

EAST QUOGUE UNION FREE SCHOOL DISTRICT

BOARD of EDUCATION

Christopher Hudson, President
Jessica Stalters, Vice-President

Robert J. Long, Jr., Superintendent of Schools/Principal

Dianna Gobler, Member
Kristin Jankowski, Member
Brian Babcock, Member
Lenore Rezza, District Clerk

AGENDA

DATE September 19, 2017

KIND Regular Meeting

PLACE Cafetorium

CALL TO ORDER Mr. Hudson

TIME 7:00 pm

EXECUTIVE SESSION If Necessary

PLEDGE OF ALLEGIANCE

BOARD REPORTS

1. President's Report

2. Sub-Committee Reports:

(This time has been reserved for Board Members to report to their colleagues and the community on items of interest).

ADMINISTRATION REPORT(S)

(This time has been reserved for the Superintendent and/or Business Official to report to the Board and the community on items of interest).

At this time, Brent Gensen from EFPRGroup, CPA's, will present the Audit Report to the Board and the community.

All Committee Reports are limited to 5 minutes

REPORTS FROM COMMUNITY ORGANIZATIONS

E. Quogue P.T.A.
Civic Association
Chamber of Commerce

SCHOOL REPORTS

1. District Enrollment Data for *September 5^h opening*:

East Quogue figures:	September	June
Elementary	395	417

2. Attendance Reports for the months of June, July, August and September will be presented at the October 17th Board of Education Meeting, upon completion of the attendance audit.

COMMUNITY INPUT

(This time has been set aside for community input on district related subjects and business. Please try to keep all communications to a reasonable length. If the President deems it necessary, participation may be limited.)

NEW BUSINESS

ACTION ITEMS

A.1 Minutes

MOTION to accept the Minutes of the August 29, 2017 Regular Meeting.

A.2 Financial Reports

(a) **MOTION** to approve **Payrolls 1, 2, 3 and 4 and Warrants & Budget Control Reports** for the period ending August 31, 2017.

(b) **MOTION** for the Board of Education to establish the **2017/2018 Tax Levy** of \$22,207,785 for the School District and \$630,844 for the Library and for the East Quogue Treasurer to sign the document adopting the tax levy.

(c) **MOTION** to accept the District's **Audit Report and Management Letter**, as prepared by EFPR Group, CPAs, for the fiscal year 2016 – 2017.

(d) **MOTION** to authorize the **Business Official to transfer the following amounts to the specified Reserves:**

Workers Compensation Reserve	\$641,674
Employee Benefit Accrued Liability Reserve	\$555,038
Employee Retirement Contribution Reserve	\$547,901
Capital Reserve	\$150,000
Unemployment	\$100,000
Total Restricted	\$1,994,613

(e) **MOTION** to accept the Treasurer's report for the month of June, 2017.

(f) Budget Transfers

MOTION to approve all **Budget Transfers**, as listed below, for the period ending June 30, 2017.

From	To	Amount
A 1010.2	A 1010.45	\$165.00
A 1240.45	A 1240.4	\$225.00
A 1310.4	A 1420.4	\$1,900.00
A 1621.2	A 1621.41	\$1,300.00
A 1621.2	A 1621.45	\$2,100.00
A 2110.47G	A 2110.4	\$1,900.00
A 2110.47G	A 2110.45	\$1,800.00
A 2110.47H	A 2110.452	\$6,000.00
A 2250.49	A 2110.49	\$1,000.00
A 2250.49	A 2250.16	\$2,000.00
A 2250.4	A 2250.163	\$3,300.00
A 2250.4	A 2610.16	\$100.00
A 2250.4	A 2815.162	\$50.00
A 2250.4	A 2815.16	\$130.00
A 2250.4	A 2815.163	\$1,330.00
A 2820.15	A 2815.4	\$30,152.00
A 5540.4	A 2850.151	\$12,493.00
A 9060.8	A 9060.81	\$1,600.00
A 9060.8	A 9089.8	\$34,300.00
A 2820.15	A 1621.162	\$5,650.00
A 2820.15	A 2010.150	\$3,800.00
A 2820.15	A 2020.151	\$5,400.00
A 2820.15	A 2110.125	\$1,000.00
A 2820.15	A 2110.161	\$1,000.00
A 1320.4	A 2110.121	\$5,000.00

