

### **Student Code of Conduct**

# FUSD #1 STUDENT DISCIPLINE INFRACTION GLOSSARY GUIDE TO DISCIPLINARY ACTIONS VERSION 2022-2023

#### **DEFINITIONS, LAWS, AND POLICIES**

#### Student Conduct - FUSD J-2300 JIC

"Students shall be expected to obey all policies and regulations focusing on student conduct adopted by the Board. Students shall not engage in any activities prohibited herein, nor shall they refuse to obey any order given by a member of the faculty or staff who is attempting to maintain public order. Any student who violates these policies and regulations may be subject to discipline up to expulsion, in addition to other civil and criminal prosecution. These punishments may be in addition to any customary discipline that the District presently dispenses. Local law enforcement shall be notified by the Superintendent regarding any suspected crime against a person or property that is a serious offense as defined in 13-604(V)(4), involves a deadly weapon or dangerous instrument or that could pose a threat of death or serious injury to employees, students or others on school property."

#### **Discipline Policy**

Students at FUSD K-12 Schools have the right to a quality education free from unnecessary disruptions and distractions. Effective and appropriate learning occurs more readily in a school/campus environment relatively free from behavioral problems. The entire school community (parents, students, school personnel and community members) share in the responsibility for maintenance of a positive campus climate. The administration, teaching staff, and other school personnel have the responsibility to determine when a student's behavior is inappropriate, disruptive, or in violation of school rules/regulations or policy. Pursuant to Policy J-4600 JK Student Discipline, "FUSD's policies and procedures will apply to all students traveling to, attending, and returning from school, and while visiting another school or at a school-sanctioned activity and may be imposed if the student's behavior affects the school order."

#### **Due Process**

Any student who is involved in disciplinary action is entitled to due process. A student whose behavior is alleged to be in violation of the school's rules may be referred to the administration. In every such incident, a written report/referral specifying the violation must be prepared by the person initiating the referral. The student will be informed of the charges against him/her. He/she will then have the opportunity to respond verbally to these charges. The administration will then waive or assign the appropriate penalty as established by the discipline policy.

#### Off-Campus Behavior

A.R.S. § 15-843 requires the Governing Board of this district to prescribe rules for the discipline, suspension and expulsion of pupils, and those rules shall include procedures for dealing with pupils who have committed or who are believed to have committed a crime. This statute does not include any limitation that a student's crime need be committed oncampus for the student to be subject to discipline, suspension, or expulsion. See Op. Atty. Gen. No. 189-096. AG Opinion 189-096 on A.R.S 15-843 "makes no distinction as to the location of a crime a pupil committed or is believed to have committed". Thus, our district holds authority to discipline students whose presence in school is considered to be a threat to the moral well-being of other students or such conduct that interferes with the health, well-being, and safety of other students.

#### Violation of a Local, State, or Federal Law

In addition to school rules/regulations or policy, a student shall not violate any Federal, State, or Local law. A.R.S. 15-341 requires schools and school employees to report to local law enforcement any suspected crime against a person or property that is a serious offense or that involves a deadly weapon or dangerous instrument or serious physical injury and any conduct that poses threat of death or serious physical injury to employees, students or anyone on school property.

A.R.S. 13-3620 requires school employees who reasonably believe that a minor has been the victim of child abuse, physical injury, or neglect to immediately make a report to law enforcement or Department of Child Safety.

#### Interviews, Searches, and Law Enforcement Notification

Pursuant to Policy J-0050 JA, "FUSD's goals are to protect and observe the legal rights of students, to deal with students in matters of discipline in a just and constructive manner, and to provide for the safety, health, and welfare of students". **Pursuant to Policy J-3400 JIH, "School officials may question students regarding matters incident to school without limitation."** Police may be notified for specific infractions that may be in violation of the criminal code. **Law enforcement officials or police may interview a student without a school official present and without parent contact if law enforcement deems it necessary.** 

Pursuant to Policy J-3400 JIH, "School officials have the right to search and seize property, including school property temporarily assigned to students, when there is reason to believe that some material or matter detrimental to health, safety, and welfare of the student(s) exists. Disrobing of a student is overly intrusive for purposes of most student searches and is improper without express concurrence from School District counsel.

Items provided by the District for storage (e.g., lockers, desks) or personal items are provided as a convenience to the student but remain the property of the school and are subject to its control and supervision. Students have no reasonable expectation of

privacy, and lockers, desks, storage areas, et cetera, may be inspected at any time with or without reason, or with or without notice, by school personnel.

#### A.R.S. 15-843

Effective September 29, 2021, "Pupil Disciplinary Proceedings" for students in Kindergarten through fourth grades are subject to a set of criteria in order to suspend or expel a student.

#### The conditions under which student suspension/expulsion can occur are as follows:

Schools may suspend or expel K-4 students only if ALL of the following are true:

- 1) The student is aged 7 or older; AND
- 2) The behavior occurred on school grounds and:
- a. Involves possession of a dangerous weapon; or
- b. Involves possession, use, or sale of a dangerous drug or narcotic drug; or
- c. Immediately endangers the health or safety or others; or
- d. The behavior involves "aggravating circumstances" as defined by the law and Governing Board / Charter Governing Body (more info on this below); AND
- 3) Failing to remove the pupil from the school building would create a safety threat that cannot otherwise reasonably be addressed or qualifies as aggravating circumstances; AND
- 4) Before suspending or expelling, the school considers, in consultation with parent to extent possible, alternative behavioral and disciplinary interventions that are appropriate to circumstances and considerate of health and safety, and documents the consideration and implementation; AND
- 5) The district / charter school has a readmission procedure that conforms to the law's requirements

#### Suspension

"Suspension" means the temporary withdrawal of the privilege of attending school for a specific period of time. The policy of FUSD K-12 Schools, which relates to student suspension, is in accordance with Arizona Revised Statute 15-843 which reads in part "...the authority to suspend a pupil from school is vested in the superintendent, principal, or other school officials granted this power by the Governing Board of the school district. **During suspensions, students are not permitted on district property or at district functions."** 

#### **Expulsion**

"Expulsion" means the permanent withdrawal of the privilege of attending school unless the Governing Board reinstates the privilege. Expulsion of a student from a district school is a discretionary power of the Governing Board under the provision of A.R.S. 15-341, 15-342, and 15-843. The Board alone has the authority to exercise the power of expulsion of a student from the schools. The District Hearing Officer has the authority to recommend expulsion to the Board.

