

1960-61



JEFFERSON

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PRINCIPAL'S
MESSAGE



Dear Jays:

Our junior high school will be starting its fourth year this fall. It seems such a short time since we moved into our fine new building, yet three graduating ninth grade classes have gone on to high school during this time.

Our student body is growing all the time. Our first year we started with 468 students, next year we will have 630, so you can see that we are fast becoming a large school.

Next year, I am proud to say, I will be serving as your principal. This experience will really not be new to me since I served as acting principal during 1958-59, but nevertheless, I am looking forward to an interesting and challenging year with you at Jefferson.

This is a fast changing and extremely crucial time in which you are living. A good education, therefore, is more important now than ever before. Always remember that this is your main purpose for being here. Set some goals for yourself and strive towards them.

Read this handbook carefully. Let it be a guide for your personal conduct here at Jefferson. By observing the few simple rules set forth here, we can be assured of working together harmoniously for nine months.

Sincerely,

Clifton Ellis

Clifton Ellis, Principal



V I C E - P R I N C I P A L ' S
M E S S A G E

Dear Jays:

I am very pleased to have this opportunity to welcome you to Thomas Jefferson Junior High School. I am looking forward to meeting you and working with you to make this an enjoyable and educationally profitable year. Please read this handbook carefully and carry it with you for future reference. We suggest that your parents also read this guide. It may serve to answer some of their questions about Junior High School.

Our responsibility is to provide the best possible education to everyone attending Thomas Jefferson Junior High School. You also have a very deep responsibility to yourself and to your classmates. This responsibility begins with respect for school property, respect for the rights and privileges of others, courteous behavior at all times, and pride in the knowledge that you are a member of Thomas Jefferson Junior High School.

This will be my first year with you and I'm looking forward to many good times together. However, I must remind you that school is not all "good times". Getting an education is your biggest job and your main reason for being here. Keep your educational goals in mind at all times. If you work hard when work needs to be done, the "good times" will follow and take care of themselves.

I am here to help you in any way that I can. Don't hesitate to ask if I can be of service.

Sincerely,

James R. Callaway,
Vice-Principal

C A L E N D A R

August 30	All teachers report for duty
September 6	Registration
September 12	Opening Day
October 31--November 4	Exam week for First Quarter
November 8	Open House
November 11	Veteran's Day--Holiday
November 24-25	Thanksgiving Vacation
December 22	Christmas Program
December 23	School closes for vacation at end of day
January 3	Classes resume
January 16-20	Exam week for First Semester
March 13-17	Spring Vacation
March 27-31	Exam week for Third Quarter
April 7	Lane County Educational Conference (No classes)
May 30	Memorial Day--Holiday
June 5-9	Final exams
June 9	School closes
June 12	Teachers complete contract duty

P.T.A. meetings, assemblies, and other special programs will be announced at appropriate times during the year.

T I M E S C H E D U L E

7:45	Building Opens
8:10	First Buzzer
8:15	Tardy Buzzer
8:15 - 9:06	First Period
9:11 - 10:02	Second Period
10:07 - 11:00	Third Period
11:05 - 12:26	Fourth Period
a. 11:00 - 11:30	First Lunch
b. 11:56 - 12:26	Second Lunch
12:31 - 1:22	Fifth Period
1:27 - 2:17	Sixth Period
2:22 - 3:15	Seventh Period
3:45	Building Closes

M E E T T H E S T A F F

<u>Name</u>	<u>Subject</u>	<u>Room</u>
Mrs. Carole Allison	Homemaking	27
Mrs. Wilma Ausland	Special Class	30
Mr. Robert Barber	Science	18
Mrs. Maecel Edwards	Drama, School Paper and Social Living	20
Mr. Virgil Erickson	Boys' Physical Education and Health	Gym
Mr. Ralph Ettl	Social Living	21
Miss Mira Frohnmayer	Music	6
Mr. Theodore Gould	Crafts and Industrial Arts	10
Mrs. Olene Hall	Social Living	28
Mrs. Ruth Hammaker	Social Living	15
Mr. Warren Harle	Mathematics	
Mr. Russell Hyerstay	Social Living and Speech	22 & 31
Mr. Donald Johnson	Crafts and Industrial Arts	8
Mr. Richard Krysl	Orchestra	Multi-Purpose
Mrs. Laura Larson	Science, Speech and Drama	16
Mr. Paul Lawrence	Social Living	26
Mr. Donald Leighton	Band	4
Mr. Ray Levra	Art, Arts and Crafts	13
Mr. Charles McCullough	Art and Mathematics	19
Mrs. Carol Mead	Social Living	12
Mrs. Anne Morris	Homemaking	25
Mrs. Mary Murdock	Social Living and Spanish	11
Mr. Kenneth Raasch	Boys' Counselor and Mathematics	Office
Mrs. Ruth Rath	Girls' Counselor and Mathematics	Office
Mrs. Maxine Rowan	Girls' Physical Education and Health	Gym
Mr. Robert Saxton	Science, Mathematics and Health	31
Mrs. Phyllis Schneider	Librarian	Library
Mrs. Virginia Sly	Social Living and French	22
Mr. Robert Stothers	Mathematics	17
Mrs. Ruth Zachary	Beginning Band	Multi-Purpose
Mr. Calvin Zigler	Social Living	24
Mrs. Una Olson	Secretary	Office
Mrs. Alma Tobey	Secretary-Clerk	Office

