

4J SCHOOL DISTRICT

Job Title:	CUSTODIAN	Dot #: 381.687-014
Department:	Facilities Maintenance/North Eugene High School	
Work Hours:	8 hour shift/5 days week, Night Shift	
Job Summary:	<ul style="list-style-type: none"> •Keeps premises of school in clean and orderly condition. •Cleans floor surfaces, counter tops, restrooms and locker rooms. •Moves furniture and other equipment as necessary to perform cleaning duties. •Changes lights throughout assigned area of the building and may perform minor maintenance. •Operates floor scrubbers, vacuum cleaners, buffers and other powered cleaning equipment. 	
ESSENTIAL JOB FUNCTIONS: (Constantly over 2/3 time, Frequently 1/3-2/3 time, Occasionally under 1/3 time, Rarely under 10% time)		
Physical:	<ul style="list-style-type: none"> •Standing/Walking: Constantly; throughout work shift. Distance may vary three to five miles daily depending on task assigned. •Sitting: Occasionally; during breaks and lunch only. •Lift/Carry: Frequently, 1-35 lbs; equipment, supplies, trash. Occasionally 50-75 pounds while moving equipment, heavier supplies and larger bags of trash. •Push/Pull: Frequently; using both hands and arms while mopping/dust mopping moving furniture and materials exerting a force of 15 to 30 pounds. •Climbing: Occasionally; ladders up to a distance of 12 feet while cleaning upper areas or changing lights. •Balancing: Occasionally; while working at heights while cleaning or changing lights or while in man-lift. •Bending/Twisting: Frequently; at waist/knees/neck throughout work shift. Occasional twisting maybe required but can be avoided with attention to proper body mechanics. •Kneeling/Crouching: Occasionally; may be required while cleaning lower areas, retrieving supplies from lower shelves. •Hands/Arms: Constant use in reaching/handling/grasping/fingering while operating equipment, wiping and cleaning surfaces and while using hand tools and other cleaning equipment. Overhead reaching required. •Sight: Constantly; in performing cleaning tasks and maintaining safety standards on the job. Requires depth perception, hand/eye coordination required in operation of equipment and tool use. •Speech/Written Communication: Occasionally; to interact with co-workers and record data. 	
Mental:	<ul style="list-style-type: none"> •Must be able to work independently and follow through on all work as assigned. •Must be able to communicate with co-workers and supervisor and work as a team on some projects. •Must be able to read, write and speak English and perform some basic mathematical calculations. 	
Work Conditions:	<ul style="list-style-type: none"> •95% indoors, climate controlled. 5% outdoors while dumping trash, removing debris from building. •Custodians are on 12 month assignments. During summer months, major cleaning of school buildings are required including stripping/waxing floors, high cleaning, high dusting and working from ladders or manlift. Work is more physical during summer months. •Hazards: moving equipment, slippery surfaces, exposure to electric shock and some chemicals. •Equipment: floor scrubbers, manlifts, ladders, hand tools, step stools, hand truck, vacuum cleaners, mops, dust mops, brooms, other cleaning equipment and supplies. Safety equipment can use back support belt (optional). 	