# Framingham Public Schools

Salaries: Unit A



# Office of Human Resources

Responsiveness, Commitment, Efficiency and Compassion

# Salary Schedule Sample: Unit A

|      | Bachelors | Masters | Masters +15 | Masters + 30 | Masters + 45 | Masters + 60 | Doctorate |     |
|------|-----------|---------|-------------|--------------|--------------|--------------|-----------|-----|
| Step |           |         |             |              |              |              |           |     |
| 1    | 46,848    | 50,564  | 52,295      | 54,025       | 55,759       | 57,485       | 59,217    |     |
| 2    | 48,516    | 52,082  | 53,865      | 55,645       | 57,431       | 59,208       | 60,993    |     |
| 3    | 49,971    | 53,644  | 55,479      | 57,314       | 59,153       | 60,986       | 62,823    |     |
| 4    | 52,442    | 56,301  | 58,227      | 60,154       | 62,086       | 64,013       | 65,940    | I   |
| 5    | 55,037    | 59,088  | 60,959      | 63,136       | 65,162       | 67,186       | 69,212    |     |
| 6    | 57,762    | 62,077  | 64,143      | 66,265       | 68,391       | 70,520       | 72,644    |     |
| 7    | 60,626    | 65,087  | 67,322      | 69,554       | 71,786       | 74,018       | 76,246    | II  |
| 8    | 63,631    | 68,320  | 70,661      | 73,006       | 75,351       | 77,690       | 80,037    |     |
| 9    | 66,784    | 72,077  | 74,167      | 76,629       | 79,090       | 81,552       | 84,008    |     |
| 10   | 70,097    | 76,042  | 77,850      | 80,430       | 83,018       | 85,601       | 88,186    | III |
| 11   | 73,576    | 80,221  | 82,131      | 84,427       | 87,141       | 89,854       | 92,563    |     |
| 12   | 77,140    | 84,065  | 85,573      | 87,516       | 89,798       | 92,559       | 93,727    | IV  |

|      | Bachelors | Masters | Masters +15 | Masters + 30 | Masters + 45 | Masters + 60 | Doctorate |     |
|------|-----------|---------|-------------|--------------|--------------|--------------|-----------|-----|
| Step |           |         |             |              |              |              |           |     |
| 1    | 46,848    | 50,564  | 52,295      | 54,025       | 55,759       | 57,485       | 59,217    |     |
| 2    | 48,516    | 52,082  | 53,865      | 55,645       | 57,431       | 59,208       | 60,993    |     |
| 3    | 49,971    | 53,644  | 55,479      | 57,314       | 59,153       | 60,986       | 62,823    |     |
| 4    | 52,442    | 56,301  | 58,227      | 60,154       | 62,086       | 64,013       | 65,940    | I   |
| 5    | 55,037    | 59,088  | 60,959      | 63,136       | 65,162       | 67,186       | 69,212    |     |
| 6    | 57,762    | 62,077  | 64,143      | 66,265       | 68,391       | 70,520       | 72,644    |     |
| 7    | 60,626    | 65,087  | 67,322      | 69,554       | 71,786       | 74,018       | 76,246    | II  |
| 8    | 63,631    | 68,320  | 70,661      | 73,006       | 75,351       | 77,690       | 80,037    | 21  |
| 9    | 66,784    | 72,077  | 74,167      | 76,629       | 79,090       | 81,552       | 84,008    |     |
| 10   | 70,097    | 76,042  | 77,850      | 80,430       | 83,018       | 85,601       | 88,186    | III |
| 11   | 73,576    | 80,221  | 82,131      | 84,427       | 87,141       | 89,854       | 563       |     |
| 12   | 77,140    | 84,065  | 85,573      | 87,516       | 89,798       | 92,559       | 93,127    | IV  |

# STEPS

| 2 | step |
|---|------|
|   | 1    |
|   | 2    |
|   | 3    |
|   | 4    |
|   | 5    |
|   | 6    |
|   | 7    |
|   | 8    |
|   | 9    |
|   | 10   |
|   | 11   |
|   | 12   |

