

RECORD OF PROCEEDINGS

Minutes of: Danbury Local Board of Education

Regular Meeting

Held: In the District Library at 5:00 P.M.

June 28, 2023

The Pledge of Allegiance was recited.

Roll Call: Present – Mr. Cole, Mr. Dunfee, Mrs. Rinaldo, Mr. Mackey, Dr. McDonald
Others present – Cari Buehler, Shane Baumgardner

ADOPT AGENDA

It was moved by Mr. Dunfee, seconded by Mr. Mackey that the Board adopt the agenda, as amended, for the June 28, 2023, Regular Meeting.

44-23 Roll Call: Yes – Mr. Dunfee, Mrs. Rinaldo, Mr. Mackey, Dr. McDonald, Mr. Cole.
Motion carried.

APPROVAL OF MINUTES

It was moved by Mr. Mackey, seconded by Dr. McDonald that the reading of the minutes for the May 17, 2023, Regular Meeting be waived and approval of said minutes be granted.

45-23 Roll Call: Yes – Mrs. Rinaldo, Mr. Mackey, Dr. McDonald, Mr. Cole, Mr. Dunfee.
Motion carried.

EXECUTIVE SESSION

It was moved by Dr. McDonald, seconded by Mr. Cole that the Board move into executive session for the purpose of personnel employment and compensation. Mrs. Buehler and Mr. Baumgardner were invited to attend.

46-23 Roll Call: Yes – Mr. Mackey, Dr. McDonald, Mr. Cole, Mr. Dunfee, Mrs. Rinaldo.
Motion carried.

Time into Executive session: 5:04 p.m.

Time out of Executive session: 5:34 p.m.

RECOGNITION OF VISITORS – PUBLIC PARTICIPATION

Alexandria Psota
Isaiah Miller
Koree Hodgkinson
Kathy York

TREASURER’S REPORT

A) PAYMENT OF BILLS

I certify that the payment of bills in the amount of \$1,278,560.98 has been presented and that the money required for the payment of these obligations at the time of execution of this certificate was lawfully appropriated, in the treasury, or in the process of collection free from any encumbrances.

_____ Treasurer

B) FINANCIAL REPORTS

I recommend the Board approve the financial reports for May 2023.

C) APPROPRIATIONS MODIFICATION

I recommend the Board approve the following appropriations modifications as presented.

D) FUND TO FUND TRANSFERS AND ADVANCES

I recommend the Board approve the following fund-to-fund transfers as presented.

E) APPROVE FINAL APPROPRIATIONS

I recommend the Board approve the final appropriations for FY2023

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F) APPROVE TEMPORARY APPROPRIATIONS

I recommend the Board approve the FY2024 Temporary appropriations at 25% thru October 1, 2023.

It was moved by Mr. Cole, seconded by Mr. Dunfee that the Board approve the financial agenda items A-F as listed above.

47-23 Roll Call: Yes – Dr. McDonald, Mr. Cole, Mr. Dunfee, Mrs. Rinaldo, Mr. Mackey.
Motion carried.

SUPERINTENDENT’S REPORT

June Conference

Discussion around New Graduation Policy

Update on Handbooks

Strategic Plan- Update

COMMITTEE REPORTS

A) Audit and Finance – met June 22, 2023, from 11:00am-11:40am

Present: Shane Baumgardner, Paul Dunfee, Mary Lou Rinaldo, Cari Buehler

Mrs. Rinaldo reports:

Receipts on your fiscal year to date comparison sheets:

“All Other Operating Revenue” continues to be driven by interest income.

On the expenditures side:

“Personal Services” is up for May FY23 due to the payout of retiring employee’s balance of stretch pay contracts.

“Purchased Services” for May FY23 includes \$7,419 for SRO expense and \$14,787 in builders’ risk insurance for the construction project.

“Supplies and Materials” for May FY22 included payment for the Math textbook adoption (\$64,295) and an additional (\$16,749) in instructional supplies for school year 22-23.

A summary of the appropriation modifications and transfers are provided. We will prepare the official documents and provide them to you prior to the BOE meeting. As usual the Temporary Appropriations for FY23 will represent 25% of FY22 actual expenditures until the district adopts Permanent appropriations for FY23 in September.