C L A S S E S

All of you have already been registered and have been assigned to classes. You know the subjects listed for your grade and you also have a pretty good idea about what to expect in these classes. Required and elective subjects for all grades are listed below.

7th Grade

Required *

Social Living
 Mathematics
 PE & Health
 Science--1 semester
 Music--1 semester
 Art--1 semester
 Shop or Homemaking--1 semester

Elective: Band
 Orchestra

* Students who want band or orchestra will have a slightly different schedule.

8th Grade

Required: 6 periods

Social Living
 Mathematics
 PE & Health
 Science--1 semester
 Shop or Homemaking--1 semester
 Elective: (One period chosen from
 the following subjects)

Speech and Drama
 Arts & Crafts
 Art
 General Music
 Choir
 Band
 Orchestra

9th Grade

Required: 5 periods

Social Living
 Mathematics
 PE & Health
 Science

Elective: (Two periods chosen from
 the following subjects)

Shop
 Homemaking
 Arts & Crafts
 Speech and Drama
 Band and Orchestra
 Choir
 Crafts
 French
 Newswriting

Ninth graders should be reminded that this is their first grade in high school, even though they are assigned in a junior high school building. All ninth graders going to high school will be required to earn a number of credits and failure to earn these credits could result in retention in the ninth grade or the possibility that these credits would have to be made up during your high school career.

F E E S

Lock Fee - A lock fee of \$1.00 is charged each student and is payable at the time of registration.

The dollar is a deposit on the two locks issued the student (one for his coat locker and one for gym). This deposit will be refunded when the student withdraws from school provided the locks are returned in good condition. DO NOT GIVE YOUR LOCK COMBINATION TO ANY STUDENT.

Textbook Fees - District-owned textbooks are provided free to all seventh and eighth grade students. This does not include such needed equipment as workbooks, notebooks, paper, pencils, etc., which must be furnished by the individual pupil.

Texts are not furnished free to ninth grade students but are rented to them for \$4.00 a year. Certain books will be placed in the hands of each student; other books will be supplied to class groups as a whole. This rental fee does not include such items as notebooks, paper, pencils, etc. The rental of books to ninth grade students means a saving of several dollars, as the texts, if purchased, would cost at least ten dollars. No refund of the semester's rental will be made after the student has had the use of the texts for four weeks or more.

Towel Service Fee - Towel service is provided the whole school year for \$2.50. This service insures the students a clean dry towel each gym period, thus promoting cleanliness, sanitation, and convenience. All students are required to take this service.

Industrial Arts Fee - Students in industrial arts will be charged a fee of \$3.00 for materials in the seventh and eighth grades and \$4.00 in the ninth grade.

Arts and Crafts Fee - Students in arts and crafts will be charged a fee of \$3.00 for materials in the seventh and eighth grades and \$4.00 in the ninth grade.

O T H E R P O S S I B L E C O S T S

The items listed below are costs of services which the student may use if he wishes. They are not required of everyone, however.

Student Body Cards - All students are urged to use this means of supporting the student body activities. Cards may be purchased for \$2.00 and entitle the owner to admission to athletic contests, parties, pay assemblies, and other student affairs.

Insurance - Insurance against accidental injury sustained during school time, or when going directly to or from school, is available for \$2.50 a year.

Students are urged to carry this school insurance unless they have similar protection with some other company.

Lunch - Thomas Jefferson has excellent facilities for the preparation and serving of lunches and also a very beautiful lunchroom. Hot lunch costs will be determined in accordance with what is established for all the junior high schools in the district. Prices will be nominal but will be somewhat higher than those for the elementary school.