#### Freedom of Expression Policy -JICEC

"Students possess undeniable rights to develop, believe, and follow personal viewpoints and beliefs to the extent their viewpoints and beliefs **do not infringe upon nor denigrate** the same rights of others". **US Supreme Court Decision** 1969 Tinker Case: In school settings The First Amendment is applied to protect free speech and keep order at the same time. Students may **not be allowed to disrupt or interfere with other people's rights**. The First Amendment does not protect student speech that is disruptive or causes trouble at school. Schools are allowed to prohibit that type of speech or behavior.

#### **Visitors to School**

No person may enter onto school premises, including a classroom or other school activity, without checking in with the office and receiving a visitor's pass. During school hours, visitors must wear a visitor's pass which is recognizable by school staff members. All visitors will be required to leave a picture identification card in the front office while on campus.

#### **Arizona Revised State Statutes**

#### ARS 15-105 -Seclusion and Restraint-

- 1. "Restraint" means any method or device that immobilizes or reduces the ability of a pupil to move the pupil's torso, arms, legs or head freely, including physical force or mechanical devices. Restraint does not include any of the following:
- (a) Methods or devices implemented by trained school personnel or used by a pupil for the specific and approved therapeutic or safety purposes for which the method or device is designed and, if applicable, prescribed.
- (b) The temporary touching or holding of the hand, wrist, arm, shoulder or back for the purpose of inducing a pupil to comply with a reasonable request or to go to a safe location.
- (c) The brief holding of a pupil by one adult for the purpose of calming or comforting the pupil.
- (d) Physical force used to take a weapon away from a pupil or to separate and remove a pupil from another person when the pupil is engaged in a physical assault on another person.
- 2. "School" means a school district, a charter school, a public or private special education school that provides services to pupils placed by a public school, the Arizona state schools for the deaf and the blind and a private school.
- 3. "Seclusion" means the involuntary confinement of a pupil alone in a room from which egress is prevented. Seclusion does not include the use of a voluntary behavior management technique, including a timeout location, as part of a pupil's education plan, individual safety plan, behavioral plan or individualized education program that involves the pupil's separation from a larger group for purposes of calming.

FUSD has chosen not to use "confinement" as a disciplinary method. However, this method is useful for safety or therapeutic reasons when students pose imminent physical harm to themselves or others. If the district is compelled to use this method for the safety of your child or others or for therapeutic reasons, parent (s) will be notified as soon as possible.

**ARS 15-117** – **Surveys** – Requires written informed consent from a parent prior to the administration of surveys that investigate the attitudes, behaviors, beliefs, experiences, opinions or thoughts of a pupil or group of pupils. Written notice will be provided, and informed consent obtained for any specific survey that becomes a part of the pupil's permanent education records and solicits personal information.

Abuse of a teacher or other school employee while performing official duties is a criminal violation of Arizona Law A.R.S 15-507

#### **Behavior Contract**

A behavior contract is a written set of expectations set forth by a teacher or an administrator. Behavior contracts may be used at many different stages of the progressive discipline process.

#### Community/School Service

Activities coordinated by the school which will provide opportunities for learning through active involvement in addressing community or school needs or services may be assigned by the administration as alternatives to other disciplinary options.

#### **Lunch Detention/Loss of Recess**

At the discretion of teachers or administrators, students may be assigned to lunch detention or loss of recess. This means that a student will miss the opportunity to go to recess and eat lunch in the cafeteria with their class. A designated location with supervision will be provided for students to eat lunch and complete any given assignments.

#### After School Detention (ASD)

At the discretion of the administration, students may be assigned to ASD for one or more days for specific infractions. ASD will take place after school for all K-8 schools. A student assigned to ASD will be provided their academic work in order to remain productive during the day. Students are expected to follow rules and procedures that have been established for ASD. Students may be suspended off campus for failing to abide by ASD rules and/or procedures. Parents are responsible for picking up students who are assigned ASD (transportation home will not be provided).

#### **Suspension from Extra-Curricular Activities**

A student's privilege to participate in or attend any extra-curricular activities and school sponsored events may be suspended for a specified time. This will apply to both on-campus and off-campus activities.

#### **Saturday School**

Saturday school may be held on occasion for students who have excessive tardies, are truant, in lieu of suspension, or credit recovery.

#### **In-School Suspension**

Following an administrative conference, a student may be assigned to a monitored suspension room for a length of time designated by the school administrator. Students will be provided assignments from the classes in which they have been removed.

#### **Short-Term Suspension (Off Campus)**

Following an administrative conference, a student may be suspended off-campus for up to ten (10) days depending upon the infraction. During suspension, students are not permitted on district property or at district functions. Students will be allowed to make up all class work. The student may also be referred to the District Hearing Officer for a disciplinary hearing.

#### Short-Term Suspension at Mountain Vista Academy (MVA)

Following an administrative conference, a student may be suspended and placed at Mountain Vista Academy for up to ten (10) days depending upon the infraction. During suspension, students are not permitted on any other district property or at district functions. Students will be allowed access to all class work to complete while at MVA. The student may also be referred to the District Hearing Officer for a disciplinary hearing.

#### Alternative to Suspension - Mountain Vista Academy (MVA)

According to policy JKD, schools may be reassigned to Mountain Vista Academy in lieu of suspension. Students assigned to MVA as an alternative to suspension must adhere to strict guidelines and behavioral requirements outlined in the Alternative to Suspension agreement. Transportation to MVA for the alternative to suspension program is not guaranteed.

#### **Long-Term Suspension (Off Campus)**

A formal hearing will be conducted for suspension exceeding ten (10) days which may be imposed by the Superintendent or District Hearing Officer in lieu of expulsion. During suspension, students are not permitted on district property or at district functions.

#### **Expulsion**

Conduct which requires a formal disciplinary hearing in front of a District Hearing Officer. The Governing Board has the right to expel a student and will determine such after receiving the District Hearing Officer's recommendation A.R.S. 15-341, 15-342, 15-343. A parent has a right to appeal the Hearing Officer's recommendation directly to the Governing Board, as per Board Policy JKE.

