

EAST ROCKAWAY UNION FREE SCHOOL DISTRICT  
East Rockaway, New York  
Organizational Meeting of the Board of Education  
7:30 P.M., July 1, 2014, East Rockaway Jr./Sr. High School  
Recognition of Valedictorian

AGENDA

1. Call to Order and Pledge of Allegiance
2. Swearing in of Elected Trustees for 2014-2017
3. Election of President of the Board of Education – 2014-2015 [\_\_\_\_\_]
4. Election of Vice President of the Board of Education – 2014-2015 [\_\_\_\_\_]
5. Election of Secretary of the Board of Education – 2014-2015 [\_\_\_\_\_]
6. Swearing in of the Board of Education Officers
7. Swearing in of District Clerk.
8. Appointment of District Officers:

District Clerk.....Denise Lobascio  
District Treasurer .....Paul Stellino, July 1 through July 16, 2014  
District Treasurer .....Christine Comegna, effective July 17, 2014  
Deputy District Clerk.....James P. Robinson  
Deputy District Treasurer .....President of the Board of Education  
District Tax Collector .....James P. Robinson

9. Swearing in of District Officers.
10. Approval of Minutes –June 10, 2014
11. Acknowledge Receipt of Financial Reports – May 2014
12. Acknowledge Receipt of Correspondence - Three
13. District Standing Committee Liaisons:

Budget Advisory Committee/Fiscal.....TBD  
Drug and Alcohol Committee.....TBD  
Education Foundation .....TBD  
Policy .....Board of Education

Super PTA.....TBD

14. Board of Education Liaisons:

Curriculum & Standards .....TBD  
Health & Safety.....TBD  
Legislation & Government Relations .....TBD  
Pupil Personnel .....TBD

15. Approve the following appointments:

Asbestos Designee.....Anthony Quercia  
Attendance Officer, Centre Avenue School.....Alice Calabrese  
Attendance Officer, ERHS.....Marilyn Brekke  
Attendance Officer, Rhame Avenue School .....Reneé Duncan  
Attendance Officer, St. Raymond’s School .....Patricia Woloszyn  
Extra Classroom Activities Central Treasurer .....Laura Risorto  
Insurance Consultant.....NYSIR  
Records Access Officer.....James Robinson  
Records Management Officer .....James Robinson  
School Physician .....Richard Addes, D.O.  
Title IX Officer.....Dr. Debra LoVerde through 7/18/14  
504 Hearing Officers.....See Attachment “A”  
Medicaid Compliance Officer.....James Robinson  
Dignity Act Coordinators .....Maureen Schutta  
James O’Driscoll  
Mona Hecht  
Laura Guggino  
Timothy Silk  
Myriam Spadafora

16. Approve the appointment of Frazer and Feldman, LLP, as General Counsel, in accordance with the terms of an agreement dated July 1, 2014.

17. Approve the appointment of Committee Members to District CSE

Chairperson .....Debra LoVerde, Ed.D. through 7/18/14  
Alternate Chairpersons .....Barbara Gerber, Tina Smith,  
.....Monica Saavedra  
Special Education Teacher.....(teacher of the child)  
Physician .....Richard Addes, D.O.  
School Psychologist .....Barbara Gerber  
School Psychologist .....Tina Smith  
School Psychologist .....Monica Saavedra  
Parent of Child  
Parent Member

General Education Teacher

18. Approve the appointment of Parent Members for District CSE

Theresa Devlin  
William Muller  
Maria Riley

19. Approve the appointment of Committee Members to District CPSE

Chairperson .....Debra LoVerde, Ed.D. through 7/18/14  
Alternate Chairpersons .....Tina Smith  
.....Monica Saavedra  
Special Education Provider.....(teacher of child; service provider)  
Physician .....Richard Addes, D.O.  
General Education Teacher.....(teacher of child)  
School Psychologist .....Tina Smith  
School Psychologist .....Monica Saavedra  
Parent of Child  
Parent Member

20. Approve the appointment of Parent Members for District CPSE

Theresa Devlin  
William Muller  
Maria Riley

21. Approve the appointment of Theresa Devlin to serve as the Surrogate Parent.

22. Designate the following depositories for District funds:

Capital One Bank

23. Designate the following newspapers as newspapers for the publication of school district legal notices:

“Oceanside, Rockville Centre, East Rockaway Tribune”  
“The Lynbrook East Rockaway Herald”  
“Newsday Media Group, Inc.”

