

MEETING MINUTES

TO: The File

FROM: Brian Piippo
Project Architect

DATE: October 24, 2019

SUBJECT: Executive Committee Minutes of the Meeting
Held May October 16, 2019
Mt Stuart Elementary School & Ellensburg Elementary School
Integrus Project No. 21849.00 & 21850.00

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Parties in Attendance:

Ellensburg Executive Committee, Damon Gardella, Kristine Keller, Rob Decker (phone), Sam Shafer, Steven Clark, Brian Piippo

The following is a record of the author's understanding of comments made and direction given. Written clarifications or corrections should be directed to Integrus Architecture within seven days of the date of publication of these minutes.

Executive Committee Meeting – Ellensburg School District Office Conference Room.

- I. Site(s) Development
 - A. City of Ellensburg update
 1. City and District have come to an agreement to find a solution to make the Winegar site work.
 2. It is anticipated that a decision regarding the site will be made at the meeting with the city today.
 - B. A full traffic study is required.
 1. The extent of the improvements along Helena and Cora will be assessed based upon the results of the traffic study.
 - a. Full improvements from Water to Helena with full street improvement for 300' is south from Helena on Cora.
 - b. Improvements for a "two school" site are anticipated to involve traffic light at Cora and 15th with sidewalk improvements along 15th.
 - C. Winegar site boundary adjustment.
 1. It is assumed that a boundary line adjustment will be needed.
 - a. Site boundary adjustment needs to be completed by the District to avoid the wetlands and minimize work along Cora.
 - b. OAC to coordinate lot line adjustment with District's surveyor
 2. Site security is vital to the success of the project
 - a. Site is to be fenced to separate public and private part of the site.
 - b. Use the wooded nature area as part of the landscaping scope

- 1) Recent Eagle Scout Project in wooded nature area provided improvements to trails and a bench.
 - c. RCO lands are to remain on site.
 - 1) There is no need to transfer the RCO land as long an open area for recreation is available.
 - 2) Initial site studies indicated that RCO lands and School facilities can still share the site.

- II. Budget.
 - A. The available budget funds for the three projects was discussed.
 1. It was determined to table the allocation decision until after talking with the City of Ellensburg about the Winegar site.

- III. Community Outreach
 1. Two schools on one site.
 - a. Celebration scheduled for 10/30 at Mt. Stuart
 - b. Site plan graphic indicating both schools on one site.
 - c. Floor plan for Mt. Stuart with site plan graphic to show relationships to wooded nature area, play areas, student drop off and bus loop.
 - d. Superintendent Jinger Haberer will write an article for the local paper discussing the District's plans to implement a "two-school" site.

- IV. Pre-k building
 - A. The Annex is to be used for pre-k facility
 1. Budget for remodel of annex is to be funded from grant and moneys that were previously transferred from New Elementary project.
 2. Program is still to be determined.

- V. Interior finishes concepts
 - A. Both schools to be similar materials with different color pallets.
 1. Review of concepts
 - a. River, plains, hills, peaks.
 - b. Relationship to school pods and graphics
 2. Gymnasium/commons
 - a. Implement agriculture/foods to graphics
 3. Provide a 'homey" feel to create a relaxed softer tone for students

Attachments:

Routing: Parties in Attendance