If students wish, they may bring sack lunches from home. They must eat in the lunchroom, however.

Milk tickets, good for twenty one-half pints of milk, will be sold so that boys and girls who bring their lunches may have milk to drink if they desire. The price of milk tickets, as well as that of lunch tickets, will be determined before school starts and will be made known to the students before the first day of school.

Since ours is a new building, we must confine all eating to the lunchroom area. Ice cream will be sold only during lunch time and the eating of such will be confined to the lunchroom.

W H A T T O D O

When you are absent from school:

Go directly to the Attendance Window (it is located in the main entry of the building and opens into the main office) for an admit slip. Bring an excuse from home for the reason for your absence. It must be signed by your parents or guardian.

1. If it is an excused absence due to illness, report to the Attendance Window.
2. If it is an unexcused absence, report directly to the Attendance Window.
3. The secretary will give you a "permit to re-enter class" slip which must be signed by each teacher from whose class you have been absent.

Remember it is your responsibility to find out what work is to be made up as soon as possible. Regular attendance is required of all students by the school laws of Oregon. An attendance record is kept for each student, and all absences and tardies are recorded.

An excused absence may be due to one of the following causes:

1. Your own illness.
2. Serious illness or death in your family.
3. All other absences are classed as unexcused, even though you are out of school with parents' consent.

The vice-principal will contact the home by telephone when absences occur but if your parents will call in to the school when you are ill it will help us a great deal.

If you are tardy:

Get a tardy slip from the secretary at the Attendance Window.

Although we recognize there are times when unforeseen circumstances may cause you to be late, we hope that it will not happen often. Being in class on time is your responsibility and will help you to be successful in your junior high school work.

After you arrive at school in the morning, we expect you to go to your locker, get your notebook, and be prepared for class work.

BE IN YOUR ROOM WHEN THE FINAL BUZZER SOUNDS.

Intermissions between classes have been made 5 minutes long so that there should NEVER be any tardiness between periods. In fact, this 5 minute period should give you time to go to your locker and get any material you may need for your next class. The 5 minute intermission will also eliminate any excuse for running in the halls. And remember, too, that even if you are anxious to get to your next class, you are to wait for the teacher to dismiss you before leaving a classroom.

NO ADMITTANCE TO CLASS SLIPS WILL BE ISSUED BY THE OFFICE FOR TARDINESS BETWEEN CLASSES.

When you lose your lock or it will not work:

Get permission and a hall pass from your next teacher and go see the Vice-Principal.

Locks just do not get lost by themselves. The lock which is issued to you at the beginning of the year is for your use alone. Do not leave your lock unlocked or set. An open or a set lock is an invitation to "borrow" your books, personal property, or school supplies. Remember, too, that no one else should know your combination or use your locker. If someone else does learn the combination to your locker and you wish to change it, see the Vice-Principal.

When you want to leave the school grounds:

Students will not be permitted to leave the school grounds from the time school begins in the morning until dismissal in the afternoon without permission from the office. If it is necessary for you to leave the grounds, get permission from your teacher and go to the Attendance Window for a permit to go home. You will be given a temporary permit to leave the grounds which you must carry with you. Return it to the office when you return to school.

When you are moving away from Thomas Jefferson Junior High School:

Bring a note from your parents requesting the transfer. Take the note to the Vice-Principal. He will give you a withdrawal slip which the teachers must sign. Check with the librarian about library books. Bring your lock to the office to be checked in.

When you have lost something:

Check the LOST AND FOUND in the office before school, at noon, and after school.

When you have found something:

Take it to the LOST AND FOUND.

When you want to make a telephone call:

You must use the pay telephone.

When you want to go home for lunch daily:

Get an application blank for a "lunch permit" from the office. Have it filled out and signed by your parents. Return the application to the office, and you will then receive a "lunch permit". Carry this permit with you at all times.

IN CASE OF FIRE

Fire drill instructions are posted in each room. They direct the students in that room to the nearest exit. Read the instructions for every room you occupy. Be certain that you know exactly what to do.

1. No talking at any time.
2. No running or pushing, stay in a single file line.
3. Return to class only when the bell is rung twice.
4. If you are separated from your class, go to the nearest exit and report to your class immediately.

R E P O R T C A R D S

Report cards and attendance cards are issued every nine weeks. Both should be examined by the parent and both should be signed by the parent, then returned to school promptly.

If a parent wishes a conference with a teacher he is urged to call for an appointment and arrange for a time when classes are not in session. We encourage these conferences because we feel they bring better understanding between the home and the school.

