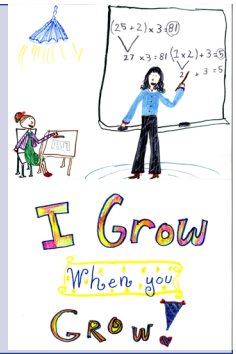


# Collaboration Chronicle

“I Grow When You Grow”

September 9, 2013

*Growth begins at the end of your comfort zone. -Unknown*



## Calendar & Reminders

**Month of Sept**-Suggested for Principals-Building Staff Meetings: Alignment of goals (from district-school- individual), SMART goal work sessions, form Collaboration/PLC sessions, exploration of rubrics (Claims-Evidence-Impact fill in sheet attached)

**Sept 31**-SMART goals due, Suggestion: “Save”, but don’t “Save and Submit” until personal conversation

**Month of Oct**-Protected principal time to complete beginning of the year meetings with teachers.

**Oct 30**-First Informal Observation due--Talent Ed informal A & B forms (forms and info found at <http://www.4j.lane.edu/hr/teachereffectiveness/manual/informalobservationform/>)

## Tools & Ideas

### Ideas for Begining of Year Meeting with Certified

- 1) **Calendar**-set mid, end of year, pre/post/ observation meeting dates, provide info on how informals will be done if you have a plan
- 2) **SMART Goal & Action Plan**-verify understanding, look at baseline data together, discuss and consider supports for their action plan, connect them with staff who have similar goals
- 3) **Review/Discuss Rubric (Teaching Standards)** as well as specifics they would like you to collect data on if you happen to “walk through”, areas they identify they would like to grow in
- 4) **Discuss their professional development needs**-connected to their SMART goal and professional practice
- 5) Remind and encourage completion of the “**Self Reflection**” if not done.

## Collaboration & PLCs

### 4 Staff Text Protocol Options- Examination of the Teaching Rubric (all attached)

- 1) ProMISE (Equity based Text Protocol) w/Compass
- 2) Final word
- 3) Three Levels of text
- 4) Text Rendering

## Celebrating Exemplary Practice

