

EAST ROCKAWAY UNION FREE SCHOOL DISTRICT  
East Rockaway, New York  
Organizational Meeting of the Board of Education  
7:30 P.M., July 3, 2012, East Rockaway Jr./Sr. High School

**MINUTES**

Present: Members of the Board of Education: Neil Schloth; Linda Schmidt; Patti Nicoletti; Kristin Ochtera; John Giannotti, Jr.; Superintendent, Dr. Roseanne Melucci; Director of Finance and Operations, Marcy Tannenbaum; and District Clerk, Denise Lobascio, members of the community.

1. The meeting was called to order by Neil Schloth at 7:36 pm and the Pledge of Allegiance was led by Kristin Ochtera.
2. John Giannotti, Jr. was sworn in by the District Clerk.
3. Upon motion by Patti Nicoletti, seconded by Linda Schmidt, the Board unanimously elected Kristin Ochtera as President of the Board of Education for the 2012-2013 term.
4. Upon motion by Kristin Ochtera, seconded by Patti Nicoletti, the Board unanimously elected Linda Schmidt as Vice President of the Board of Education for the 2012-2013 term.
5. Upon motion by Neil Schloth, seconded by John Giannotti, the Board unanimously elected Patti Nicoletti as Secretary of the Board of Education for the 2012-2013 term.
6. The Board of Education Officers were sworn in by the District Clerk.
7. The District Clerk was sworn in by Kristin Ochtera.
8. Appointment of District Officers:

District Clerk .....	Denise Lobascio
District Treasurer .....	Vivian Zhang
Deputy District Clerk.....	Marcy Tannenbaum
Deputy District Treasurer .....	Kristin Ochtera
District Tax Collector .....	Vivian Zhang
9. The District Officers were sworn in by the District Clerk.
10. Upon motion by Linda Schmidt, seconded by Neil Schloth the minutes of the June 12, 2012 Board of Education meeting were unanimously approved.

11. Correspondence - Two

12. District Standing Committee Liaisons:

- Budget Advisory Committee/Fiscal .....Linda Schmidt/John Giannotti, Jr.
- Drug and Alcohol Committee.....Neil Schloth
- Education Foundation .....Kristin Ochtera
- Policy .....Board of Education
- Super PTA .....Kristin Ochtera

13. Board of Education Liaisons:

- Curriculum & Standards .....Linda Schmidt
- Health & Safety .....Patricia Nicoletti
- Legislation & Government Relations .....John Giannotti, Jr.
- Pupil Personnel .....Patricia Nicoletti

Upon motion by Patti Nicoletti, seconded by Linda Schmidt, the following items #14 – 48 were unanimously approved:

14. Approve the following appointments:

- Asbestos Designee .....Anthony Quercia
- Attendance Officer, Centre Avenue School.....Alice Calabrese
- Attendance Officer, ERHS.....Marilyn Brekke
- Attendance Officer, Rhame Avenue School .....Jody Delegianis
- Attendance Officer, St. Raymond’s School . .....Patricia Woloszyn
- Extra Classroom Activities Central Treasurer .....Marilyn Von Braunsberg
- Insurance Consultant.....NYSIR
- Records Access Officer.....Marcy Tannenbaum
- Records Management Officer .....Marcy Tannenbaum
- School Physician .....Richard Addes, D.O.
- Title IX Officer .....Debra LoVerde, Ed.D.
- 504 Hearing Officers.....See Attachment “A”
- Medicaid Compliance Officer.....Vincent D’Amico
- Dignity Act Coordinators.....Maureen Schutta  
James O’Driscoll  
Mona Hecht  
Laura Guggino  
Timothy Silk  
TBD - Elementary Social Worker

15. Approve the appointment of Frazer and Feldman, LLP, as General Counsel, in accordance with the terms of an agreement dated July 1, 2012.

