation Criteria Code reported.	Teacher/Principal Evaluation	NYS Education Law §3012-c, §3012-d 34 CFR 76.720(c)(1)-(2)	Used for APPR teacher evaluation reports provided to LEAs.
Event Date	Date that a student was referred, parent consent to evaluate was received, CPSE or CSE meeting to discuss evaluation results to determine special-education eligibility was held, or IEP was implemented as indicated in the Event Type Code field.	Federal Reporting	Individuals with Disabilities Education Act (IDEA)	Used for compliance calculations at the district level and federal reporting in aggregate. No disclosure of personally identifiable information.
Event Outcome Code	Code used to indicate whether the student with an Event Type Code was determined to be eligible for special education. This code is reported on the first record in the series of Event Type Codes.	Federal Reporting	Individuals with Disabilities Education Act (IDEA)	Used for compliance calculations at the district level and federal reporting in aggregate. No disclosure of personally identifiable information.
Event Type Code	Code that refers to a single event in a series of events for referring, evaluating, and implementing IEPs for students who may require special-education services.	Federal Reporting	Individuals with Disabilities Education Act (IDEA)	Used for compliance calculations at the district level and federal reporting in aggregate. No disclosure of personally identifiable information.
Exclude From Evaluation Indicator	Flag used to indicate that the student should be excluded from the evaluation of this teacher for a particular course section.	Teacher/Principal Evaluation	NYS Education Law §3012-c, §3012-d 34 CFR 76.720(c)(1)-(2)	Used for APPR teacher evaluation reports provided to LEAs.
Exit Date	Date staff member is no longer employed by reporting entity.	Teacher/Principal Evaluation	8 CRR-NY 80-1.9 NYS Education Law §3012-c, §3012-d 34 CFR 76.720(c)(1)-(2)	Used for APPR teacher evaluation reports provided to LEAs.
First Date of Entry into Grade 9	Month, day, and year on which the student first entered grade 9 anywhere. Do not enter this information until the student first enrolls in grade 9. Students with a disability who are coded as ungraded for enrollment purposes, must be assigned a grade 9 entry date no later than, whichever comes first, (1) the first school year during which the student enters a school where the earliest grade is grade 9; or (2) when the school of attendance has grades earlier than grade 9, the first school year during which the student participates in a grade 9 program, using criteria similar to those applied to non-disabled students when making such determinations; or (3) the school year in which the student turns 17, whichever comes first.	Institutional Accountability School Report Card Individual Student Reports Teacher/Principal Evaluation	NYS ESSA Plan NYS Education Law §3012-c, §3012-d 34 CFR 76.720(c)(1)-(2)	Used for reporting purposes to identify cohort in aggregate. No disclosure of personally identifiable information.



