



Classification Summary

Provides physical and behavioral care of special education students during transport to and from school. This individual attention is precipitated by specific needs that cannot be managed from the driver's seat. Performs activities involved in the safe boarding, riding and exiting of passengers.

Supervisory Relationships

1. Works under the direct supervision of the classroom teacher.
2. Incumbent is assigned by the classroom teacher to supervise a student on a one-on-one basis but may assist the bus driver with other students as the need arises.

Examples of Duties

1. Control aggressive student activity and encourage calm and orderly conduct.
2. Observe and record behavioral management data as required.
3. Assist in implementing behavior management programs and following specific instructions of classroom teacher and/or other Special Education staff.
4. Assure that infants are secured into car seats during transportation and that they and their belongings are delivered safely to their parents.
5. Assist wheelchair passengers to board, ride and exit the bus.
6. Maintain regular and prompt attendance.
7. Performs other related duties as assigned.

Required Knowledge, Skills and Abilities

1. Ability to handle physical care need and mobility requirements of assigned student.
2. Ability to learn and follow behavior management techniques.
3. Ability to communicate effectively with students.
4. Good observation and surveillance skills; ability to recognize potential problems and to take appropriate action.
5. Ability to remain calm in emergency situations.

Minimum Qualifications for Class Entry

Previous training, education or experience in safety standards and behavioral management techniques.

Work Environment

Works on a school bus while in transit.