From	To	Amount
A 2020.15	A 1240.15	\$122,000
A 1910.4	A 1460.15	\$400.00
A 1310.161	A 1310.163	\$147.00
A 1910.4	A 1310.4	\$3,110.00
A 1621.4	A 1620.450	\$1,900.00
A 9060.82G	A 1621.161	\$70.00
A 2110.12	A 1621.162	\$4,400.00
A 2110.12H	A 2110.123	\$21,000.00
A 2110.161	A 2110.162	\$1,000.00
A 2110.45	A 2110.452	\$5,000.00
A 2250.476	A 2250.161	\$300.00
A 2250.476	A 2650.163	\$2,270.00
A 2230.46	A 2810.16	\$500.00
A 2630.4	A 2610.162	\$600.00
A 9060.82	A 2630.46	\$1,700.00
A 2815.162	A 2815.16	\$100.00
A 2110.12	A 2815.163	\$1,330.00
A 2110.12	A 2820.15	\$18,000.00
A1620.46	A1620.49	\$1,400.00
A1621.4	A1621.45	\$700.00
A2110.164	A2110.4	\$1,900.00
A2110.452	A2110.45	\$160.00
A2250.16	A2250.160	\$1,900.00
A2815.16	A2815.160	\$130.00
A2110.47	A9903.9	\$20,124

A.3 Special Education

MOTION for the Board of Education to accept the recommendations of the CSE, CPSE and 504 Committees held on the following dates:

May 18, 2017, September 5, 2017

A.4 Personnel

MOTION for the **Board of Education to accept the recommendations of the Superintendent** as follows:

Certificated

To increase the .8 FTE Speech Teacher position to 1.0 FTE and to appoint Shannon Ivezaj, 1.0 FTE Speech Teacher, effective August 31, 2017.

To approve a Family Medical Leave for Deborah Fox for up to a 12 week period, beginning September 11, 2017.

To approve salary schedule movement, effective September 1, 2017 as follows:

Name	From	To
Kim Clemensen	MA	MA+15

To appoint the following Teachers/Teacher Assistants to the various positions as listed for the 2017-2018 school year, to be paid as per the EQTA Contract:

Grisele Baltazar	Drama Club Assistant
Penni Russo	“ “ “
Bonnie Chieffo	Math Olympiad Assistant
Tina Commisso	Math Olympiad Assistant
Janet Enser	EI Coordinator
Joanna Russo	IST Coordinator
Joanna Russo	School Communications Coordinator

Non-Certificated:

To appoint Justine Oudeans as Earth Rangers Club Assistant, for the 2017-2018 school year.

To appoint Justine Oudeans as Drama Club Assistant, for the 2017-2018 school year.

To accept the resignation of Cynthia Schneider from her School Lunch Monitor position, effective September 14, 2017.

To appoint Cynthia Schneider as Teacher Aide, effective September 15, 2017.

To appoint Celine Arguello as School Lunch Monitor, effective September 15, 2017.

To appoint the following individuals as Substitute Teachers for the 2017 – 2018 school year:

Lois Holly, Shelley Natalie, Daniel Salaway, Paige Bonner

A.5 Authorization/Attendance at Conferences, Workshops, etc.

B. Board of Education

B.1 MOTION to appoint **Janet Fratello as Audit Committee Member**, effective September 19, 2017.

B.2 MOTION to accept, with gratitude, a gift of **\$10,000 from Kevin Crowe, for the East Quogue Crowe Science Program.**

- B.3** MOTION to adopt the **East Quogue Budget Development Calendar**, for the 2018 – 2019 School year.
- B.4** MOTION to **eliminate a Teacher Assistant position**, effective August 31, 2017.
- B.5** MOTION to approve the **Intermunicipal Cooperative Agreement with Hampton Bays Union Free School District**, to provide Safety Program and Transportation Program oversight services to East Quogue Union Free School District, and authorizing the Board of Education President to execute said agreement on its behalf.

OLD BUSINESS

EAST QUOGUE UPCOMING EVENTS

DATE

9/21-22/17	Rosh Hashanah	School Closed
9/28/17	Music Idol Auditions	
10/2-5/17	Book Fair	
10/9/17	Columbus Day	School Closed
10/10-13/17	Fire Prevention Week	

WESTHAMPTON BEACH UPCOMING EVENTS

DATE

9/28/17	Senior Portrait Last Chance Day		
9/28/17	HS Back to School Night		6:30 pm
9/29/17	Picture Day Grades 9-11		
10/2/17	Board of Education Meeting	ES Library	7:00 pm
10/5/17	MS PTO Meeting	MS Library	7:00 pm
10/7/17	SAT Exam		
10/9/17	Columbus Day	Schools Closed	
10/10/17	HS PTO Meeting	HS Library	7:00 pm
10/10/17	College Financial Aid Workshop	District Auditorium	7:00 pm
10/11/17	PSAT Exam		
10/13/17	Homecoming Parade		3:45 pm
10/16/17	Board of Education Meeting	MS Library	7:00 pm
10/17/17	MS Picture Day		

ITEMS FOR INFORMATION ONLY

NEXT SCHEDULED BOARD MEETING

October 17, 2017 Regular Meeting 7:00 pm Cafetorium

EXECUTIVE SESSION IF NECESSARY

ADJOURNMENT

MOTION to adjourn to Executive Session, to discuss legal matters.