

EAST QUOGUE UNION FREE SCHOOL DISTRICT

BOARD of EDUCATION

Christopher Hudson, President
Jessica Stalters, Vice-President

Dianna Gobler, Member
Kristin Jankowski, Member
Brian Babcock, Member

Robert J. Long, Jr., Superintendent of Schools

Lenore Rezza, District Clerk

MINUTES

DATE September 19, 2017

KIND Regular Meeting

PLACE Cafetorium

CALL TO ORDER Christopher Hudson

MEMBERS PRESENT Dianna Gobler
Jessica Stalters
Kristin Jankowski
Brian Babcock

Members Absent None

TIME 7:00 pm

PLEDGE OF ALLEGIANCE

The pledge was conducted

EXECUTIVE SESSION:

A motion was made to adjourn to Executive Session at 7:05 pm to discuss the employment of a particular individual.

Mr. Babcock moved, Mrs. Stalters seconded

Motion Carried Yes – 5

No - 0

The Board reconvened at 7:10 pm

2. Sub-Committee Reports:

1. *Mr. Babcock spoke about the facilities improvement bond proposition which was discussed at the Facilities Sub-Committee meeting on September 12. The next meeting was scheduled for October 10th at 7:00 pm and a first meeting of the Community Engagement/Communications/Alumni Relations Sub-Committee was also scheduled for October 10th at 7:45 pm.*

ADMINISTRATION REPORT(S)

Mr. Long spoke about the bond as well He also highlighted the agenda items. He then introduced Brent Gensen from EFPRGroup, CPA's, who presented the results of the audit to the Board and community.

REPORTS FROM COMMUNITY ORGANIZATIONS

PTA President Tia Elliott, mentioned some upcoming PTA events.

Brian Babcock spoke on behalf of the Chamber about possible fundraising ideas and other Chamber issues.

SCHOOL REPORTS

1. District Enrollment Data for *September 5^h opening:*

East Quogue figures:	September	June
Elementary	395	417

2. Attendance Reports for the months of June, July, August and September will be presented at the October 17th Board of Education Meeting, upon completion of the attendance audit.

COMMUNITY INPUT

A community member asked for ideas on how to increase attendance at the BOE meetings to help educate the community on the bond proposition and suggested the use of text message alerts to parents using the school's automated telephone system.

NEW BUSINESS

ACTION ITEMS

A.1 Minutes

MOTION to accept the Minutes of the August 29, 2017 Regular Meeting.

A.2 Financial Reports

- (a) **MOTION** to approve **Payrolls 1, 2, 3 and 4 and Warrants & Budget Control Reports** for the period ending August 31, 2017.
- (b) **MOTION** for the Board of Education to establish the **2017/2018 Tax Levy** of \$22,207,785 for the School District and \$630,844 for the Library and for the East Quogue Treasurer to sign the document adopting the tax levy.
- (c) **MOTION** to accept the District's **Audit Report and Management Letter**, as prepared by EFPR Group, CPAs, for the fiscal year 2016 – 2017.
- (d) **MOTION** to authorize the **Business Official to transfer the following amounts to the specified Reserves:**

Workers Compensation Reserve	\$641,674
Employee Benefit Accrued Liability Reserve	\$555,038
Employee Retirement Contribution Reserve	\$547,901
Capital Reserve	\$150,000
Unemployment	\$100,000
Total Restricted	\$1,994,613

- (e) **MOTION** to accept the Treasurer's report for the month of June, 2017.
- (f) **Budget Transfers**
MOTION to approve all **Budget Transfers**, as listed below, for the period ending June 30, 2017.

