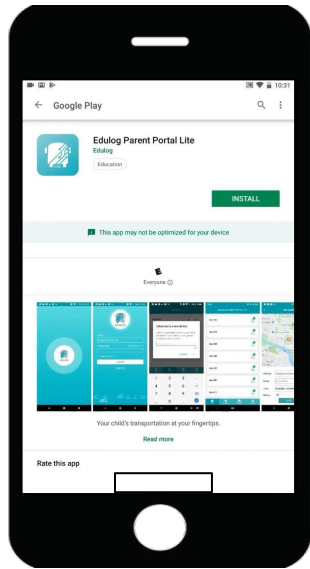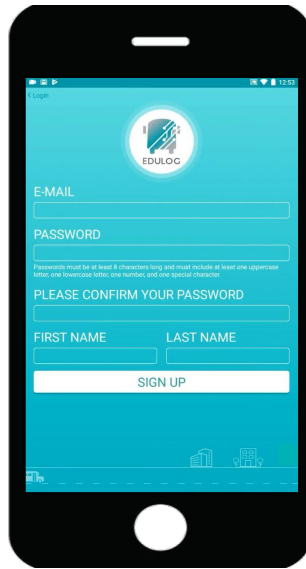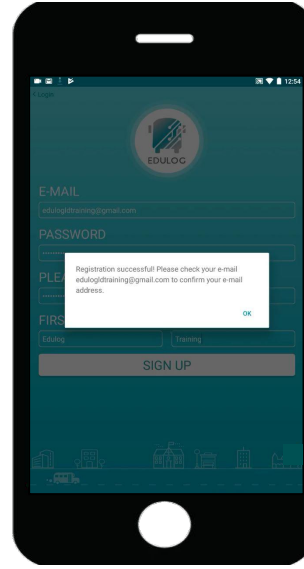## 1 Install App

- Install the app
- Find on Google Play Store
- or iOS App Store
- Edulog Parent Portal Lite

2 Registration

- Select Sign Up at Log In
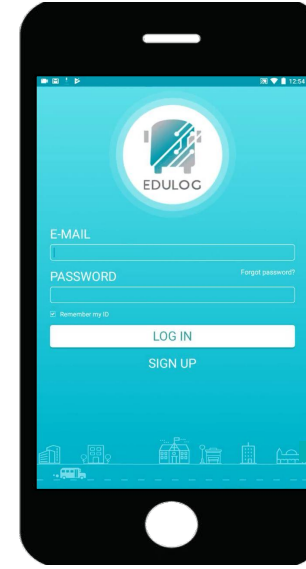- Enter your E-mail
- Enter & Confirm Password
- Add your First & Last Name
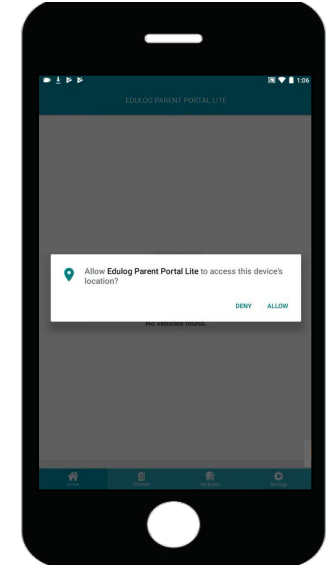- Tap on Sign Up

3 Confirm E-mail

- Check your E-mail
In your E-mail:
- Click on the link to activate
- Account verification will appear

4 Log In

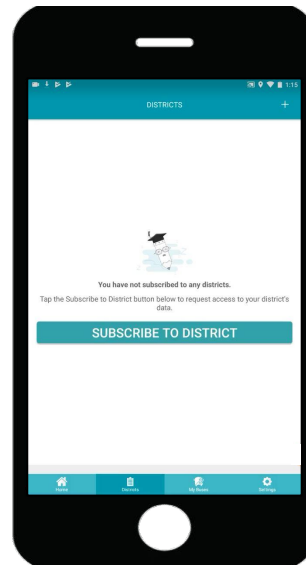- Enter E-mail
- Password
- Tap Log In

5 Access Location

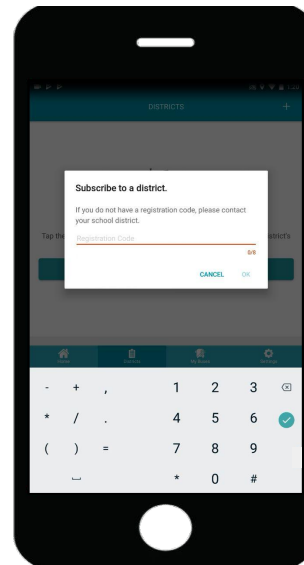Tap Allow to allow the app to use location for orienting the map.