16. Approve the appointment of Committee Members to District CSE

Chairperson.....Debra LoVerde, Ed.D.  
 Alternate Chairpersons .....Barbara Gerber, Tina Smith and Peter Mancuso  
 Special Education Teacher .....(teacher of the child)  
 Physician.....Richard Addes, D.O.  
 School Psychologist.....Barbara Gerber  
 School Psychologist.....Tina Smith  
 School Psychologist.....Peter Mancuso  
 Parent of Child  
 Parent Member  
 General Education Teacher

17. Approve the appointment of Parent Members for District CSE

Theresa Devlin  
 William Muller  
 Maria Riley  
 Jill Russo

18. Approve the appointment of Committee Members to District CPSE

Chairperson.....Debra LoVerde, Ed.D.  
 Alternate Chairpersons .....Tina Smith and Peter Mancuso  
 Special Education Provider.....(teacher of child; service provider)  
 Physician.....Richard Addes, D.O.  
 General Education Teacher.....(teacher of child)  
 School Psychologist.....Tina Smith  
 School Psychologist.....Peter Mancuso  
 Parent of Child  
 Parent Member

19. Approve the appointment of Parent Members for District CPSE

Theresa Devlin  
 William Muller  
 Maria Riley  
 Jill Russo

20. Approve the appointment of Ellen McGlone to serve as the Surrogate Parent.

21. Designate the following depositories for District funds:

Capital One Bank

22. Designate the following newspapers as newspapers for the publication of school district legal notices:

“Oceanside, Rockville Centre, East Rockaway Tribune”  
“The Lynbrook East Rockaway Herald”  
“Newsday Media Group, Inc.”

23. Designate the use of the IRS mileage reimbursement rate to compensate employees and board members for use of personal vehicle for district business.
24. Designate Capital Markets Advisors, LLC as District Fiscal Advisors.
25. Designate Hawkins, Delafield and Wood as Bond Counsel.
26. Designate Nawrocki Smith LLP as Internal Auditor.
27. Designate R.S. Abrams & Co. LLP as External Auditor.
28. Designate Deans Archer & Co., CPA as Claims Auditor.
29. Designate JAG Architect as Architect.
30. Designate Giambalvo, Giammarese & Stalzer as Special Education State Reporting Consultant.
31. Designate Insight Environmental Inc. as Environmental Consultants.
32. Designate Omni Financial Group as the third party administrator of 403(b) and 457 plans.
33. Designate the day and time of regular Board of Education meeting dates as more fully set forth on Attachment “B”
34. Authorize the President of the Board of Education and the District Clerk to execute and file with the Office of the Receiver of Taxes, Town of Hempstead, New York, the Certification for the School District Treasurer and banking information for wiring funds.
35. Authorize the Superintendent of Schools to certify payroll for the 2012-2013 school year.
36. Authorize, in the absence of the Superintendent of Schools, the Director of Finance & Operations to certify payroll for the 2012-2013 school year.
37. Authorize the President of the Board of Education to certify the District annual payroll to the Civil Service Commission.
38. Authorize the Director of Finance & Operations to serve as the school district purchasing agent.
39. Authorize Roseanne C. Melucci in the absence of the Director of Finance & Operations to serve as purchasing agent.
40. Authorize the Board President to sign the contract with BOCES for services for the 2012-2013

school year.

41. Authorize the Board President, Superintendent and Director of Finance and Operations to sign contracts with the lowest responsible bidders for transportation services and other commodities and services as appropriate.
42. Authorize, in the absence of the President of the Board of Education, the Vice President of the Board of Education to be the presiding officer of meetings and further authorize the Vice President of the Board of Education to execute any and all documents in the absence of the Board President, upon which the Board has taken action.
43. Authorize the attendance at conferences, conventions and workshops by members of the Board of Education and Superintendent during the 2012-2013 school year.
44. Authorize the Superintendent to approve the attendance at conferences, conventions and workshops of district employees during the 2012-2013 school year.
45. Authorize the Superintendent to apply for grants during the 2012-2013 school year.
46. Authorize the Following Petty Cash Funds:

East Rockaway High School .....	Doreen Johnson .....	\$100
Centre Avenue School .....	Maria Treglia .....	\$100
Rhame Avenue School .....	Antonella Keane .....	\$100
Pupil Personnel (ERHS) .....	TBD .....	\$100
District Office (Business Office) .....	Denise Lobascio.....	\$100
District Office (Board of Education) .....	Mary Volino.....	\$100
Curriculum and Technology .....	Linda Jarmel .....	\$100
Food Service .....	Charlene Fried .....	\$100
After School Program .....	Sheri Hummel .....	\$100
Custodial Office .....	Kathleen Keating .....	\$100

