

Eugene School District 4J Calendar for 2021-22 Budget Preparation	Date
Appoint budget officer	June 3, 2020
Board meeting: Appoint new Budget Committee members	November 3, 2020
Budget Committee meeting: Presentation of five year financial forecast, committee orientation, introduce new members, elect officers and set meeting schedule	January 25, 2021
Prepare proposed budget	January - April 2021
Budget Committee meeting: Hold discussion and receive public comment	April 5, 2021
Publish notice of Budget Committee meeting on district's website at least 10 days before the meeting	April 12, 2021
Publish notice of Budget Committee meeting in newspaper 5-30 days before the meeting	April 18, 2021
Budget Committee meeting: Receive Superintendent's 2021-22 budget message and proposed budget, and receive public comment	April 26, 2021
Budget Committee meeting: Approve Superintendent's 2021-22 proposed budget and declare tax rates and debt service levy	May 10, 2021
Publish budget summary and notice of budget hearing 5 to 30 days before the hearing	May 16, 2021
Board meeting: Hold budget hearing	June 2, 2021
Board meeting: Enact resolutions to adopt budget, make appropriations, and impose and categorize taxes	June 16, 2021
Submit tax certification documents to assessor	July 15, 2021
Submit copy of complete budget document to county clerk	September 30, 2021