### **Discipline Response Strategies**

Natural/Logical Consequences	
Description	In lieu of exclusionary consequences, students are assigned more natural/logical consequences.
MTSS Connections	PBIS

Collaborative Proactive Solutions		
Description	CPS is a process of identifying the skills that the child is lacking and the specific expectations the child is having difficulty meeting (called unsolved problems), then solving those problems proactively and collaboratively.	
MTSS Connections	SEL (Tier II or III)	

LUNCH BUNCH	
Description	Adult mediation with students using restorative strategies during lunch/lunch recess.
MTSS Connections	PBIS (Tier I) & SEL (relationship skills)

After School Skill Development - Varies by Site		
Description	Students attend after-school detention but during this time they are engaged in a character lesson that addresses their infraction.	
MTSS Connections	SEL	

In-School Suspension - Buddy Teacher Reassignment		
Description	Students are assigned to attend their school day in an alternate location on campus.	
MTSS Connections	SEL/PBIS	

In-School Suspension - Behavioral Interventions Class		
Description	Students will attend an in school suspension room for a specific number of days in which they will work on character lessons directly related to the reason they were assigned to in school suspension. They will also work on classwork.	
MTSS Connections	PBIS	

In-School Suspension to MVA - RESET Program		
Description	Referral to MVA for short term placement (<10 days) due to dangerous behavior and/or multiple interventions at home campus.	
MTSS Connections	PBIS	

#### STUDENT CONDUCT VIOLATIONS AND CONSEQUENCES

Displayed below is a guide to the probable disciplinary measures that may be taken in the event of student misbehavior. **Absence** from the list of additional misbehaviors that may occur does not preclude disciplinary action from being taken on those misbehaviors, nor does it imply limitations to the disciplinary action.

The actual discipline determined for a given violation will be based upon consideration of a variety of factors, which will include but are not limited to: the age of the student; the frequency, type, and magnitude of previous misbehaviors by the student; aggravating circumstances associated with the incident; the relative severity of the event; whether the student's behavior violated civil or criminal laws; the degree to which the incident interferes with the educational process; the extent of endangerment to the student, other persons, and property created by the event; special intellectual, psychological, emotional, environmental, and physical characteristics of the student; the student's attitude concerning the event; and the expressed intent concerning the student's own future behavior.

#### CODE OF CONDUCT VIOLATIONS AND CONSEQUENCES

Detention: Lunch, Loss of recess, After School	Teachers and administration may utilize Detention as a consequence for violations to the Code of Conduct. Recess at the K-5 level is governed by <b>A.R.S. 15-84 Administration ONLY assigns loss of recess.</b> Failure to report to After School Detention as assigned will be considered insubordination and will result in further disciplinary action. Teachers will follow their site designated procedures before referring a student for not attending After School detention.
MVA Reset	Only students who qualify under IDEA may be eligible.
Attendance Contract	Following a parent conference/notification, an attendance contract is established and will be signed by both parent and student.
Behavioral Contract	Following a parent conference/notification, a behavioral contract is established and will be signed by both parent and student.
Bullying Contract	Following a parent conference/notification, a behavioral contract is established and will be signed by both parent and student.
Campus Duty	Students who violate school rules may be assigned campus duty as an alternative to suspension. Administration reserves the right to assign based on Code of Conduct infraction.
Conference w/Parent	Parents are notified of this conference by telephone, personal contact, letter or certified letter. A conference is held with the student, the parents, appropriate school personnel and/or any other individuals concerned.
Conference w/Student	A formal conference is held between the student and one or more school official(s). During this conference, the student must agree to correct the inappropriate behavior.
Expulsion	The student is informed immediately that he/she is subject to expulsion and the due process procedure is explained. The student's parent/legal guardian is also notified by telephone and suspension letter that the student is subject to expulsion. Additional notification, which includes clear instructions regarding due process procedure, is mailed to the parent/legal guardian via certified mail. An expulsion does not become effective until the due process hearing has been completed.
In-School Suspension (based on site availability)	This is the temporary removal of students from all regular classes for violation of school rules. Students are then assigned to the in-school suspension program for the entire day or any part thereof where they will spend their time studying, doing homework or class work. Failure to report as assigned will be considered insubordination and will result in further disciplinary action. While serving an in-school suspension, the student will not participate in any school day activities. The student will receive credit for class work completed and submitted that day.
Alternative to Long- term Suspension	As directed by Governing Board regulation JKD-R, the Superintendent or their designee may recommend an alternative to long-term suspension program for students facing a long-term suspension if the criteria outlined in the regulations are applicable.
Long-term Suspension (up to one year)	As directed by Governing Board policy, school administrators may recommend long-term suspension for serious discipline issues. This recommendation is forwarded to FUSD Director of Instructional Services. Students who receive a long-term suspension will not be permitted to make up class work while on suspension.
Removal from Class (based on site availability)	The student is removed from one or more class periods and could be suspended off campus.
Saturday School (based on site availability)	Students who violate school rules may be assigned to Saturday School. Students serving Saturday School are expected to study, complete homework, or read so as not to disrupt the program. Students in attendance will also engage in campus clean-up for a portion of the allotted time. Additional expectations will be explained when assigned.

Short- term Suspension (10 days or less) Students in violation of school rules may receive off-campus suspension for their breach of the Code of Conduct. If suspended, students are removed from classes and assigned to a parent/guardian for the period of time specified by school administration. During suspension, students are not permitted on campus and will not participate in any school activities. Students may be required to attend a meeting with site administration prior to returning to campus. Teachers are not required to present suspended students with classwork during the period of their suspension, but are required to provide the work when the student returns. Students are afforded an equal number of days to make-up missed work as suspension. (i.e. two days of suspension equates to two days to make up work. **Short-term suspensions cannot be appealed.** 

Alternative to Suspension – Mountain Vista Academy (MVA)
According to policy JKD, students may be reassigned to Mountain Vista Academy in lieu of suspension. Students assigned to MVA as an alternative to suspension must adhere to strict guidelines and behavioral requirements outlined in the Alternative to Suspension agreement. Transportation to MVA for the alternative to suspension program is not guaranteed.

The Code of Conduct is based upon progressive student discipline as described in Governing Board regulation JK-RA: "Depending upon the nature of the violation, student discipline may be progressive, i.e., generally, a student's first violation should merit a lighter penalty than subsequent violations."

