# Principal Boot Camp

## Office of Technology

George Carpenter Director of Technology gcarpenter@framingham.k12.ma.us Office:(508)782-6904 District Cell: (774)249-6536

Office of Technology Help Desk: K-Hall : RM K002 FRAMINGHAM HIGH SCHOOL 115 A STREET



### Office of Technology - Staff

**Technical Support** Julie Bellantuoni Barry Lloyd Sharon Papke Brian Glimcher Steven Belcastro Matthew Milano Keith Scotland Kim Owens Joe Pagano Kevin Conant Ryan Lloyd Luke Fontano Suzanne Olson Bob Craver

**Data Team** Marcy Arms Amanda Wong Pam Chalmers

**Interns** Maddie Heistand Taylor Jackman

Administration

Director - George Carpenter Assistant Director - David Heistand Executive Assistant - Danielle Glimcher



help@framingham.k12.ma.us

Internal:26901 External:(508)782-6901



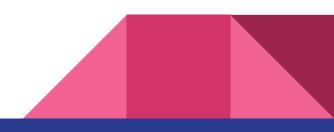
User Portal:<u>http://k1000.fpsnet.org/</u>

#### Responsibilities

- Helpdesk and support
- DESE Reporting
- System access and security
  - User Accounts
  - Email Accounts
  - X2 Accounts
- Device management
  - Deployment
  - Repair
- Phones and VoiceMail
- Software deployment
- Network access and security
- Purchasing/budgeting of technology
- Technical guidance in the selection of solutions.

#### Customers

- 17 Sites/Buildings
- 10,310 technology users
  - 1582 District Employees
  - ~ ~9200 students
- Community
  - Families
  - After school programs
  - **FEC**
  - FAESL



# Office of Technology - Environment

#### **Major Technology Platforms**

- Microsoft Active Directory Network Authentication & Printing
- Google Apps for Education Mail Services, Productivity Suite (Docs, Sheets, Presentation)
- Aspen X2 Student Information System
- Learning Management System (LMS) Canvas
- Teacher Evaluation From Teachpoint to TalentED Perform
- Website Schoolwires
- Microsoft Word/Excel for users upon request only
- Student Learning Devices Chromebooks\*\*\*

Continuing towards full integration of Google Apps

### **Conversation Starters**

- All Requests go to Help Desk
- All User Accounts start at Human Resources
- All Technology Purchases must go through Office of Technology
  - Centralized Budget limited funds, exhaust inventory
  - District Standards See previous slide
  - Justification -"Because others have it...." will not fly
- X2 Student Scheduling Due Date 8/17/2018
- Accuracy and accountability of data begins at the schools
- August and September No new projects



# **New Teacher Orientation**

**Technology** Overview

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### Overview

- 1. Who we are
- 2. What we do
- 3. Applications and Systems of Framingham Public Schools
- 4. How do I get support
- 5. Group Sharing Activity

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### Google Apps for Education

Cloud based solution provides "anywhere and time" management and accessibility to your resources

Minimal Investment-Maximum Return

\*\*\* Based on User Agreement

Features enabled\*\*\* in Framingham

- GMail\*\*\*
- Calendar
- Google Docs,
- Google Sheets
- Google Presentation
- Google Drive
- Google Sites
- Google Hangouts
- Google Groups
- YouTube
- etc,etc,etc

### Office of Technology - Devices/Access

- All professional staff members will receive a laptop today.
- Windows 10 Environment
- All professional staff members will receive login information and access to systems & email based on their assigned roles
- All professional staff members will receive a district voicemail account
- Devices (laptops, monitors,tablets,cell phones,etc) are distributed based on district roles and funding

### Security

Use a strong password - Do not your name in password

Password will expire

All EMAIL from: or to: Framingham is public record

Do not share user accounts or password information

Do not share student data - Rosters, Class lists, contact info with any Vendors

Any security concerns contact Help Desk or me directly.

## **1st Line of SUPPORT**

### **Help Desk General Information**



Help desk hours: 7:30am-3:30pm (508)782-6901 Internal Ext: 26901





Create your own ticket through the User Portal <a href="http://k1000.fpsnet.org/">http://k1000.fpsnet.org/</a>

Emails can be sent at any time, i.e. 24/7

help@framingham.k12.ma.us

## Office of Technology Docs

#### New Hire Technology Packet

- 1. Network and Email Logon Instructions\*\* Attached to computer
- 2. Technology Equipment Usage Agreement Online form needs to completed today.
- 3. New Hire Information Technology Tips detailed information for system access
- 4. NTO Technology Support Help Desk information and quick reference.
- 5. Helpdesk (KACE) User Portal Instructions
- 6. Wireless Networks

\*\*First time login must be performed on a district owned Windows system to ensure Google password synchronization

### Room Assignment

Barbieri, Brophy, McCarthy, Wilson, Thayer Room 212 Dunning, Hemenway, King, Potter, Stapleton, District - Room 210

FHS - Room 249

Cameron, Fuller, Walsh, Wilson - RM 250

Problem Resolution Center- RM 249