If a student is doing failing work in any subject, the parents will be contacted by the end of the sixth week of each nine week report period.

GENERAL CONDUCT

We realize that all students will not excel in scholarship; however, good citizenship is within the reach of everyone. Satisfactory conduct and courtesy are the minimums expected of all students at Jefferson. Some regulations which must be observed are:

1. No running or scuffling in the halls.
2. No fighting in the school building or on the school grounds.
3. No abuse of school property.
4. No loitering in halls between classes.

Assembly Conduct

Assemblies are provided for the entertainment and education of all. Whatever the nature of the assembly, certain standards of conduct and manners are expected of all persons attending. Whistling, booing, stamping and other undesirable demonstrations will not be tolerated.

Gum Chewing

Chewing gum or candy in classes or halls, we feel is unnecessary. Not only does it fail to do anything for your personal appearance but can cause damage to clothing, books, and other property. For the best interests of all it is not allowed.

Smoking

We know that the tobacco habit has a definite hold on some, and they cannot exert the will to overcome it. However, no smoking will be allowed in the school building or on the school grounds, and any student caught smoking on these premises will be subject to disciplinary action.

Riding the School Bus

The school district has set regulations for riding the busses. Violation of regulations may cause the loss of bus-riding privileges. The driver is the official in charge and should receive complete cooperation. Extreme caution should be used in the vicinity of the bus loading platform when buses are operating.

Bicycles

Each student who rides a bicycle to school must park it in the racks provided for that purpose. All bicycles should be kept locked. All bicycles found parked in any other place will be impounded and penalties assessed.

Personal Property

The office receives many complaints during the year about lost personal items. We shall make every effort to prevent such losses but we cannot guarantee that property left lying carelessly in the halls, washrooms, desks, etc. will not be picked up. Students are responsible for seeing that these personal items are kept with them or locked in their locker. Any student caught with stolen items will be referred to the police.

S P E C I A L S E R V I C E S

Parental requests for assignments for pupils who will be absent for several days may be arranged by request to the office and calling for the assignments.

A home teacher will be furnished by the district for any student who will be absent because of illness or injury for a period of two months. Parents arrange for this service through the Special Education Department.

Five special classes are being offered by the Eugene School District for mentally retarded pupils who need more time and assistance with their school work. These groups are much smaller than the regular classes so that the teachers are able to give more individual attention to each member. One of the special classes will be held at Thomas Jefferson Junior High School this coming year for the pupils in our building who can profit from this special service.

A registered nurse is assigned to our building for three days a week.

T H E L I B R A R Y

The library is open before and after school. During the day, students may be issued passes from teachers to use the library, or they may come into the library during the break between classes without a pass.

The work in the library goes on without interruption. A quiet atmosphere is to be maintained even during the break between classes. Proper conduct while in a library means that all necessary talking should be done in a very low voice in order not to disturb others who wish to concentrate. Movement about the room is permitted, but should be kept to a minimum. Learning how to conduct oneself in any library, should begin by being aware of the fact that one is in a quiet atmosphere, that should remain quiet for the best good of all.

Books are checked out for two weeks, and may be renewed unless someone else is waiting for that book. There are occasions when books are loaned for overnight only or three-day-use only. A student may ask that a particular book be held for him by giving the title and author of the book desired to the librarian at the circulation desk.

A FINE OF 2¢ PER SCHOOL DAY IS CHARGED ON ALL BOOKS NOT RETURNED ON THE DAY DUE. THREE-DAY-BOOKS, AND OVERNIGHT BOOKS CARRY A FINE OF 2¢ PER PERIOD, OR 14¢ PER SCHOOL DAY AS AN OVERDUE FINE.

Fines are not charged for days that students are legitimately absent from school IF THE FOLLOWING PROCEDURE IS FOLLOWED: The student is to take his office excuse slip to the librarian on the first day after he returns to school and get the signature of the librarian on this slip. If this procedure is not followed by the student on the first day he returns to school, the regular fine is charged him.