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First Name Long	Staff member's first name.	Teacher/Principal Evaluation NYSED Teacher Certification Match	8 CRR-NY 80-1.9 NYS Education Law §3012-c, §3012-d 34 CFR 76.720(c)(1)-(2)	Used for NYSED teacher certification match. Appears in LEA-facing verification reports.
Free and Reduced-Price Lunch Eligibility Type	Report at least one and up to six eligibility types associated with the student's FRPL record.	Federal Reporting	NYS ESSA Plan	Reported in aggregate to the US Department of Agriculture.
Gender Code	Gender code (M = Male; F = Female; X = Nonbinary) of staff member.	<a href="#">NYS Federal Student Equity Plan</a>	8 CRR-NY 80-1.9	Used for NYSED teacher certification match. Appears in LEA-facing verification reports.
Gender Description	Gender of the student being reported, as identified by the student. In the case of very young transgender students not yet able to advocate for themselves, gender may be identified by the parent or guardian.	Federal Reporting School Report Card	NYS ESSA Plan NYS Education Law §3012-c, §3012-d Commissioner's Regulations § 100.2(bb)	Used in LEA-facing verification reports. Used in School Report Card and for federal reporting in aggregate.
Grade Level	Instructional level for the student, as determined by the school district.	Institutional Accountability School Report Card Teacher/Principal Evaluation Federal Reporting	NYS ESSA Plan NYS Education Law §3012-c, §3012-d 34 CFR 76.720(c)(1)-(2)	Used in all data reporting in aggregate for the school year. No disclosure of individual student information.
Hispanic/Latino Ethnicity Indicator	Indication of whether the student or staff member is Hispanic/Latino (Y/N).	<a href="#">NYS Federal Student Equity Plan</a>	NYS ESSA Plan 8 CRR-NY 80-1.9	Appears in LEA-facing verification reports. Used for various reporting purposes in aggregate.
Home Language Description	Language routinely spoken in the student's home. This language or dialect may or may not be the student's native language.	School Report Card Federal Reporting	NYS ESSA Plan NYS Education Law §3012-c, §3012-d	Used in LEA-facing verification reports. Used in School Report Card and for federal reporting in aggregate.
Homeless Primary Nighttime Residence	Code that indicates where students identified as homeless in the Homeless Indicator field have their primary nighttime residence (PNR). The Local Education Agency (LEA)'s homeless liaison determines the PNR at the time the student is identified as homeless. The USED realizes that a homeless family or youth may be mobile during their homelessness. If the PNR is not known at the time of enrollment but a PNR is subsequently identified, the Local Education Agency (LEA) must indicate the PNR as soon as it becomes known.	Federal Reporting	NYS ESSA Plan 34 CFR 76.720(c)(1)-(2)	Appears in LEA-facing verification reports. Used for federal reporting in aggregate.
Incidental Teaching Assignment Indicator	Districts and BOCES can select a course/section that each teacher can teach outside their certification area (Y). All courses must be identified with a Y or N.	State Reporting	Commissioner's Regulations § 80-5.3	Used for teacher certification match.
Industry Partner Name (1-4)	Name of the industry partner the student works with during the current school year. For NYS P-TECH students.	P-TECH, Smart Scholars and Smart Transfer program requirement	NYSED program office grant reporting requirement	Used for reporting purposes. No disclosure of personally identifiable information.
Industry Partner Type (1-4)	Identifies the type of partnership for the corresponding Industry Partner Name that the student is involved with during the current school year.	P-TECH, Smart Scholars and Smart Transfer program requirement	NYSED program office grant reporting requirement	Used for reporting purposes. No disclosure of personally identifiable information.
Initial Event Date	Date of the first event in the required sequence of events. See "Event Type Code" above. The Initial Event Date is the date that corresponds to the Initial Event Type Code (see below).	Federal Reporting	Individuals with Disabilities Education Act (IDEA)	Used for compliance calculations at the district level and federal reporting in aggregate.





# NYS Education Law Section 2-d Inventory of Data Elements

Data Element Name	Data Element Description	Purpose(s) for Collection	Statutory Authority for Collection	Intended Uses and Disclosure of Personally Identifiable Information (where applicable)
Initial Event Type Code	Code used to report the first event in the required sequence of events for the following: for completing the timely evaluation of preschool and school-age students for special-education eligibility determination; for implementing a child's IEP by their third birthday for preschool children transitioning from Early Intervention to preschool special education; for completing the evaluation of parentally placed students in elementary, middle, or secondary nonpublic schools and the provision of special-education services to parentally placed students.	Federal Reporting	Individuals with Disabilities Education Act (IDEA)	Used for compliance calculations at the district level and federal reporting in aggregate.
Internet Access Barrier Code	An indication of the primary barrier to having internet access in the student's primary place of residence.	State Reporting Remote Instruction	8 CRR-NY 100.1	Used for reporting purposes. No disclosure of personally identifiable information.
Internet Access in Residence Indicator	The student is able to access the internet in their primary place of residence to participate in school requirements.	State Reporting Remote Instruction	8 CRR-NY 100.1	Used for reporting purposes. No disclosure of personally identifiable information.
Internet Access Type Code	The primary type of internet service used in the student's primary place of residence.	State Reporting Remote Instruction	8 CRR-NY 100.1	Used for reporting purposes. No disclosure of personally identifiable information.
Internet Performance Code	Indicates whether the student can complete the full range of learning activities, including video streaming and assignment upload, without interruptions caused by poor internet performance in their primary place of residence.	State Reporting Remote Instruction	8 CRR-NY 100.1	Used for reporting purposes. No disclosure of personally identifiable information.
Internship or Apprenticeship Name	The name of the internship or apprenticeship the student is involved with during the current school year.	P-TECH, Smart Scholars and Smart Transfer program requirement	NYSED program office grant reporting requirement	Used for reporting purposes. No disclosure of personally identifiable information.
Internship or Apprenticeship Type	The type of internship or apprenticeship the student is involved with during the current school year. For NYS P-TECH students.	P-TECH, Smart Scholars and Smart Transfer program requirement	NYSED program office grant reporting requirement	Used for reporting purposes. No disclosure of personally identifiable information.
Itinerant Staff	Staff person responsible for students in one Local Education Agency (LEA) (district, BOCES, charter school) but employed by another Local Education Agency (LEA).	Teacher/Principal Evaluation	NYS Education Law §3012-c, §3012-d 34 CFR 76.720(c)(1)-(2)	Used for NYSED teacher certification match. Appears in LEA-facing verification reports.
Least Restrictive Environment Code	Code that indicates the least restrictive environment in which students with disabilities are enrolled.	Federal Reporting	Individuals with Disabilities Education Act (IDEA)	Used for federal reporting in aggregate.
Migrant Indicator	Indication of whether the student met the definition of migrant at some point during the academic year or was never a migrant during the academic year.	Federal Reporting	NYS ESSA Plan 34 CFR 76.720(c)(1)-(2)	Appears in LEA-facing verification reports. Used for federal reporting in aggregate and distribution of grant funds.
Neglected or Delinquent Indicator	Indication of whether the student met the definition of neglected or delinquent at some point during the academic year or was never considered neglected or delinquent during the academic year.	Federal Reporting	NYS ESSA Plan 34 CFR 76.720(c)(1)-(2)	Required for Title I monitoring and distribution of Title I funds. Used for federal reporting in aggregate.
Number of Days - Indicator 11 for school-age students (special education)	The number of calendar days from the date of receipt (in writing) of parent consent to evaluate and the date that the CSE meeting occurs to discuss evaluation results. The date of receipt of parent consent to evaluate is counted as "day 1."	Federal Reporting	Individuals with Disabilities Education Act (IDEA)	Appears in LEA-facing verification reports. Used for federal reporting in aggregate.