24. Designate the use of the IRS mileage reimbursement rate to compensate employees and board members for use of personal vehicle for district business.

25. Designate Capital Markets Advisors, LLC as District Fiscal Advisors.

26. Designate Hawkins, Delafield and Wood as Bond Counsel.
27. Designate Nawrocki Smith LLP as Internal Auditor.
28. Designate R.S. Abrams & Co. LLP as External Auditor.
29. Designate Deans Archer & Co., CPA as Claims Auditor.
30. Designate AVZ, as the District Accounting Services firm.
31. Designate JAG Architect as Architect.
32. Designate School Aide Specialist as Special Education State Reporting Consultant.
33. Designate Insight Environmental Inc. as Environmental Consultants.
34. Designate Omni Financial Group as the third party administrator of 403(b) and 457 plans.
35. Designate the New York Secretary of State as the school district's agent for service of Notices of Claim and authorize the district clerk to file a Certificate of Designation with the New York Department of State.
36. Designate the day and time of regular Board of Education meeting dates as more fully set forth on Attachment "B"
37. Authorize the President of the Board of Education and the District Clerk to execute and file with the Office of the Receiver of Taxes, Town of Hempstead, New York, the Certification for the School District Treasurer and banking information for wiring funds.
38. Authorize the Superintendent of Schools to certify payroll for the 2014-2015 school year.
39. Authorize, in the absence of the Superintendent of Schools, the Assistant Superintendent for Finance & Operations to certify payroll for the 2014-2015 school year.
40. Authorize the President of the Board of Education to certify the District annual payroll to the Civil Service Commission.
41. Authorize the Assistant Superintendent for Finance & Operations to serve as the school district purchasing agent.
42. Authorize the Superintendent of Schools in the absence of the Assistant Superintendent for Finance & Operations to serve as purchasing agent.
43. Authorize the Board President to sign the contract with BOCES for services for the 2014-2015 school year.
44. Authorize the Board President, Superintendent or Assistant Superintendent for Finance and Operations to sign contracts with the lowest responsible bidders for transportation services and

other commodities and services as appropriate.

- 45. Authorize, in the absence of the President of the Board of Education, the Vice President of the Board of Education to be the presiding officer of meetings and further authorize the Vice President of the Board of Education to execute any and all documents in the absence of the Board President, upon which the Board has taken action.
- 46. Authorize the attendance at conferences, conventions, and workshops by members of the Board of Education and Superintendent during the 2014-2015 school year.
- 47. Authorize the Superintendent to approve the attendance at conferences, conventions, and workshops of district employees during the 2014-2015 school year.
- 48. Authorize the Superintendent to apply for grants during the 2014-2015 school year.
- 49. Authorize the Following Petty Cash Funds:

East Rockaway High School.....	Doreen Johnson.....	\$100
Centre Avenue School .....	Maria Treglia .....	\$100
Rhame Avenue School.....	Antonella Keane.....	\$100
Pupil Personnel (ERHS) .....	Ellen Blumlein .....	\$100
District Office (Business Office) .....	Denise Lobascio.....	\$100
District Office (Board of Education) .....	Mary Volino.....	\$100
Curriculum and Technology .....	Linda Jarmel.....	\$100
Custodial Office .....	Kathleen Keating .....	\$100

- 50. Authorize the Following Persons to Sign Checks:

Paul Stellino .....	District Treasurer, July 1 through July 16, 2014
Christine Comegna.....	District Treasurer, effective July17, 2014
Lisa Ruiz .....	Superintendent
_____ or successor .....	President, Board of Education
	East Rockaway UFSD
Laura Risorto .....	Extra Classroom Activities Central Treasurer

- 51. Authorize the Superintendent of Schools to approve budget transfers in an amount not to exceed \$5,000.

