



## MAINTENANCE WORKER III

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### Position Summary

Positions at this level perform a variety of maintenance work including one or more areas considered to be a skilled craft nature. Typical jobs in this classification considered to be a skilled craft in the building trades include, but is not limited to, locksmith, carpentry, and painting. Positions in this classification must possess and apply both the specific knowledge in a skilled craft area, and the general knowledge of the building maintenance field at the working level equal to the performance of the Maintenance Worker II level. Perform other related work as required.

### Distinguishing Characteristics

1. This classification is delineated from the Maintenance Worker II classification by assignments in one or more of the skilled crafts and requiring the necessary training and experience in the specified craft at the journey level. Various specific certification or licenses may also be required depending on assignments.
2. Within this classification, individual positions may specify the specific skilled craft needed for the position such as locksmith, carpentry, painting, and other skilled craft areas.

### Supervisory Relationship

This position reports to the Maintenance Supervisor or another administrator. Maintenance Worker III and II may be assigned technical supervision over other Maintenance Workers and serve as project lead within a work team.

### Required Knowledge, Skills and Abilities

(The following are in addition to those of the Maintenance Worker I and II classifications. Some factors are similar but that the abilities have been transformed to knowledge and skills. These factors are not to be construed as all inclusive or exclusive.)

1. Possession of appropriate licenses or certifications, and extensive knowledge and skills, in a specified skilled craft or skill crafts.
2. General knowledge of buildings, building systems, and maintenance/repair thereof, including but not limited to locksmith, heating, electrical, carpentry, and other maintenance work.
3. Ability to read and comprehend blueprints and specifications including structural, architectural, locksmith, mechanical, and electrical documents.
4. Comprehensive knowledge and understanding of maintenance systems such as work orders, preventive maintenance schedules, client services, and maintenance work practices and techniques.
5. Strong diagnostic skills to recognize, prioritize, document, and describe facility maintenance needs as they relate to long range goals and plans, including input into the Capital Improvement Plan.

6. Computation skills in performing measuring tasks and implementing a preventive maintenance inventory system.
7. Knowledge of construction materials and blueprints.
8. Ability to identify potential hazards or problems relating to the safety of building occupants and the integrity of the facility.
9. Knowledge of work safety procedures and ability to perform work in a safe manner in compliance with safety regulations.
10. Knowledge of, or ability and willingness to learn, computer systems and applications applicable to the building trades field and preventive maintenance programs.
11. Maintains regular and prompt attendance.
12. Performs other related duties as assigned.

**Minimum Qualifications**

1. Journey level training and experience equivalent to those required in the specified trade or skilled craft. Comprehensive experience in general the building maintenance or construction field.
2. Must possess a valid Oregon Driver's license.

**Work Environment**

Incumbents in these Maintenance Worker classifications travel to District buildings/sites to perform work. Assignments may require lifting of heavy objects, working in awkward or tiring positions, work in confined spaces, restricted areas, in tunnels, on roofs, and working from ladders or scaffolding. Assignments may require evening or weekend work in order to avoid interruption of the educational classrooms.

<b>ADDITIONAL INFORMATION</b>	
<b>Employee Unit</b>	OSEA Classified
<b>Pay Grade</b>	Grade 11
<b>Approved by</b>	Cydney Vandercar, <i>Director of Human Resources</i>
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