# NYS Education Law Section 2-d Inventory of Data Elements

Data Element Name	Data Element Description	Purpose(s) for Collection	Statutory Authority for Collection	Intended Uses and Disclosure of Personally Identifiable Information (where applicable)
Number of Days - Indicator 12 for preschool children referred from Early Intervention (special education)	For a child found eligible for preschool special education, the Number of Days is the number of calendar days past the child's third birthday when the IEP is implemented. The first day past the child's third birthday is "day 1."	Federal Reporting	Individuals with Disabilities Education Act (IDEA)	Appears in LEA-facing verification reports. Used for federal reporting in aggregate.
Numeric Score	Numeric score for assessment administered to student.	Federal Reporting School Report Card Teacher/Principal Evaluation	NYS ESSA Plan Commissioner's Regulations § 100.2(bb) NYS Education Law §3012-c, §3012-d	Appears in LEA-facing verification reports. Used for federal reporting in aggregate, and for APPR teacher evaluation reports provided to LEAs.
Original Probationary Period End Date	Date probation in tenure area is scheduled to end.	Teacher/Principal Evaluation	NYS Education Law §3012-c, §3012-d 34 CFR 76.720(c)(1)-(2)	Used for APPR teacher evaluation reports provided to LEAs. Appears in LEA-facing verification reports.
Paid Internship Indicator	Indicates whether a student was paid for an internship during the current school year. For NYS P-TECH students.	P-TECH, Smart Scholars and Smart Transfer program requirement	NYSED program office grant reporting requirement	Used for reporting purposes. No disclosure of personally identifiable information.
Phone at Primary Residence	Telephone number at the student;s principal residence, the residence where the studenty typically resides.	P-TECH, Smart Scholars and Smart Transfer program requirement	NYSED program office grant reporting requirement	Used for reporting purposes. No disclosure of personally identifiable information.
Post Project (College) Employer Name	The name of the student's post-college employer, if available.	P-TECH, Smart Scholars and Smart Transfer program requirement	NYSED program office grant reporting requirement	Used for reporting purposes. No disclosure of personally identifiable information.
Post Project (College) Job Title	The student's post-college job title, if available.	P-TECH, Smart Scholars and Smart Transfer program requirement	NYSED program office grant reporting requirement	Used for reporting purposes. No disclosure of personally identifiable information.
Postgraduate Plan Description	Postgraduate activity planned by the student. For NYS P-TECH, Smart Transfer and Smart Scholars ECHS students.	P-TECH, Smart Scholars and Smart Transfer program requirement	NYSED program office grant reporting requirement	Used for reporting purposes. No disclosure of personally identifiable information.
Postsecondary Credit Units	Credits for each course awarded to the student during the school year by a higher education institution.	Commisioner's Request	NYS ESSA Plan	Used for internal record keeping. No disclosure of personally identifiable information.
Primary ENL Instructor Indicator	Indicates English as a New Language instructor for the course/section.	Teacher/Principal Evaluation	NYS Education Law §3012-c, §3012-d 34 CFR 76.720(c)(1)-(2)	Used for State and federal reporting.
Primary Instructor Indicator	Staff person who has primary responsibility for the course. Teaching aides and assistants are not to be reported. A "Y" will subject the staff person to a certification match as required by State and federal reporting. At least one Staff ID record for each course/section must be reported with a "Y" in this field. If a special education teacher is the only teacher in the class (primary), he/she should be reported here. In co-teaching situations where both teachers have full responsibility for the course, both may be identified as "primary." In such cases, the staff person would be subject to a certification match based on the content area of the course.	Teacher/Principal Evaluation	8 CRR-NY 80-1.9 NYS Education Law §3012-c, §3012-d 34 CFR 76.720(c)(1)-(2)	Appears in LEA-facing verification reports. Used for NYSED teacher certification match.