47. Authorize the Following Persons to Sign Checks:

Vivian Zhang .....	District Treasurer
Roseanne C. Melucci .....	Superintendent
Vincent D'Amico .....	Assistant Business Manager
_____ or successor.....	President, Board of Education
	East Rockaway UFSD
Marilyn VonBraunsberg .....	Extra Classroom Activities Central Treasurer

48. Authorize the Superintendent of Schools to approve budget transfers in an amount not to exceed \$5,000.

49. Action Agenda

A. Personnel Items

Upon motion by Neil Schloth, seconded by Linda Schmidt, the following items #1-10 were unanimously approved:

1. Upon the recommendation of the Superintendent, accept the following resignations:
  - a. Michelle Warszawiak from the position of substitute food service worker, effective June 23, 2012
  - b. Genevieve M. Rafter Keddy, from the position of food service worker, effective July 4, 2012
2. Upon the recommendation of the Superintendent, rescind Personnel Item No. 3 from the June 12, 2012, agenda (provisional appointment of Maureen Iadevaio to the position of senior account clerk, 12 month) and accept the resignation of Maureen Iadevaio from the position of account clerk, 12-month, effective July 5, 2012.
3. Upon the recommendation of the Superintendent, approve the following appointments for summer CSE/CPSE meetings, effective July 1, 2012, through August 31, 2012, at the hourly salary set forth in the East Rockaway Teachers Association contract for Other Educational Assignments for the 2012-2013 school year:
  - a. Eileen Weidman, substitute special education teacher
  - b. Anthony Weber, Reading Teacher
4. Upon the recommendation of the Superintendent, approve the request for an extension of the unpaid leave of absence for Christine Ericson from her reading teacher position effective August 30, 2012, through June 30, 2013.
5. Upon the recommendation of the Superintendent, approve the probationary appointment of Wendy Beauchesne to the position of teaching assistant, (tenure area: teaching assistant; certification status: initial), effective August 30, 2012, through August 29, 2015, at the Step 1, annual salary set forth in the East Rockaway Teachers Association contract for teaching assistants the 2012-2013 school year.
6. Upon the recommendation of the Superintendent, approve the probationary appointment of Stephanie Ann Rivieccio to the position of teaching assistant, (tenure area: teaching assistant; certification status: initial), effective August 30, 2012, through August 29, 2015, at the Step 1, annual salary set forth in the East Rockaway Teachers Association contract for teaching assistants the 2012-2013 school year.
7. Upon the recommendation of the Superintendent, approve the appointment of Peter Mancuso to the position of leave replacement school psychologist effective August 30, 2012, through the end of the fall semester of the 2012-2013 school year, at the prorated MA, Step 1 annual salary established by the East Rockaway Teachers Association contract for the 2012-2013 school year.
8. Upon the recommendation of the Superintendent, approve the following permanent

substitute teacher appointments, effective October 1, 2012, through June 21, 2013, at the per diem salary established by the East Rockaway Board of Education on the non-contractual salary schedule for the 2012-2013 school year.

Marisa Rascionato .....East Rockaway Jr/Sr High School  
Allison McKeon.....East Rockaway Jr/Sr High School  
Cindy Dower.....Rhame Avenue  
Angela Bond .....Centre Avenue  
Dana Zingale.....Centre Avenue

9. Upon the recommendation of the Superintendent, approve the following temporary assignments upon the terms and conditions established by the East Rockaway Board of Education:

- a. Genevieve M. Rafter Keddy, substitute food service worker, effective July 5, 2012
- b. Lisa Steiner, substitute teacher, effective September 4, 2012
- c. Michael Pereira, seasonal cleaner, effective July 5, 2012

10. Upon the recommendation of the Superintendent, approve the continuation of the “emergency, conditional” personnel appointments for the following individuals pending receipt of notification of their fingerprint clearance from the State of New York, Department of Education:

