

RECORD OF PROCEEDINGS

Minutes of: Danbury Local Board of Education

Regular Meeting

Held: In the District Library at 5:30 P.M.

October 24, 2018

The Pledge of Allegiance was recited.

Roll Call: Present – Mr. Dunfee, Mrs. Rinaldo, Mr. Sowers, Mrs. Conrad, Mr. Mackey
Others Present: Cari Buehler, Shane Baumgardner

ADOPT AGENDA

It was moved by Mr. Dunfee, seconded by Mrs. Rinaldo that the Board adopt the agenda for the October 24, 2018, Regular Meeting.

187-18 Roll Call: Yes – Mrs. Rinaldo, Mr. Sowers, Mrs. Conrad, Mr. Mackey, Mr. Dunfee.
Motion carried.

APPROVAL OF MINUTES

It was moved by Mrs. Rinaldo, seconded by Mrs. Conrad that the reading of the minutes for the October 10, 2018 Regular Meeting be waived and approval of said minutes be granted and approval of the amendment of the January 10, 2018 Regular Meeting minutes under section NEW BUSINESS, PURCHASING AGENT, the year should read 2018.

188-18 Roll Call: Yes – Mr. Sowers, Mrs. Conrad, Mr. Mackey, Mr. Dunfee, Mrs. Rinaldo.
Motion carried.

EXECUTIVE SESSION

It was moved by Mrs. Conrad, seconded by Mr. Mackey that the Board move into executive session for the purpose of discussing personnel, compensation. Mrs. Buehler and Mr. Baumgardner were invited to attend.

189-18 Roll Call: Yes – Mrs. Conrad, Mr. Mackey, Mr. Dunfee, Mrs. Rinaldo, Mr. Sowers.
Motion carried.

Time in to Executive session 5:33 p.m.

Time out of Executive 6:15 p.m.

RECOGNITION OF VISITORS – PUBLIC PARTICIPATION

Kayla Bell – Ottawa County Best of Show
Lea Mark, Art Teacher

TREASURER'S REPORT

A) FIVE YEAR FORECAST

It was moved by Mr. Mackey, seconded by Mr. Dunfee that the Board approve the five year financial forecast as presented.

190-18 Roll Call: Yes – Mr. Mackey, Mr. Dunfee, Mrs. Rinaldo, Mr. Sowers, Mrs. Conrad.
Motion carried.

B) PAYMENT OF BILLS

I certify that the payment of bills in the amount of \$1,372,403.47 has been presented and that the money required for the payment of these obligations at the time of execution of this certificate was lawfully appropriated, in the treasury, or in the process of collection free from any encumbrances.

_____ Treasurer

C) FINANCIAL REPORT

It was moved by Mr. Dunfee, seconded by Mrs. Rinaldo that the Board approve the financial report for September 2018.

191-18 Roll Call: Yes – Mr. Dunfee, Mrs. Rinaldo, Mr. Sowers, Mrs. Conrad, Mr. Mackey.
Motion carried.

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SUPERINTENDENT'S REPORT

- 1) Introduce Jason Divoll
- 2) PD Update
- 3) Students:
 - a) Superintendent Advisory Board
 - b) Leadership workshop
 - c) Athletic student advisory
 - d) Leonard here today
- 4) Upcoming PR video release

COMMITTEE REPORTS

- A.** Audit and Finance – 5 year forecast, Auditor report, discussion on school finance basics
- B.** Board Policy – 1st reading sent via email
- C.** Building and Grounds – Summary list of west campus improvements
Spoke of need of resources for HVAC
- D.** Cafeteria/Transportation – Focused on cafeteria looking at:
 - Breakfast
 - Lucky Tray Day
 - Try it Tuesday
 - Reach out to staff/letter
 - Student committee
 - Continue with social media advertising
- E.** Public Relations – Coffee & Cari overview
Billboards, Video roll out of core values
Relationship development with community, staff, students

DISTRICT REPORTS

Joe Miller – 7-12 Principal
Dan Humphrey – K-6 Principal

OLD BUSINESS

A) DONATIONS

It was moved by Mrs. Rinaldo, seconded by Mrs. Conrad that the Board approve the following donations as listed:

Ron Ossovicki – 7 sets of eight note hand bells; 1 set of 5 chromatic add-on hand bells
Class of 2020 donation - \$5.00
PTCO - \$200.00 donation to Athletics
PTCO - \$566.63 donation for Volleyball Camp
PTCO - \$1,782.00 donation to Music Department
Jan Beck donated 1 copy of Santa Bruce by Higgins to the Library
Rose Tibbels donated 4 Minecraft books to the Library

192-18 Roll Call: Yes – Mrs. Rinaldo, Mr. Sowers, Mrs. Conrad, Mr. Mackey, Mr. Dunfee.
Motion carried.

