

EAST QUOGUE UNION FREE SCHOOL DISTRICT

BOARD of EDUCATION

Christopher Hudson, President
Jessica Stalters, Vice-President

Dianna Gobler, Member
Kristin Jankowski, Member
Brian Babcock, Member

Robert J. Long, Jr., Superintendent of Schools

Lenore Rezza, District Clerk

MINUTES

DATE September 25, 2018

KIND Regular

PLACE Cafetorium

CALL TO ORDER Christopher Hudson

MEMBERS PRESENT Jessica Stalters
Kristin Jankowski
Dianna Gobler
Brian Babcock

MEMBER(S) ABSENT

OTHERS PRESENT Mr. Robert J. Long, Superintendent of Schools/Principal, Kelly Freeborn, Assistant Principal/CSE-CPSE Chairperson, Lenore Rezza, District Clerk and approximately 10 community members

TIME 7:00 pm

PLEDGE OF ALLEGIANCE
The pledge was conducted

BOARD REPORTS

1. President's Report

Mr. Hudson thanked everyone for coming and commented on the smooth start to the school year.

At this time, Brent Jensen from EFPR Group, CPA's, will presented the June 30, 2019 External Audit Report to the Board and the community. A discussion between the Board and Mr. Jensen took place.

2. Sub-Committee Reports:

There were no sub-committee reports.

ADMINISTRATION REPORT(S)

Mrs. Freeborn spoke about her first weeks at the school.

Mr. Long offered information about some new initiatives at the school, topics discussed at a conference he attended at Saratoga Springs and the Audit results, among other things.

Mr. Singer responded to questions about the Audit.

REPORTS FROM COMMUNITY ORGANIZATIONS

Mrs. Elliott spoke about upcoming PTA events.

There were no Civic or Chamber reports.

Mr. Babcock mentioned that he attended a meeting of the Citizens Advisory Committee and sidewalk progress was discussed.

SCHOOL REPORTS

1. District Enrollment Data for *September 4th opening*:

East Quogue figures:	September	June
Elementary	383	389

2. Attendance Reports for the month of August, 2018.

COMMUNITY INPUT

A community member asked if Dr. Vinski was coming back. He will be working at the High School.

NEW BUSINESS

A discussion regarding Family First Wednesdays between the Board and members of the community.

ACTION ITEMS

A.1 Minutes

MOTION to accept the Minutes of the August 13, 2018 Special Meeting and the August 28, 2018 Regular Meeting.

A.2 Financial Reports

(a) All financial reports will be presented at the October 16, 2018 Regular Meeting.

(b) **MOTION** for the Board of Education to establish the **2018/2019 Tax Levy** of \$22,782,815 for the School District and \$641,059.01 for the Library and for the East Quogue Treasurer to sign the document adopting the tax levy.

(c) **MOTION** to accept the District's **Audit Report and Management Letter**, as prepared by EFPR Group, CPAs, for the fiscal year 2017 – 2018.

(d) **MOTION** to authorize the **Business Official to transfer the following amounts to the specified Reserves:**

Workers Compensation Reserve	\$645,011
Employee Benefit Accrued Liability Reserve	\$555,750
Employee Retirement Contribution Reserve	\$557,924
Capital Reserve	\$300,780
Unemployment	\$100,520
Total Restricted	\$2,154,985

(e) Budget Transfers

MOTION to approve all **Budget Transfers**, as listed below, for the period ending September 17, 2018.

FROM		TO	
Code	Amount	Code	Amount
A 2250.490	\$8,000	A 1621.400	\$8,000
A 1910.400	\$3,000	A 2010.490	\$3,000
A 1910.400	\$1,500	A 2110.161	\$1,500
A 1910.400	\$250	A 2110.163	\$250
A 2250.490	\$51,000	A 2280.480	\$51,000
A 2250.490	\$300	A 2610.400	\$300
A 2250.490	\$16,000	A 2620.490	\$16,000
TOTAL	\$80,050		\$80,050

A.3 Special Education

MOTION for the Board of Education to accept the recommendations of the CSE, CPSE and 504 Committees held on the following dates:

May 24, 2018, June 14, 2018, August 30, 2018 and September 5, 2018

A.4 Personnel

MOTION for the **Board of Education to accept the recommendations of the Superintendent** as follows:

Certificated

To appoint the following Teachers to the various positions as listed for the 2018-2019 school year, to be paid as per the EQTA Contract:

Kim Clemensen	Before and After School Music Program Assistant
Penni Russo	Before and After School Music Program Assistant
Danielle Davin	Intramurals Club Assistant
Matt Maloney	Intramurals Club Assistant

To appoint the following individuals as Substitute Teachers for the 2018 – 2019 school year:

Huberte Desmar, Melissa Dexter, Shannon Ferrick, Lois Holly, Emily Kappelmier, Laura Lodano, Peter Lynch, Tami MacKay, Shelley Natalie, Sarah Reisenberg and Mackenzie Rodgers

Non-Certificated:

To accept the resignation of Karen Ried from her School Lunch Monitor position, effective August 29, 2018.

To approve a Family Medical Leave of Absence to Ricky Brown for the period August 27, 2018 to November 20, 2018.

A.5 Authorization/Attendance at Conferences, Workshops, etc.