A few notes:

- The first billing from Mosser is expected June 28th, 2023. This is why we are moving the \$3,000,000 to the 004-9222 construction fund in FY23 not FY24.
- A reminder that increased free and reduced funding coupled with COVID relief funds greatly reduced the district’s transfer amount from the General Fund to Food Service fund in FY22. The free lunch and breakfast programs were discontinued as of 7/1/2022.
- Community Ed fund 013-0000 The district had the pool shut down for 5+ weeks due to maintenance (painting) in FY23.
- With the discontinuation of the wrestling program that camp balance is being moved to general athletics.
- The remainder of the appropriation modifications reflect additional resources becoming available for scholarships, and the creation of new scholarship funds, changes and additions of state and federal grants throughout the fiscal year and normal adjustments.

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- Interest rates continue to be on the upturn.
- Also discussed “survey” from the State Auditor.

- B) Building & Grounds/Cafeteria & Transportation/Technology
- C) Public Relations & Student Achievement
- D) Legislative Liaison

NEW BUSINESS

A. NON-REPRESENTED EMPLOYEE CONTRACTS

It is recommended that the board approve the following contracts:

Marissa Merk, Curriculum Director - 3 year effective
August 1, 2023 through July 31, 2026.

Jason Divoll, Maintenance/Transportation & Bus Mechanic Supervisor - 3 year effective
August 1, 2023 through July 31, 2026.

Ashley Carolus, Aquatics Assistant Supervisor - 2 year effective
July 1, 2023 through June 30, 2025.

Melissa Maringer, EMIS Coordinator - 3 year effective
July 1, 2023 through June 30, 2026.

Koree Hodgkinson, College & Career Readiness Coordinator- 1 year effective
August 1, 2023 through July 31, 2024.

Shane Baumgardner, Treasurer - 3 year effective
August 1, 2024 through July 31, 2027.

It is recommended that the Board approve Laramie Spurlock for a consulting contract for transition days effective June 1, 2023 through July 31, 2023.

It is recommended that the Board approve the contract amendments for the following:

Cari Buehler, Superintendent
Shane Baumgardner, Treasurer
Laramie Spurlock, MS/HS Principal
Lynnette Gilbert, Assistant Treasurer

B. HANDBOOKS

It is recommended that the Board approve the High School and Middle School, Elementary and Preschool Academic handbooks for the 2023-2024 school year.

C. MEMBER SERVICE AGREEMENT

It is recommended that the Board approve the Member Service Agreement between the Northern Ohio Educational Computer Association (NOECA) and Danbury Local Schools (Member) for the 2023-2024 school year.

D. TRANSPORTATION HANDBOOK

It is recommended that the board approve the Transportation Handbook for the 2023-2024 school year.

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E. SCHOOL FEES

It is recommended the Board approve the following fees for the 2023-24 school year:

\$850/year	Pre-School Fees
\$45.00 per year	School Fees
\$9/per day from 6:15a until 8:15a	Before-school Fees (Latchkey)
\$4.50/day after 7:15a	Before-school Fees (Latchkey)
\$6-Adults, \$5 Students & Seniors	Athletic Gate Fees for High School * (Prices may be adjusted by League)
\$3	Athletic Gate Fees for Middle School *(Prices may be adjusted by League)
\$1.80	School Breakfast
\$3.20	School Lunch Grades K-8
\$3.50	School Lunch Grades 9-12
\$2.25	Adult Breakfast
\$4.25	Adult Lunch
Pool Fees (effective June 1, 2022)	See pool attachment price sheet

F. RECORDS DISPOSAL

It is recommended that the Board Records Commission approve of the disposal of the following records as presented:

2306	Applications	2020-2021	paper
5441	Accident Reports	2016	paper
5562	Lunchroom Reports	2018	paper
6211	Warrant Checks	2013	paper
6313	Receipt Books	2018	paper
7306-7324	Payroll	2016	paper

G. CERTIFICATION OF NUTRITION STANDARDS

It is recommended that the Board accept the certification that the Danbury Local School District enforced nutrition standards governing the types of food and beverages available for purchase on school premises during the 2023-2024 school year.

