

**PUBLIC USE OF SCHOOL FACILITIES**

School facilities may be used by district residents for activities which are educational, cultural, social, recreational or civic in nature, primarily for the benefit of district residents and consistent with all applicable state laws. Any such use, however, shall not be deemed an endorsement of the activity or the purpose for which the facilities are used.

The Superintendent of Schools shall prescribe regulations, subject to approval by the Board, for the use of any school facility. The Superintendent shall designate a supervisor of operations to schedule the use of school facilities, ensure that economical and efficient use is made of the time and space available, and issue permits.

In addition to compliance with all applicable state laws, the regulations must:

1. assure the protection of school property;
2. provide for the health and safety of all people involved in the activity;
3. establish guidelines to determine when a fee should be charged for an activity or the use of a school facility;
4. provide fee schedules for when the use of a facility is to be charged to the user;
5. require payment for any damage or loss, whether or not a fee for use has been charged; and
6. require that the user maintain adequate insurance to protect the district.

The Superintendent has the right to request the following information when an application is submitted:

- a. Constitution of the organization
- b. By-laws currently in effect
- c. Names of officers
- d. List of members

All permits for the use of any school facility will be issued for specified hours, are nontransferable, and are restricted to the specified purposes for which issued. The Superintendent may revoke any permit at any time.

The Superintendent may make interim changes in the regulations in appropriate situations, but must tender notice to the Board. Permanent changes in the regulations must be approved by the Board.

Adopted: December 15, 1998