

Eugene 4j School District-Educator Quality Bi-Monthly

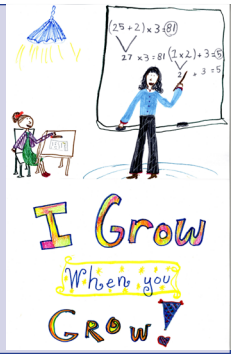
Collaboration Chronical

"I Grow When You Grow"

August 19, 2013

Authenticity is the alignment of head, mouth, heart, and feet--thinking, saying, feeling, and doing the same thing--consistently. This builds trust, and followers love leaders they can trust.

-Lance Secretan



Calendar & Reminders

Aug 26, 27, 28, 29, starting at 9:30am--Optional 2hr PD sessions for teachers & admin for TalentED & Teacher Effectiveness & Growth System (Cert/Admin register at <http://www-old.4j.lane.edu/workshops>), Loc: Chavez

Aug 28 (1:30-3:30) & 29 (9:30-11:30)-Optional 2 hr Admin PD on TalentEd & Teacher Effectiveness & Growth System & Supports/Tools, Loc: Chavez

Sept 4-All District Back-to-School Training (Cert & Admin), Loc: SEHS (see attached preparation packet)

Month of Sept-Suggested for Principals-Building Staff

Meetings: Alignment of goals (from district to individual), SMART goal work sessions, Collaboration/PLC sessions to begin

Sept 31-SMART goals due

Sept Suggested Staff Mtg: Teachers can share established data informed SMART goals with each other, share about peer observations and collaboration meetings.

Month of Oct-Protected principal time to complete beginning of the year meetings with teachers.

Oct 30-First Informal Observation due

Tools & Ideas

Suggested Administrator Calendars--(also attached)

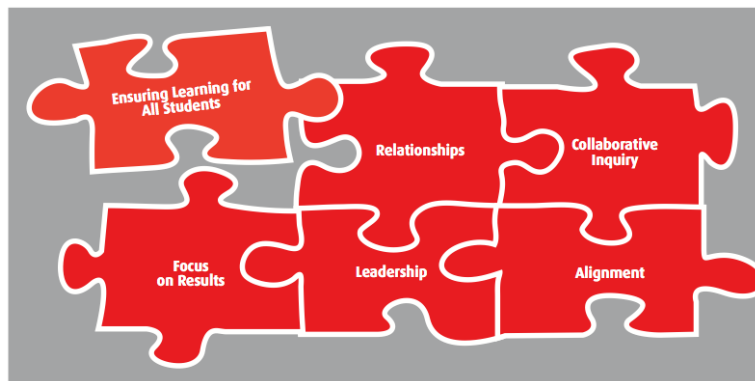
Stresses a action plan that supports completing Teacher Effectiveness and Growth tasks as well as more public practice with whole staff and teams.

Teacher Effectiveness and Growth Administrator Calendar
This timeline provides guiding steps within the Effectiveness and Growth model, focused on instruction and students. It includes suggestions on data collection for staff reflection and collaboration, building transparent processes and public practice.

Aug-Admin Prep	Sept-2 Staff Mtgs	Oct-1 Staff Mtg	Nov/Dec	Jan	Feb-1 Staff Mtg	March/April	May	June-1 Staff
1) Set up and present time/revenue for a district-wide collaborative inquiry/peer observation schedule. Share with staff, and begin meetings. (Inquiry Protocols available to support instruction)	1) Begin peer observation process (collaborative inquiry meeting for set up in August). Support staff by gathering their notes to archive their hard work and success. (Clipboard Training Information available)	1) Staff Mtg: Teachers to share individual data informed SMART goals. Staff share about peer observations and collaboration activities.			1) Staff Mtg: All staff present data, reflect on SMART goals (in data, coming to students - sharing concrete feedback to students - sharing concrete feedback to students - building student capacity to assess themselves and traditional form to improve). (Inquiry Protocols available to support instruction)			1) Final Collaborative Inquiry Meeting. For process reflect and make suggestions to improve next year peer observations and for collaborative inquiry meeting. Key notes for following year.
2) Using peer school data pre-aligns alignment of district-wide SMART goals. (SMART goal work sessions, Collaboration/PLC sessions to begin)	2) SMART Goals							
		Continue Informal & Formal Observations						
		(1st Informal Obs due Oct 30)	(2nd Informal Obs due Nov 30)	(3rd Informal Obs due Jan 30)	(4th Informal Obs due March 31)	(5th Informal Obs due May 31)		
	1) Administrator SMART goal and beginning of year appointments with teachers verify that teachers completed self-reflection in TalentED when you meet			1) Mid-year check in meeting. Teachers should come with on-going data regarding their SMART Goals. Suggestion: Administrator to collect and organize the data for future staff meeting (possibly February Staff Mtg)			1) Prepare and conduct summative Evaluation. Teachers bring on-going data regarding their SMART Goals.	
Resources: Peer Observation/ Collaboration/PLC Protocols, Alignment Template, Text Based Protocols, SMART Goal Tools/Template								

Collaboration & PLCs

Components of a Professional Learning Community



Celebrating Exemplary Practice



Connecting to students' first teachers, their parents!
District teachers modeling learning practices that could be duplicated at home with their students.