From	To	Amount
A 1010.2	A 1010.45	\$165.00
A 1240.45	A 1240.4	\$225.00
A 1310.4	A 1420.4	\$1,900.00
A 1621.2	A 1621.41	\$1,300.00
A 1621.2	A 1621.45	\$2,100.00
A 2110.47G	A 2110.4	\$1,900.00
A 2110.47G	A 2110.45	\$1,800.00
A 2110.47H	A 2110.452	\$6,000.00
A 2250.49	A 2110.49	\$1,000.00
A 2250.49	A 2250.16	\$2,000.00
A 2250.4	A 2250.163	\$3,300.00
A 2250.4	A 2610.16	\$100.00
A 2250.4	A 2815.162	\$50.00
A 2250.4	A 2815.16	\$130.00
A 2250.4	A 2815.163	\$1,330.00
A 2820.15	A 2815.4	\$30,152.00
A 5540.4	A 2850.151	\$12,493.00
A 9060.8	A 9060.81	\$1,600.00
A 9060.8	A 9089.8	\$34,300.00
A 2820.15	A 1621.162	\$5,650.00
A 2820.15	A 2010.150	\$3,800.00
A 2820.15	A 2020.151	\$5,400.00
A 2820.15	A 2110.125	\$1,000.00
A 2820.15	A 2110.161	\$1,000.00
A 1320.4	A 2110.121	\$5,000.00

From	To	Amount
A 2020.15	A 1240.15	\$122,000
A 1910.4	A 1460.15	\$400.00
A 1310.161	A 1310.163	\$147.00
A 1910.4	A 1310.4	\$3,110.00
A 1621.4	A 1620.450	\$1,900.00
A 9060.82G	A 1621.161	\$70.00
A 2110.12	A 1621.162	\$4,400.00
A 2110.12H	A 2110.123	\$21,000.00
A 2110.161	A 2110.162	\$1,000.00
A 2110.45	A 2110.452	\$5,000.00
A 2250.476	A 2250.161	\$300.00
A 2250.476	A 2650.163	\$2,270.00
A 2230.46	A 2810.16	\$500.00
A 2630.4	A 2610.162	\$600.00
A 9060.82	A 2630.46	\$1,700.00
A 2815.162	A 2815.16	\$100.00
A 2110.12	A 2815.163	\$1,330.00
A 2110.12	A 2820.15	\$18,000.00
A1620.46	A1620.49	\$1,400.00
A1621.4	A1621.45	\$700.00
A2110.164	A2110.4	\$1,900.00
A2110.452	A2110.45	\$160.00
A2250.16	A2250.160	\$1,900.00
A2815.16	A2815.160	\$130.00
A2110.47	A9903.9	\$20,124

A.3 Special Education

MOTION for the Board of Education to accept the recommendations of the CSE, CPSE and 504 Committees held on the following dates:

May 18, 2017, September 5, 2017

A.4 Personnel

MOTION for the Board of Education to accept the recommendations of the Superintendent as follows:

Certificated

To increase the .8 FTE Speech Teacher position to 1.0 FTE and to appoint Shannon Ivezaj, 1.0 FTE Speech Teacher, effective August 31, 2017.

To approve a Family Medical Leave for Deborah Fox for up to a 12 week period, beginning September 11, 2017.

To approve salary schedule movement, effective September 1, 2017 as follows:

Name	From	To
Kim Clemensen	MA	MA+15

To appoint the following Teachers/Teacher Assistants to the various positions as listed for the 2017-2018 school year, to be paid as per the EQTA Contract:

Grisele Baltazar	Drama Club Assistant
Penni Russo	“ “ “
Bonnie Chieffo	Math Olympiad Assistant
Tina Commisso	Math Olympiad Assistant
Janet Enser	EI Coordinator

Non-Certificated:

To appoint Justine Oudeans as Earth Rangers Club Assistant, for the 2017-2018 school year.

To appoint Justine Oudeans as Drama Club Assistant, for the 2017-2018 school year.

To accept the resignation of Cynthia Schneider from her School Lunch Monitor position, effective September 14, 2017.

To appoint Cynthia Schneider as Teacher Aide, effective September 15, 2017.

To appoint Celine Arguello as School Lunch Monitor, effective September 15, 2017.

