



Eugene School District 4J Driving Record Authorization

Guidelines:

An employee responsible for driving a district vehicle, or operating applicable equipment, will be subject to a three (3) year employment driving record review at the time of hire. Major traffic violations (including DUI) may disqualify the employee from driving district vehicles. In addition, the district will continue to monitor the employee's driving record in accordance with the district's administrative rule, E1540.05 – DMV Automated Reporting/Driver Report Status.

Any employee who drives a district vehicle is responsible for holding a current and valid operator's license appropriate for the vehicle operated and must demonstrate the ability to drive safely.

All employees who will be driving a district vehicle must complete this authorization at the time of hire, or at the time the district determines the necessity to drive district vehicles.

Information:

Full Name (First Middle and Last): _____

Date of Birth: _____

Valid Oregon Driver's License Number: _____

Expiration Date: _____ Class: _____

I authorize the Eugene School District 4J to review my employment driving record and monitor my employment driving record throughout my employment with the Eugene School District 4J. I understand because I will be driving a district vehicle, or operating applicable equipment if I receive a moving violation; license suspension; am responsible for a motor vehicle accident, or receive a DMV advisory letter I may not be allowed to continue to drive a district vehicle. I acknowledge that if my position requires me to drive a district vehicle, and I lose the authorization to drive a district vehicle, I may be disciplined, up to and including termination.

Signature

Date