Moving down the steps...: Bachelors and Masters ONLY

\*Complete a Step Change Request Form on TalentEd Records Blank Docs

# Salary Schedule Sample: STEPS

|      | Bachelors | Masters | Masters +15 | Masters + 30 | Masters + 45 | Masters + 60 | Doctorate/ |     |
|------|-----------|---------|-------------|--------------|--------------|--------------|------------|-----|
| Step |           |         |             |              |              |              |            |     |
| 1    | 46,848    | 50,564  | 52,295      | 54,025       | 55,759       | 57,485       | 59,217     |     |
| 2    | 48,516    | 52,082  | 53,865      | 55,645       | 57,431       | 59,208       | 60,993     |     |
| 3    | 49,971    | 53,644  | 55,479      | 57,314       | 59,153       | 60,986       | 62,823     |     |
| 4    | 52,442    | 56,301  | 58,227      | 60,154       | 62,086       | 64,013       | 65,940     | I   |
| 5    | 55,037    | 59,088  | 60,959      | 63,136       | 65,162       | 67,186       | 69,212     |     |
| 6    | 57,762    | 62,077  | 64,143      | 66,265       | 68,391       | 70,520       | 72,644     |     |
| 7    | 60,626    | 65,087  | 67,322      | 69,554       | 71,786       | 74,018       | 76,246     | I   |
| 8    | 63,631    | 68,320  | 70,661      | 73,606       | 75,351       | 77,690       | 80,037     |     |
| 9    | 66,784    | 72,077  | 74,167      | 76,629       | 79,090       | 81,552       | 84,008     |     |
| 10   | 70,097    | 76,042  | 77,850      | 80,430       | 83,018       | 85,601       | 88,186     | III |
| 11   | 73,576    | 80,221  | 82,131      | 84,427       | 87,141       | 89,854       | 92,563     |     |
| 12   | 77,140    | 84,065  | 85,573      | 87,516       | 89,798       | 92,559       | 93,727     | IV  |

Level I

Level 2

Level 3

Level 4

### Level 1 to Level 11

- In order to progress from Level I to Level II in the Bachelor or Master/Master Equivalent schedule, the teacher must receive a favorable recommendation from his/her superior.
  - BAC/MAS
  - Steps 1 through 4
  - Step 4 —> Step 5
  - Recommendation

### Level 11 to Level 111

- 3. In order to move from Level II to Level III in the Bachelor or Master/Master Equivalent schedule, a teacher must present evidence of the successful completion of six semester credits for courses previously approved by the Superintendent of Schools. Three credits must be in the teacher's subject matter field; three credits may be in the field of general education. These courses must have been taken as the teacher progressed through Level II of the salary schedule. The only exception to the subject matter course requirements shall be for those people who have been accepted in an advanced degree program.
  - BAC/MAS
  - Level 2 = Steps 5 through 7
  - Step 7 —> Step 8
  - 6 credits
    - Previously approved
    - 3 subject matter (except in advanced degree program)
    - 3 general education
    - Taken AFTER Step 5!!!

### Level III to Level IV

4. In order to move from Level III to Level IV on the Bachelor or Master/Master Equivalent schedule, a teacher must present evidence of the successful completion of six semester credits for courses previously approved by the Superintendent of Schools. Three credits must be in the teacher's subject matter area, three credits may be in the field of general education. These courses must have been taken as the teacher progressed through the steps of Level III of the salary schedule. The only exception to the subject matter course requirements shall be for those people who have been accepted in an advanced degree program.

- BAC/MAS
- Level III: Steps 8 through 10
- Step 10 —> Step 1
- 6 credits
  - Previously approved
  - 3 subject matter (except in advanced degree program)
  - 3 general education
  - Taken AFTER Step 8!!!

With every year in public education —> move step!

Moving down the steps...: M+15, M+30, M+60, DOC

LANES

Bachelors | Masters + 15 | Masters + 30 | Masters + 45 | Masters + 60 | Doctorate

# Salary Schedule Sample: LANES

|      |           | 3.5     | 3.6         | 3.6          | \ 3.5                    | 3.6          | D         |     |
|------|-----------|---------|-------------|--------------|--------------------------|--------------|-----------|-----|
|      | Bachelors | Masters | Masters +15 | Masters + 30 | $\setminus$ Masters + 45 | Masters + 60 | Doctorate |     |
| Step |           |         |             |              |                          |              |           |     |
| 1    | 46,848    | 50,564  | 52,295      | 54,025       | 55,759                   | 57,485       | 59,217    |     |
| 2    | 48,516    | 52,082  | 53,865      | 55,645       | 57,43/1                  | 59,208       | 60,993    |     |
| 3    | 49,971    | 53,644  | 55,479      | 57,314       | 59,1/53                  | 60,986       | 62,823    |     |
| 4    | 52,442    | 56,301  | 58,227      | 60,154       | 62,086                   | 64,013       | 65,940    | I   |
| 5    | 55,037    | 59,088  | 60,959      | 63,136       | 65,162                   | 67,186       | 69,212    |     |
| 6    | 57,762    | 62,077  | 64,143      | 66,265       | 8,391                    | 70,520       | 72,644    |     |
| 7    | 60,626    | 65,087  | 67,322      | 69,554       | /71,786                  | 74,018       | 76,246    | II  |
| 8    | 63,631    | 68,320  | 70,661      | 73,006       | 75,351                   | 77,690       | 80,037    |     |
| 9    | 66,784    | 72,077  | 74,167      | 76,629       | 79,090                   | 81,552       | 84,008    |     |
| 10   | 70,097    | 76,042  | 77,850      | 80,430       | 83,018                   | 85,601       | 88,186    | III |
| 11   | 73,576    | 80,221  | 82,131      | 84,427       | 87,141                   | 89,854       | 92,563    |     |
| 12   | 77,140    | 84,065  | 85,573      | 87,516       | 89,798                   | 92,559       | 93,727    | IV  |

### BAC ⇒ MAS

5. In order to move from the Bachelor schedule to the Master/Master Equivalent schedule, a teacher must present either evidence of a Master Degree or evidence indicating satisfactory completion of thirty-nine (39) semester hours of credit beyond the bachelor degree, at least eighteen (18) of which must have been taken after September, 1970. These eighteen (18) hours must be approved in advance by the Superintendent of Schools.