#### **DISCIPLINE PROCEDURES**

The following chart shows the minimum and maximum range of disciplinary action that will be taken for each problem area. These statements are guidelines only and do not limit the judgment of the administrator who must assess the situation and the student's behavior history. School rules apply and students are subject to discipline including, but not limited to, the following: (1) any school activity/event, home or away, day or night; (2) to and from school or school activity, including bus stops; (3) in classrooms, on campus or on any district property.

**Notes**: The use of commas in the Minimum and Maximum columns below indicate "and/or" and are dependent on the infraction and use of progressive discipline. Violations noted with \* are reported to the Arizona Department of Education. Violations noted with \*\* are additionally reported to local law enforcement.

VIOLATION & DEFINITION	MINIMUM	MAXIMUM
Academic		
Cheating: Wrongfully securing and/or using information or assisting others to do so, including online. Board Policy JIC	<ul> <li><u>K-4</u>: Warning, Conference, loss of credit on assignment</li> <li><u>5-8</u>: Conference, loss of credit on assignment, 1-3 days ISS or OSS</li> </ul>	K-4: 1-5 Days ISS, loss of credit 5-8: 5-10 Days ISS or OSS, loss of credit in class
Forgery: Falsely and fraudulently making or altering a document, writing or using the signature or initials of another person, including online.  Board Policy JK	K-4: Warning, Conference, Detention 5-8: Conference, Detention, 1-3 days ISS or OSS	K-4: 1-5 Days ISS 5-8: 5-10 Days ISS or OSS, possible loss of credit in class
<b>Lying, False Reporting:</b> To make an untrue statement with the intent to deceive, to create a false or misleading. <u>Board Policy JK</u>	<u>K-4:</u> Warning, Conference, Detention <u>5-8:</u> Conference, Detention, 1-5 Days ISS or OSS	<u>K-4:</u> 1-5 Days ISS <u>5-8:</u> 5-10 Days ISS or OSS

Plagiarism: To steal and pass off the ideas or words of another as one's own. Board Policy JK	K-4: Warning, Conference, Detention, Loss of credit on assignment  5-8: Conference, Detention, Loss of credit on assignment, 1-5 Days ISS or OSS	K-4: 1-5 Days ISS 5-8: 5-10 Days ISS or OSS, Loss of credit in class
Aggression		
Aggravated Assault **: An assault in which a person causes serious physical injury to another, or an assault on a peace officer, teacher or other employee of the school Board Policy JIC	<u>K-4:</u> 10 Days ISS <u>5-8:</u> 10 Days OSS, Long-term suspension	<u>K-4:</u> MVA Reset <u>5-8:</u> Long-Term Suspension, Expulsion
Assault **: Intentionally, knowingly or recklessly causing any physical injury to another person; intentionally placing another person in reasonable apprehension of imminent physical injury or knowingly touching another person with the intent to injure, insult or provoke the person. Board Policy JIC	K-4: 1-5 Days ISS, Behavior Contract, Bully Contract 5-8: 3-7 Days OSS, Behavior Contract, Bully Contract	K-4: 5-10 Days ISS  5-8: 7-10 Days OSS, Long-Term Suspension, Expulsion
Disorderly Conduct: Intent to disturb the peace or quiet of others. Board Policy JIC	K-4: Conference, Detention, 1-3 Days ISS  5-8: Conference, Detention, 1-5 Days ISS or OSS. Behavior Contract	K-4: 3-5 Days ISS, Behavior Contract  5-8: 5-10 Days ISS or OSS, Long-Term Suspension
Endangerment*: Recklessly endangering another person with a substantial risk of imminent physical injury. Board Policy JIC	K-4: 1-3 Days ISS, Behavior Contract  5-8: 5-10 Days ISS or OSS, Behavior Contract	K-4: 5-10 Days ISS, MVA Reset  5-8: 10 Days OSS, Long-Term Suspension, Expulsion
Fighting *: Mutual participation in an incident involving physical violence, where there is not major injury. Board Policy JIC. JK	K-4: 1-3 Days ISS, Behavior Contract, Bullying Contract  5-8: 5-10 Days ISS or OSS, Behavior Contract	K-4: 5-10 Days ISS, Behavior Contract  5-8: 10 Days OSS, Long-Term Suspension, Expulsion
Minor Aggressive Acts/ Verbal Altercation/Argument: Non-serious but inappropriate physical contact, i.e., hitting, poking, pulling, pinching or pushing, running in the building/hallways, pulling a chair from underneath another person, or other behaviors that demonstrate low level hostile behaviors. Board Policy JIC	K-4: Conference, Detention, 1-3 Days ISS, Behavior Contract, Bullying Contract  5-8: Conference, Detention, 1-3 Days ISS or OSS, Behavior Contract	K-4: 3-10 Days ISS, Behavior Contract  5-8: 5-10 Days ISS or OSS, Long-term suspension

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Recklessness: Unintentional, careless behavior that may pose a safety or health risk for others. Board Policy JIC	K-4: Warning, Conference, Detention	<u>K-4:</u> 1-3 Days ISS
2000 1 010, 010	5-8: Conference, Detention, 1-3 ISS or OSS	<u>5-8:</u> 5-10 Days ISS or OSS,
Instigation/Provocation: Use of language or gestures that may incite. (Written, verbal,	K-4: Warning, Conference, Detention	K-4: 1-3 Days ISS, Behavior Contract
ĕlectronic, or geśtured) Bòard <u>Pólicy JIC</u>	5-8: Conference, Detention, 1-3 ISS or OSS	5-8: 5-10 Days ISS or OSS, Long-Term Suspension
Alcohol Possession **: The possession of alcohol. Board Policy JICH	K-4: 3-5 Days OSS, MVA Reset	K-4: 5-10 Days OSS, MVA Reset
	<u>5-8:</u> 5-10 Days OSS, MVA Reset	5-8: 10 Days OSS, MVA Reset, Long-Term Suspension
Alcohol Sale/Distribution or Intent to Distribute **: Sale or intent to sell or distribute alcoholic	K-4: 10 Days ISS, MVA Reset	K-4: MVA Reset
substance or substances represented as alcohol. Board Policy JICH	<u>5-8:</u> 10 Days OSS, Long-Term Suspension MVA Reset	5-8: Long-Term Suspension MVA Reset, Expulsion
Alcohol Share *: Share means the act of giving alcohol, including passing of alcohol from one	K-4: 10 Days ISS, MVA Reset	K-4: MVA Reset
person to another <u>Board Policy JICH</u>	5-8: 10 Days OSS, MVA Reset	5-8: Long-Term Suspension MVA Reset, Expulsion
Alcohol Use **: The use of or being under the influence of alcohol. Board Policy JICH	<u>K-4</u> : 10 Days ISS, Long-Term Suspension MVA Reset	K-4: MVA Reset
	<u>5-8:</u> 10 Days OSS, Long-Term Suspension MVA Reset	5-8: Long-Term Suspension MVA Reset, Expulsion