52. Action Agenda

A. Personnel Items

- 1. Upon the recommendation of the Superintendent, accept the following resignation(s):
  - a. Dr. Debra LoVerde, director of Pupil Personnel Services, effective July 18, 2014
  - b. Joseph Cangemi, Math/Science Chairperson, effective July 31, 2014
  - c. Irma Puca, substitute cleaner effective July 1, 2014

2. Upon the recommendation of the Superintendent, effective June 30, 2014, terminate the services of the following teaching assistants whose teaching assistant positions were abolished by Board action on April 24, 2014, and whose names will be placed on the district's excess list for teaching assistants:
  - a. Stephen Raimondi
  - b. Megan Rice
  - c. Keri Gang
  - d. Dana Casas
  
3. Upon the recommendation of the Superintendent, effective June 26, 2014, terminate the services of the following teacher aides whose teacher aide positions were abolished by Board action on May 13, 2014, and whose names will be placed on the district's excess list for teacher aides:
  - a. Jessica DeJoseph
  - b. Karin Cooney
  - c. Danielle Anderson
  - d. Alyssa Ali
  
4. Upon the recommendation of the Superintendent, approve the part-time appointment (.9 FTE) of Stephen Raimondi to the position of social studies teacher, effective August 28, 2014, through June 30, 2015, at the prorated BA, Step Entry annual salary set forth in the East Rockaway Teachers Association contract for the 2014-2015 school year.
  
5. Upon the recommendation of the Superintendent, approve the part-time appointment (.6 FTE) of Pamela J. Collins to the position of art teacher, effective August 28, 2014, through June 30, 2015, at the prorated MA, Step 2 annual salary set forth in the East Rockaway Teachers Association contract for the 2014-2015 school year.
  
6. Upon the recommendation of the Superintendent, approve the part-time appointment of Sharon Kitzis to the position of part-time (.4 FTE) music teacher, effective August 28, 2014, through June 30, 2015, at the prorated BA, Step 1 annual salary set forth in the East Rockaway Teachers Association contract for the 2014-2015 school year.
  
7. Upon the recommendation of the Superintendent, approve the three-year probationary appointment of Marichelle Weill to the position of music teacher, (tenure area: music; certification status: initial), effective August 28, 2014, through August 27, 2017, at the BA, Step 1, annual salary set forth in the East Rockaway Teachers Association contract for the 2014-2015 school year.
  
8. Upon the recommendation of the Superintendent, approve the three-year probationary appointment of Seanna Burke to the position of music teacher, (tenure area: music; certification status: initial), effective August 28, 2014, through August 27, 2017, at the MA, Step 1, annual salary set forth in the East Rockaway Teachers Association contract for the 2014-2015 school year.

9. Upon the recommendation of the Superintendent, approve the three-year probationary appointment of Danielle Schaetzle to the position of reading teacher, (tenure area: reading; certification status: initial), effective August 28, 2014, through August 27, 2017, at the MA, Step 1, annual salary set forth in the East Rockaway Teachers Association contract for the 2014-2015 school year.
10. Upon the recommendation of the Superintendent, approve the part-time appointment of Jeanne Paige to the position of (.5 FTE) speech/language teacher, effective August 28, 2014, through June 30, 2015, at the prorated MA, Step 4 annual salary set forth in the East Rockaway Teachers Association contract for the 2014-2015 school year.
11. Upon the recommendation of the Superintendent, approve the two-year probationary appointment of Meridyth Hansen to the position of Math/Science Chairperson, effective August 28, 2014, through August 27, 2016, at the MA30, Step 5, (plus stipend) annual salary set forth in the East Rockaway Teachers Association contract for the 2014 – 2015 school year.
12. Upon the recommendation of the Superintendent, approve the following permanent, substitute teacher appointments, effective October 1, 2014, through June 26, 2015, at the per diem salary established by the East Rockaway Board of Education on the non-contractual salary schedule for the 2014-2015 school year.

