

4J SCHOOL DISTRICT

Job Title:	GROUNDSKEEPER	Dot #: 406.684-010
Department:	Facilities Maintenance	
Work Hours:	8 hour shift/5 day week	
Job Summary:	<ul style="list-style-type: none"> ·Performs general gardening and outdoor maintenance work for District properties, seasonally or according to weather conditions. ·Operate tractor mower to mow lawns, fields, and other areas of school grounds on established schedule during the growing season (March to October). ·Operate hand tools, gas powered, pull-cord and push mowers, and weedeater to weed and edge lawns and shrub beds. ·Perform seasonal grounds maintenance tasks, such as pruning, blowing leaves, raking, picking up debris, and loading into dump trucks. ·Assist in moving athletic equipment, tables, chairs, or other furniture. 	
Qualifications:	<ul style="list-style-type: none"> ·Experience in groundskeeping, landscaping, or related field. ·Possession of valid State of Oregon driver's license. 	
ESSENTIAL JOB FUNCTIONS: (Constantly over 2/3 time, Frequently 1/3-2/3 time, Occasionally under 1/3 time, Rarely under 10% time)		
Physical:	<p>Standing/Walking: Constantly; throughout workshift depending on task assigned, 6-7 hours per day, up to 2-5 miles per shift depending on assignment.</p> <p>Sitting: Occasionally; while operating some equipment/machinery, driving to work locations.</p> <p>Lift/Carry: Frequently, up to 5-50 lbs.; tools, equipment, materials, debris, short distances up to 300 ft.; occasionally, up to 60-75 lbs.; tools equipment, materials.</p> <p>Push/Pull: Constantly, up to 10-35 lbs. force; hand and power tools; occasionally, up to 35-70 lbs.</p> <p>Climbing/Balancing: Occasionally/Frequently, depending on work assigned; ladders, steps, ropes, and other apparatus. May work in trees while pruning.</p> <p>Bending/Twisting: Constantly, at waist/knees/neck; while performing tasks essential to work assigned.</p> <p>Kneeling/Crouching/Crawling: Frequently; while performing tasks at ground level.</p> <p>Hands/Arms: Constant use of both hands/arms in reaching/grasping/handling/fingering while using hand or power tools or performing ground maintenance activities. Overhead reaching required.</p> <p>Sight/Hearing: Constantly; in performing groundskeeping tasks with attention to safety when working with hazardous tools/equipment, in and around other workers, and the public; with good hand/eye/foot coordination in operating equipment/power tools.</p> <p>Speech/Hearing: Constantly; in communicating with co-workers and supervisors.</p> <p>Other Physical Demands: At times, assignments can involve extended physical work; shoveling, etc.</p>	
Mental:	<ul style="list-style-type: none"> ·Ability to receive multiple assignments and work independently for extended periods of time. ·Must possess mechanical aptitude to maintain and make minor repairs to machinery and equipment. ·Must be able to read/write/speak English and possess basic mathematical skills. ·Must be able to read and understand instructions, MSDS, work orders, and complete logs and forms. ·Must have good reasoning skills to be able to apply established procedures effectively and safely. ·Concentration, alertness while operating power equipment. 	
Work Conditions:	<ul style="list-style-type: none"> ·Work is performed outdoors under all types of weather conditions. ·Hazards: Exposure to repetitive trauma from vibration, excessive gripping, and repetitive activity; sharp objects, pinchpoints, chemicals, electrical shock, slippery surfaces, trip obstacles, bites from animals/insects, traffic, and varied weather conditions. ·Equipment Used: Sod cutter, riding/push/self-propelled mowers, weed whip, tractors, chippers, leaf/back-pack blowers, lawn edgers, hand and power tools, and pickup truck. ·Safety Equipment: Safety shoes, hearing protection, rain gear, boots, gloves, safety glasses, goggles, face shield. 	