<sup>\*</sup> Reported to ADE
\*\*Required to be reported to local law enforcement, also reported to ADE

VIOLATION & DEFINITION	MINIMUM	MAXIMUM
Drugs: To include inhalants, prescription drugs (not prescribed to the student who has it), over-the-counter drugs, illicit drugs, synthetic, counterfeit, or imitation drugs, drug paraphernalia, substances or unknown drugs represented as illicit drugs.		
Drug Paraphemalia: All equipment, products, and materials of any kind which are used, intended for use, or designed for use in growing, manufacturing, producing, packaging, concealing, injecting, ingesting, inhaling, or otherwise introducing a drug into the human body. Board Policy JICH	<u>K-4:</u> 5-10 Days ISS <u>5-8:</u> 5-10 Days OSS, MVA Reset	K-4: 10 Days ISS, MVA Reset  5-8: 10 Days OSS, MVA Reset, Long-Term Suspension
Drug Look-aLike/Over-the-Counter: The distribution, possession, sale, or use of imitation, look-alike, prescription, over-the-counter medicine or drugs, substances represented as an illicit drug, unknown drug, or other drugs (e.g. bath salts, synthetic marijuana, e-cigarette, nicotine, nicotine delivery devices). Board Policy JICH	<u>K-4:</u> 5-10 Days ISS <u>5-8:</u> 5-10 Days OSS, MVA Reset	K-4: 10 Days ISS, MVA Reset  5-8: 10 Days OSS, MVA Reset, Long-Term Suspension
<b>Drug Possession</b> **: The possession or purchase of drugs (including vape pens containing drugs). <u>Board Policy JICH</u>	K-4: 5 - 10 Days ISS  5-8: 5 -10 Days OSS, Long-Term Suspension MVA Reset	K-4: MVA Reset  5-8: 10 Days OSS, Long-Term Suspension MVA Reset, Expulsion
Drug Sale/Distribution or Intent to Distribute **: Sale or distribution of or the intent to sell, distribute, or manufacture drugs (including vape pens containing drugs). Board Policy JICH	K-4: 10 Days ISS  5-8: 10 Days OSS, Long-Term Suspension MVA Reset	K-4: MVA Reset  5-8: Long-Term Suspension MVA Reset, Expulsion
Drug Share ** Share means the act of giving drugs, including passing of drugs from one person to another (including vape pens containing drugs). Board Policy JICH	K-4: 10 Days ISS  5-8: 10 Days OSS, Long-Term Suspension MVA Reset	K-4: MVA Reset  5-8: Long-Term Suspension MVA Reset, Expulsion
<b>Drug Use</b> **: The use of or being under the influence of drugs (including vape pens containing drugs). <u>Board Policy JICH</u>	K-4: 10 Days ISS  5-8: 10 Days OSS, Long-Term Suspension MVA Reset	K-4: MVA Reset  5-8: Long-Term Suspension MVA Reset, Expulsion

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Tobacco Possession*: Possession of tobacco substances, products, or substances	<u>K-4:</u> 3-5 Days ISS	K-4: 5-10 Days ISS, MVA Reset
represented as tobacco, including vape pens or e-cigarettes. <u>Board Policy JICG</u>	<u>5-8:</u> 3-5 Days OSS	5-8: 5-10 Days OSS, MVA Reset, Long-Term Suspension
		Gusperision
Tobacco Sale/Distribution or Intent to	<u>K-4:</u> 3-5 Days ISS	<u>K-4</u> : 5-10 Days ISS, MVA Reset
Distribute ** Sale or distribution or the intent to distribute tobacco substances, products, or		
substances represented as tobacco, including vape pens or e-cigarettes. Board Policy JICG	<u>5-8:</u> 3-5 Days OSS	5-8: 5-10 Days OSS, MVA Reset, Long-Term Suspension
vapo pone or o siguroscos.		
Tobacco Share *: Share means the act of giving tobacco including passing of tobacco from one	<u>K-4:</u> 3-5 Days ISS	K-4: 5-10 Days ISS, MVA Reset
person to another, including vape pens or e-cigarettes. <u>Board Policy JICG</u>	<u>5-8:</u> 3-5 Days OSS	5-8: 5-10 Days OSS, MVA Reset, Long-Term Suspension
		Caspension
Tobacco Use **: The use of any tobacco	<u>K-4:</u> 3-5 Days ISS	<u>K-4</u> : 5-10 Days ISS, MVA Reset
product. <u>Board Policy JICG</u>		,
	<u>5-8:</u> 3-5 Days OSS	5-8: 5-10 Days OSS, MVA Reset, Long-Term Suspension, Expulsion
•		
Arson		
Arson of Occupied Structure **: The attempt of intention to burn a building, structure, or proper	<u>K-4:</u> 10 Days ISS	K-4: 10 Days ISS, MVA Reset
that is occupied. Board Policy JIC. JK	5-8: 10 Days OSS, Long-term Suspension	5-8: 10 Days OSS, Long-term Suspension, Expulsion
Arson of Structure or Property **: The attempt to or intention to burn a building,	<u>K-4:</u> 10 Days ISS	K-4: 10 Days ISS, MVA Reset
structure, or property. <u>Board Policy JIC. JK</u>	<u>5-8;</u> 10 Days OSS, Long-term Suspension	<u>5-8</u> : 10 Days OSS, Long-term Suspension, Expulsion
Attendance Policy		
Ditching/Unexcused Absence: Any absence from school or class that has not been excused.	<u>K-4:</u> Conference, Detention, 1-5 Days ISS	<u>K-4</u> : 5-10 Days ISS, Attendance Contract
Board Policy JHB	5-8: Conference, Detention, 1-5 Days ISS	5-8: 5-10 Days ISS, Attendance Contract
Logging School Crounds without	K.A. Conference Detention 4.5 Days ISS	K A- E 10 Days ISS Attendance Contract
Leaving School Grounds without Permission: Leaving school grounds or being in an "out of bounds" area during	K-4: Conference, Detention, 1-5 Days ISS	K-4: 5-10 Days ISS, Attendance Contract
the regular school hours without permission. <u>Board Policy JK</u>	5-8: Conference, Detention, 1-5 Days ISS or OSS	5-8: 5-10 Days ISS or OSS, Attendance Contract
Other Attendance Violation: Any other attendance violation. Board Policy JEA	<u>K-4:</u> Conference, Detention, 1-5 Days ISS	<u>K-4</u> : 5-10 Days ISS, Attendance Contract
Non-Compliance w/Policy	5-8: Conference, Detention, 1-5 Days ISS or OSS	5-8: 5-10 Days ISS or OSS, Attendance Contract

