

EAST QUOGUE UNION FREE SCHOOL DISTRICT

BOARD of EDUCATION

Patricia Tuzzolo, President
Cynthia McNamara, Vice-President

Dianna Gobler, Member
Christopher Hudson, Member
Jessica Stalters, Member

Robert J. Long, Jr., Superintendent of Schools/Principal

Lenore Rezza, District Clerk

Minutes

DATE

April 19, 2017

KIND

Regular Meeting and Budget Presentation

PLACE

Cafetorium

CALL TO ORDER

Mrs. McNamara

TIME

6:50 pm

MEMBERS PRESENT

Dianna Gobler
Cynthia McNamara
Christopher Hudson
Jessica Stalters

Members Absent

Patricia Tuzzolo

OTHERS PRESENT

Robert J. Long, Superintendent of Schools/Principal, Bruce Singer, Business Official, Mary Anne Sadowski, Attorney, Lenore Rezza, District Clerk, and 25 audience members.

PLEDGE OF ALLEGIANCE

The pledge was conducted.

STUDENT RECOGNITION

	<i>Student</i>	<i>Teacher</i>	<i>Grade</i>
<i>Art Student/ April</i>	Riley Parkes	Mrs. Janice McLachlan	3
<i>Principal's Choice Award April</i>	Gracie Meyer and	Mrs. Anne Culhane	K
	Harper Rilling		
	Saylor Reinhold	Mrs. Kerri King	K
	Eli Chicas	Mrs. Lauren Squires	K

All Star Students

April (Individualism)

<i>Grade</i>	<i>Teacher</i>	<i>Classroom Award</i>
2nd Grade	Mrs. Susan Masera	Vanessa Dressler
	Mrs. Jennifer Owens	Rodrigo Martinez Campos
	Mrs. Kim Palumbo	Adam Poulmentis
	Mrs. Marrisa Thompson	Maggie Zheng
4th Grade	Mrs. Linda O'Brien	Aurora Blowes and Aidan Westra
	Mrs. Eileen Variale	Andrea Barrios and Kaitlynn Mazurkiewicz
	Mrs. Stacey York	Maya Cirincione and Lucas Fitzgerald
5th Grade	Mrs. Kim O'Rourke	Robert Stabile and Annabelle Wasser
	Mrs. Cary Wyllie	Rosalie Judd
	Mrs. Kelly Zaffuto	Francesca Derby and Isabella Pinto

All Star April Special Area (Physical Education) Awards

Grade 1	Mrs. Danielle Davin	Solange Arguello, Josephine Derby, Harry Heberd and Nicholas Paga
Grade 6		McKenna Heaney and Mason Hughes
Grades 1	Mr. Matthew Maloney	Katelyn Salerno, Lily Warchol

Grade 6	Michael Forseth, Emily Kyea, Quinn McCormack, Sarah Sganga
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All Star April Special Area (Music) Award

Grade 3	Christopher Correa, Bailey Hudson, Aidan Judd, and Nojus Zukas
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All Committee Reports are limited to 5 minutes

BOARD REPORTS

1. President's Report

There was no President's Report.

2. Sub-Committee Reports:

There were no sub-committee reports.

ADMINISTRATION REPORT(S)

Mr. Long spoke about some items on the Agenda.

PRESENTATIONS

Mr. Singer presented information on the 2017-2018 Budget.

SCHOOL REPORTS

1. Attendance reports for the month of March, 2017.

2. District Enrollment Data for ***March, 2017***

East Quogue figures:	March	February
Elementary	418	418
Private/Parochial	13	13
Home Instruction	4	4
Out of District Special Ed	3	3
BOCES Special Ed	5	5
Westhampton Beach figures:		
Middle School	121	121
High School: full time	257	257
half time	18	18
Home Tutored	5	5
District Total	844	844

REPORTS FROM COMMUNITY ORGANIZATIONS

There were no reports from any community organizations.

COMMUNITY INPUT

There was no community input.

NEW BUSINESS

There was no new business.

ACTION ITEMS

A.1 Minutes

MOTION to accept the **Minutes** of the March 21, 2017 Regular Meeting and the April 4, 2017 Special Meeting.

Mr. Hudson moved, Mrs. Stalters seconded

Motion carried

Yes – 4

No – 0

A.2 Business Office

(a) MOTION to approve **Payrolls 18, 19 and 20 and Warrants & Budget Control Reports** for the month of March, 2017.

