

4J SCHOOL DISTRICT

JOB TITLE:	RECYCLER/DRIVER	Dot #:
Department:	Facilities	
Work Hours:	4 hour shift/5 days/week.	
JOB SUMMARY:	<p>Schedules recycleables pick-up at school location, coordinates with custodian.</p> <ul style="list-style-type: none"> ·Picks up recyclable paper, milk cartons, and light tubes at all 4-J school facilities. ·Unloads empty 55 gallon drums from utility trailer at school. ·Loads 55 gallon drums/barrels containing recycleables on to utility trailer using barrel dolly (hand truck). ·Secures load and transports to recycling vendor. ·Unloads recycleables, weighs materials, records data, and loads empty barrels on trailer. 	
QUALIFICATIONS:	<ul style="list-style-type: none"> ·Possession of valid Oregon Driver's License. ·Ability to operate and maneuver van with utility trailer attached. ·Ability to perform essential physical and mental demands as described below. 	
ESSENTIAL JOB FUNCTIONS: (Constantly over 2/3 time, Frequently 1/3-2/3 time, Occasionally under 1/3 time, Rarely under 10% time)		
Physical:	<p>Standing: Frequently; in combination with walking up to 3 hours throughout workshift on asphalt, concrete surfaces. Distance may vary, usually short distances.</p> <p>Sitting: Occasionally, up to 1 hour; while driving van, to/from school locations and recycler vendor.</p> <p>Lift/Carry: Primary demand is movement of 55 gallon drums using barrel dolly. Lifting occurs in lowering trailer sides and walk-up ramp, and loading/unloading barrel dolly; weights 20-50 lbs. up to 20 repetitions throughout shift. Lift up to 75-110 lbs. while assisting recycling vendor in lifting loaded barrels from floor to 36" height, dumping into bin.</p> <p>Push/Pull: Frequently; using both hands/arms exerting 20-75 lbs. force while moving empty/full 55 gallon barrels using hand truck. Barrels are stored differently at each location. Some locations require precise maneuvering through narrow doorways, backing down ramps with loaded barrels increasing push/pull requirement. Requires extra exertion to wheel over raised door thresholds and on to raised lip on trailer ramp. (See photos)</p> <p>Climbing: In/out of van.</p> <p>Bending/Twisting: Frequently; at waist/knees/neck throughout workshift loading/unloading barrel dolly, picking up liter at sites, and driving/backing up trailer to barrel locations.</p> <p>Kneeling/Crouching/Squatting/Crawling: Minimal, may occur while inspecting van or trailer and lifting trailer tailgate.</p> <p>Hands/Arms: Constantly; in reaching/handling/grasping while moving barrels and driving vehicle.</p> <p>Sight/Hearing: Constantly; performing all work in maintaining safety standards on the job. Requires depth perception, peripheral vision, hand/eye/foot coordination required in operation of vehicle and backing trailer.</p> <p>Speech/Written Communication: Constantly; to interact with co-workers and record data.</p> <p>Other Physical Demands: Sometimes awkward positions while maneuvering barrels in spaces.</p>	
Mental:	<ul style="list-style-type: none"> ·Constant attention to surroundings while operating vehicle on road and in/around school yards. ·Must be able to work independently and follow through with all tasks as assigned. ·Must be able to plan/organize all tasks and complete in a timely manner. ·Must possess simple mathematical ability to perform all required calculations. 	
WORK CONDITIONS:	<p>75% outdoors, 25% driving vehicles.</p> <ul style="list-style-type: none"> ·Hazards: Exposure to cold, slippery surfaces, trip and overhead obstacles, cramped quarters, sharp surfaces, and pinch hazards. <p>Safety Equipment: Steel-toed shoes should be required and back support (optional).</p> <p>Equipment: Van, utility trailer, barrel dolly (hand truck), barrels and lids.</p>	