Tardy: Unexcused lateness to class or arriving at school late. Board Policy JK	K-4: Conference, Detention, 1-5 Days ISS	<u>K-4</u> : 5-10 Days ISS
	5-8: Conference, Detention, 1-5 Days ISS	<u>5-8</u> : 5-10 Days ISS
Bus	Failure to comply with all rules on the bus and at bus stops.	Minimum: Student Conference Maximum: Loss of Bus Riding Privileges
See Student Handbook under Student Transportation for specific consequences at each level:		

<sup>\*</sup>Reported to ADE

\*\*Required to be reported to local law enforcement, also reported to ADE

VIOLATION & DEFINITION	MINIMUM	MAXIMUM
Dangerous Items *		
Dangerous Items/Simulated Firearm * Possession or use of: AirSoft Gun BB Gun Knife with a blade less than 2.5 inches Laser Pointer Letter Opener Mace Other Dangerous Item(s) Paintball Gun Razor Blade or Box Cutter Simulated Knife Taser or Stun Gun Tear Gas  Board Policy JIC	<ul> <li>K-4: Item will be confiscated. Student conference, 5-10 Days ISS, MVA Reset</li> <li>5-8: Items will be confiscated. Student conference, 5-10 Days ISS or OSS, MVA Reset, Long-Term Suspension</li> </ul>	K-4: 10 Days ISS, MVA Reset  5-8: 10 Days OSS, Long-Term Suspension, Expulsion
Firearms (including destructive devices) **:  Possession or use of loaded or unloaded, operable or inoperable: Destructive Device (bomb or grenade) Handgun or Pistol Other Firearm(s) or destructive device(s) Shotgun or Rifle Starter Gun Board Policy JIC, JIC	K-4: 10 Days ISS 5-8: 10 Days OSS, Expulsion	K-4: 10 Days ISS, MVA Reset  5-8: 10 Days OSS, Expulsion
Other Weapons **: Possession or use of: Billy dub Brass Knuckles Knife with a blade of at least 2.5 inches Nunchakus Other Weapon(s) Board Policy JIC. JIC	K-4: 10 Days ISS  5-8: 10 Days OSS, Long-term Suspension Expulsion	<u>K-4:</u> 10 Days ISS, MVA Reset <u>5-8</u> : 10 Days OSS, Expulsion
Harassment, Bullying, Threat, or Intimidation		
Bullying/Cyberbullying *: Acts of intimidation and/or harassment that have the effect of physically harming a student, damaging a student's property, or placing a student in reasonable fear of harm, is sufficiently severe and persistent, and involves an imbalance of power. Bullying may be verbal, written or physical. Cyberbullying is, but not limited to, an act of bullying committed by use of electronic technology including social media.  Board Policy JIC. JII	K-4: Conference, Bully Contract, 1-5 Days ISS  5-8: Conference, Bully Contract, 1-5 Days ISS or OSS	K-4: 5-10 Days ISS, MVA Reset  5-8:: 5-10 Days OSS, Long-Term Suspension, Expulsion

Harassment, Nonsexual *: Communication with another person anonymously or by verbal, electronic, mechanical, telegraphic or written means with the intent to harass based on and/or motivated by race, ethnicity, religion, national origin or disability. Harassment may include but is not limited to social exclusion, name calling, unwanted physical contact and unwelcome verbal or written comments.	K-4: Conference, Behavior Contract, Detention, 1-5 Days ISS  5-8: Conference, Behavior Contract, 1-5 Days ISS or OSS	<u>K-4:</u> Detention, 5-10 Days ISS, MVA Reset <u>5-8:</u> 5-10 Days OSS, Long-Term Suspension
Hazing *: Any activities that can be considered any type of initiation of another student.  Board Policy JIC, JICFA	K-4: Conference, Behavior Contract, 3-5 Days ISS  5-8: Conference, Behavior Contract, 3-5 Days ISS or OSS	<u>K-4:</u> 5-10 Days ISS, MVA Reset <u>5-8:</u> 5-10 Days ISS or OSS, Long-term Suspension, Expulsion
Intimidation *: Intentional use of language or conduct to frighten, attempt to frighten, or coerce another person into submission or obedience. Policy JICF, JII	K-4: Conference, Behavior Contract, 1-3 Days ISS S  5-8: Conference, Behavior Contract, 3-5 Days ISS or OSS	K-4: 5-10 Days ISS, MVA Reset  5-8: 5-10 Days ISS or OSS, Long-Term Suspension
Threat *: Communication by language or conduct to make or attempt to make another person fearful of physical injury. May require a Threat Assessment to be conducted by school personnel_Policy JICF. JII	K-4: Conference, Behavior Contract, Detention, 1-3 Days ISS  5-8: Conference, Behavior Contract, 3-5 Days ISS or OSS	K-4: 5-10 Days ISS, Detention, MVA Reset  5-8: 10 Days ISS or OSS, Long-Term Suspension, Expulsion
Other School Policies		
Combustibles: Student is in possession of a substance or object that is readily capable of causing bodily harm or property damage, (i.e., matches, lighters, poppers, firecrackers, gasoline, and lighter fluid.)	K-4: Confiscation, 1-3 Days ISS  5-8: Confiscation, 3-5 Days ISS or OSS	K-4: 5-10 Days ISS, MVA Reset  5-8: 5-10 Days ISS or OSS, Long Term Suspension
Defiance, Disrespect Towards Authority and Non-Compliance: Student engages in refusal to follow directions, talks back, or delivers socially rude interactions. Board Policy JIC. JK	K-4: Conference, Detention, 1-3 Days ISS,, Behavior Contract  5-8: Conference, Detention, 1-5 Days ISS or OSS, Behavior Contract	K-4: 5-10 Days ISS, Detention, MVA Reset  5-8: 5-10 Days ISS or OSS, MVA Reset, Long-Term Suspension

