

EAST QUOGUE UNION FREE SCHOOL DISTRICT

BOARD of EDUCATION

Patricia Tuzzolo, President
Cynthia McNamara, Vice-President

Dianna Gobler, Member
Christopher Hudson, Member
Jessica Stalters, Member

Robert J. Long, Jr., Acting Superintendent of Schools/Principal

Lenore Rezza, District Clerk

Minutes

DATE November 15, 2016

KIND Regular Meeting

PLACE Cafetorium

CALL TO ORDER Mrs. Tuzzolo
TIME 7:20pm

MEMBERS PRESENT Dianna Gobler
Cynthia McNamara
Christopher Hudson
Jessica Stalters

MEMBER(S) ABSENT None

OTHERS PRESENT Mr. Robert J. Long, Acting Superintendent of Schools/Principal, Lenore Rezza, District Clerk, Bruce Singer, Business Official and 75 audience members.

STUDENT RECOGNITION

<i>Art Student</i>	<i>Student</i>	<i>Grade</i>
<i>October</i>	Katherine Chacon	3
<i>November</i>	Graelyn LoRusso	4
<i>Principal's Choice</i>	Fabiola Valdespino	6
<i>October</i>	Miller Brennan	6
<i>Trustworthiness</i>	Kaylee Dalian	6
<i>Principal's Choice</i>	Rowan Tiska	5
<i>November</i>	Charlotte Dermody	5
<i>Empathy</i>	Sophia Fratello and Kayla Spanbock	5

<i>All Star Students</i>		<i>October (Trustworthiness)</i>
<i>Grade</i>	<i>Teacher</i>	<i>Classroom Award</i>
Kindergarten	Mrs. Anne Culhane	Leo Dudra
	Mrs. Kerri King	Emily Parsons
	Mrs. Lauren Squires	Vanessa Marte
1st Grade	Mrs. Susan Bellucci	Aitana Garcia
	Mrs. Tina Braithwaite	Aurora Recchion
	Ms. Joanna Russo	Finn Kelly
2nd Grade	Mrs. Susan Masera	Seth Farrell
	Mrs. Kim Palumbo	Joseph Ruiz Estrada
	Mrs. Marris Thompson	Sarah Beckman
3rd Grade	Mrs. Tracy Cavanagh	Caeden Dorn and Charles LoRusso
	Mrs. Rose Halsey	Alexa Erb Grant
	Mrs. Jill Stevens	Lauren Kelly and Maggie Koltzan
4th Grade	Mrs. Linda O'Brien	Megan Peters
	Mrs. Eileen Variale	Gavin Cole and Carina Loch
	Mrs. Stacey York	Isabelle Schneider

5th Grade	Mrs. Kim O'Rourke	Jessica Curran
	Mrs. Cary Wyllie	Evangeline Wasser
	Mrs. Kelly Zaffuto	Felix Bouchard and Gabriel Presutti

<i>All Star Students</i>		<i>November (Empathy)</i>
<i>Grade</i>	<i>Teacher</i>	<i>Classroom Award</i>
Kindergarten	Mrs. Anne Culhane	Logan King
	Mrs. Kerri King	Jack Stalters
	Mrs. Lauren Squires	Sebastian Doyle
1st Grade	Mrs. Susan Bellucci	Nicholas Alamia
	Mrs. Tina Braithwaite	Nicholas Paga
	Ms. Joanna Russo	Mia Velez
2nd Grade	Mrs. Susan Masera	Evelyn Ortiz-Kuroski
	Mrs. Kim Palumbo	Charlotte Ferrannini
	Mrs. Marris Thompson	Lila Davin
4th Grade	Mrs. Linda O'Brien	Hannah Herrera & Harrison Moloney
	Mrs. Eileen Variale	Kara McCormack
	Mrs. Stacey York	Reese King

All Star November Special Area (Physical Education) Awards

Grade 3	Mrs. Danielle Davin	Ava Derby, Andrew Stalters
Grade 6	Mrs. Danielle Davin	Emma Davis, Miller King
Grade 3	Mr. Matthew Maloney	Chelsea Aguirre, Christopher Correa, Vanessa Pondo, Michael Tessitore
Grade /6	Mr. Matthew Maloney	Hunter Calise, Christopher Jacome, Emily Peters, Anabel Velloso

All Committee Reports are limited to 5 minutes

BOARD REPORTS

1. President's Report

Mrs. Tuzzolo welcomed everyone, mentioned that there was a Network Council meeting scheduled for December 5th and wished everyone a Happy Thanksgiving.

