

## RECORD OF PROCEEDINGS

**Minutes of: Danbury Local Board of Education**

**Regular Meeting**

**Held: In the District Library at 5:30 P.M.**

**June 16, 2021**

The Pledge of Allegiance was recited.

Roll Call: Present – Mr. Cole, Mr. Dunfee, Mrs. Rinaldo, Mrs. Conrad, Mr. Mackey.  
Others present – Cari Buehler, Shane Baumgardner

### ADOPT AGENDA

It was moved by Mr. Dunfee, seconded by Mrs. Conrad that the Board adopt the agenda for the June 16, 2021 Regular Meeting.

**105-21** Roll Call: Yes – Mr. Dunfee, Mrs. Rinaldo, Mrs. Conrad, Mr. Mackey, Mr. Cole.  
Motion carried.

### APPROVAL OF MINUTES

It was moved by Mrs. Conrad, seconded by Mr. Mackey that the reading of the minutes for the May 19, 2021 Regular Meeting be waived and approval of said minutes be granted.

**106-21** Roll Call: Yes – Mrs. Rinaldo, Mrs. Conrad, Mr. Mackey, Mr. Cole, Mr. Dunfee.  
Motion carried.

### EXECUTIVE SESSION

It was moved by Mr. Mackey, seconded by Mr. Cole that the Board move into executive session for the purpose of personnel employment and discipline. Mrs. Buehler and Mr. Baumgardner were invited to attend.

**107-21** Roll Call: Yes – Mrs. Conrad, Mr. Mackey, Mr. Cole, Mr. Dunfee, Mrs. Rinaldo.  
Motion carried.

Time into Executive session: 5:33 p.m.

Time out of Executive session: 5:55 p.m.

### RECOGNITION OF VISITORS – PUBLIC PARTICIPATION

Laura Clark (Laker Community Initiative)		Alecia Wunder
Carrie Ritz	Treana Baer	Paige Harris
Stacy Borgio	Scott Borgio	Connie Turinsky
Shelby Klima	Mercedes Wise	Mark Turinsky

### TREASURER'S REPORT

#### A) PAYMENT OF BILLS

I certify that the payment of bills in the amount of \$1,032,071.03 has been presented and that the money required for the payment of these obligations at the time of execution of this certificate was lawfully appropriated, in the treasury, or in the process of collection free from any encumbrances.

\_\_\_\_\_  
Treasurer

#### B) FINANCIAL REPORT

It was moved by Mr. Cole, seconded by Mr. Dunfee that the Board approve the financial reports for May 2021.

**108-21** Roll Call: Yes – Mr. Mackey, Mr. Cole, Mr. Dunfee, Mrs. Rinaldo, Mrs. Conrad.  
Motion carried.

### APPROPRIATIONS MODIFICATION

It was moved by Mr. Dunfee, seconded by Mrs. Conrad that the Board approve the appropriations modifications as presented.

**109-21** Roll Call: Yes – Mr. Cole, Mr. Dunfee, Mrs. Rinaldo, Mrs. Conrad, Mr. Mackey.  
Motion carried.

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### FUND TO FUND TRANSFERS AND ADVANCES

It was moved by Mrs. Conrad, seconded by Mr. Mackey that the Board approve the fund to fund transfers and advances as presented.

**110-21** Roll Call: Yes – Mr. Dunfee, Mrs. Rinaldo, Mrs. Conrad, Mr. Mackey, Mr. Cole.  
Motion carried.

### APPROVE FINAL APPROPRIATIONS

It was moved by Mr. Mackey, seconded by Mr. Cole that the Board approve the final appropriations for FY 2021.

**111-21** Roll Call: Yes – Mrs. Rinaldo, Mrs. Conrad, Mr. Mackey, Mr. Cole, Mr. Dunfee.  
Motion carried.

### APPROVE TEMPORARY APPROPRIATIONS

It was moved by Mr. Cole seconded by Mr. Dunfee that the Board approve the FY 2022 temporary appropriations at 25% thru October 1, 2021.

