



Classification Summary

Positions in this job classification perform a variety of general maintenance/laborer work requiring basic skills and good physical condition. Work is somewhat routine and repetitive and may require the use of small and simple power tools or equipment. Manual dexterity is required. Positions in this class emphasize the variety of work performed requiring brief on-the-job orientation or training period. Incumbents are expected to possess the ability to progress to the Maintenance Worker II level.

Distinguishing Characteristics

Positions classified as Maintenance Worker I are delineated from the Maintenance Worker II class by the performance of manual labor work requiring no or limited outside training and where tasks and processes can be easily learned on the job within a short period of time. At this level, ability to learn the various activities and routine processes comprising the building maintenance field is emphasized.

Supervisory Relationships

Maintenance Workers generally are supervised by a Maintenance Supervisor or another administrator. Maintenance Worker III and II may be assigned technical supervision over other Maintenance Workers and serve as project lead within a work team.

Required Knowledge, Skills and Abilities

1. Good physical condition to perform heavy lifting, prolonged standing, crawling, climbing, and working in various types of weather.
2. Ability to maintain and make minor repairs to machinery, equipment, and tools.
3. Ability to read and follow simple written, verbal, and standing instructions.
4. Ability to learn a variety of routine maintenance tasks and perform standardized work with little direct supervision.
5. Ability to work harmoniously with other staff, administrators, teachers, school site classified staff, students, and the general public.
6. Ability and willingness to acquire knowledge and skills in all areas of the building maintenance field.
7. Strong commitment to customer services and client satisfaction.
8. Ability to comprehend safety rules and guidelines and conduct work in a safe manner.
9. Maintains regular and prompt attendance.
10. Performs other related duties as assigned.

Minimum Qualifications For Class Entry

1. Some maintenance experience is desirable. Sufficient education to follow instructions and comprehend the various activities of the total job through repetitions and on-the-job training.
2. Must possess a valid Oregon drivers license and a good driving record.