6 No Vehicles

No vehicles will be listed until you subscribe to a district.
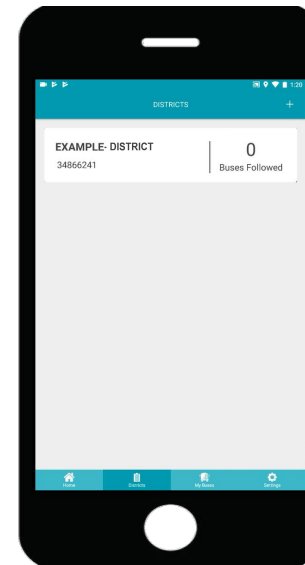
7 Subscribe to District

- Tap on Districts in the menu
- Then click on Subscribe
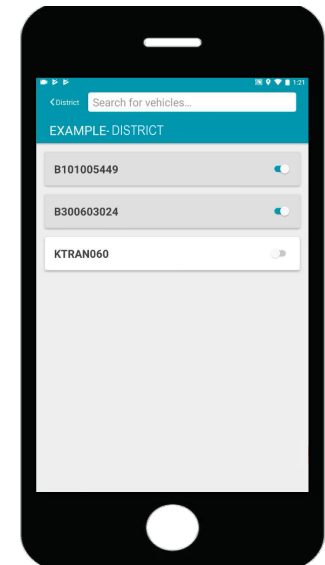
8 Registration Code

- Enter the code
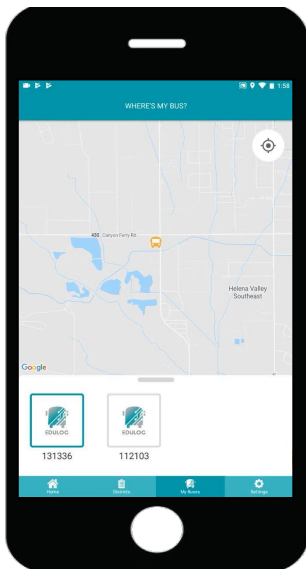- Provided by your district
- Then tap Ok

9 Districts

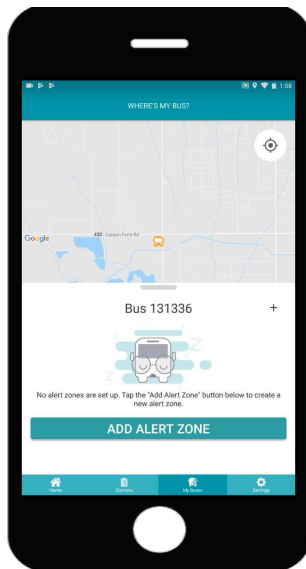Tap on your district name to view the bus list.

10 Follow Buses

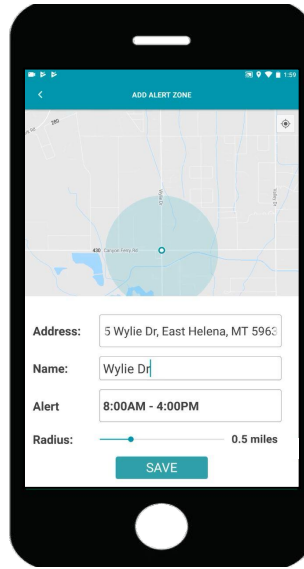Tap on the slide button to activate each bus.

11 Where's My Bus

Tap on My Bus in the main menu below.
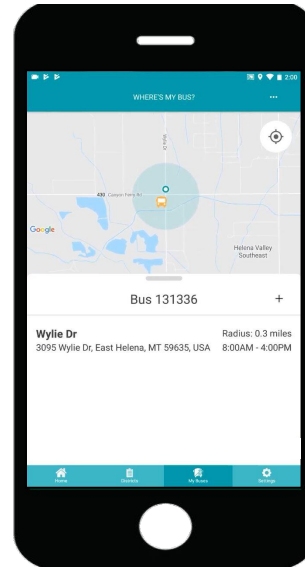
12 Add Alert

