



1304 CARPENTER

Classification Summary

Performs skilled carpentry work in the construction, maintenance and repair of District structures and equipment.

Supervisory Relationships

Reports to the Building Supervisor. May provide technical direction to other employees.

Distinguishing Characteristics

Distinguished by the requirement for skill in assessing work to be performed, drafting working drawings for new construction and major renovation projects, and applying appropriate techniques.

Examples of Duties

1. Remodel and repair District buildings, including tearing out old framing and/or installing walls, ceilings, doors, and windows, and finishing. Examine worksite; draw plan; determine materials needed; develop cost estimate; review and schedule with on-site personnel and supervisor; order materials.
2. Coordinate scheduled work with principals, teachers, custodians, other trades and supervisor to minimize disruption of classes.
3. Construct new installations from blueprints using rough and finish carpentry. Establish grade using transit; build forms; pour cement; frame, insulate and sheetrock walls and ceilings; hang doors and windows; install ceiling tiles, cabinets; trim and finish work.
4. Replace folding walls with framed stud walls. Insulate wall, apply sheet rock and spackling; install masonite wainscoting; customize new trim to match existing; prepare for finishing.
5. Apply new siding to exterior of schools; erect scaffolding, remove old siding, move/remove windows, insulate window openings, install flashing, casing and corner moldings, hang doors and windows and install pre-painted plywood siding.
6. Install cabinets, glass, and formica counter tops in kitchens and restrooms. Re-hinge or replace damaged cabinet doors.
7. Contact building code inspectors and arrange inspections of completed work.
8. Maintain accurate records of materials used and work performed.
9. Maintains regular and prompt attendance.
9. Performs other related duties as assigned.

Required Knowledge, Skills and Abilities

1. Comprehensive knowledge of the principles, practices, and legal requirements of rough and finish carpentry, building construction, and remodeling.
2. Ability to operate a variety of hand and power tools which include skill saw, table saw, router, jointer, miter, sander, planer, jigsaw, air wrench, plumb bob, fork lift, scaffolding, hoists, square, level, door knob template, gas chain saw, post hole digger, tin snips, lathe, and nail gun.
3. Thorough knowledge of and ability to observe safety precautions.
4. Ability to read blueprints, building specifications, and schematic diagrams of building construction.
5. Ability to compute costs and keep records of labor time.
6. General knowledge of wiring, plumbing, and masonry practices.

Minimum Qualifications for Class Entry

1. Journey level experience as a Carpenter. Substantial experience in diverse carpentry.
2. Possession of a valid State of Oregon driver's license.

Work Environment

Incumbents travel to schools to perform on-site construction. Assignments may involve lifting of heavy tools and building materials, working in awkward or tiring positions, exposure to inclement weather, and exposure to risk of injury by sharp cutting tools.