<sup>\*</sup> Reported to ADE
\*\*Required to be reported to local law enforcement, also reported to ADE

VIOLATION & DEFINITION	MINIMUM	MAXIMUM
Disruption: Student engages in behavior causing an interruption in a class or activity. Disruption includes sustained loud talk, yelling, or screaming; noise with materials; horseplay or roughhousing; or sustained out-of-seat behavior. Board Policy JIC	K-4: Conference, Detention, 1-3 Days ISS, Behavior Contract  5-8: Conference, Detention, 1-5 Days ISS or OSS, Behavior Contract	K-4: 5-10 Days ISS, MVA Reset  5-8: 5-10 Days ISS or OSS, MVA Reset, Long-Term Suspension
<b>Dress Code:</b> Failure to comply with the school or District's dress code. <u>Board Policy JICA</u>	K-4: Change of clothing, Conference, Detention  5-8: Change of clothing, Conference, Detention	K-4: Change of clothing, 1-3 Days ISS, Detention  5-8: Change of clothing, 3-5 Days ISS or OSS
Gambling: To play games of chance for money or to bet a sum of money. Board Policy JK	<u>K-4</u> : 1-3 Days ISS <u>5-8</u> : 3-5 Days ISS or OSS	K-4: 5-10 Days ISS  5-8: 10 Days ISS or OSS, Long-term Suspension
Inappropriate Language: Student delivers verbal or written messages that include swearing, name-calling, obscenities, vulgarity, foul, indecent, or words used in an inappropriate way. Board Policy JIC. JK	<u>K-4</u> : Warning, Conference, Detention, 1-3 Days ISS <u>5-8</u> : Warning, Conference, Detention, 3-5  Days ISS or OSS	<u>K-4</u> : 3-5 Days ISS, Detention <u>5-8</u> : 5-10 Days ISS or OSS
Negative Group Affiliation/ Gang Activity/Secret Societies: Specific attitudes and actions of a student that typically share an identity linked to a group which may include using negative symbols, writing, apparel, or behaviors.  Board Policy JICF	K-4: Conference, 1-3 Days ISS  5-8: Conference, 3-5 Days ISS or OSS, Long-Term Suspension	K-4: 5-10 Days ISS, MVA Reset  5-8: 10 Days OSS, Long-Term Suspension, Expulsion
Other School Policy Violation: Any other violation of school policy.	K-4: Conference, Detention, 1-3 Days ISS  5-8: Conference, Detention 1-5 Days ISS or OSS,	<u>K-4</u> : 3-5 Days ISS, MVA Reset <u>5-8</u> : 5-10 Days ISS or OSS
Possession of Contraband: The possession of items that may disrupt the learning environment. Board Policy JIC.	K-4 Conference, Detention, 1-3 Days ISS  5-8: 3-5 Days ISS or OSS, Long-Term Suspension	K-4:3-5 Days ISS  5-8: 3-5 Days ISS or OSS, Long-Term Suspension, Expulsion
Public Display of Affection: Holding hands, kissing, sexual touching, or other displays of affection. Board Policy JIC	K-4: Conference, Detention, 1-3 Days ISS  5-8: Conference, Detention, 1-5 Days ISS or OSS	<u>K-4</u> : 3-5 Days ISS <u>5-8</u> : 5-10 Days ISS or OSS

Threats/Intimidation/Verbal Abuse of a Staff Member: Statements (verbal or written) or actions, which attempt to threaten or intimidate a staff member (ARS § 15-507: a person who knowingly abuses a teacher or other school employee on school grounds or while the teacher or employee is engaged in the performance of their duties is guilty of a class 3 misdemeanor). Could be considered as a Threat to an Educational Institution. May require a Threat Assessment to be conducted by school personnel.	K-4: Conference, 1-3 Days ISS, Behavior Contract  5-8: Conference, 1-5 Days ISS or OSS, Behavior Contract	K-4: 5-10 Days ISS , Behavior Contract, MVA Reset  5-8: 10 Days ISS or OSS, Long-Term Suspension, Expulsion
Threatening an Educational Institution: To interfere with or disrupt an educational institution through threatening statements, including but not limited to:  • Threatening to cause physical injury to any employee of an educational institution or any person attending an educational institution;  • Threatening to cause damage to any educational institution, the property of any educational institution, the property of any employee of an educational institution, or the property of any employee of an educational institution;  • Going on or remaining on the property of any educational institution for the purpose of interfering with or disrupting the lawful use of the property or in any manner as to deny or interfere with the lawful use of the property of others.  • Refusing to obey a lawful order to leave the property of an educational institution.  May require a Threat Assessment to be conducted by school personnel.		A student who is determined by the administration to have threatened an educational institution shall be recommended to the Governing Board for expulsion recommendation requirement for a student on a case-by-case basis, in the sole discretion of the administration, if the student agrees to participate in mediation, community service, restitution or other program(s) established by the administration in which the student takes responsibility for the threat and for the results of the threat. The administration may reassign a student who is subject to expulsion to an alternative program and may require that the student's parent(s) or guardian(s) participate in the mediation, community service restitution or other programs in which the parent or guardian takes the responsibility with the student for the threat.
Bomb Threat **: Threatening to cause harm using a bomb, dynamite, explosive,	<u>K-4</u> : 10 Days ISS	<u>K-4</u> : 10 Days ISS, MVA Reset
or arson-čausing device <u>. Board Policy</u> JIC. JIC-R. JICK	5-8: 10 Days OSS, Long-Term Suspension	<u>5-8</u> : 10 Days OSS, Expulsion
Chemical or Biological Threat **: Threatening to cause harm using	<u>K-4</u> : 10 Days ISS	K-4: 10 DaysISS, MVA Reset
dangerous chemicals or biological agents. Board Policy JIC, JIC-R, JICK	5-8: 10 Days OSS, Long-Term Suspension	<u>5-8</u> : 10 Days OSS, Expulsion