◦ Slide the bus list window up.
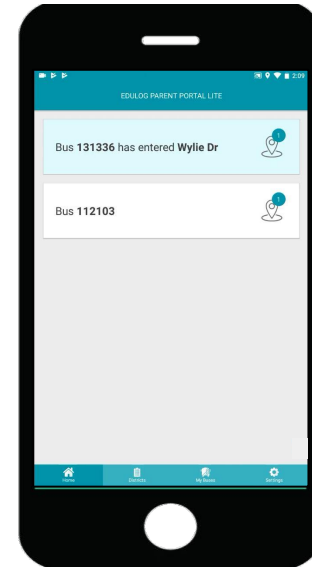◦ Tap on Add Alert Zone

13 Alert Zone

◦ Pan map to location
◦ Or enter an address
◦ Enter an alert name
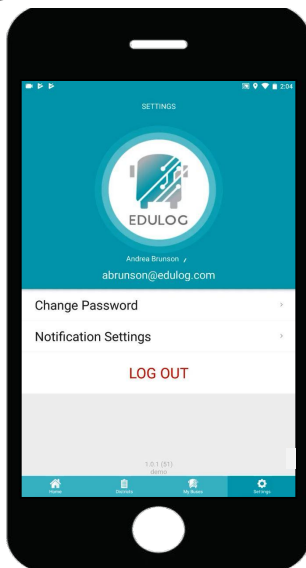◦ Adjust time, radius & save

14 View Alert

Alert Zone information will appear.

15 Notified

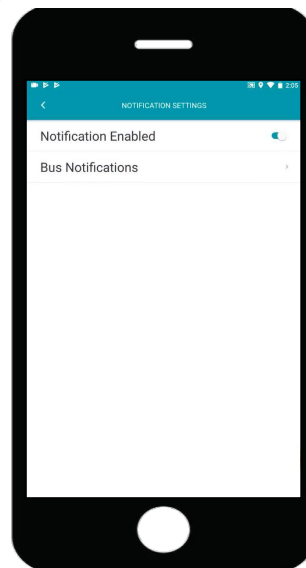On the Home page you will see alerts only if notifications are ON.

16 Settings

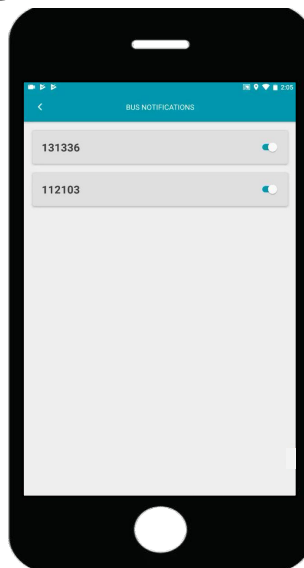Tap on Settings in the main Menu below for:
◦ Notifications
◦ Password
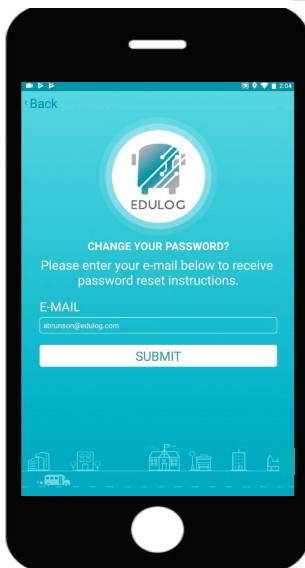◦ Profile (pencil icon)

17 Notifications

◦ Select Notification Settings
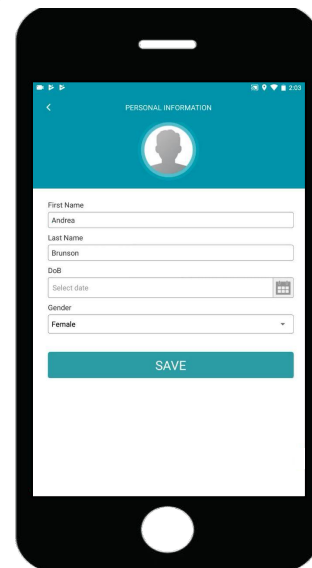◦ Enable Notifications
◦ Tap on Bus Notifications

18 Bus Notify

◦ Enable each bus

19 Password

◦ Select Change Password
◦ Enter E-mail
◦ Submit
◦ Check your E-mail
◦ Tap Ok

20 Profile

Verify your information and then select the calendar icon to add your birthday.