B) VOLUNTEERS

It was moved by Mrs. Conrad, seconded by Mr. Mackey, that the Board approve the following volunteers as listed:

Girls Basketball volunteers:	Cris Levine
Larry Indorf – full time	
Jen Steinbrick – part time	
Mike Valenti – part time	
Ryan Beam – part time	

193-18 Roll Call: Yes – Mr. Sowers, Mrs. Conrad, Mr. Mackey, Mr. Dunfee, Mrs. Rinaldo.
Motion carried.

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C) SUPPLEMENTAL CONTRACTS

It was moved by Mr. Mackey, seconded by Mr. Dunfee that the Board approve the following supplemental contracts and changes for the 2018-19 school year as listed. Employment is contingent on Pupil Activity Validation and BCI/FBI check:

Head Baseball – Randy Suchy

Asst. Baseball – Mike Stys (1/2)

Asst. Baseball – Doug Wahl (1/2)

Head Softball – Mike Zelms

Asst. Softball – Von Rider

Head Wrestling – Greg Willis (pending his PAP {Pupil Activity Permit} and FBI/BCI)

194-18 Roll Call: Yes - Mrs. Conrad, Mr. Mackey, Mr. Dunfee, Mrs. Rinaldo, Mr. Sowers.
Motion carried.

D) RETIREMENT

It was moved by Mr. Dunfee, seconded by Mrs. Rinaldo that the Board accept the retirement of Rose Tibbels effective May 24, 2019

195-18 Roll Call: Yes – Mr. Mackey, Mr. Dunfee, Mrs. Rinaldo, Mr. Sowers, Mrs. Conrad.
Motion carried.

NEW BUSINESS

BOARD POLICY

It was moved by Mrs. Rinaldo, seconded by Mrs. Conrad that the Board approve the first reading of the following policies:

BDDG, Minutes

DBD, Budget Planning (Five-Year Forecast)

DECA, Administration of Federal Grant Funds

DJ, Purchasing

DJB, Petty Cash Accounts

DJC, Bidding Requirements

DJF, Purchasing Procedures

DJF-R, Purchasing Procedures

DJH, Credit Cards

EBBA, First Aid

EFF, Food Sale Standards

EFG, Wellness Program

GA, Personnel Policies Goals

GBI, Staff Gifts and Solicitations

GCB-1, Professional Staff Contracts and Compensation Plans (Teachers)

GCB-2, Professional Staff Contracts and Compensation Plans (Administrators)

GCD, Professional Staff Hiring

GDB, Support Staff Contracts and Compensation Plans

IGDF, Student Fundraising Activities

IGDJ, Interscholastic Athletics

JECBB, Interdistrict Open Enrollment (Joint Vocational School Districts)

JED, Student Absences and Excuses

JFCF, Hazing and Bullying (Harassment, Intimidation and Dating Violence)

JFCJ, Weapons in the Schools

JG, Student Discipline

JGD, Student Suspension

JGDA, Emergency Removal of a Student

JGE, Student Expulsion

JHCA, Physical Examinations of Students

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JP, Positive Behavioral Intervention and Supports (Restraint and Seclusion)

Other:

BB, School Board Legal Status

EBC, Emergency Management and Safety Plans

IGD, Co-curricular and Extracurricular Activities

JFC, Student Conduct (Zero Tolerance)

KH, Public Gifts to the District

KI, Public Solicitations in the Schools

196-18 Roll Call: Yes – Mr. Dunfee, Mrs. Rinaldo, Mr. Sowers, Mrs. Conrad, Mr. Mackey.
Motion carried.

DISCUSSION ITEMS

ADJOURNMENT

It was moved by Mrs. Conrad, seconded by Mr. Mackey that the Board adjourn until the Regular Board of Education Meeting on November 14, 2018. The meeting will start at 5:30 p.m. Executive session, 6:00 p.m. Regular session and will take place in the district library.

197-18 Roll Call: Yes –Mrs. Rinaldo, Mr. Sowers, Mrs. Conrad, Mr. Mackey, Mr. Dunfee.
Motion carried.

TREASURER

BOARD PRESIDENT