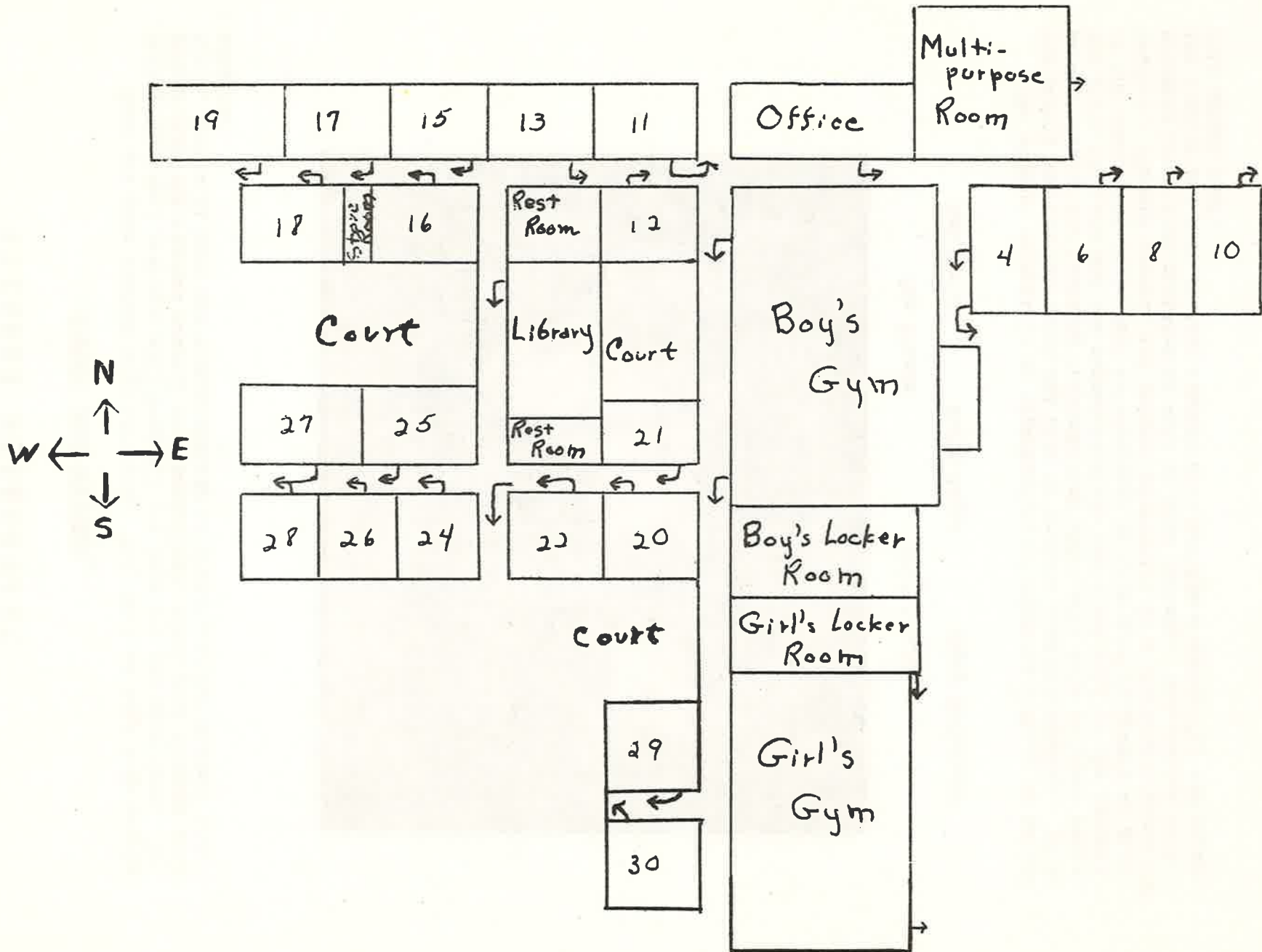
C O U N S E L I N G D E P A R T M E N T

Our counseling service is still fairly new and many students are not aware of the help that it can be to them. We have a girl's counselor and a boy's counselor available to give you assistance at any time the need may arise.

Difficulty with studies, close friends, teachers, and parents sometimes creates a very ineffective and unhappy student. The purpose for coming to school is to learn to be an effective citizen in our society and in order to keep you on that path the trained counselor can help you solve your difficulties.

If you wish to see the counselor don't be afraid to tell them so when you see them or you may make an appointment through your social living teacher or the secretary in the office.

The counseling service is a very important help to students and faculty.



S T U D E N T G O V E R N M E N T

STUDENT BODY OFFICERS

Here are your student body officers. They will be very busy people during this next year and will need all the help you can give them. Together with the student council representatives, which your classes will elect, they will have the responsibility of conducting our student body affairs.