<sup>\*</sup> Reported to ADE
\*\* Required to be reported to local law enforcement, also reported to ADE

VIOLATION & DEFINITION	MINIMUM	MAXIMUM
Sexual Offenses		
Harassment, Sexual *: Sexual harassment is unwelcome conduct of a sexual nature that denies or limits a student's ability to participate in or to receive benefits, services, or opportunities in the school's program. It can include unwelcome sexual advances requests for sexual favors, and other verbal nonverbal, or physical conduct of a sexual nature. Does not include legitimate nonsexual touching or other nonsexual conduct. Board Policy JK	K-4: 5-10 Days ISS, No Contact Contract  5-8: 5-10 Days ISS or OSS, No Contact Contract, Long Term Suspension	K-4: 10 Days ISS, No Contact Contract, MVA Reset  5-8: 10 Days OSS, No Contact Contract, Long Term Suspension, Expulsion
Harassment, Sexual with Contact* Board Policy JK	K-4: No Contact Contract, 10 Days ISS  5-8: No Contact Contract, 10 Days OSS, Long Term Suspension	K-4: 10 Days ISS, No Contact Contract, MVA Reset  5-8: 10 Days OSS, No Contact Contract, Long Term Suspension, Expulsion
Indecent Exposure or Public Sexual Indecency *: The intentional exposure of one's private body parts in a manner that gives offense against accepted or prescribed behavior. Board Policy JK	<u>K-4</u> : Conference, Detention, 1-3 Day ISS <u>5-8</u> : 5-10 Days ISS or OSS	<u>K-4:</u> Detention, 3-5 Day ISS <u>5-8</u> : 5-10 Days ISS or OSS, Long Term Suspension
<b>Pomography:</b> The possession, distribution, or sale of any pornographic materials. <u>Board Policy JK</u>	K-4: 3-5 Day ISS  5-8: 5-10 Days ISS or OSS, Long-term suspension	K-4; 5-10 Day ISS  5-8: 10 Days ISS or OSS, Long-term suspension, Expulsion
Technology		
Computer/Network Infraction: Any violation of the Electronic Information Services User Agreement. Board Policy LJNDB	<ul> <li>K-4: Conference, Detention, loss of privilege, confiscation, 1-3 Days ISS</li> <li>5-8: Conference, Detention, loss of privilege, confiscation, 1-3 Days ISS or OSS</li> </ul>	K-4; Loss of privilege, 3-5 Days ISS  5-8: Los of privilege, 5-10 Days ISS or OSS
Telecommunication Device: Inappropriate possession or use of an electronic device or "toy" occurs when such device is possessed or used in a way that interferes with the orderly operation of the school or otherwise constitutes disruptive behavior. Electronic devices include without limitation: MP3 players, iPods, cell phones, smartphones, electronic games, digital cameras, media players, tablets, and laptops.	<u>K-4</u> : Conference, Detention, loss of privilege, confiscation, 1-3 Days ISS <u>5-8</u> : Conference, Detention, loss of privilege, confiscation, 1-3 Days ISS or OSS	<u>K-4:</u> Loss of privilege, 3-5 Days ISS <u>5-8</u> : Los of privilege, 5-10 Days ISS or OSS

Theft	Taking or attempting to take money or property belonging to another person or the school.	Minimum: Short-Term Suspension Maximum: Expulsion
Extortion *: Knowingly obtaining or seeking to obtain property or services by means of a threat. Board Policy JIC	<u>K-4</u> : 1-3 Days ISS <u>5-8</u> : 3-5 Days ISS or OSS	K-4: 3-5 Days ISS, MVA Reset  5-8: 5-10 Days ISS or OSS, Long-Term Suspension, Expulsion
Petty Theft: Theft of items valued \$100 or less. Board Policy JIC	<u>K-4</u> : 1-3 Days ISS <u>5-8</u> : 3-5 Days ISS or OSS	K-4: 3-5 Days ISS, Restitution  5-8: 5-10 Days ISS or OSS
Theft: The illegal taking of another person's property without that person's consent.	K-4: 1-3 Days ISS  5-8: 3-5 Days ISS or OSS, Long-Term Suspension	<u>K-4:</u> 3-5 Days ISS, Restitution <u>5-8</u> : 5-10 Days ISS or OSS, Long-Term Suspension, Restitution, Expulsion
Trespassing: To enter or remain on a school campus or district facility without authorization or invitation and with no lawful purpose for entry. This includes students under suspension or expulsion and unauthorized persons who enter or remain on a campus or district facility after being directed to leave by the administrator or designee of the facility. Board Policy JIC	K-4: 1-3 Days ISS, Citation  5-8: 3-5 Days ISS or OSS, Citation	<u>K-4:</u> 3-5 Days ISS, Citation, Arrest <u>5-8</u> : 5-10 Days ISS or OSS, Citation, Arrest
Vandalism		
Graffiti or Tagging: Writing on walls, drawings, or words that are scratched, painted, or sprayed on walls or other surfaces in public places. Board Policy JIC	K-4: Detention,1-5 Days ISS, Restitution  5-8: 3-5 Days ISS or OSS, Long-Term Suspension, Restitution	<u>K-4:</u> Detention, 5-10 Days ISS, Restitution <u>5-8</u> : 5-10 Days ISS or OSS, Long-Term Suspension, Restitution
Vandalism of Personal Property *: Willful destruction or defacement of personal property. Board Policy JIC	K-4: Conference, Detention, 1-5 Days ISS, Restitution  5-8: Conference, Detention, 3-5 Days ISS or OSS, Restitution	<u>K-4:</u> Detention, 5-10 Days ISS, Restitution <u>5-8</u> : 5-10 Days ISS or OSS, Long-Term Suspension, Restitution
Vandalism of School Property *: Willful destruction or defacement of school property Board Policy JICB.  * Reported to ADE	K-4: Conference, Detention, 1-5 Days ISS, Restitution  5-8: Conference, Detention 3-5 Days ISS or OSS, Restitution	<u>K-4:</u> Detention, 5-10 Days ISS, Restitution <u>5-8</u> : 5-10 Days ISS or OSS, Long-Term Suspension, Restitution

<sup>\*</sup> Reported to ADE
\*\* Required to be reported to local law enforcement, also reported to ADE