

RECORD OF PROCEEDINGS

Minutes of: Danbury Local Board of Education

Regular Meeting

Held: In the District Library at 5:00 P.M.

March 20, 2024

The Pledge of Allegiance was recited.

Roll Call: Present – Mr. Cole, Mrs. Rinaldo, Mr. Mackey, Dr. McDonald
 Delayed – Mr. Dunfee
 Others present – Cari Buehler, Shane Baumgardner

ADOPT AGENDA

It was moved by Mr. Mackey, seconded by Dr. McDonald that the Board adopt the agenda for the March 20, 2024, Regular Meeting.

22-24 Roll Call: Yes – Mrs. Rinaldo, Mr. Mackey, Dr. McDonald, Mr. Cole. Motion carried.

APPROVAL OF MINUTES

It was moved by Dr. McDonald, seconded by Mr. Cole that the reading of the minutes for the February 21, 2024, Regular Meeting and March 12, 2024, Special Meeting be waived and approval of said minutes be granted.

23-24 Roll Call: Yes – Mr. Mackey, Dr. McDonald, Mr. Cole, Mrs. Rinaldo. Motion carried.

EXECUTIVE SESSION

It was moved by Mr. Cole, seconded by Mr. Mackey that the Board move into executive session for the purpose of personnel employment, promotion, and preparing negotiations. Mrs. Buehler and Mr. Baumgardner were invited to attend.

24-24 Roll Call: Yes – Dr. McDonald, Mr. Cole, Mrs. Rinaldo, Mr. Mackey. Motion carried.

Time into Executive session: 5:03 p.m.

Time out of Executive session: 5:35 p.m.

RECOGNITION OF VISITORS – PUBLIC PARTICIPATION

Theresa Trumpower

COMMUNICATIONS

Laramie Spurlock

Dan Humphrey

TREASURER’S REPORT

A) Payment of Bills

I certify that the payment of bills in the amount of \$1,416,610.95 have been presented and that the money required for the payment of these obligations at the time of execution of this certificate was lawfully appropriated, in the treasury, or in the process of collection free from any encumbrances.

Treasurer

B) Financial Reports

I recommend the Board approve the financial reports for February 2024.

C) Tax Resolution

It is recommended that the Board approve the tax resolution amounts and rates as presented by the county auditor.

D) Contracted Service

It is recommended the Board approve the firm of Peters, Kalail & Markakis, Co., L.P.A. for Board of Revisions Tax Appeals for 2024.

It was moved by Mr. Dunfee, seconded by Mr. Mackey that the Board approve the financial agenda items A-D as listed above.

25-24 Roll Call: Yes – Mr. Cole, Mr. Dunfee, Mrs. Rinaldo, Mr. Mackey, Dr. McDonald. Motion carried.

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SUPERINTENDENT’S REPORT

Committees

Employment of Principals and other Administrators

Family and Medical Leave Act

Evaluation of School Counselors

Student Absences and Excuses

Habitual Truancy Intervention Strategies

Student Health Services and First Aid

Transportation of Students in Board Owned Vehicles

Remediation-Intervention Program for Reading Skills

Investment Policy

Personal Information Systems

Eligibility for Free or Reduced Price Meals or Free Milk

MS/HS Superintendent Advisory Board meetings

End of February conference event for kids in/were in Rox

Finishing Admin/Supervisor evaluations

Completing Learning by Doing book study

One Needs Assessment completed

One Needs next, due by April 25

Remember One Needs—CCIP—Strategic Planning goals—building goals, team goals, personal goals

COMMITTEE REPORTS

A) Audit and Finance – met March 18, 2024, from 11:00 a.m.-12:00 p.m.

Present: Shane Baumgardner, Paul Dunfee, Mary Lou Rinaldo

Mrs. Rinaldo reports:

Revenues on your fiscal year to date comparison sheets:

“Real Estate” reflects receipts for 1st half settlement advances for February FY23 and FY24. Final settlement is expected in March, and then we will see how the actuals compare to our estimates.

“All Other Operating Revenue” for February FY24 is driven by interest income.

On the Expenditures side:

“Supplies and Materials” for February FY24 include \$6,876 in fuel purchases that February FY23 does not.

“Capital Outlay” for February FY23 - \$3,891 was for a new pool vacuum.

Additionally, we:

- Reviewed updated 5 yr. forecast
- Looked at Swan Club contract
- Discussed approximate cost of ELA materials this spring

B) Building & Grounds/Cafeteria & Transportation/Technology

C) Public Relations & Student Achievement

D) Legislative Liaison

NEW BUSINESS

A. Ohio High School Athletic Association

It is recommended that the Board approve membership in the Ohio High School Athletic Association for the 2024-2025 school year. The Danbury Board of Education will conduct their athletics in accordance with the Constitution, By Laws, Regulations, Interpretations, and Decisions of the Ohio High School Athletic Association for the 2024-2025 school year.

B. Open Enrollment

It is recommended that the Board approve Danbury Local Schools as an Open Enrollment School District for the 2024-2025 school year accepting students from any district in Ohio.

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C. Personnel

It is recommended that the Board approve the following uncompensated leave requests:

Paige Harris - March 22, 2024

Linda Brooks - May 1-3, 2024

It is recommended that the Board approve the following resignation:

Connie Winters, Administrative Assistant to the Superintendent,
effective June 30, 2024

D. Phase II Renovations GMP Amendment Resolution

It is recommended that the Board approve the Phase II Renovations GMP Amendment resolution as presented.

E. Volunteers

It is recommended that the Board approve the following volunteers pending BCI background checks:

Brenda Calderhead

F. Substitutes

It is recommended that the Board approve the following substitutes contingent on proper licensure, BCI/FBI background checks, and all other district requirements:

Jennifer Comings

Carrie Ritz

G. Donations

It is recommended that the Board approve the following donations as listed:

\$100 from Dan Humphrey to Administrative Scholarship

\$100 from Laramie Spurlock to Administrative Scholarship

\$100 from Marissa Merk to Administrative Scholarship

\$200 from PTCO to Elementary Preschool Student Support

\$1,500 from PTCO to Elementary Student Support

\$750 from PTCO to High School Student Support

\$750 from PTCO to Middle School Student Support

\$1,500 from PTCO to Middle School PBIS Student Support

\$22,400 from PTCO to Music Band Uniforms

H. Rental Agreement

It is recommended that the Board approve the Sandusky City Schools Swan Club Rental Agreement as presented.

It was moved by Mr. Mackey, seconded by Dr. McDonald that the Board approve the agenda items A-H as listed above.

26-24 Roll Call: Yes – Mr. Dunfee, Mrs. Rinaldo, Mr. Mackey, Dr. McDonald, Mr. Cole.
Motion carried.

DISCUSSION ITEMS

Mr. Cole to attend Records Training on May 14

ADJOURNMENT

It was moved by Dr. McDonald, seconded by Mr. Cole that the Board adjourn until the next regular meeting which will be held on April 24, 2024. The meeting will start at 5:00 p.m. Executive session, 6:00 p.m. Regular session and be held in the District library.

27-24 Roll Call: Yes – Mrs. Rinaldo, Mr. Mackey, Dr. McDonald, Mr. Cole, Mr. Dunfee.
Motion carried.

TREASURER

BOARD PRESIDENT