# NYS Education Law Section 2-d Inventory of Data Elements

<b>Data Element Name</b>	<b>Data Element Description</b>	<b>Purpose(s) for Collection</b>	<b>Statutory Authority for Collection</b>	<b>Intended Uses and Disclosure of Personally Identifiable Information (where applicable)</b>
Primary Learning Device Access Code	The primary learning device is shared or not shared with another individual.	State Reporting Remote Instruction	8 CRR-NY 100.1	Used for reporting purposes. No disclosure of personally identifiable information.
Primary Learning Device Provider Code	The provider of the primary learning device.	State Reporting Remote Instruction	8 CRR-NY 100.1	Used for reporting purposes. No disclosure of personally identifiable information.
Primary Learning Device Sufficiency Indicator	The primary learning device is sufficient for the student to fully participate in learning activities away from school.	State Reporting Remote Instruction	8 CRR-NY 100.1	Used for reporting purposes. No disclosure of personally identifiable information.
Primary Learning Device Type Code	The type of device the student uses most often to complete learning activities away from school.	State Reporting Remote Instruction	8 CRR-NY 100.1	Used for reporting purposes. No disclosure of personally identifiable information.
Primary Placement Type	Code used to indicate the primary placement type: residential placement or day placement by a district, the court, social services, or a State agency placement of students with disabilities.	Federal Reporting	Individuals with Disabilities Education Act (IDEA)	Used for allocation of Individuals with Disabilities Education Act (IDEA) funds. No disclosure of personally identifiable information.
Primary Service Code	Code that represents the primary service provided to preschool students with disabilities. This information will be reported by school districts and will include information on all preschool students with disabilities who received special-education programs and/or services on the October snapshot date and also at any time during the school year in the end of year special-education snapshot.	Federal Reporting	Individuals with Disabilities Education Act (IDEA)	Used for allocation of Individuals with Disabilities Education Act (IDEA) funds. No disclosure of personally identifiable information.
Primary Service Provider	BEDS code or Institution ID that represents the coordinating special-education service provider, as designated by the CPSE, for preschool students with disabilities who receive special-education services.	Federal Reporting	Individuals with Disabilities Education Act (IDEA)	Used for allocation of Individuals with Disabilities Education Act (IDEA) funds. No disclosure of personally identifiable information.
Primary Special Education Indicator	Identifies special education instructors for the course/section. Teaching aides and assistants are not to be reported. A "Y" in this field will subject the staff to a special education certification match as required by State and federal reporting.	Federal Reporting Teacher/Principal Evaluation	Individuals with Disabilities Education Act (IDEA) NYS Education Law §3012-c, §3012-d	Used for federal reporting in aggregate.
Principal Hire Date	The effective date of the first board appointment the staff person received as a principal in an Local Education Agency (LEA).	Teacher/Principal Evaluation Institutional Accountability	8 CRR-NY 80-1.9 NYS Education Law §3012-c, §3012-d 34 CFR 76.720(c)(1)-(2)	Used for federal reporting in aggregate and for calculation of APPR ratings and growth scores.
Principal Title	Indication that the staff member is a principal or both a teacher and a principal.	Teacher/Principal Evaluation Institutional Accountability	8 CRR-NY 80-1.9 NYS Education Law §3012-c, §3012-d 34 CFR 76.720(c)(1)-(2)	Used for APPR teacher evaluation reports provided to LEAs.
Probationary Period End Date (Actual)	Date probation in tenure area ends.	Teacher/Principal Evaluation	NYS Education Law §3012-c, §3012-d 34 CFR 76.720(c)(1)-(2)	Used for APPR teacher evaluation reports provided to LEAs.
Probationary Period Extended Indicator	Yes (Y) / No (N) indicator that probation was continued beyond the original end date.	Teacher/Principal Evaluation	NYS Education Law §3012-c, §3012-d 34 CFR 76.720(c)(1)-(2)	Used for APPR teacher evaluation reports provided to LEAs.
Professional Development Indicator	For teaching staff only. Did teacher receive "professional development" during the current school year? For each teacher, populate with "Y," "N," or "NA."	Teacher/Principal Evaluation	8 CRR-NY 80-1.9 NYS Education Law §3012-c, §3012-d 34 CFR 76.720(c)(1)-(2)	Used for APPR teacher evaluation reports provided to LEAs.