Motions A.2 through A.5

Mr. Babcock moved, Mrs. Jankowski seconded

Motion carried Y – 5 No – 0

B. Board of Education

B. 1 **MOTION** to adopt the **East Quogue Budget Development Calendar**, for the 2019 – 2020 School year.

B.2 **MOTION** to approve the **Agreement between Edward J. Vinski, Ph.D. and the East Quogue UFSD**, to provide counseling services to East Quogue students, on an as needed basis for no longer than one hour per week, and authorize the Board of Education President to execute said agreement on its behalf.

B.3 **MOTION** to approve the **Agreement with Julie's Storybook Nursery**, to provide a Universal Pre-Kindergarten Program for East Quogue four-year old students, for the 2018 – 2019 school year, and authorize the Board of Education President to execute said agreement on its behalf.

B.4 **MOTION** to approve the **Contract with the Southampton School District**, to provide instructional, special education and related services to an East Quogue student, according to the student's IEP, for the period September 6, 2018 through June 26, 2019, and authorize the Board of Education President to execute said contract on its behalf.

B.5 **MOTION** to approve the **Non-Resident Tuition Agreement between Mr. and Mrs. Richard Schaeffer and the East Quogue Union Free School District**, to provide an educational program for Matthew and Daniel Schaeffer, for the period September 1, 2018 through June 30, 2019 and authorize the Board of Education President to execute said agreement on its behalf.

B.6 **MOTION** to approve the **Contract with Brian Knoell - Premier Pediatric Therapy**, to provide physical therapy services to East Quogue students, according to the students' IEP's, for the period July 1, 2018 through June 30, 2019, and authorize the Board of Education President to execute said contract on its behalf.

B.7 **MOTION** to approve the **Agreement with the Long Island Tutorial Services, Inc.** to provide academic and tutorial services to East Quogue students, for the period July 1, 2018 through June 30, 2019, and authorize the Board of Education President to execute said contract on its behalf.

B.8 **MOTION** to approve the **Agreement with St. James Tutoring Services, Inc.** to provide tutoring services to East Quogue students, for the period July 1, 2018 through June 30, 2019, and authorize the Board of Education President to execute said contract on its behalf.

B.9 MOTION to approve the Agreement with Islip Tutoring Service, Inc. to provide academic and related services to East Quogue students, for the period July 1, 2018 through June 30, 2019, and authorize the Board of Education President to execute said contract on its behalf.

B.10 MOTION to approve the disposal of the following:

Approximately 243 obsolete library books/VHS tapes

Motions B.1 through B.10

Mrs. Gobler moved, Mrs. Jankowski seconded Motion carried Yes – 5 No - 0

B.11 MOTION to accept, with gratitude, a check for \$250 from the Ozgurcag family, to support the Arts in the East Quogue School.

Mrs. Jankowski moved, Mrs. Stalters seconded Motion carried Yes – 5 No - 0

B.12 MOTION to accept, with gratitude, a check for \$20,000 from Kevin Crowe to support the East Quogue School Science Program.

Mrs. Gobler moved, Mrs. Stalters seconded Motion carried Yes – 5 No - 0

B.13 MOTION for the Board of Education to approve the reestablishment of the East Quogue After School Homework Club, effective October 1, 2018.

Mrs. Jankowski moved, Mr. Babcock seconded Motion carried Yes – 5 No - 0

C.1 MOTION for the Board of Education to conduct a second reading of the policy listed below:

Policy #	Replacing Policy	Reason for Policy
8520	New Policy	Adopt policy to align with current law

Mrs. Gobler moved, Mr. Babcock seconded Motion carried Yes – 5 No - 0

C.2 MOTION for the Board of Education to approve the amendment to and adopt the policy listed below:

Policy #	Replacing Policy	Reason for Policy
8505	New Policy	Adopt policy to align with current law

Mrs. Gobler moved, Mr. Babcock seconded Motion carried Yes – 5 No - 0

OLD BUSINESS

EAST QUOGUE UPCOMING EVENTS

9/26/18	School Picture Day	
10/1-5/18	Book Fair	
10/8/18	Columbus Day	School Closed
10/9-12/18	Fire Prevention Week	
10/16/18	Kindergarten Trip to Harbes Farm	

WESTHAMPTON BEACH UPCOMING EVENTS

DATE

9/27/18	Senior Portraits Last Chance Day & Senior Group Photo	
9/27/18	HS Back to School Night	6:30 pm
9/28/18	Yearbook and ID photos Grades 9-11	
10/1/18	Board of Education Meeting	ES Library 7:00 pm
10/4/18	MS PTO Meeting	MS Library 7:00 pm
10/5/15	HS/MS 5 Week Marking Period Ends	
10/8/18	Columbus Day	Schools Closed
10/9/18	College Financial Aid Workshop	District Auditorium 7:00 pm
10/10/18	PSAT Exam	
10/15/18	Board of Education Meeting	MS Library 7:00 pm
10/16/18	MS Picture Day	

ITEMS FOR INFORMATION ONLY

D.1 Internal Claims Audit Report for July 1, 2018 through September 20, 2018

NEXT SCHEDULED BOARD MEETING

October 16, 2018

Regular Meeting

7:00 pm Cafetorium

EXECUTIVE SESSION IF NECESSARY

ADJOURNMENT

With no further business to discuss, a motion to adjourn the public session was made at 7:55 pm.

Mrs. Stalters moved, Mrs. Gobler seconded

Motion carried Yes – 5

No - 0

Respectively Submitted _____

*Lenore Rezza
District Clerk*