**112-21** Roll Call: Yes – Mrs. Conrad, Mr. Mackey, Mr. Cole, Mr. Dunfee, Mrs. Rinaldo.  
Motion carried.

### SUPERINTENDENT'S REPORT

Review directive for Policy Sub Committee  
Equity Consultant  
ESSR Funds/ARP Update  
Master Schedule

### OLD BUSINESS

#### BOARD POLICIES

It was moved by Mr. Dunfee, seconded by Mrs. Conrad that the Board approve the third reading of the following OSBA policies:

- BCA, Board Organizational Meeting
- BCFA, Business Advisory Council to the Board
- CBC, Superintendent's Contract
- EBC, Emergency Management and Safety Plans
- EBCD-R, Emergency Closings
- GA, Personnel Policies Goals
- GCD, Professional Staff Hiring
- IGCG, Preschool Program

**113-21** Roll Call: Yes – Mr. Mackey, Mr. Cole, Mr. Dunfee, Mrs. Rinaldo, Mrs. Conrad.  
Motion carried.

It was moved by Mrs. Conrad, seconded by Mr. Mackey that the Board approve the second reading of the following OSBA policies:

- AC-R, Discrimination of Complaint Procedure (New)
- IGCK, Blended Learning (New)
- AC, Nondiscrimination (Revised)
- DH, Bonded Employees and Officers (Revised)
- EF/EFB, Food Services Management/Free and Reduced-Priced Food Services(Revised)
- IGCB, Innovative Education Programs (Revised)
- IGE, Adult Education Programs (Revised)
- IGED, Adult Diploma (Revised)

**114-21** Roll Call: Yes – Mr. Cole, Mr. Dunfee, Mrs. Rinaldo, Mrs. Conrad, Mr. Mackey.  
Motion carried.

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### DONATIONS

It was moved by Mr. Mackey, seconded by Mr. Cole that the Board approve the following donations:

- \$100 to Administrative Scholarship Fund from Keith Mora
- \$250 to Athletics from Teriyaki Designs
- \$10,000 to Athletics from PTCO
- \$15,000 to Athletics from PTCO
- \$600 to HS Academic Challenge from PTCO
- Two sets of golf clubs (\$100 value each) to Girls Golf Program by Helen Carrol and Carol Robey

**115-21** Roll Call: Yes – Mr. Dunfee, Mrs. Rinaldo, Mrs. Conrad, Mr. Mackey, Mr. Cole.  
Motion carried.

### COMMITTEE REPORTS

- A.** Audit and Finance
- B.** Board Policy
- C.** Building & Grounds/Cafeteria & Transportation/Technology – Discussed Fanning and Howey engagement    SWAT Analysis
- D.** Public Relations
- E.** Student Achievement
- F.** Legislative Liaison

### NEW BUSINESS

#### SCHOOL FEES

It was moved by Mr. Cole, seconded by Mr. Dunfee that the Board approve the following fees for the 2021-2022 school year:

\$650/year	Pre-School Fees
\$45.00 per year	School Fees
\$9/per day from 6:15a until 8:15a	Before-school Fees (Latchkey)
\$4.50/day after 7:15a	Before-school Fees (Latchkey)
\$9/per day	After-school Fees (Latchkey)
\$6 Adults, \$5 Students & Seniors	Athletic Gate Fees for High School *(Prices may be adjusted by League)
\$3	Athletic Gate Fees for Middle School *(Prices may be adjusted by League)
\$1.45	School Breakfast
\$3	School Lunch Grades K-8
\$3.10	School Lunch Grades 9-12
\$1.80	Adult Breakfast
\$3.80	Adult Lunch
Pool Fees (effective July 1, 2021)	See pool attachment price sheet

\* Online ticket prices will carry a 5% + .50cent convenience fee with the purchase of an SBC priced ticket. This cost will go to the purchaser of the ticket.

**116-21** Roll Call: Yes – Mrs. Rinaldo, Mrs. Conrad, Mr. Mackey, Mr. Cole, Mr. Dunfee.  
Motion carried.

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### HANDBOOKS

It was moved by Mr. Dunfee, seconded by Mrs. Conrad that the Board approve the High School, Middle School, Elementary and Preschool Academic handbooks as well as the Athletic handbook for the 2021-2022 school year.

**117-21** Roll Call: Yes – Mrs. Conrad, Mr. Mackey, Mr. Cole, Mr. Dunfee, Mrs. Rinaldo.  
Motion carried.

### PERSONNEL

It was moved by Mrs. Conrad, seconded by Mr. Mackey that the Board approve the hiring of the following Intervention Specialist. Employment is contingent on proper licensure, BCI/FBI background checks, and on all other district requirements:

Shelby Klima, B step 0

**118-21** Roll Call: Yes – Mr. Mackey, Mr. Cole, Mr. Dunfee, Mrs. Rinaldo, Mrs. Conrad.  
Motion carried.

It was moved by Mr. Mackey, seconded by Mr. Cole that the Board approve the hiring of the following Educational Para-Professionals. Employment is contingent on proper licensure, BCI/FBI background checks, and on all other district requirements:

