



# EAST QUOGUE

## UNION FREE SCHOOL DISTRICT

### East Quogue Budget Development Calendar 2021-2022

#### Board of Education

Christopher Hudson,  
*President*

Jessica Stalters,  
*Vice President*

Dianna Gobler,  
*Member*

Kristin Jankowski,  
*Member*

Kristi LoRusso,  
*Member*

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Robert J. Long, Jr.  
*Superintendent of  
Schools*

Kelly Freeborn,  
*Assistant Principal,  
CSE/CPSE  
Chairperson*

December 15, 2020	Adopt 2021 – 2022 Budget Development Calendar.
January, 2021	Begin meeting with budget builders.
January, 2021	Discuss budget parameters with Board of Education, expected Gov. Executive Proposal State Aid.
February 23, 2021	Present 2021-2022 preliminary budget forecast and assumptions to BOE.
March 1, 2021	Submit 2021-2022 calculation for tax levy limit to NYS Comptroller, Commissioner of NYS Department of Education; and Department of Taxation and Finance.
March 16, 2021	Present updated 2021-2022 draft budget to the Board of Education.
March 19, 2021	Voter propositions must be submitted to the Board of Education by Friday, March 19, 2021.
April 1-2, 2021	First Legal Notice of school budget hearing and budget vote. Must advertise four times in 2 newspapers within seven weeks of the vote with first publication 45 days before date of budget vote. April 1-2, 15-16, April 29-30, May 13-14.
April 19, 2021	Deadline for submission of petitions for nominations of BOE candidates 30 days prior to election. Inform candidates of legal requirements to file sworn statements of campaign contributions due 30 days prior to vote; first campaign expenditure statement due.
April 20, 2021	Final draft of 2021-2022 Budget presented to Board of Education for adoption; appointment of clerks and inspectors of elections for budget vote.



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April 21, 2021	Prepare ballots.
April 23, 2021	Distribute military ballots.
April 26, 2021	Real Property Tax Report card must be submitted to SED within 24 hours of budget adoption; submit to local newspaper; make available to public. Transmit Tax Report Card to NYSED. April 26, 2021 is legal deadline. Property Tax Exemption Report must be attached to the proposed budget.
May, 2021	Mail district budget newsletter and post on website.
May 4, 2021	Budget Hearing. Budget statement available 7 days prior to budget hearing, the proposed budget made available on district website.
May 11, 2021	Copies of Budget made available to residents upon request.
May 11, 2021	Last day to submit Absentee Ballot applications if the ballot is to be mailed, May 17, 2021 if the ballot is to be personally delivered. District Clerk must maintain list of names that were given absentee ballots.
May 12, 2021	Budget notice mailed to eligible voters- no later than six days prior to budget vote.
May 13, 2021	Second sworn statements of campaign contributions or loans in excess of \$1,000 received before vote date, to be filed with District Clerk and Commissioner of Education within twenty-four hours of receipt by candidates.
May 13, 2021	Last possible day for voter registration; registration available 4:00-8:00 pm in the school cafetorium. Voter registration available for inspection. Campaign expenditure second statement due.
May 18, 2021	Budget Vote/ Board Election Date. Receipt of Absentee Ballots no later than 5:00 PM.



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Board of Registration meets during the election to register individuals for the 2021-2022 annual budget vote and election.

June 7, 2021

Last date to file final and third campaign expenditure with District Clerk and NYS Education Commissioner. Statement due 20 days after vote.

June 15, 2021

Budget Re-vote day (if necessary).

July 1, 2021

Implement 2021-2022 Budget.