#### Get a Masters

### MAS > M+15

6. Teachers on Masters/Masters Equivalent schedule may progress from that schedule to the Masters +15 schedule upon submission of evidence that fifteen (15) semester hours of credit from an institution accredited by the United States Department of Education or Massachusetts Department of Elementary and Secondary Education have been satisfactorily completed after having received a Masters Degree or having attained the Masters/Masters Equivalent Level. The courses must have been approved in advance by the Superintendent of Schools or his/her designee.

- 15 credits
- Accredited school
- Completed AFTER Masters
- Preapproved

### $M+15 \Rightarrow M+30$

7. Teachers on Masters +15 schedule may progress from that schedule to the Masters +30 schedule upon submission of evidence that fifteen (15) semester hours of credit from an institution accredited by the United States Department of Education or Massachusetts Department of Elementary and Secondary Education have been satisfactorily completed after having reached the Masters +15 Level. The courses must have been approved in advance by the Superintendent of Schools or his/her designee.

- 15 credits
- Accredited school
- Completed AFTER Masters +15
- Preapproved

### $M+30 \Rightarrow M+60$

- 30 credits
- Accredited school
- Completed AFTER Masters +30
- Preapproved

 $M + 60 \Rightarrow Doctorate$ 

- Get Doctorate

## Requirements

#1: Preliminary notice by 1/30 of previous year: Complete an Intent to Change Lanes (comes out once a year)

10. Notwithstanding anything in this Article to the contrary, effective September 1, 2005, movement from one salary lane or schedule to another (e.g. Masters to Masters + 15) shall occur only if the teacher has given preliminary written notice, to the Superintendent of Schools, of the intended change, by the previous January 30. If such notice is given, the lane change shall take place after satisfactory completion of all course work, but not earlier than the following September 1.

When will lane movement occur? Before 10/30 -> retro to 1st day of school10/30 > 2/1 -> retro to 93rd day

Effective September 1, 2013, lane advancement will be retroactive to the first day of school if a teacher submits all of the completed documentation on or before October 1. Lane advancement will be retroactive to the 93<sup>rd</sup> day of school if a teacher submits all of the completed documentation after October 1 but on or before February 1 of the year in which advancement is sought.

## Requirements

#2: Course Approval Form (prior to course or w/in 2 weeks of start)

### #3: Grade/transcript w/in 6 mos of course completion

In order to be eligible for lane movement and/or tuition reimbursement, a Unit A member shall submit via Talent Ed, or any other electronic system designated by the Curriculum Office, a course approval form prior to the start of a course or within two (2) weeks of the start date of the course for approval by the Curriculum Office and shall submit a grade/transcript within six (6) months of the course completion. The Office of Human Resources, upon receipt of a course approval form and a grade/transcript, will acknowledge receipt of the aforementioned

documentation within ten (10) work days. Upon notification of a problem with the aforementioned submission(s), the Unit A member will have five (5) work days to resolve the problem and submit the necessary documentation.

It is the responsibility of a Unit A member to notify the Office of Human Resources of his/her completion of any courses necessary to qualify for a lane change via Talent Ed, or any other electronic system designated by the Curriculum Office. The Office of Human Resources, upon verification, shall notify the Unit A member of his/her status within ten (10) work days of the Unit A member's aforementioned notification to the Office of Human Resources.

#4: Submit Lane Change Request Form on TalentEd Blank Docs when have enough credits

# Initial Salary Determination

- We do not place new hires beyond Step 10 as a past practice.
- Every year as public school educator -> gets a step
  - Certain charter schools in Mass count as public schools -> gets a step (http://www.doe.mass.edu/charter/)
- Every year as private school educator -> get 0.5 step
- Break-in-Service:
  - Any break from public school teaching -> add up years of public school teaching and divide in 1/2

# Salary Determination Exercise: STEP

- 4 years in Newton Public Schools
- 2 years in Newton Catholic School
- 7 year in Alma Del Mar Charter Schools

on what step should the employee be placed?

# Salary Determination Exercise: LANE

Any newly hired Unit A member shall submit all of his/her graduate credits within two (2) weeks of the date of hire.

- Bachelors degree
- Masters in Speech and Language (65 graduate credits)
- 13 additional credits received after the Masters was received

on what lane should here employee be placed?