Sue Franke

Jeff Reents

Ann Cross

Karin Cagle

Nancy McCornack

The student council is an organization of students working to better the school and its functions and also to promote good citizenship. It is an opportunity for learning responsibility which will help in later years. The above officers and the representatives you elect will be the leaders of the school but it is just as necessary to have good followers as good leaders. Student council and student government is a learning process and students learn from mistakes as well as from success. Cooperation with the faculty and your student leaders will provide a successful and enjoyable school year.

ELIGIBILITY POLICY

We believe that eligibility requirements should be based upon two criteria, namely, academic effort and citizenship. We use the word effort instead of achievement since we feel that it indicates better what we believe should be expected in this case. We have attempted to explain below under the two criteria enumerated above, what we believe should be expected of a student who represents our school in any activity. These are minimum standards and may be supplemented by constitutional requirements of any organization within the student body.

1. Academic effort
 - a. A student must make satisfactory use of his time spent in the classroom. This means that he must be making an effort--he must be trying--to take a part in classroom activities and assignments. He must exhibit an acceptable attitude in the classroom and toward the class objectives.

2. Citizenship--the following qualities of good citizenship shall be demonstrated at all times:
 - a. Courtesy
 - b. Respect for authority
 - c. Cooperation
 - d. Willingness to respect and to follow rules and regulations that apply to all.
 - e. Maintaining a wholesome attitude, which is exemplified by respect for the rights of others, respect for property and compliance with reasonable requests.

A committee or council shall be formed whose duty will be to review individual cases, in the light of the above stated requirements, where a student's eligibility is doubtful and to determine to the best of their ability the best action to be taken and make recommendations to the Principal.

This committee shall be composed of the following personnel:

1. Teacher or teachers involved
2. Vice-Principal
3. Sponsor
4. Counselor

A C T I V I T I E S

BOYS' SPORTS

Physical education activities offer all students an opportunity to belong to various athletic teams through classes, intramurals, sport days and the Jays' seventh, eighth and ninth grade teams.

The activities are first introduced in class and later intramural teams are drawn up by social living sections. The boys with more advanced skill

make up the team that represents the Jays in contests with other Eugene junior high schools. Varsity sports include: soccer, volleyball, basketball, track and baseball.

The intramural program includes soccer, flag football, basketball, volleyball, foul shooting, weight lifting, wrestling, track and softball. In addition to the intramural program we will engage in playdays and sport days with other schools and schedule competition between physical education classes.

GIRLS' SPORTS

The sports program at Thomas Jefferson is one of wide and varied interests which will appeal to all girls. We will have an intramural program in which teams are formed to play a tournament after school. We will have teams in such sports as volleyball, basketball, badminton, ping pong, and softball. We also have an intramural tumbling team which performs at basketball games. Playdays and sport days will be held in many of the sports inviting other schools in the Eugene area. We find it nice to get acquainted in a sports way with girls from other schools and foster a spirit of friendship and sportsmanship.

PEP CLUB

Rally squad regulations will be quite different from those of other years. It seems that the girls feel it is more important to be on the rally squad than to be an officer, yet without officers you cannot have an organization. This feeling among the girls is not just at Jefferson but is occurring at the other junior highs.

Because of this the principals met to discuss the problem. They decided to make new regulations for this year and next. These are as follows:

1. Grade point average for the club will be changed to a C.
2. Rotation of girls to lead cheers.
3. Letters and emblems are out.
4. No elected rally.
5. Adopt a set or group of yells and songs that students will learn and use and there will be no new yells and cheers made up each year which the student body does not know and does not have the opportunity to learn.
6. Simplification of regalia--skirt, white blouse--and limitation of price.
7. Officers will be elected from the rally groups as they rotate, or may come from the club itself and shall rotate with the change of rally.

The reason for the rotation of rally and officers is so every girl who is eligible will have a chance to be an officer or cheer leader, whichever they want during the school year.

MUSIC CLUBSGirls Glee Club

The Girls Glee Club is a performing group of girls who must also meet after school. Eligibility is limited to those who are able to read music and sight-sing music of moderate difficulty. The size of this group is limited usually to twelve girls, but members do not have to be enrolled in chorus class to be eligible.

Boys Ensemble

The Boys Ensemble meets noon hours after chorus class to sing trio and quartet music. Eighth and ninth grade boys from chorus are eligible for admission to this group.

Junior Chorus

The Junior Chorus composed of seventh grade students only meets twice a week. This group sings at assemblies, P.T.A. meetings, and wherever they are asked.

Often performance groups are asked to participate in civic programs, parades or concerts, and these appearances are a requirement for membership in such groups.