Clare Marco .....	East Rockaway Jr/Sr High School
Lisa Gallo.....	East Rockaway Jr/Sr High School
Angelis Debellis.....	East Rockaway Jr/Sr High School
Cindy Dower .....	Rhame Avenue
Nancy Laurino .....	Rhame Avenue
Angela Bond .....	Centre Avenue
Alexandra Rosenthal.....	Centre Avenue

13. Upon the recommendation of the Superintendent, approve the revised fall coaching assignments more fully set forth on the 2014-2015 Fall Coaching Schedule at the stipend salary set forth in the East Rockaway Teachers Association contract for the 2014-2015 school year.
14. Upon the recommendation of the Superintendent, approve the probationary appointment of Irma Puca to the position of cleaner, effective July 2, 2014, at the Step A annual salary established by the East Rockaway Custodial Unit agreement for cleaners for the 2014-2015 school year.
15. Upon the recommendation of the Superintendent, approve the following temporary assignments upon the terms and conditions established by the East Rockaway Board of Education:
  - a. Christopher Brocket, substitute groundskeeper, effective July 2, 2014
  - b. Julia Ferrara, substitute summer school nurse, effective July 7, 2014

Per Diem Substitute Teachers, effective September 2, 2014 through September 30, 2014

- a. Clare Marco
- b. Lisa Gallo
- c. Angelis Debellis
- d. Cindy Dower
- e. Nancy Laurino
- f. Angela Bond
- g. Alexandra Rosenthal

B. Other Items

1. Approve the following resolution:

BE IT RESOLVED that, in accordance with the provisions of New York State Education Law §3012-c and Subpart 30-2 of the Regulations of the Commissioner of Education, the Board of Education of the East Rockaway Union Free School District (“District”) hereby certifies Meridyth Hansen as a qualified lead evaluator and the district hereby authorizes her to conduct and/or complete the annual professional performance reviews of classroom teachers within the District.

2. Approve the tuition agreement with Carle Place School District for special education services for one (1) student, Student ID No. 180005295, for the 2014-2015 school year and authorize the President of the Board of Education to execute the resulting tuition agreement on behalf of the East Rockaway Board of Education.
3. Approve the participation in cooperative bids for:
  - athletic equipment reconditioning (LIMCPG)
  - custodial and facility items - Rockville Centre Cooperative
  - food service
  - automotive supplies, materials, parts and services – Long Beach UFSD
  - services provided by Nassau BOCES
  - investigative services
  - services provided by Suffolk BOCES
  - ED Data
4. Approve the contracts with First Student, Inc. and Bauman Bus Co. for summer 2014 transportation services and authorize the Assistant Superintendent of Finance and Operations to execute the contracts on behalf of the East Rockaway Board of Education.
5. Approve the award of the bid for 2013/14 Capital Improvement Program – Rebid, SED No. 28-02-19-03-0-001-034, East Rockaway High School, Crawl Space Ventilation, to AB Oil Services, Ltd. d/b/a AB Environmental, as the lowest responsible bidder and authorize the President of the Board of Education to execute the resulting contract on



behalf of the East Rockaway Board of Education.

6. Approve the following vendors for the 2014-2015 school year for the services indicated and authorize the President of the Board of Education to execute the resulting service contracts:

	Vendor	Service
1	C-BIZ Evaluation Group LLC	Valuation & License Agreement
2	Capital Computers/Harris School Solutions	WinCap Financial Software
3	Capital Markets Advisors, LLC	Financial Advisory Services
4	Deans Archer & Co, CPA	Internal Claims Auditor
5	Dr. James Tolle	Hearing Officer / Superintendent Hearings
6	Richard Addes, D.O.	School Physician
7	Frazer & Feldman	General Counsel
8	School Aid Specialists	Special Education State Reporting Consultants
9	LICADD	Employee Assistance Program Drug, Alcohol, Counseling
10	Nawrocki Smith LLP	Internal Auditors
11	Omni Financial Group	403b and 457 management services
12	RCP Consultants, Inc.	Professional Development for NCLB Grant
13	Royal Waste Services, Inc.	Recycling
14	RS Abrams & Co LLP	External Auditor
15	Schindler Elevator	Elevator Repair Service
16	Village of Lynbrook	Fuel
17	Progressive Waste Management	Rubbish Removal and Recycling
18	GCN	Dignity Act Training
19	Sharp School	School Website
20	Environmental Services	Cooking Oil

7. Approve the following resolution:

Whereas, the following service providers for Tax Shelter Annuities are approved by the Board of Education:

SERVICE PROVIDERS	TYPE OF PLAN
ING/Aetna Opportunity Plus	403b
Equitable Life Assurance	403b
Fidelity Retirement Services	403b
Legend Service Corporation	403b
Mutual Financial Services	403b
Travelers	403b
NYS Deferred Compensation Plan	457

BE IT RESOLVED, the employees who work 1000 hours in a school year or expect to work 1000 hours in an ensuing school year are eligible to make contributions to a tax deferred annuity under IRS code 403b or 457.

