

## RECORD OF PROCEEDINGS

**Minutes of: Danbury Local Board of Education**

**Regular Meeting**

**Held: In the District Library at 4:45 P.M.**

**November 15, 2023**

The Pledge of Allegiance was recited.

Roll Call: Present – Mr. Cole, Mr. Dunfee, Mrs. Rinaldo, Mr. Mackey, Dr. McDonald  
Others present – Cari Buehler, Shane Baumgardner

### ADOPT AGENDA

It was moved by Mr. Dunfee, seconded by Mr. Mackey that the Board adopt the agenda for the November 15, 2023, Regular Meeting.

**68-23** Roll Call: Yes – Mr. Dunfee, Mrs. Rinaldo, Mr. Mackey, Dr. McDonald, Mr. Cole.  
Motion carried.

### APPROVAL OF MINUTES

It was moved by Mr. Mackey, seconded by Dr. McDonald that the reading of the minutes for the October 18, 2023, Regular Meeting be waived and approval of said minutes be granted.

**69-23** Roll Call: Yes – Mrs. Rinaldo, Mr. Mackey, Dr. McDonald, Mr. Cole, Mr. Dunfee.  
Motion carried.

### RECOGNITION OF VISITORS – PUBLIC PARTICIPATION

Kayle Stover  
Ben Stover

### COMMUNICATIONS

Dan Humphrey

### TREASURER’S REPORT

#### A) Payment of Bills

I certify that the payment of bills in the amount of \$2,480,180.51 have been presented and that the money required for the payment of these obligations at the time of execution of this certificate was lawfully appropriated, in the treasury, or in the process of collection free from any encumbrances.

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Treasurer

#### B) Financial Reports

I recommend the Board approve the financial reports for October 2023.

#### C) Five Year Forecast

It is recommended that the Board approve the five year financial forecast as presented.

It was moved by Dr. McDonald, seconded by Mr. Cole that the Board approve the financial agenda items A-C as listed above.

**70-23** Roll Call: Yes – Mr. Mackey, Dr. McDonald, Mr. Cole, Mr. Dunfee, Mrs. Rinaldo.  
Motion carried.

### SUPERINTENDENT’S REPORT

Policies  
Issue 2 update  
Collaboration time K-12  
PLC institute  
Calendar adjustment  
Moved Course Request Guides to December  
Upcoming: Civil rights data – December 11  
Federal funding

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### COMMITTEE REPORTS

A) Audit and Finance – met November 9, 2023, from 11:00am-11:30am

Present: Shane Baumgardner, Cari Buehler, Mary Lou Rinaldo

Mrs. Rinaldo reports:

#### **On the Revenue side:**

“State Share of Local Property Tax” for October FY23 included \$29,125 for Manufactured Home Rollback.

“All Other Operating Revenue” for October FY23 included \$61,290 in state tuition for court placed students in our district and \$37,911 for tuition for court placed students with special needs. We collected these amounts already in September for FY24.

#### **On the Expenditures side:**

“Other Objects” for October FY24 includes \$8,200 for audit services.

We reviewed the five year forecast.

B) Building & Grounds/Cafeteria & Transportation/Technology - meeting Nov 27 @ 8:00 a.m.

C) Public Relations & Student Achievement – meeting Nov 27 @ 4:00 p.m.

D) Legislative Liaison

### NEW BUSINESS

#### A. Volunteers

It is recommended that the Board approve the following volunteers for the 2023-2024 school year pending BCI background checks:

Michele Loddo                      Julie Tomaselli

#### B. Personnel

It is recommended that the Board approve the following rate effective 01.01.2024:

\$10.45 hourly rate for any worker (excluding classified/non-certified hourly employees)  
at athletics events for the following jobs:

Scoreboard Operation  
Ticket Taker / Check-in

#### C. Donations

It is recommended that the Board approve the following donations:

\$750 from PTCO to Class of 2024  
\$750 from PTCO to Class of 2025  
\$750 from PTCO to Class of 2026  
\$750 from PTCO to Class of 2027  
\$750 from PTCO to Class of 2028  
\$750 from PTCO to Class of 2029  
\$2,000 from PTCO D.C. trip to Class of 2029  
\$1,000 from PTCO to Athletics  
\$500 from PTCO to Athletics - Baseball  
\$20,000 from PTCO to Athletics  
\$500 from Lions Club to Food Service  
\$955 from PTCO to Elementary Student Support  
\$2,000 from PTCO to Elementary Student Support 4th grade trip  
\$250 from PTCO to High School Student Council

#### D. Supplemental Contracts

It is recommended that the Board approve the following supplemental contracts for the 2023-2024 school year. Employment is contingent on Pupil Activity Validation, BCI/FBI check, and all other district requirements:

Brett Sykes - Weight Room Supervisor ½ (Winter)  
Lauren Redfern - Weight Room Supervisor ½ (Winter)

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### E. Tutors

It is recommended that the Board approve the following tutors on an as needed basis. Employment is contingent on BCI/FBI checks and all other district requirements:

Shelby Klima	Jen Nickel	Heidi Oglesbee	Erin Sandvick
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### F. Board Policy Updates

It is recommended that the board adopt the following policy revisions:

- 3.02 Criminal Records Check
- 4.01 Employment of Substitute Teaching Staff
- 6.06 Enrollment of Resident and Nonresident, Homeless, and Foreign Exchange Students
- 6.31 School Bus Emergency and Evacuation Procedures
- 6.39 Transportation
- 6.50 Overdose Reversal Drugs
- 6.58 Artificial Intelligence
- 6.59 Seizure Safety
- 7.04 Promotion, Placement and Retention
- 7.08 Achievement Testing Policies
- 7.12 Home Education and Home Instruction
- 7.27 College Credit Plus Program
- 8.05 Cash in School Buildings
- 8.10 Uniform Federal Grant Guidance
- 8.13 Procurement With Federal Grants/Funds
- 8.14 Disposal of Property
- 9.04 Gifts, Grants, and Donations
- 9.08 Title IX Grievance Procedure Employee and Student
- 9.09 Harassment and Violence
- 9.11 Racial/Ethnic/National Origin/Disability/Sex/Religion Harassment and Discrimination Policy Covering Employees
- 9.12 Racial/Ethnic/National Origin/Religious Harassment and Discrimination Policy Covering Students
- 9.18 Section 504, ADA Grievance Procedure
- 9.25 Emergency Management Plan
- 9.41 Accommodation Policy Covering Employees

### G. Resolution

It is recommended that the Board approve the resolution to update references to the “Ohio Department of Education” to the “Department of Education and Workforce” in the Board Policy Manual.

### H. District Calendar Adjustment

It is recommended that the Board approve the change of December 21, 2023 from a full school day to an early release day.

### I. Sandusky Swim Team Rental Agreement

It is recommended that the Board approve the Sandusky Swim Team Rental Agreement for the 2023-2024 school year as presented.

It was moved by Mr. Cole, seconded by Mr. Dunfee that the Board approve the agenda items A-I as listed above.

**71-23** Roll Call: Yes – Dr. McDonald, Mr. Cole, Mr. Dunfee, Mrs. Rinaldo, Mr. Mackey.  
Motion carried.

**RECORD OF PROCEEDINGS****Minutes of: Danbury Local Board of Education****Regular Meeting****Held: In the District Library at 4:45 P.M.****November 15, 2023****ADJOURNMENT**

It was moved by Mr. Dunfee, seconded by Mr. Mackey that the Board adjourn until the Regular Board of Education Meeting which will be held on December 20, 2023. The meeting will start at 5:00 p.m. Executive Session, 6:00 p.m. Regular Session and will be held in the District library.

**72-23** Roll Call: Yes – Mr. Cole, Mr. Dunfee, Mrs. Rinaldo, Mr. Mackey, Dr. McDonald.  
Motion carried.

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TREASURER\_\_\_\_\_  
BOARD PRESIDENT