To appoint the following individuals as Substitute Teachers for the 2017 – 2018 school year:

Lois Holly, Shelley Natalie, Daniel Salaway, Paige Bonner

Motion A.1 through A.4

Mrs. Gobler moved, Mrs. Stalters seconded

Motion carried Yes – 5 No – 0

- A.4.1** To approve a leave of absence for Iris Agudello, Teacher Aide, for the period September 5, 2017 to June 30, FMLA leave for the first 12 weeks, starting on September 5, 2017.

To appoint Nicole Hickey as Leave Replacement Teacher Aide for the period September 5, 2017 through June 30, 2018.

Mrs. Stalters moved, Mr. Babcock seconded

Motion carried Yes – 5 No – 0

A.5 Authorization/Attendance at Conferences, Workshops, etc.

B. Board of Education

- B.1** MOTION to appoint **Janet Fratello as Audit Committee Member**, effective September 19, 2017.

Mr. Babcock moved, Mrs. Stalters seconded

Motion carried Yes – 5 No – 0

- B.2** MOTION to accept, with gratitude, a gift of **\$10,000 from Kevin Crowe, for the East Quogue Crowe Science Program.**

Mr. Babcock moved, Mrs. Gobler seconded

Motion carried Yes – 5 No – 0

Mr. Hudson expressed the Board's thanks and gratitude to Mr. Crowe for his generosity to the East Quogue School.

- B.3** MOTION to adopt the **East Quogue Budget Development Calendar**, for the 2018 – 2019 School year.

Mrs. Stalters moved, Mrs. Jankowski seconded

Motion carried Yes – 5 No – 0

- B.4** MOTION to **eliminate a Teacher Assistant position**, effective August 31, 2017.

Mrs. Stalters moved, Mrs. Jankowski seconded

Motion carried Yes – 5 No – 0

- B.5** MOTION to approve the **Intermunicipal Cooperative Agreement with Hampton Bays Union Free School District**, to provide Safety Program and Transportation Program oversight services to East Quogue Union Free School District, and authorizing the Board of Education President to execute said agreement on its behalf.

Mrs. Stalters moved, Mrs. Gobler seconded

Motion carried Yes – 5 No – 0

OLD BUSINESS

There was no old business to discuss.

EAST QUOGUE UPCOMING EVENTS**DATE**

9/21-22/17	Rosh Hashanah	School Closed
9/28/17	Music Idol Auditions	
10/2-5/17	Book Fair	
10/9/17	Columbus Day	School Closed
10/10-13/17	Fire Prevention Week	

WESTHAMPTON BEACH UPCOMING EVENTS**DATE**

9/28/17	Senior Portrait Last Chance Day		
9/28/17	HS Back to School Night		6:30 pm
9/29/17	Picture Day Grades 9-11		
10/2/17	Board of Education Meeting	ES Library	7:00 pm
10/5/17	MS PTO Meeting	MS Library	7:00 pm
10/7/17	SAT Exam		
10/9/17	Columbus Day	Schools Closed	
10/10/17	HS PTO Meeting	HS Library	7:00 pm
10/10/17	College Financial Aid Workshop	District Auditorium	7:00 pm
10/11/17	PSAT Exam		
10/13/17	Homecoming Parade		3:45 pm
10/16/17	Board of Education Meeting	MS Library	7:00 pm
10/17/17	MS Picture Day		

ITEMS FOR INFORMATION ONLY**NEXT SCHEDULED BOARD MEETING**

October 10, 2017	Facilities Sub-Committee Meeting	7:00	Library
October 10, 2017	Community Engagement/Communications/Alumni Relations Sub-Committee Meeting	7:45 pm	Library
October 17, 2017	Regular Meeting 7:00 pm		Cafetorium

EXECUTIVE SESSION IF NECESSARY

With no further business to discuss, a motion to adjourn the public session was made at 8:05 pm.

Mr. Babcock moved, Mrs. Stalters seconded

Motion carried Yes – 5 No – 0

Respectively Submitted _____

Lenore Rezza
District Clerk