8. Approve the following resolution for purpose of adopting coverage provided by §18 of the New York State Public Officers Law.

BE IT RESOLVED, that the Board of Education of the East Rockaway School District hereby adopts the coverage provided by §18 of the New York State Public Officers law for the following job titles: members of the board of education, the superintendent of schools, the assistant superintendent for finance and operations, the director of pupil personnel services, the director of curriculum and technology and the director of facilities. The adoption of this provision is intended to supplement and not supplant the protection available to such employees by virtue of already existing statutory provisions or other sources. Such coverage shall include, but not be limited to, being called to testify as a witness or to answer questions concerning their acts or omissions within the scope of their office, agency, or employment before a Grand Jury, the Office of the District Attorney, or other law enforcement official. Nothing herein contained shall be construed to authorize or require defense or indemnification to a member of the board of education, the superintendent of schools, the assistant superintendent for finance and operations, the director of pupil personnel services, the director of curriculum and technology and the director of facilities, who has been identified as a defendant in a pending criminal prosecution, or where such individual or the school district has reason to believe that such individual is a target in a criminal investigation or prosecution by the Office of the District Attorney or other law enforcement entity. This benefit shall not be available to and shall not cover any employee serving in any of the job titles listed herein who is represented for collective bargaining purposes by a duly designated collective bargaining agent unless and until such coverage is negotiated with the collective bargaining agent representing said employee. The superintendent or her designee shall take steps necessary to obtain insurance protection against the potential liability to the district arising out of the adoption of this provision.

9. Accept a donation from Stop & Shop A+ School Rewards Program in the sum of \$501.81 and authorize an increase to budget code A 2110-450-03-0000.

10. Approve the purchase of the following textbook:

Friedland, Relyea, Courard-Hauri. Environmental Science for AP. New York: W. H. Freeman, 2012

11. Declare obsolete for the purpose of disposal and/or recycling the following books:

Quantity	Title	Publisher	Copyright
26	World History-The Human Experience; The Early Middle Ages	Glencoe	1999
21	World History-The Modern Era	Glencoe	1999
5	The American Nation	Prentice Hall	2000

85	World History	Glencoe	2005
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12. Declare obsolete for purpose of disposal the equipment more fully set forth on the List of Equipment for Disposal dated July 1, 2014.

13. Approve the following resolution:

BE IT RESOLVED that the Board of Education of the East Rockaway School District hereby abolishes one (1) teacher position in the special education tenure area, effective June 30, 2014, due to a retirement.

14. Approve the amendment to the employment agreement of Paul Stellino extending the term of his service as the District Treasurer for the period effective July 1, 2014, through July 16, 2014, and authorize the President of the Board of Education to execute the agreement on behalf of the East Rockaway Board of Education.

15. Approve the employment agreement with Christine Comegna as the District Treasurer, effective July 17, 2014 through June 30, 2015, and authorize the President of the Board of Education to execute the agreement on behalf of the East Rockaway Board of Education.

16. Approve the following resolution:

BE IT RESOLVED that the 2015 reorganizational meeting of the Board of Education shall be held on July 7, 2015.

C. Budget Transfers

1. Upon the recommendation of the Superintendent, the Board of Education approves the following budget transfers:

- a. Transaction No. 14-0018
- b. Transaction No. 14-0019

D. Approve CSE Recommendations

E. Approve CPSE Recommendations

53. Policy Matters

1. For Re-Adoption

- a. All Current Policies and Regulations
- b. 6240, Investments

2. For Adoption

- a. 8630, Computer Resources and Data Management
- b. 9620, Child Abuse in an Educational Setting

54. Superintendent's Report

55. Privilege of the Floor

56. Board Member Comments

57. Adjournment