2. Sub-Committee Reports:

There were no sub-committee reports.

ADMINISTRATION REPORT(S)

Mr. Long reviewed various Agenda items. He thanked the custodial staff for a job well done on the night of the Southampton Town Board meeting and on Election Day. He also mentioned an upcoming meeting he will be attending with Senator LaValle and Congressman Thiele regarding Pre-Kindergarten Funding.

Mr. Singer, Business Official, spoke about various business office items.

At this time, a presentation on the Crowe Marine Science Program took place.

REPORTS FROM COMMUNITY ORGANIZATIONS

Mrs. Dalian spoke about upcoming PTA events.

SCHOOL REPORTS

1. Attendance reports for the months of *September* and *October 2016*.

2. District Enrollment Data for *October 31, 2016*:

East Quogue figures:	October 31	September 30
Elementary	409	403
Private/Parochial	13	13
Home Instruction	4	4
Out of District Special Ed	3	4
BOCES	5	5
Alternative Ed	0	0
Westhampton Beach figures:		
Middle School	125	127
High School: full time	257	255
half time	22	23

Home Tutored	4	1
District Total	842	835

EAST QUOGUE UPCOMING EVENTS

DATE

11/14/-18/16	National Circus Project at East Quogue		
11/17/16	East Quogue's Music Idol	Cafetorium	6:30 pm
	Turkey Trot	Outside Field	9:00 – 11:00 am
11/21/16	School Picture Retake Day		
11/24-25/16	Thanksgiving Recess	School Closed	
12/1/16	PTA Holiday Boutique	Cafetorium	5:00 pm
12/2/16	Trimester Ends		
12/3/16	East Quogue Tree Lighting	Village Green	5:00 pm
12/7/16	Grades 3 & 4 Winter Concert	Cafetorium	9:15 am & 7:00 pm
12/8/16	Report Cards Sent Home		
12/9/16	Parent/Teacher Conferences	Early Dismissal	11:15 am
12/12/16	Parent/Teacher Conferences	Early Dismissal	11:15 am
12/14/16	Grades 5 & 6 Winter Concert	Cafetorium	9:30 am & 7:00 pm
12/15/16	PTA Holiday Fair		
12/16/16	PTA Holiday Fair		
12/20/16	Board of Education Meeting	Cafetorium	7:15 pm

WESTHAMPTON BEACH UPCOMING EVENTS

DATE

11/21/16	BOE Meeting	HS Library	7:00 pm
11/24-25/16	Thanksgiving Recess	School Closed	
11/28/16	Deadline for Guaranteed Mailing of College Applications by 12/23		
12/1/16	ASVAB Test (Armed Services Vocational Aptitude Battery)		
12/7/16	College Planning Workshop for Juniors and Parents	District Auditorium	7:00 pm
12/10/16	SAT Exam		
12/13/16	Grade 8 Winter Concert	District Auditorium	7:00 pm
12/15/16	Grades 6 & 7 Winter Concert	District Auditorium	7:00 pm
12/16/16	HS/MS Five-Week Marking Period Ends		
12/19/16	BOE Meeting	HS Library	7:00 pm

COMMUNITY INPUT

There were no community reports.

OLD BUSINESS

NEW BUSINESS

A.1 Minutes

MOTION to accept the **Minutes** of the October 6, 2016 Regular Meeting.

Mrs. McNamara moved, Mr. Hudson seconded

Motion carried Yes – 5 No - 0

A.2 Business Office

(a) **MOTION** to approve **Payrolls 8 and 9 and Warrants & Budget Control Reports** for the month of October, 2016.