Mr. Hudson moved, Mrs. Stalters seconded

Motion carried

Yes – 4

No – 0

(b) **MOTION** to approve the **Treasurer's Report** for the month of March, 2017.
Mr. Hudson moved, Mrs. Gobler seconded *Motion carried* *Yes – 4* *No – 0*

(c) **MOTION** to approve the **Budget Transfer Report**, for all transfers as listed below, for the period ending April 4, 2017.
Mr. Hudson moved, Mrs. Gobler seconded *Motion carried* *Yes – 4* *No – 0*

From	To	Amount
A1010.45	A1010.4	\$125.00
A1430.49	A1380.4	\$300
A2250.49	A2250.15	\$253
A2250.49	A2250.16	\$10,400
Total	\$11,078	\$11,078

A.3 Special Education

MOTION for the Board of Education to accept the recommendations of the **CSE, CPSE and 504 Committees** held on the following dates:

Mrs. Stalters moved, Mrs. Gobler seconded *Motion carried* *Yes – 4* *No – 0*

January 19, 2017, February 2, 2017, February 16, 2017, March 16, 2017,
 March 17, 2017, March 23, 2017, March 27, 2017, March 28, 2017, March 29, 2017 and April 7, 2017

A.4 Personnel

MOTION for the Board of Education to accept the recommendations of the Superintendent as follows:

Mrs. Stalters moved, Mr. Hudson seconded *Motion carried* *Yes – 4* *No – 0*

Certificated

To grant an unpaid medical leave of absence from her Reading Teacher position, to Diane Burgwin, from April 17, 2017 to June 30, 2017.

Non-Certificated

None this month.

A.5 Conferences

None this month.

A.6 Bid Awards

None this month.

B.1 Board of Education

(a) **MOTION** for the Board of Education to adopt the **2017 – 2018 School Budget** in the amount of \$24,366,274.00.

Mr. Hudson moved, Mrs. Gobler seconded *Motion carried* *Yes – 4* *No – 0*

(b) **RESOLVED** that the East Quogue Board of Education **approve the Real Property Tax Report Card** prepared by the District's business office for the 2017 Annual District Meeting; and be it further **RESOLVED** that a copy of said report card shall be submitted to the State Education Department by the end of the next business day following this approval.

MOTION for the Board of Education to adopt this resolution.

Mrs. Stalters moved, Mrs. Gobler seconded *Motion carried* *Yes – 4* *No – 0*

(c) **Resolution to Authorize a Proposition to Establish a Capital Reserve Fund Known as the "Facilities Improvement Program 2017"**

BE IT RESOLVED, that the Board of Education of the East Quogue Union Free School District hereby authorizes the following proposition to be placed on the ballot of the May 16, 2017 annual vote:

SHALL the Board of Education, pursuant to Education Law section 3651, be authorized to establish a Capital Reserve Fund known as the "Facilities Improvement Program 2017 " for the purpose of performing the following capital improvements: instructional and non-instructional space

improvements/renovations/upgrades, (including but not limited to classroom improvements/renovations/upgrades and/or additions to existing facilities), auditorium renovations, gymnasium renovations, cafeteria renovations, library/multi media center renovations, exterior renovations/reconstruction, computer/technology upgrades, security system upgrades, plumbing improvements/renovations/upgrades, electrical improvements, renovations, upgrades, HVAC improvements/renovations/upgrades, energy efficiency improvements/renovation/upgrades, including the installation of solar power, improvements/ renovations/upgrades, renovations required for compliance with ADA requirements, vocational and career preparation renovations, portable classroom replacement and/or purchase, roof/gutter/leader replacement, window replacement, masonry/concrete replacement, interior and exterior door/entry ways replacement, toilet room renovations, lighting upgrades, floor replacement, wall replacement, boiler replacements, elevators, carpentry renovations, site renovations/reconstruction, playground renovations, lockers/locker room renovations, public address/clock system replacement, sound system upgrades, telephone system upgrades, hazardous material remediation, storage space renovations, furnishings and equipment, including the purchase of vehicles, all of the foregoing to include all labor, materials, equipment, apparatus and incidental cost related thereto.

The maximum amount of the aforesaid Capital Reserve Fund shall be \$300,000, plus investment income. The probable term is to be ten (10) years; the funds are to be transferred from surplus monies, if any, remaining in the general fund including a sum not to exceed \$150,000 from the 2016-2017 budget and thereafter in an annual amount of not more than \$25,000 for each remaining year of the probable term. Upon the establishment and funding of said reserve, the Superintendent of Schools or his/her designee shall be directed to deposit monies of this reserve fund in a separate bank account to be known as the "Facilities Improvement Program 2017."