## NYS Education Law Section 2-d Inventory of Data Elements

Data Element Name	Data Element Description	Purpose(s) for Collection	Statutory Authority for Collection	Intended Uses and Disclosure of Personally Identifiable Information (where applicable)
Program Duration	Year (value from 1-8) that indicates the current year a student is in a NYS P-Tech program or NYC P-Tech program. This field is required to distinguish those students as being in their 5th, 6th, 7th or 8th year of high school.	Federal Reporting School Report Card	NYS Education Law §3012-c, §3012-d 34 CFR 76.720(c)(1)-(2)	Used for various reporting purposes in aggregate. No disclosure of personally identifiable information.
Program Selection Criteria (Codes 1-5)	At least one code that identifies a contributing factor concerning the student's enrollment in the program. For NYS P-TECH, Smart Transfer and Smart Scholars ECHS students.	P-TECH, Smart Scholars and Smart Transfer program requirement	NYSED program office grant reporting requirement	Used for reporting purposes. No disclosure of personally identifiable information.
Program Service Code	Code that indicates the program service in which a student participates.	Federal Reporting Institutional Accountability School Report Card Teacher/Principal Evaluation	NYS ESSA Plan NYS Education Law §3012-c, §3012-d 34 CFR 76.720(c)(1)-(2)	Used for various reporting purposes in aggregate. No disclosure of personally identifiable information.
Program Service Entry Date	Date a student begins a specific program service.	Federal Reporting Institutional Accountability School Report Card Teacher/Principal Evaluation	NYS ESSA Plan NYS Education Law §3012-c, §3012-d 34 CFR 76.720(c)(1)-(2)	Used for various reporting purposes in aggregate. No disclosure of personally identifiable information.
Program Service Exit Date	Date a student left a specific program service.	Federal Reporting Institutional Accountability School Report Card Teacher/Principal Evaluation	NYS ESSA Plan NYS Education Law §3012-c, §3012-d 34 CFR 76.720(c)(1)-(2)	Used for various reporting purposes in aggregate. No disclosure of personally identifiable information.
Project ID or Number	The project number assigned to the lead grant agency by the NYSED program office. For NYS P-TECH, Smart Transfer and Smart Scholars ECHS students.		NYSED program office grant reporting requirement	Used for reporting purposes. No disclosure of personally identifiable information.
Race Code (1-5)	The race code choice indicates the race or races with which the student primarily identifies as indicated by the student or the parent/guardian. For staff member, it is the race of the of the staff member. For reporting purposes, a student/staff member should be reported using the race or races designation for the group to which he or she appears to belong, identifies with, or is regarded in the community as belonging. If the student, staff member, or parent/guardian will not designate race or races, a school administrator should select the race or races. <ul style="list-style-type: none"> <li>• American Indian or Alaska Native</li> <li>• Asian</li> <li>• Black or African American</li> <li>• Native Hawaiian/Other Pacific Islander</li> <li>• White</li> </ul>	Federal Reporting Institutional Accountability School Report Card Teacher/Principal Evaluation	NYS ESSA Plan NYS Education Law §3012-c, §3012-d Commissioner's Regulations § 100.2(bb)	Used in LEA-facing verification reports. Used for federal reporting in aggregate and for APPR teacher evaluation reports provided to LEAs.
Reason Code	Code used to indicate the reason for delay in completing the evaluation, determining eligibility, or implementing the IEP by the child's third birthday for Indicators 11 and 12.	Federal Reporting	Individuals with Disabilities Education Act (IDEA)	Used in aggregate state counts in federal reports on the <a href="#">Office of Special Education Programs</a> website.



## NYS Education Law Section 2-d Inventory of Data Elements

<b>Data Element Name</b>	<b>Data Element Description</b>	<b>Purpose(s) for Collection</b>	<b>Statutory Authority for Collection</b>	<b>Intended Uses and Disclosure of Personally Identifiable Information (where applicable)</b>
Reason for Beginning Enrollment Code	Code that indicates the reason the student's enrollment began or the type of enrollment begun.	Federal Reporting Institutional Accountability School Report Card Teacher/Principal Evaluation	NYS ESSA Plan NYS Education Law §3012-c, §3012-d 34 CFR 76.720(c)(1)-(2)	Used in aggregate for various reporting purposes. No disclosure of individual student information.
Reason for Ending Enrollment Code	Code that indicates the reason the student's enrollment ended.	Federal Reporting Institutional Accountability School Report Card Teacher/Principal Evaluation	NYS ESSA Plan NYS Education Law §3012-c, §3012-d 34 CFR 76.720(c)(1)-(2)	Used in aggregate for various reporting purposes. No disclosure of individual student information.
Reason for Ending Program Service Code	Code that indicates the reason a student no longer participates or is enrolled in a specific program service.	Federal Reporting Institutional Accountability School Report Card Teacher/Principal Evaluation	NYS ESSA Plan NYS Education Law §3012-c, §3012-d 34 CFR 76.720(c)(1)-(2)	Used in aggregate for various reporting purposes. No disclosure of individual student information.
School District Student ID	Local unique identifier assigned to the student by the Local Education Agency (LEA) in which the student is enrolled. The ID must be unique within an Local Education Agency (LEA).	Institutional Accountability Teacher/Principal Evaluation	NYS Education Law §3012-c, §3012-d 34 CFR 76.720(c)(1)-(2)	For administrative record-keeping and used for APPR teacher evaluation reports. No disclosure of personally identifiable information.
School Provided Device Indicator	Indication of whether the school or district issued the student a dedicated school- or district-owned device for the student's use during the school year.		N/A	Used for reporting purposes. No disclosure of personally identifiable information.
School Year Date	School year that encompasses the data being collected/reported. The school year is reported as June 30 of the academic school year (e.g., 2019-06-30 for academic school year 2018–19).	Federal Reporting Institutional Accountability School Report Card Teacher/Principal Evaluation	NYS ESSA Plan NYS Education Law §3012-c, §3012-d 34 CFR 76.720(c)(1)-(2)	For administrative record-keeping and used in all data reporting for the school year. No disclosure of personally identifiable information.
School-Age Indicator	Indication of whether a student with a disability is of school age.	Federal Reporting	Individuals with Disabilities Education Act (IDEA)	Used to verify other data elements that appear in aggregate for federal reporting. No disclosure of personally identifiable information.
Session Date	First date of the testing period used by a student for the Grades 3-8 English Language Arts (ELA) and Mathematics New York State Testing Program (NYSTP) operational tests.	Federal Reporting School Report Card	NYS ESSA Plan	Used for School Report Card and federal reporting in aggregate. No disclosure of personally identifiable information.
Session Name	Identification of the Session (Session 1 or Session 2) used by a student for the Grades 3-8 English Language Arts (ELA) and Mathematics New York State Testing Program (NYSTP) operational tests.	Federal Reporting School Report Card	NYS ESSA Plan	Used for School Report Card and federal reporting in aggregate. No disclosure of personally identifiable information.
Session Platform Type	Identification of the Session Platform (CBT or PBT) used by a student for the Grades 3-8 English Language Arts (ELA) and Mathematics New York State Testing Program (NYSTP) operational tests.	Federal Reporting School Report Card	NYS ESSA Plan	Used for School Report Card and federal reporting in aggregate. No disclosure of personally identifiable information.
Session Status Code	Identification of the Session Testing Status (ABSENT, REFUSED, TESTED, NOT_TESTED) used by a student for the Grades 3-8 English Language Arts (ELA) and Mathematics New York State Testing Program (NYSTP) operational tests.	Federal Reporting School Report Card	NYS ESSA Plan	Used for School Report Card and federal reporting in aggregate. No disclosure of personally identifiable information.



## NYS Education Law Section 2-d Inventory of Data Elements

<b>Data Element Name</b>	<b>Data Element Description</b>	<b>Purpose(s) for Collection</b>	<b>Statutory Authority for Collection</b>	<b>Intended Uses and Disclosure of Personally Identifiable Information (where applicable)</b>
Snapshot Date	In Special Education Snapshot, the date on which a “snapshot” of certain special-education data elements are captured. This date is either the first Wednesday of the reporting period or July 1 (End of Year) of the reporting year. For Staff Snapshot Template, the last day of the school year for which the record is being reported (2019-06-30).	Federal Reporting	Individuals with Disabilities Education Act (IDEA)	Used for federal IDEA reporting. No disclosure of personally identifiable information.
Staff Education Level Code	Numeric code that indicates highest degree currently held by staff member.	Teacher/Principal Evaluation	8 CRR-NY 80-1.9 NYS Education Law §3012-c, §3012-d 34 CFR 76.720(c)(1)-(2)	Appears in LEA-facing verification reports. Used in statistical reports posted on the NYSED IRS website and for APPR teacher evaluation reports provided to LEAs.
Staff ID	Local education agency staff member identifier. This must be the TEACH ID from TEACH system.	Teacher/Principal Evaluation NYSED Teacher Certification Match	8 CRR-NY 80-1.9 NYS Education Law §3012-c, §3012-d 34 CFR 76.720(c)(1)-(2)	Used to identify staff across LEAs. Appears in LEA-facing verification reports.
State Assessment Included Indicator	Indicates whether or not the calculation to determine the final course grade includes a Regents assessment score.	Teacher/Principal Evaluation	NYS ESSA Plan NYS Education Law §3012-c, §3012-d 34 CFR 76.720(c)(1)-(2)	Used for APPR teacher evaluation reports provided to LEAs.
State Attendance Code	State attendance code used to indicate student is present (PRSNT-IN, PRSNT-OUT), excused (E), unexcused (U), tardy (T-IN, T-OUT), in-school suspension (ISS), or out-of-school suspension (OSS).	Federal Reporting Title I Monitoring	NYS ESSA Plan Title I 1003(g) Funding - School Improvement Grants	For administrative record keeping and federal reporting in the aggregate. NYS ESSA Plan requires data on out of school suspensions to be collected at the student level (identifiable data) for NYS accountability.
State Attendance Description	Description of the code that indicates state attendance (excused, unexcused, tardy, in-school suspension, and out-of-school suspension).	Federal Reporting Title I Monitoring	NYS ESSA Plan Title I 1003(g) Funding - School Improvement Grants 34 CFR 76.720(c)(1)-(2)	For administrative record keeping and federal reporting in the aggregate. NYS ESSA Plan requires data on out of school suspensions to be collected at the student level (identifiable data) for NYS accountability.
State Course Code	Code from the list of State course codes table that identifies the course in which a student is enrolled.	Teacher/Principal Evaluation NYSED Teacher Certification Match	8 CRR-NY 80-1.9 NYS Education Law §3012-c, §3012-d 34 CFR 76.720(c)(1)-(2)	Used in aggregate data posted on the NYSED IRS website. Appears in LEA-facing verification reports.
Student Credit GPA Comment	Information related to how the grade point average (GPA) was calculated or what was included in the calculation. For NYS P-TECH, Smart Transfer and Smart Scholars ECHS students.	P-TECH, Smart Scholars and Smart Transfer program requirement	NYSED program office grant reporting requirement	Used for reporting purposes. No disclosure of personally identifiable information.
Student GPA Range Maximum	Maximum possible grade point average (GPA) value. For NYS P-TECH, Smart Transfer and Smart Scholars ECHS students.	P-TECH, Smart Scholars and Smart Transfer program requirement	NYSED program office grant reporting requirement	Used for reporting purposes. No disclosure of personally identifiable information.
Student GPA Minimum	Minimum possible grade point average (GPA) value. For NYS P-TECH, Smart Transfer and Smart Scholars ECHS students.	P-TECH, Smart Scholars and Smart Transfer program requirement	NYSED program office grant reporting requirement	Used for reporting purposes. No disclosure of personally identifiable information.
Student’s Address	First line (number, street, and apartment number) of the address of the student’s principal residence. Student residence should not be reported with a PO Box. Report “UNKNOWN” when address cannot be determined or cannot be released due to a confidentiality agreement.	Administrative Record Keeping	Commissioner’s Regulations § 100.2(bb)	Used in LEA-facing verification reports. No public disclosure.