Mrs. Gobler moved, Mrs. Stalters seconded

Motion carried Yes – 5 No - 0

(b) **MOTION** to approve the **Treasurer's Reports** for the months of September and October, 2016.

Mrs. McNamara moved, Mrs. Stalters seconded

Motion carried Yes – 5 No - 0

- (c) **MOTION** to approve the **Budget Transfer Report**, for transfers over and under \$5,000, as listed below, for the month October, 2016.

FROM			TO		
Code	Amount		Code	Amount	
A 1010.2	\$6,675		A 1010.4	\$6,675	
A 1310.161	15,422		A 1310.4	15,422	
A 1420.4	1,000		A 1420.41	1,000	
A 1620.4	1,000		A 1620.16	1,000	
A 1621.16	2,000		A 1621.161	2,000	
A 2010.49	3,000		A 2010.15	3,000	
A 2110.12	21,050		A 2110.123	21,050	
A 2250.15	36,000		A 2250.16	36,000	
A 2250.4	200		A 2250.161	200	
A 2250.15	2,100		A 2610.4	2,100	
A 2630.4	18,000		A 2630.45	18,000	
A 2630.4	4,500		A 2630.46	4,500	
A 2020.8	14,528		A 2820.15	14,528	
	<u>\$125,475</u>			<u>\$125,475</u>	

Mrs. McNamara moved, Mrs. Stalters seconded

Motion carried Yes – 5 No - 0

A.3 Special Education

MOTION for the Board of Education to accept the recommendations of the **CSE, CPSE and 504 Committees** as noted in section C.1 of the Executive Session Agenda.

Mrs. Gobler moved, Mr. Hudson seconded

Motion carried Yes – 5 No - 0

A.4 Personnel

MOTION for the Board of Education to accept the recommendations of the Superintendent as noted in section **C.2 of the Executive Session Agenda**. The recommendations are as follows:

Mrs. Stalters moved, Mr. Hudson seconded

Motion carried Yes – 5 No - 0

Certificated

To approve salary schedule movement, effective September 1, 2016 as follows:

Name	From	To
Kimberly Clemensen	BA+30	MA

To appoint the following individuals to the Safety Committee for the 2016 – 2017 school year.

T. Cavanagh, M. Garvey, R. Long, L. Porter, P. Russo

To appoint the following Teacher/Teacher Assistants to the position listed:

Jennifer Luckingham	Chaperone for Music Idol on	11/17/16
Jackie Martin	“ “ “	
Penni Russo	“ “ “	
George Purkis	“ “ “	
Katie Sorady	“ “ “	
Danielle Davin	Intramurals Club Assistant	

Matthew Maloney
Kim Clemensen
Penni Russo

Intramurals Club Assistant
Before and After School Chorus Rehearsal
Before and After School Band Rehearsal

To appoint Lois Holley as a Substitute Teacher.

To appoint Nicole Henn as a Substitute Teacher.

To appoint Nicole Komorowski as a Substitute Teacher.

To appoint Paige Bonner as a Substitute Teacher.

To appoint Vasiliki Parks as a Teacher Assistant.

To appoint Diane Burgwin as EI/IST Coordinator.

Non Certificated

To appoint Kay-Lene Mason as Substitute School Lunch Monitor, effective October 20, 2016.

To approve the Salary Agreement for the 2016 – 2017 school year for the following:
Jennifer Galvin

A.5 Conferences

None this month.

B.1 Board of Education

- B.1 (a)** **MOTION** to accept the Acting Superintendent's recommendation for the President of the Board of Education to sign the **Special Education Contract with the Riverhead Central School District**, to provide Special Education Services for an East Quogue student who attends a nonpublic school located in the **Riverhead Central School District**, for the 2016 – 2107 school year.