MOTION for the Board of Education to adopt this resolution.

Mrs. Gobler moved, Mr. Hudson seconded *Motion carried* *Yes – 4* *No – 0*

- (d) **MOTION** for the Board of Education to **establish May 11, 2017 as the last day for voters to register** for the 2017 – 2018 Budget Vote.

Mrs. Stalters moved, Mrs. Gobler seconded *Motion carried* *Yes – 4* *No – 0*

- (e) **MOTION** for the Board of Education to appoint **Eastern Suffolk BOCES** as the lead agent in all matters related to the **Joint Municipal Cooperative Bidding Program** for school year 2017-2018 as follows:

WHEREAS, various educational and municipal corporations located within the State of New York desire to bid jointly for generally needed services and standardized supply and equipment items; and

WHEREAS, the East Quogue Union Free School District, an educational/municipal corporation (hereinafter the "Participant") is desirous of selectively participating with other educational and/or municipal corporations in the State of New York in joint bidding in the areas mentioned above pursuant to General Municipal Law §119-o and Education Law Section 1950; and

WHEREAS, the Participant is a municipality within the meaning of General Municipal Law §119-n and is eligible to participate in the Board of Cooperative Educational Services, First Supervisory District of Suffolk County (hereinafter Eastern Suffolk BOCES) Joint Municipal Cooperative Bidding Program (hereinafter the "Program") in the areas mentioned above; and

WHEREAS, the Participant acknowledges receipt of the Program description inclusive of Eastern Suffolk BOCES' standard bid packet and the general conditions relating to said Program; and

WHEREAS, with respect to all activities conducted by the Program, the Participant wishes to delegate to Eastern Suffolk BOCES the responsibility for drafting of bid specifications, advertising for bids, accepting and opening bids, tabulating bids, awarding the bids, and reporting the results to the Participant.

BE IT RESOLVED that the Participant hereby appoints Eastern Suffolk BOCES to represent it and to act as the lead agent in all matters related to the Program as described above; and

BE IT FURTHER RESOLVED that the Participant hereby authorizes Eastern Suffolk BOCES to place all legal advertisements for any required cooperative bidding in Newsday, which is designated as the official newspaper for the Program; and

BE IT FURTHER RESOLVED that a Participant Meeting shall be held annually consisting of a representative from each Program Participant. Notice of the meeting shall be given to each representative at least five (5) days prior to such meeting; and

BE IT FURTHER RESOLVED that an Advisory Committee will be formed consisting of five to ten representatives of Program Participants for a term of three (3) years as authorized by General Municipal Law § 119-o.2.j.

BE IT FURTHER RESOLVED that this Agreement with the Participant shall be for a term of one (1) year as authorized by General Municipal Law § 119-o.2.j.

BE IT FURTHER RESOLVED that the Participant agrees to pay Eastern Suffolk BOCES an annual fee as determined annually by Eastern Suffolk BOCES to act as the lead agent for the Program.

MOTION for the Board of Education to adopt this resolution.

Mrs. Gobler moved, Mr. Hudson seconded *Motion carried* *Yes – 4* *No – 0*

(f) **BOCES Budget**

All component school districts are eligible to vote on the Annual BOCES Budget. This year's budget proposal of \$345,476,705 has a 1.71% increase in administrative cost. Both the Career Education and Special Education tuition rates will increase an average of 2.11%. These increases will allow BOCES to continue to provide valuable services to students in Suffolk County.

MOTION for the Board of Education to approve the **Eastern Suffolk BOCES Administrative Budget** for the 2017 – 2018 school year.

Mrs. Gobler moved, Mr. Hudson seconded *Motion carried* *Yes – 4* *No – 0*

Yes 4 No 0

Listed below are the candidates who are running for the six vacant seats on the Eastern Suffolk BOCES Board.

(g) **BOCES Board Vote**

MOTION for the **Board of Education to cast a vote** for the candidates for the Eastern Suffolk BOCES Board of Education as listed below who are running for the five (5) vacant seats:

Walter Denzler Yes x No _____

Susan Lipman Yes x No _____

Anne Mackesey Yes x No _____

William Miller Yes x No _____

Catherine Romano Yes x No _____

One vote was cast for each candidate.

Mrs. Gobler moved, Mr. Hudson seconded *Motion carried* *Yes – 4* *No – 0*

(h) **Clerk Pro Tem**

MOTION to authorize the President of the Board of Education **to appoint Robert J. Long, Jr., Clerk Pro Tem for the May 16, 2017 Board of Education meeting.**

Mrs. Gobler moved, Mr. Hudson seconded *Motion carried* *Yes – 4* *No – 0*

(i) **Contracts**

(a) **MOTION** to approve the Agreement between **the Hampton Bays School District and the East Quogue UFSD to provide a Special Education Program** to an East Quogue student, as per the student's IEP, for the 2016 – 2017 school year, and authorizing the Board of Education President to execute said agreement on its behalf.