H. PERSONNEL

It is recommended that the Board approve the following salary adjustment:

Ben Stover - M, Step 11

It is recommended that the Board approve the hiring of the following individual. Employment is contingent on proper licensure, BCI/FBI background checks, and on all other district requirements:

Kathy York - Para-Professional, Step 6

It is recommended that the Board approve the following uncompensated leave request:

Ronda Miller - June 16, 2023 through June 30, 2023

It is recommended that the Board approve the following resignations:

Nate Keller, Phys. Ed. 6-12 - effective July 31, 2023

Jessica Yount - High School Student Council Advisor for 2023-2024 school year

Natalie Twarek - Head Girls Golf Coach (½)

Bryan Dudash - Head Girls Golf Coach (½)

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It is recommended that the Board approve the following retirement:
Rhonda Shortridge, Cafeteria - effective July 1, 2023

I. SUPPLEMENTAL CONTRACTS

It is recommended that the Board approve the following supplemental contracts for the 2023-2024 school year. Employment is contingent on Pupil Activity Validation, BCI/FBI check, and all other district requirements:

Jane Letterhos - Elementary Cross Country
 Jessica Yount - High School Student Council Co-Advisor
 Ann Rusher - High School Student Council Co-Advisor
 Dave Franks - Assistant Football Coach
 Mike Zelms - Assistant Football Coach
 Jeremy Corbin - Assistant Football Coach
 Devin Pinkleton - Middle School Football Coach
 Mario Guerra - Middle School Football Coach
 Brett Sykes - Elementary Football Camp
 Bryan Dudash - Head Girls Golf Coach
 Chantel Lewis - Middle School Volleyball Coach - 8th grade
 Jacquelyn Lerch - Cheerleading Director
 Devin Pinkleton - 7th Grade Boys Basketball Coach
 Keith Diebler - Elementary Boys Basketball Camp
 Ryan Beam - Assistant Girls Basketball Coach
 Andrew Turinsky - Assistant Girls Basketball Coach
 Scott Dahlgren - 8th Grade Girls Basketball Coach (½)
 Jennifer Dahlgren - 8th Grade Girls Basketball Coach (½)
 Dan Humphrey - 7th Grade Girls Basketball Coach
 Ben Stover - Elementary Baseball Camp
 Jim Fish - Head Softball Coach
 Jim Fish - Elementary Softball Camp
 Tim Heffernan - Head Track Coach
 Tim Heffernan - Elementary Track Camp
 Ron Ossovicki - Resident Educator Mentor
 Lindsay Bergman - 7th (2029) Grade Advisor (½)
 Erin Sandvick - 7th (2029) Grade Advisor (½)
 Koree Hodgkinson - JV/Asst Baseball
 Chantel Lewis - Asst. Track Coach
 Kurri Lewis - Asst. Track Coach
 Ryan Beam - Asst. Track Coach
 Dan Rinaldo - Middle School Track Coach
 Jen O'Brien - Middle School Track Coach

J. DONATIONS

It is recommended that the Board approve the following donations:
 \$200 from PTCO to Preschool Graduation
 \$100 from Joe Miller to Administrative Scholarship
 \$100 from Marissa Merk to Administrative Scholarship
 \$100 from Dan Humphrey to Administrative Scholarship
 \$700 from PTCO to High School Student Support
 \$30 from anonymous donor to Athletics

K. VOLUNTEERS

It is recommended that the Board approve the following volunteers for the 2023-2024 school year pending FBI/BCI background checks:

Tim Niese Sierra Persinger

L. OHIO SCHOOLS COUNCIL

It is recommended that the Board approve the Ohio Schools Council Cooperative Purchasing Program for the 2023-24 school year.

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M. STIPEND

It is recommended that Shane Baumgardner be hired as the district's project manager for the 2023-2024 school year for the amount of \$10,000.

It was moved by Mr. Dunfee, seconded by Mr. Mackey that the Board approve the agenda items A-M excluding item "I" as listed above.

48-23 Roll Call: Yes – Mr. Cole, Mr. Dunfee, Mrs. Rinaldo, Mr. Mackey, Dr. McDonald.
Motion carried.

It was moved by Mr. Mackey, seconded by Dr. McDonald that the Board approve agenda item I as listed above.

49-23 Roll Call: Yes – Mr. Dunfee, Mr. Mackey, Dr. McDonald, Mr. Cole. Motion carried.
Abstain – Mrs. Rinaldo

DISCUSSION ITEMS

PTCO recognition for their contributions to the school.

ADJOURNMENT

It was moved by Dr. McDonald, seconded by Mr. Cole that the Board adjourn until the Regular Board of Education Meeting which will be held on August 16, 2023. The meeting will start at 5:00 p.m. Executive Session, 6:00 p.m. Regular Session and will be held in the District library.

50-23 Roll Call: Yes – Mrs. Rinaldo, Mr. Mackey, Dr. McDonald, Mr. Cole, Mr. Dunfee.
Motion carried.

TREASURER

BOARD PRESIDENT