

Policy 4450

STUDENT INDIVIDUALIZED EDUCATION PROGRAM

The Board of Education directs that the Committee on Special Education (CSE) or Committee on Preschool Special Education (CPSE) shall have prepared a written statement (program) for each child with a disability.

Such an Individualized Educational Program will be developed by the CSE or CPSE upon referral, and reviewed or revised, whichever is appropriate, for every child with a disability at least annually or in the event that the program no longer appears to be appropriate to meet the student's needs and ability level.

The use of Recording Equipment at IEP Meetings

The Board of Education shall allow recording equipment to be used at meetings regarding individualized education programs (IEPs) for students with disabilities. A formal request must be made in writing to the Superintendent by a parent/legal guardian or school official. All members to be present at the meeting shall receive advance notification that recording equipment will be used.

A written transcript shall be furnished to provide a complete record of the meeting.

Commissioner's Regulations
Section 200.4(c)(f)

Adopted: January 20, 1998

July 1999