Michael Ward, Educational Para-Professional - Step 3

Melissa Marotta, Educational Para-Professional - Step 3

Treena Baer, Educational Para-Professional - Step 4

**119-21** Roll Call: Yes – Mr. Cole, Mr. Dunfee, Mrs. Rinaldo, Mrs. Conrad, Mr. Mackey.  
Motion carried.

It was moved by Mr. Cole, seconded by Mr. Dunfee that the Board approve the resignation of the following individual:

Mike Fagan, effective at the end of the 2020-2021 school year

**120-21** Roll Call – Mr. Dunfee, Mrs. Rinaldo, Mrs. Conrad, Mr. Mackey, Mr. Cole.  
Motion carried.

It was moved by Mr. Dunfee, seconded by Mrs. Conrad that the Board approve the following rates effective July 1, 2021:

Substitute Bus Driver \$19/per hour

Lifeguard \$11/per hour

Pool Instructors \$13/per hour

Pool Assistant Supervisor \$14 /per hour

**121-21** Roll Call – Mrs. Rinaldo, Mrs. Conrad, Mr. Mackey, Mr. Cole, Mr. Dunfee.  
Motion carried.

### SUPPLEMENTAL CONTRACTS

It was moved by Mrs. Conrad, seconded by Mr. Mackey that the Board approve the following supplemental contracts for the 2021-2022 school year. Employment is contingent on Pupil Activity Validation, BCI/FBI checks, and all other district requirements:

Head Football

Keith Mora

Asst. Football

Steve Andres/Dave Franks/Mike Zelms

Elementary Football

Keith Mora

Head Volleyball

Keith Diebler

Asst. Volleyball

Stacey Borgio

MS Volleyball - 8

Erin Lavell

MS Volleyball - 7

Kelly Lavelle

Head Boys Golf

Dan Humphrey

Head Girls Golf

Bryan Dudash/Natalie Twarek

Elementary Golf

Dan Humphrey

Head Cross Country

Jane Letterhos

MS/Asst. Cross Country

Alison Smith

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**SUPPLEMENTAL CONTRACTS - continued**

Elementary Cross Country	Jane Letterhos
Cheerleader Director	Jackie Lerch
Head Boys Basketball	Keith Diebler
8th Grade Boys Basketball	Dan Humphrey
7th Grade Boys Basketball	Bryan Dudash
Elementary Boys Basketball	Keith Diebler
Head Girls Basketball	Richard Heller
Asst. Girls Basketball	Joe Fetzer
8th Grade Girls Basketball	Scott Borgio
7th Grade Girls Basketball	Dave Redett
Elementary Girls Basketball	Richard Heller
Extra Curricular Supervisor - Fall	Joe Fetzer/Holly Gast
Extra Curricular Supervisor - Winter	Bryan Dudash/Paige Raybuck
Extra Curricular Supervisor - Spring	Joe Fetzer/Holly Gast
Weight Room Coordinator - Fall	Mike Zelms
Weight Room Coordinator - Winter	Mike Zelms
Weight Room Coordinator - Spring	Mike Zelms
Yearbook	Holly Gast
Elementary Music Director	Ron Ossovicki (K-6)
Play Advisor	Kelly Spencer
HS Student Council	Kim Bossetti/Candee Hurt
MS Student Council	Leanne Lavelle
HS Academic Challenge	Kim Bossetti/Candee Hurt
MS Academic Challenge	Carrie Bingham/Marlana Mielke
Science Club	Thomas deHaas/Adam Steinbrick
Key Club	Kelly Spencer
National Honor Society	Holly Gast
Grades 7-12 Art Club/Art Show	Jane Letterhos
Grades K-6 Art Club/Art Show	Lea Mark
Resident Educator Coordinator	Joe Fetzer
Resident Educator Mentor	Jacki Brown/Joe Fetzer/
12th (2022) Grade Advisor	Paige Harris/Leanne Lavelle
11th (2023) Grade Advisor	Julie Oglesbee/Kelly Collins
10th (2024) Grade Advisor	Kim Bossetti/Jessica Yount
9th (2025) Grade Advisor	Jacki Brown/Erin Lavelle
8th (2026) Grade Advisor	Jennifer Steinbrick
7th (2027) Grade Advisor	Heather Cichocki/Jessica Yount
Power of the Pen	Jessica Yount/Meghan Drown
Washington D.C. Trip	Joe Fetzer/Holly Gast
LPDC	Heather Cichocki/Candee Hurt/Jessica Yount

**122-21** Roll Call: Yes – Mrs. Conrad, Mr. Mackey, Mr. Cole, Mr. Dunfee, Mrs. Rinaldo.  
Motion carried.

**TRANSPORTATION HANDBOOK**

It was moved by Mr. Mackey, seconded by Mr. Cole that the Transportation Handbook for the 2021-2022 school year be approved.

