

EUGENE PUBLIC SCHOOLS  
School District No. 4J, Lane County  
February 4, 2010

MEMORANDUM

To: Budget Committee Members

From: George Russell  
Superintendent

Re: February 8, 2010 Budget Committee Meeting

This memo is intended to give you an overview of the meeting and describe the materials in your packet.

**I. Roll Call**

**II. Items Raised by the Audience**

Public testimony is welcomed at budget committee meetings and time is set aside at each meeting to hear comments from the audience.

**III. Items for Information and Discussion**

**A. Forecast Update**

The passage of Measures 66/ 67 and the recent PERS Board rate setting decision has provided some clarity to the district's financial forecast. On February 8, 2010, the state will release the March forecast. Staff will analyze the effects of these items and provide updated forecast information.

**B. Respond to Budget Committee Member Information Requests**

At the November 16, 2009 Budget Committee meeting, budget committee members were given the opportunity to request information they might need to make informed decisions during the budget process. Staff will provide responses to various requests.

**IV. Items for Action at This Meeting**

**A. Approve Budget Public Input Process**

At past meetings, the Budget Committee has discussed ways to communicate the district's budget situation and provide input opportunities prior to the development of budget recommendations. Staff will recommend that the district conduct two budget forums in late February and early March that are focused on balancing the 2010-11 budget and the district's financial outlook for 2011-13. Staff recommend that priorities identified during last year's online budget survey also be used to shape budget recommendations. An overview of those survey results is included in your packet.

**B. Approve Minutes from the November 16, 2009 Budget Committee Meeting**

Copies of the minutes from the above meeting are included in your packet. I recommend that the Budget Committee approve the minutes.

**C. Set Date for Next Budget Committee Meeting**

I recommend that the Budget Committee set the next meeting for Monday, February 22, 2010 to discuss budget reduction strategies. I also request that the Budget Committee reserve March 15, 2010 for continued discussions on budget reduction strategies, if necessary.

I propose that Monday, May 10, 2010 be set to receive the budget message and proposed 2010-11 budget. In case additional meetings are necessary to review the budget, I would recommend reserving May 17, 2010.

**V. Items Raised by Members of the Budget Committee**

Budget Committee members will have an opportunity to raise issues that are not included on the agenda.

**VI. Adjournment**