



### **Classification Summary**

Installs, maintains, and repairs roofs and roofing materials in District buildings.

### **Supervisory Relationships**

Reports to the Maintenance Department Supervisor. Provides work assignments to roofing crews during the roofing season

### **Distinguishing Characteristics**

Distinguished from the Roofing Specialist by the emphasis on performing roofing work and lack of requirement to inspect and perform specification development for contract work.

### **Examples of Duties**

1. Repair or replace deteriorated roofs; remove old roof, insulation, and sheet metal flashings; replace wood areas where necessary; replace sheet metal flashings on roofs, under walls, or under siding; apply appropriate roofing material as specified.
2. Oversee and assist the work of crews; patch leaks, remove existing roofs and re-roof, install adequate drain systems, and measure and install gutters, downspouts, and flashing.
3. Receive, prioritize and assist in scheduling repair and installation work according to severity and urgency of work.
4. Clean, clear drains, detail and perform minor repairs to extend the life span of existing roofs.
5. Transport roofing materials and supplies to work site.
6. Apply and oversee work crews in observing safety precautions for the roofing process.
7. Maintains regular and prompt attendance.
8. Performs other related duties as assigned.

### **Required Knowledge, Skills And Abilities**

1. Thorough knowledge of roofing procedures, legal codes, and materials, coatings, and equipment.
2. Ability to use hand and power tools such as staple gun, tar pot, mops, air compressor, power snake, skill saw, and hand drill.
3. Ability to assign, direct, and review the work of crews.
4. Physical ability to perform job requirements.
5. Knowledge of safety practices working with hazardous in materials.

### **Minimum Qualifications for Class Entry**

1. Journey level experience in roofing and roof repair.
2. Possession of a valid State of Oregon driver's license.

### **Work Environment**

Work is performed outdoors in all types of weather and requires lifting of heavy objects, climbing, and working in awkward or tiring positions. Incumbents may be exposed to risk of injury from the handling of hot tar. Incumbents may be required to perform emergency repairs during evening or weekend hours.