None

**B. Other Items**

Upon motion by Neil Schloth, seconded by Linda Schmidt, the following items #1 – 20 were unanimously approved:

- 1. Approve the tuition contract revision with Oceanside UFSD for special education services for one (1) student, Student ID No.180005183, for the 2011-2012 school year and authorize the President of the Board of Education to execute the tuition contract on behalf of the East Rockaway Board of Education.
- 2. Approve the participation in cooperative bids for:
  - athletic equipment reconditioning (LIMCPG)
  - custodial and facility items - Rockville Centre Cooperative
  - food service
  - automotive supplies, materials, parts and services – Long Beach UFSD
  - services provided by Nassau BOCES
- 3. Approve the Annual Professional Performance Review Plan for the 2012-2013 school year for teachers and principals.

4. Approve the free and reduced lunch program income eligibility schedule for the 2012-2013 school year.
5. Authorize the Director of Finance and Operations to extend summer transportation contracts at the Consumer Price Index with the following: WE Transport Inc., Suburban Bus Transportation Inc., Acme Bus Corp., Independent Coach Corp., Dell Transportation Corp., and First Student.
6. Approve the contract with WE Transport Inc. for summer 2012 transportation services and authorize the Director of Finance and Operations to execute the contracts on behalf of the East Rockaway Board of Education.
7. Approve the following vendors for the 2012-2013 school year for the services indicated and authorize the President of the Board of Education to execute the resulting service contracts:

	Vendor	Service
1	Asset Works	Licensing Agreement
2	Bio Sense Pest Management, Inc.	Pest Control Services/Termite Management
3	Capital Computers/Harris School Solutions	WinCap Financial Software
4	Capital Markets Advisors, LLC	Financial Advisory Services
5	Deans Archer & Co, CPA	Internal Claims Auditor
6	Dr. James Tolle	Hearing Officer / Superintendent Hearings
7	Richard Addes, D.O.	School Physician
8	Frazer & Feldman	General Counsel
9	Giambalvo, Giammarese & Stalzer	Special Education State Reporting Consultants
10	LICADD	Employee Assistance Program Drug, Alcohol, Counseling
11	Nawrocki Smith LLP	Internal Auditors
12	Omni Financial Group	403b and 457 management services
13	RCP Consultants, Inc.	Professional Development for NCLB Grant
14	Royal Waste Services, Inc.	Recycling
15	RS Abrams & Co LLP	External Auditor
16	Scarsdale Security Systems	Building Security
17	Schindler Elevator	Elevator Repair Service
18	Village of Lynbrook	Fuel
19	Winters Brothers	Rubbish Removal and Recycling



8. Approve the following resolution:

Whereas, the following service providers for Tax Shelter Annuities are approved by the Board of Education:

SERVICE PROVIDERS	TYPE OF PLAN
ING/Aetna Opportunity Plus	403b
Equitable Life Assurance	403b
Fidelity Retirement Services	403b
Legend Service Corporation	403b
Mutual Financial Services	403b
Travelers	403b
NYS Deferred Compensation Plan	457

BE IT RESOLVED, the employees who work 1000 hours in a school year or expect to work 1000 hours in an ensuing school year are eligible to make contributions to a tax deferred annuity under IRS code 403b or 457.

9. Approve the following resolution for purpose of adopting coverage provided by §18 of the New York State Public Officers Law.

BE IT RESOLVED, that the Board of Education of the East Rockaway School District hereby adopts the coverage provided by §18 of the New York State Public Officers law for the following job titles: members of the board of education, the superintendent of schools, the director of finance and operations, the director of pupil personnel services, the director of curriculum and technology and the director of facilities. The adoption of this provision is intended to supplement and not supplant the protection available to such employees by virtue of already existing statutory provisions or other sources. Such coverage shall include, but not be limited to, being called to testify as a witness or to answer questions concerning their acts or omissions within the scope of their office, agency or employment before a Grand Jury, the Office of the District Attorney, or other law enforcement official. Nothing herein contained shall be construed to authorize or require defense or indemnification to a member of the board of education, the superintendent of schools, the director of finance and operations, the director of pupil personnel services, the director of curriculum and technology and the director of facilities, who has been identified as a defendant in a pending criminal prosecution, or where such individual or the school district has reason to believe that such individual is a target in a criminal investigation or prosecution by the Office of the District Attorney or other law enforcement entity. This benefit shall not be available to and shall not cover any employee serving in any of the job titles listed herein who is represented for collective bargaining purposes by a duly designated collective bargaining agent unless and until such coverage is negotiated with the collective bargaining agent representing said employee. The superintendent or her designee shall take steps necessary to obtain insurance protection against the potential liability to the district arising out of the adoption of this provision.