**123-21** Roll Call: Yes – Mr. Mackey, Mr. Cole, Mr. Dunfee, Mrs. Rinaldo, Mrs. Conrad.  
Motion carried.

**RECORDS DISPOSAL**

It was moved by Mr. Cole, seconded by Mr. Dunfee that the Board Records Commission approve of the disposal of the following records as presented:

2306	Applications	2017-18	paper
5441	Accident Reports	2014	paper
5562	Lunchroom Reports	2016	paper
6211	Warrant Checks	2011	paper
6313	Receipt Books	2016	paper
7306-7324	Payroll	2014	paper

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**124-21** Roll Call: Yes – Mr. Cole, Mr. Dunfee, Mrs. Rinaldo, Mrs. Conrad, Mr. Mackey.  
Motion carried.

### CERTIFICATION OF NUTRITION AND STANDARDS

It was moved by Mr. Dunfee, seconded by Mrs. Conrad that the Board accept the certification that the Danbury Local School District enforced nutrition standards governing the types of food and beverages available for purchase on school premises during the 2021-2022 school year.

**125-21** Roll Call: Yes – Mr. Dunfee, Mrs. Rinaldo, Mrs. Conrad, Mr. Mackey, Mr. Cole.  
Motion carried.

### LATCHKEY

It was moved by Mrs. Conrad, seconded by Mr. Mackey that the Board approve the following Latchkey supervisor for the 2021-2022 school year. Employment is contingent on proper licensure, BCI/FBI background checks, and on all other district requirements:

Cindy Plottner

**126-21** Roll Call: Yes – Mrs. Rinaldo, Mrs. Conrad, Mr. Mackey, Mr. Cole, Mr. Dunfee.  
Motion carried.

### SUMMER TUTOR

It was moved by Mr. Mackey, seconded by Mr. Cole that the Board approve Erin Sandvick as a tutor from June 1, 2021 – July 31, 2021 at \$35/hr on an as needed basis. Employment is contingent on proper licensure, BCI/FBI background checks, and on all other district requirements.

**127-21** Roll Call: Yes – Mrs. Conrad, Mr. Mackey, Mr. Cole, Mr. Dunfee, Mrs. Rinaldo.  
Motion carried.

### UNCOMPENSATED LEAVE

It was moved by Mr. Cole, seconded by Mr. Dunfee that the Board approve the following uncompensated leave request:

Ronda Miller - June 29 & 30, 2021

**128-21** Roll Call: Yes – Mr. Mackey, Mr. Cole, Mr. Dunfee, Mrs. Rinaldo, Mrs. Conrad.  
Motion carried.

### 2021-2022 DISTRICT SCHOOL CALENDAR

It was moved by Mr. Dunfee, seconded by Mrs. Conrad that the Board approve the revisions to the 2021-2022 School Calendar.

**129-21** Roll Call: Yes – Mr. Cole, Mr. Dunfee, Mrs. Rinaldo, Mrs. Conrad, Mr. Mackey.  
Motion carried.

### ORGANIZATIONAL CHART

It was moved by Mrs. Conrad, seconded by Mr. Mackey that the Board approve the revised Organizational Chart as presented.

**130-21** Roll Call: Yes – Mr. Dunfee, Mrs. Rinaldo, Mrs. Conrad, Mr. Mackey, Mr. Cole.  
Motion carried.

### MENTAL HEALTH CONTRACTS

It was moved by Mr. Mackey, seconded by Mr. Cole that the Board approve the following Mental health contracts:

Memorandum of Understanding between Danbury Schools and The Wellness Project LLC  
Renewal of Memorandum of Understanding between Danbury Schools and  
Safe Haven Behavioral Health Services

**131-21** Roll Call: Yes – Mrs. Rinaldo, Mrs. Conrad, Mr. Mackey, Mr. Cole, Mr. Dunfee.  
Motion carried.

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### POOL

It was moved by Mr. Cole, seconded by Mr. Dunfee that the Board approve the following volunteer:

Dr. Joseph Darr

**132-21** Roll Call: Yes – Mrs. Conrad, Mr. Mackey, Mr. Cole, Mr. Dunfee, Mrs. Rinaldo.  
Motion carried.

It was moved by Mr. Dunfee, seconded by Mrs. Conrad that the Board approve the hiring of the following student lifeguards:

Mia Wise, Canna Stephens, Mia Kuzma, Jordyn Smith, Katherine Rodgers

**133-21** Roll Call: Yes – Mr. Mackey, Mr. Cole, Mr. Dunfee, Mrs. