

Germantown Central School District
STUDENT USE OF ASSIGNED IPAD AGREEMENT

Updated 10/27/2020

Germantown Central School District (GCSD) has provided your child with a GCSD iPad for use during the school year so your child will have more opportunities to be college and career ready.

Your child will be allowed to take the assigned iPad home provided the student and -parent/guardian agrees to the following:

- We understand that the iPad is provided for educational opportunities for your student and is to be used for educational purposes only.
- We have read the attached *STUDENT iPad RULES and INFORMATION* and agree to follow all rules regarding the use and care of the iPad.
- In addition to this Agreement, we have received a copy of the *GCSD Acceptable Use Policy and Consent Form* and have signed and returned the *Consent Form* to the student's teacher or school.
- We accept responsibility for the proper care of the iPad and accessories assigned to our student and agree that we (parent/guardian must initial one of the choices below, and enter policy number if insurance has been purchased):

_____ Have purchased Worth Ave. Group Insurance for \$29.00 (see attached flyer)

Policy number for Worth Ave. Group Insurance Coverage: _____

Note – Only students who are new to the District qualify for pro-rated cost for the Worth Ave. Group Ins. All other students must pay the full premium if they purchase the insurance after the enrollment period.

_____ Have opted out of Worth Ave. Group Insurance and acknowledge that we are financially responsible for loss or damage to the iPad for the amount not covered by insurance.

- a) Current replacement cost of an iPad is **\$309.00**.
- b) Replacement cost of the Protective case is **\$100.00**.
- c) Replacement cost of the Charging set is **\$48.00** (charging adaptor is **\$19.00**, cable is **\$29.00**)

- We agree that the iPad and accessories, i.e., cover, charger, and power cord must be returned to GCSD at the end of this school year and at any time upon GCSD's request.

If parent or student has questions about this agreement, please contact Mr. James DiDonna, Jr./Sr. High School Principal at 518-537-6281 x 2311 or Mrs. Beverly Meagher, Elementary Principal at 518-537-6281 x 2304.

Student Name: _____ Grade/Homeroom: _____/_____

Student's signature: _____ Date: _____

Parent/Guardian signature: _____ Date: _____

Office Use Only:

GCSD inventory number of iPad assigned to Student: _____



Germantown Central School District

123 Main St Germantown, NY 12526

Your school has chosen Worth Ave. Group as the vendor of choice to insure school-issued device given to students and faculty. Insurance with Worth Ave. Group will protect the device against an assortment of damages. This insurance policy will provide full replacement cost coverage. This policy is also transferable to a replacement unit.

Worth Ave. Group Coverage	Coverage Details			
<ul style="list-style-type: none"> ✓ Accidental Damage (Drops & Spills) ✓ Cracked Screen ✓ Liquid Submersion ✓ Fire, Flood & Natural Disaster ✓ Power Surge By Lightning ✓ Theft & Vandalism ⊗ Manufacture Defect & Mechanical Failure ⊗ Standard Wear & Tear ⊗ Cosmetic Damage ⊗ Unexplained Loss 	Device	Coverage	Deductible	Price
	Apple iPad TBD	\$309.00	\$0.00	\$29.00

Policy Term: 9/1/2020 to 8/31/2021

Deadline to purchase coverage: September 30,2020

To purchase please visit:

<https://gpo.worthavegroup.com/opt/germantowncsd>

Worth Ave. Group is affiliated with National Student Services, Inc. Since 1971, Worth Ave. Group has been the leader in providing personal property insurance designed specifically for students, faculty and staff of schools and universities. Our expertise has now expanded to include K-12 education, businesses, and individuals. Our corporate headquarters is located in Stillwater, Oklahoma. We are licensed in all states, including Alaska and Hawaii. We are underwritten by an A.M. Best Company (Rated A - Excellent), an organization rating insurance companies based on operating performance and financial strength.