Mrs. Gobler moved, Mr. Hudson seconded *Motion carried* *Yes – 4* *No – 0*

- (b) **MOTION** to approve the Agreement between John A. Grillo, Architect, PC and the East Quogue UFSD, to provide architectural and engineering services, and authorizing the Board of Education President to execute said agreement on its behalf.

Mrs. Gobler moved, Mr. Hudson seconded Motion carried Yes – 4 No – 0

- (c) **MOTION** to approve the Letter of Engagement between EFPR Group, CPAs and the East Quogue UFSD, to provide audit and related services, and authorizing the Board of Education President to execute said agreement on its behalf.

(j) **Audit Committee Member**

MOTION for the Board of Education to appoint Kristin Jankowski as Audit Committee Member, effective April 19, 2017.

Mrs. Stalters moved, Mr. Hudson seconded Motion carried Yes – 4 No – 0

(k) **Clerks/Inspector for Budget Vote on May 16, 2017**

- (a) **MOTION** to appoint the following as Clerks/Inspectors, to be paid at \$7.50 per hour for the 2017 Budget Vote to be held on May 16, 2017 from 7:00 am to 9:00 pm:

Lee Alleluia, Lisa Abrams, Nancy Benjamin, Janet Brown, Barbara Danowski, Robin Goldfarb, Lois Holley, Debra Jackson, Kaylene-Lynn Mason, Sabrina Mason, Carolyn Terry

Mrs. Gobler moved, Mr. Hudson seconded Motion carried Yes – 4 No – 0

- (b) **MOTION** to appoint the following as Chief Inspector, to be paid at \$12.50 per hour, for the 2017 Budget Vote to be held on May 16, 2017 from 7:00 am to 9:00 pm:

Audrey Mason

Mrs. Gobler moved, Mr. Hudson seconded Motion carried Yes – 4 No – 0

EAST QUOGUE UPCOMING EVENTS

DATE			
4/26/17	6 th Grade Trip to Broadway		
5/1/17	K & 6 th Grade Graduation Picture Retake Day		
5/2/17	Budget Hearing	Cafetorium	6:45 pm
5/3-5/17	NYS Math Assessment Test		
5/9/17	Kindergarten Roundup		
5/9/17	PTA Meeting	Library	7:00 pm
5/10/17	5 th & 6 th Grade Spring Concert	Cafetorium	9:00 am & 7:00 pm
5/11/17	3 rd Grade Trip to the Bronx Zoo		
5/11/17	Last Day for Voter Registration	Library	4:00 – 8:00 pm
5/12/17	Mother's Day Plant Sale	½ Gymnasium	All Day
5/16/17	Budget Vote	½ Gymnasium	7:00 am – 9:00 pm
5/16/17	3 rd & 4 th Grade Spring Concert	Cafetorium	6:00 pm
5/16/17	Board of Education Meeting	Cafetorium	8:00 pm

WESTHAMPTON BEACH UPCOMING EVENTS

DATE			
5/1-12/17	AP Exams		
5/2/17	MS PTO Meeting	Library	7:00 pm
5/4/17	HS Jazz Concert	District Auditorium	7:30 pm
5/8/17	Budget Hearing	HS Library	7:00 pm
5/8/17	Board of Education Meeting	HS Library	8:00 pm
5/9/17	HS PTO Meeting	HS Library	7:00 m
5/15/17	HS Academic Awards	District Auditorium	7:00 pm
5/16/17	Budget Vote	HS LGI Room	7:00 am – 9:00 pm

Items for information only

D.1 Minutes from the Westhampton Beach March 6, March 20, 2017 and the April 3, 2017 Board of Education meetings.

OLD BUSINESS

There was no old business.

NEXT SCHEDULED BOARD MEETINGS

May 2, 2017	Budget Hearing	6:45 pm	Cafetorium
May 16, 2017	Budget Vote	7:00 am – 9:00 pm	Gym
May 16, 2017	Regular Meeting	8:00 pm	Cafetorium

Executive Session if necessary

Executive Session was not called.

ADJOURNMENT

With no further business to discuss, the public session was adjourned by Mrs. McNamara at 7:15 pm.

Respectfully submitted _____

Lenore Rezza
District Clerk