## NYS Education Law Section 2-d Inventory of Data Elements

Data Element Name	Data Element Description	Purpose(s) for Collection	Statutory Authority for Collection	Intended Uses and Disclosure of Personally Identifiable Information (where applicable)
Student's Name	First name given to an individual at birth, baptism, or during another naming ceremony or through legal change. Local districts may determine their own policies and procedures for obtaining the student's first name. Legal last name borne in common by members of a family and used by the student (i.e., the last name given to an individual at birth or through legal change). Local districts may determine their own policies and procedures for obtaining the student's last name.	Administrative Record Keeping	Commissioner's Regulations § 100.2(bb)	Used in LEA-facing verification reports. No public disclosure.
Student's Guardian Name(s)	Full name of the parent, primary guardian, or legal guardian who enrolled the student. If the student has two primary guardians, enter the first guardian in Guardian One Name and enter the second guardian in Guardian Two Name. Full name of a second parent, primary guardian, or legal guardian who enrolled the student.	Administrative Record Keeping	Commissioner's Regulations § 100.2(bb)	Used in LEA-facing verification reports. No public disclosure of personally identifiable information.
Student's Place of Birth	City, State/Province/Region, and Country in which the student was born. If the student was born in the United States, country is optional. However, if included, use USA. If the student was born outside of the United States, record the city, province, state, or region, and the country of birth.	Administrative Record Keeping	Commissioner's Regulations § 100.2(bb)	Used in LEA-facing verification reports that are password-protected and accessible to select district and SED staff. No public disclosure of personally identifiable information.
Survey Date	Report the actual date the survey information was collected. If portions of the survey were collected on different days, report the last day in which the survey was completed or current date. Date must fall within current school year.	State Reporting Remote Instruction	8 CRR-NY 100.1	Used for reporting purposes. No disclosure of personally identifiable information.
Teacher Hire Date	The effective date of the first board appointment the staff person received as a teacher in this Local Education Agency (LEA).	Teacher/Principal Evaluation Institutional Accountability	8 CRR-NY 80-1.9 NYS Education Law §3012-c, §3012-d 34 CFR 76.720(c)(1)-(2)	Used for APPR teacher evaluation reports provided to LEAs. Appears in LEA-facing verification reports.
Teacher Title	Indicates that a staff person is or has ever been appointed by the school board as a teacher in the reporting Local Education Agency (LEA).	Teacher/Principal Evaluation Institutional Accountability	8 CRR-NY 80-1.9 NYS Education Law §3012-c, §3012-d 34 CFR 76.720(c)(1)-(2)	Used for APPR teacher evaluation reports provided to LEAs.
Tenure Area Code	Area in which staff member has tenure or is pursuing tenure. Report one record for each tenure area.	Teacher/Principal Evaluation Institutional Accountability	NYS Education Law §3012-c, §3012-d 34 CFR 76.720(c)(1)-(2)	Used for APPR teacher evaluation reports provided to LEAs.
Tenure Status Code	Status of the Tenure Area reported in Tenure Area Code.	Teacher/Principal Evaluation Institutional Accountability	NYS Education Law §3012-c, §3012-d 34 CFR 76.720(c)(1)-(2)	Used for APPR teacher evaluation reports provided to LEAs.
Term Code	Code used to identify the school calendar term for which a course grade is being reported.	Teacher/Principal Evaluation	NYS Education Law §3012-c, §3012-d 34 CFR 76.720(c)(1)-(2)	Used for APPR teacher evaluation reports provided to LEAs.
Time Used	Number of days the teacher is absent. Only report full days. If staff member is out for only part of a day, do not report this as an absence. Days working outside the classroom on official LEA business are not considered absences. If more than one type of absence is charged for an entire day (e.g. half day of sick, half day of vacation) the absence still must be reported. The LEA must determine the appropriate type of absence to report.	Federal Reporting Teacher/Principal Evaluation	NYS Education Law §3012-c, §3012-d 34 CFR 76.720(c)(1)-(2)	Used for federal reporting in aggregate and for APPR teacher evaluation reports provided to LEAs.



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<b>Data Element Name</b>	<b>Data Element Description</b>	<b>Purpose(s) for Collection</b>	<b>Statutory Authority for Collection</b>	<b>Intended Uses and Disclosure of Personally Identifiable Information (where applicable)</b>
Total Years of Professional Educational Experience	Combination of all years of professional educational experience, including at other public school districts, nonpublic schools, BOCES, and colleges or universities within NYS. Experience in non-teaching, professional PMF assignments as reported in Staff Assignment should be included.	Teacher/Principal Evaluation	NYS Education Law §3012-c, §3012-d 34 CFR 76.720(c)(1)-(2)	Used for State and federal reporting.
Years Professional Educational Experience in District	Number of years of professional educational experience in this district. In addition to teaching, experience in a non-teaching, professional PMF assignment as reported in Staff Assignment is included.	Teacher/Principal Evaluation	NYS Education Law §3012-c, §3012-d 34 CFR 76.720(c)(1)-(2)	Used for State and federal reporting.