

4J SCHOOL DISTRICT

JOB TITLE:	BUS DRIVER - Regular Route	Dot#: 913.463-010
Department:	Transportation	
Work Hours:	Split shifts - Mornings: 6:30-9:30/Afternoons: 1:30-4:30/some may work mid-day shifts 10:00 a.m.-1:00 p.m. Some driving assignments may require driving evenings and outside District boundaries.	
JOB SUMMARY:	<ul style="list-style-type: none"> ·Drives District busses to safely transport students between bus stops and schools, on field trips, or as assigned. ·Initiate and administer discipline and reward systems to control student passenger behavior. ·Perform pre-trip inspection of all fluids, bus brakes, tires, emergency exits, lights, instruments, emergency equipment, and general operability. 	
QUALIFICATIONS:	<ul style="list-style-type: none"> ·Possession of a valid State of Oregon Bus Driver's License. ·Successful completion of core classes, training in first aid, physical examination, and faultless driving record. 	
ESSENTIAL JOB FUNCTIONS: (Constantly over 2/3 time, Frequently 1/3-2/3 time, Occasionally under 1/3 time, Rarely under 10% time)		
Physical:	<p>Standing/Walking: Occasionally; indoors/outdoors on all types of terrain for short distances during shift.</p> <p>Sitting: Constantly; while driving; bus driver subject to some jarring/bouncing/vibration.</p> <p>Lift/Carry: Occasionally, 10-15 lbs; paperwork, tools, equipment. Drivers are required to carry or drag a 125 lb. person 30 feet in 30 seconds or less.</p> <p>Push/Pull: Frequently, to open and close a manually operated bus entrance door with a force of at least 30 lbs., although air doors are present on most larger buses at present.</p> <p>Climbing: Occasionally; stairs, step ladders while stepping into vehicles. Must be able to climb and descend steps with a maximum step height of 17 1/2". Must be able to exit from an emergency door opening of 24" x 48", at least 42" from the ground in 10 seconds.</p> <p>Bending/Twisting: Frequently; at waist/neck while driving.</p> <p>Kneeling/Crouching: Occasionally; while inspecting vehicle or in emergency evacuation of vehicle.</p> <p>Hands/Arms: Constant use of both hands/arms reaching/handling/grasping/gripping steering wheeling. Requires some shoulder involvement in turning steering wheel.</p> <p>Sight: Constantly; visual acuity of at least 20/40 (SNELLEN) in each eye with or without corrective lenses, and a binocular acuity of at least 20/40 (SNELLEN) in both with or without corrective lenses. Form field of vision should be no less than 140 degrees with the ability to distinguish colors red, green, and yellow.</p> <p>Speech/Hearing: Constantly; hearing shall not be less than 7/15 in at least one ear. If audiometric device is used, applicant shall not have an average hearing loss in the better ear greater than 40 decibels at 500 Hz, 1000 Hz and 2000 Hz with or without a hearing aid when audiometric device is calibrated to American National Standard Z24.5-1951. Drivers requiring a hearing aid shall wear such properly operating aid at all times while driving.</p> <p>Other Physical Demands: Foot: operate two foot controls simultaneously and quickly and have a reaction time of 3/4 of a second or less from the throttle to the brake control. Depress brake pedal with the foot to a pressure of at least 90 lbs. Depress the clutch pedal with the foot to a pressure of at least 40 lbs. unless operating an automatic transmission.</p> <p>Note to Physician: Contact District office for information for medical examiner minimum requirements if not accompanied with this form.</p>	
Mental:	<ul style="list-style-type: none"> ·Good verbal communication skills are required in routing exchanges of information, communicating with students, and in giving/receiving instructions. Drivers are responsible for student supervision during driving times; up to 55 students. ·Good written communication is required while completing logs, processing vehicle inspection reports. ·Ability to drive safely under pressure of time constraints, student misbehavior, hazardous road conditions, and traffic demands. ·Punctuality and ability to pace activity to meet tight time schedules. ·Knowledge of student behavioral management techniques and ability to control large groups of students. ·Must be able to read/write/speak English to understand basic instructions, MSDS guidelines, and memos; and possess basic mathematical skills. ·Concentration, alertness, attention to detail are necessary while monitoring routine processes and operating motor vehicles. ·Must have good reasoning skills to be able to apply established procedures effectively and safely. 	
WORK CONDITIONS:	<ul style="list-style-type: none"> ·Work is performed inside in vehicle 80% of the time. ·Hazards: Moving objects/vehicles, gasoline/diesel odors/fumes/gasses, slippery surfaces, and noise. Other hazards are students' misbehaviors, stresses from driving while maintaining control of students. ·Equipment: Busses, radios. 	

SUPPLEMENTAL TO BUS DRIVERS

Special Education Bus Drivers

Special Education Bus Drivers are subject to more bending/kneeling while assisting disabled students in their wheelchairs on/off bus. May require lifting non-ambulatory students up to 40 lbs. assisting and strapping down wheelchairs.