10. Accept the following donations:

1. Five Hundred Dollar (\$500.00) gift certificate to Morley Athletics Supply Company in recognition of East Rockaway's High School participation in a mascot competition conducted by Cablevision.
2. Five Hundred Dollars (\$500.00) from the East Rockaway High School PTA and Five Hundred Dollars (\$500.00) from the East Rockaway Alumni Association for the purchase of a recognition wall plaque for the annual 7<sup>th</sup> and 8<sup>th</sup> Grade Science Fair winners
3. One Hundred Ninety-Four Dollars and 12/100 (\$194.12) from Stop & Shop for Rhame Avenue School's participation in the Stop & Shop A+ School Rewards Program and approve an increase in budget code 2110-450-03-0000
4. Four Thousand Five Hundred Sixty-Six Dollars (\$4,566.00) from East Rockaway High School Booster Club to compensate the junior high cheerleading advisors for the 2012-2013, 2013-2014 and 2014-2015 school years, and further approve an increase in budget code F212-2112-200 (miscellaneous donations)
5. Ten Thousand Nine Hundred Dollars (\$10,900.00) from the East Rockaway Education Foundation, Inc. for IPTV Systems for each elementary school and one for East Rockaway High School including a cart
6. Seven Thousand Five Hundred Dollars (\$7,500.00) from the East Rockaway Education Foundation, Inc. for the East Rockaway High School Technology Department's Robotics Program

11. Approve the following resolution:

BE IT RESOLVED that, due to budgetary constraints, the East Rockaway Board of Education finds it necessary to reduce the total number of hours of the District's monitors and, accordingly, directs the Superintendent and the District's Director of Finance and Operations to reduce the total weekly number of monitor staff hours by a number not to exceed 35 hours.

12. Approve the following resolution:

BE IT RESOLVED that the Board of Education of the East Rockaway UFSD rejects the June 13, 2012, pizza bid for the District's 2012-2013 Food Service Program and recommends the rebid at a date to be determined.

13. Approve the following resolution:

BE IT RESOLVED that approval is hereby granted to enter into agreement with Emerald Investigations for home visits and residency checks and Global Investigations

for investigative services for the 2012-2013 school year and authorize the President of the Board of Education to execute the resulting service contracts on behalf of the East Rockaway Board of Education.

14. Declare obsolete for the purpose of disposal and/or recycling the following books:

Quantity	Title	Publisher	Copyright
45	New York Grade 3 Mathematics ISBN#9780328265138	Scott Foresman/ Addison Wesley	2008
52	New York Grade 4 Mathematics Diamond Ed ISBN#9780328265145	Scott Foresman/Addison Wesley	2008
58	NY Mathematics Applications & Concepts Course 1, Grade 5 ISBN#007869356x	Glencoe Mathematics	2006

15. Approve the following resolution:

WHEREAS, the Board of Education of the East Rockaway Union Free School District is authorized pursuant to its policy 6900, Disposal of District Property, to declare District equipment as surplus and to make donations to not-for-profit organizations,

BE IT RESOLVED THAT the Board of Education hereby declares 15 Singer Sewing Machines Graduate Model 714 in poor condition to be surplus property with no appreciable market value and donates such equipment to the East Rockaway High School Parent Teacher Association.

16. Approve the contract with Child Abuse Prevention Services (CAPS) for Dignity Act training for teachers on November 6, 2012, and authorize the President of the Board of Education to execute the contract on behalf of the East Rockaway Board of Education.