Mrs. Stalters moved, Mr. Hudson seconded

Motion carried Yes – 5 No - 0

- B.1 (b)** **MOTION** to accept the Acting Superintendent's recommendation for the Board of Education to **declare the following items obsolete:**

HP Compaq Computer Screen LA1751G Serial # 3CQ103BKB3

HP Compaq Computer Screen LA1751G Serial # 3CQ103BKB81

Mr. Hudson moved, Mrs. McNamara seconded

Motion carried Yes – 5 No - 0

- B.1 (c)** **MOTION** to accept the Acting Superintendent's recommendation for the President of the Board of Education **to sign the PCR (Project Change Request) with CORE BTS, Inc.,** to provide a technology disaster recovery plan and services, at a cost of \$6,200.

Mrs. Gbler moved, Mr. Hudson seconded

Motion carried Yes – 5 No - 0

- B.1 (d)** **MOTION** to accept the Acting Superintendent's recommendation for the President of the Board of Education to approve the snow removal prices with **631 Ice Melt, to provide snow removal services** for the 2016 – 2017 school year.

Mrs. Stalters moved, Mrs. Gbler seconded

Motion carried Yes – 5 No - 0

- B.1 (e)** **MOTION** to accept the Acting Superintendent's recommendation for the Board of Education to **adopt the East Quogue Budget Development Calendar** for the 2016 – 2017 school year.

Mrs. McNamara moved, Mrs. Stalters seconded

Motion carried Yes – 5 No - 0

- B.1 (f)** **MOTION** to for the Board of Education to accept, with gratitude, a gift of **\$35,000 from the Crowe family, for the East Quogue Science Program.**

Mrs. Stalters moved, Mr. Hudson seconded

Motion carried Yes – 5 No - 0

C.1 Policies

- (a) **MOTION** to accept the Superintendent's recommendation for the Board of Education conduct a first reading of the policy listed below:

Mr. Hudson moved, Mrs. McNamara seconded

Motion carried Yes – 5 No - 0

Policy #	Replacing Policy	Reason for Policy
5405	New Policy Student Wellness	Adopt policy as required by law

- (b) **MOTION** to accept the Superintendent's recommendation for the Board of Education conduct a second reading of the policies listed below:

Mr. Hudson moved, Mrs. Gobler seconded

Motion carried Yes – 5 No - 0

Policy #	Replacing Policy	Reason for Policy
6150	New Policy Budget Transfers	Adopt policy as required by law
6240	6240	Adopt revised policy to align with current law
6410	New Policy Authorized Signatures	Adopt policy as required by law
6420	New Policy On-Line Banking	Adopt policy as required by law
6600	New Policy Fiscal Accounting and Reporting	Adopt policy as required by law
6650	6650	Adopt revised policy to align with current law
6660	New Policy Independent/External Audits	Adopt policy as required by law
6670	New Policy Petty Cash/Petty Cash Accounts	Adopt policy as required by law
6675	New Policy Extra Classroom Activity Fund	Adopt policy as required by law
6680	New Policy Internal Audit Function	Adopt policy as required by law
6685	New Policy Medicaid Compliance	Adopt policy as required by law
6800	New Policy Fixed Asset Accounting	Adopt policy as required by law
6810	New Policy Payroll Procedures	Adopt policy as required by law
6830	6830	Adopt revised policy to align with current law
6900	6900	Adopt revised policy to align with current law

Policy #	Replacing Policy	Reason for Policy
6010	New Policy Fiscal Controls	Adopt policy as required by law
6020	New Policy Fund Balances and Reserve Funds	Adopt policy as required by law
6100	New Policy Annual Budget	Adopt policy as required by law

Items for information only

- D.1** Minutes from the September 19, 2016 Westhampton Beach Board of Education meeting.
- D.2** Minutes from the October 6, 2016 Audit Committee Meeting.

NEXT SCHEDULED BOARD MEETING

December 20, 2016

Regular 7:15 pm Cafetorium

ADJOURNMENT

A **MOTION** to adjourn to Executive Session, to discuss contractual issues, was made at 8:15pm.

ADJOURNMENT

With no further business to discuss, the public session was adjourned by Mrs. Tuzzolo at 10:00 pm.

Respectfully submitted

Lenore Rezza
District Clerk