



## 1307 SUBSTITUTE CUSTODIAN

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### **Classification Summary**

Perform a variety of standardized custodial work in the upkeep of District-owned buildings and facilities. Perform other related work as required.

### **Supervisory Relationships**

Receives technical instructions and supervision from a leadperson. Supervision is provided by a Building Administrator or site-based administrator.

### **Distinguishing Characteristics**

Positions in this classification perform general custodial work. Work is routine and performed under standing instructions and practices. Work involves the use of mechanical equipment for such tasks as stripping, waxing and washing floors.

### **Required Knowledge, Skills and Abilities**

1. Ability to understand and follow written and oral instructions and perform the required work independent of direct supervision.
2. Ability to learn about various cleaning chemicals, solvents, and equipment used in custodial work.
3. Some mechanical abilities to troubleshoot and perform non-complex repairs to power tools and equipment.
4. Good physical condition to perform lifting (25 - 75 pounds), floor buffing, and other manual labor tasks.
5. Ability to apply safe work practices in the performance of work.
6. Ability to communicate effectively and work harmoniously with students, staff, administrators, and others.
7. Adaptability and flexibility to perform work with changing priorities and interruptions.
8. Strong commitment to student and client services and genuine interest in kids.
9. Maintains regular and prompt attendance.
10. Performs other related duties as assigned.

### **Minimum Qualifications for Class Entry**

Sufficient education to read and follow simple verbal and written instructions. No custodial work experience is required.

### **Work Environment**

Work requires lifting of trash in large containers, custodial equipment, and other materials and supplies which usually weigh between 25 to 75 pounds. Work requires prolonged standing, walking, and overhead work. There is considerable outdoor work in various types of weather conditions.