17. Approve the following resolution:

BE IT RESOLVED that the Board of Education of the East Rockaway Union Free School District approve the terms and conditions of the Memorandum of Agreement dated June 26, 2012, between the Board of Education of the East Rockaway Union Free School District (“District”) and the East Rockaway Secretaries Association (“Association”), representing the employees in the District’s secretarial bargaining unit regarding the terms and conditions of employment for the members of the Association; and

BE IT FURTHER RESOLVED that the Superintendent of Schools be authorized to execute the resulting collective bargaining agreement on behalf of the East Rockaway Board of Education.

18. Approve the following employment agreements for the 2012 – 2013 school year and authorize the Superintendent to execute the agreements on behalf of the Board of Education:

1. Vincent D'Amico, Assistant Business Manager
2. Charlene Fried, Food Service Manager
3. Vivian Zhang, School District Treasurer
4. Robert Guzowski, Administrator for ALPSS

19. Approve the contract with Environmental Services, Inc. for the collection of used cooking oil during the 2012-2013 school year and authorize the President of the Board of Education to execute the contract on behalf of the East Rockaway Board of Education.

20. Approve the following resolution:

BE IT RESOLVED that the 2013 reorganizational meeting of the Board of Education shall be held on July 2, 2013.

C. Budget Transfers

1. Upon the recommendation of the Superintendent, the Board of Education approves the following budget transfers:

None

50. Upon motion by Patti Nicoletti, seconded by John Giannotti, the CSE Recommendations were unanimously approved.

51. Upon motion by Patti Nicoletti, seconded by Linda Schmidt, the CPSE Recommendations were unanimously approved.

52. Policy Matters

Upon motion by Neil Schloth, seconded by John Giannotti, the following items lettered A & B were unanimously approved:

A. For Re-Adoption

1. All Current Policies and Regulations
2. 6240, Investments

B. For Adoption

1. Policy 2210, Board Reorganization Meeting

C. For Review (1<sup>st</sup> Review)

1. 2111, Board Member Authority
2. 2111-E, School Board Member Code of Conduct Exhibit
3. 2120.1, Candidates and Campaigning
4. 2130, Board Member Resignation
5. 2140, Board Member Removal From Office

53. Superintendent's Report

I want to thank Mr. Schloth for his leadership as President of the Board during the 2011-2012 school year and Mrs. Abbott-Cooper for her leadership as Vice President. I congratulate Mrs. Ochtera and Mrs. Schmidt on their new leadership roles as Board President and Vice-President, respectively. And thank you Mrs. Nicoletti for remaining as Board Secretary. I also want to welcome Mr. Giannotti to his position as Board Trustee and I look forward to working with you.

We had a successful school closing in June. I want to thank the Education Foundation and Booster Club for their donations to the school district. I want to let the public know that the policies that are up for adoption from tonight's agenda are not currently on the website as our webmaster, and back up webmaster, are both on vacation. If anyone would like a paper copy they can call my office and we will make one available.

Thank you to the public for joining us this evening. Enjoy the summer.  
That concludes my report.

54. Privilege of the Floor - none

55. Board Member Comments

**Neil Schloth** – Welcome John, I look forward to a good year. Thank you to our new officers. Thank you for coming, we will see you next month.

**Patti Nicoletti** – Welcome John. Thank you Neil. I am sure Kristin will do great. Enjoy July.

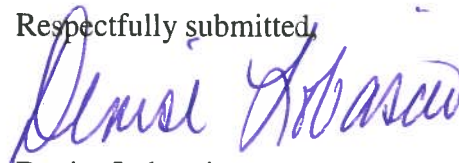
**Linda Schmidt** – Welcome John. Have a great summer.

**John Giannotti** – It is a privilege to work with the Board and Dr. Melucci. Thank you voters, Thank you voters, you will not be disappointed.

**Kristin Ochtera** – Thank you Neil. We will have an excellent 2012-2013 school year.

56. Upon motion by John Giannotti, seconded by Patti Nicoletti, and passed unanimously, the meeting was adjourned at 8:15 pm.

Respectfully submitted,



Denise Lobascio  
District Clerk

