



ELMONT UNION FREE SCHOOL DISTRICT

ONLINE CLASS ETIQUETTE FOR STUDENTS AND PARENTS

****It is important that students and parents abide by all aspects of the Elmont UFSD Digital Learning Agreement, as well as the district Code of Conduct and Internet Safety Policy****

Students:

- *Find a quiet place, free from distraction*
- *Sign in online at your scheduled time using the meeting ID and password sent through SeeSaw or Remind*
- *Maintain respect in speaking, writing and appearance during all online classes*
- *Stay on mute*
**You can unmute when you have a question or something relevant to contribute to the lesson.*
- *All students must use one of the preset “virtual” backgrounds during all class sessions. You may not include your own background.*
[Please See District website for a Video Tutorial – Click Here](#)
- *Keep the video button on throughout the lesson – unless otherwise directed by your teacher.*
- *Refrain from eating or drinking while on camera*

****Photos, screenshots or videos while the online class is in session are strictly prohibited.***
*****Posting any portions of the online instruction to social media is also strictly prohibited.***

Parents:

- *Refrain from interrupting student instruction*
- *Provide adult technical support for younger learners (K-2) during the video conferencing sessions*
- *Email the teacher with any questions regarding the lessons taught*
- *The privacy and confidentiality of all participants is important. Please remind your child that photos, screenshots and videos of the online lessons are prohibited. Posting any portions of the online lessons to social media are also prohibited.*