We accept Visa, Mastercard, American Express, Discover & PayPal



Worth Ave. Group
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Germantown Central School District
STUDENT iPad RULES and INFORMATION
Revised 9/1/2020

1. **iPad Deployment** – At the beginning of each school year, iPads will be deployed to students who have a signed Acceptable Use of Technologies Agreement Consent Form and Student Use of Assigned iPad Agreement for the current school year on file in the school office.
2. **iPad Problems** - Report all iPad problems to the IT Help Desk as soon as possible. Students are responsible for the proper care of the iPad and accessories and are financially responsible for loss or damage to the iPad.
3. **iPad Technical Support** - The IT Department is responsible for any repair work needed on iPads.
4. **iPad Collection** – Student iPads, cases, and charging sets will be collected at the end of each school year. Students whose enrollment in GCSD is terminated for any reason must immediately return the iPad, case and charging set to the district.
5. **iPad Identification** - Student iPads will be labeled in the manner specified by the District. iPads can be identified by serial number and individual user account information.
6. **Password Protection** - Students are expected to protect access to their iPads by setting a pin-code or password and keeping it confidential. If a student fails to keep their pin-code or password confidential, appropriate discipline will follow.
7. **Using the iPad at School** - iPads are intended for use at school each day. In addition to teacher expectations for iPad use, students may access school messages, announcements, calendars and schedules using the iPad. Students are responsible to bring their iPad to all classes, unless specifically instructed not to do so by their teacher.
8. **Care of the iPad** - Students are responsible for the general care of the iPad as follows:
 - a) No food or drink is allowed next to or on top of your iPad at any time
 - b) Cords, cables must be inserted carefully into the iPad
 - c) Do not carry iPads while the screen is open, unless directed to do so by a teacher
 - d) iPads should be shut down whenever not in use to conserve battery life
 - e) iPads must remain free of any writing, drawing, stickers, or labels. Students may not alter, decorate, personalize or in any way mark the exterior of the iPad or case.
 - f) iPads must never be left in any unsupervised area or in an area where temperature will damage equipment
9. **Carrying iPads** – iPads should always be carried in a case or backpack that provides sufficient padding to protect the iPad from normal treatment. The iPad should be closed before placing it in a case or backpack.

10. Screen Care - The iPad screens can be damaged if subjected to rough treatment. The screens are particularly sensitive to damage from excessive pressure on the screen.

- a) Do not lean on the top of the iPad when it is closed.
- b) Do not place anything near the iPad that could put pressure on the screen.
- c) Do not place anything in a school bag that will press against the cover.
- d) Do not poke the screen.
- e) Do not place anything on the keyboard before closing the lid (e.g. pens, pencils, or disks).
- f) Clean the screen with a soft, dry cloth or anti-static cloth. Do not use any liquid cleaners.
- g) Do not “bump” the iPad against any hard surface as it may damage the screen.

11. Charging the iPad Battery

- a) Students with parent/guardian permission to take iPads home must charge their battery each night.
- b) Students, who arrive to school with an uncharged battery, may charge the battery in the HS Library up to four times (not consecutively). Upon the fifth time, iPad privileges may be suspended.
- c) Students with iPads that stay at school must bring the iPad to the HS Media Center (Library) at the end of each school day for charging.

12. Storing Your iPad - When students are not using their iPads, they should be stored in their lockers, which must be locked.

13. iPad Undergoing Repair - Loaner iPads may be issued to students if their iPad requires repair. Students and parents may be required to sign a new Student Use of Assigned iPad Agreement for the loaner.

14. Home Internet Access - Students with parent/guardian permission to take their iPads home may setup and use their home dial-up, DSL and wireless networks on their iPads.

15. Network Connectivity - The District makes no guarantee that their network will be up and running 100% of the time. In the rare case that the network is down, the District will not be responsible for lost or missing data.

16. Software on iPads

- a) **Originally Installed Software** - The software originally installed by the District must remain on the iPad in usable condition and be easily accessible at all times. The District may add software applications for use in a particular course. The licenses for this software require that the software be deleted from iPads at the completion of the course.
- b) **Additional Software** - Students are NOT allowed to load software on their iPads. Periodic checks of iPads will be made to ensure that students have not installed software on their iPad.
- c) **Inspection** - Students may be selected at random for iPad inspection.
- d) **Reformat or Reimage** - If technical difficulties occur or disallowed software is discovered, the internal storage will then be reformatted. Authorized software will be installed and the data files reinstated. The District is not responsible for the loss of any software or files deleted due to a reformat or reimage.
- e) **Software Upgrades** – Upgrades and/or updates are available from time to time. Students may be required to return their iPads to have these updates installed.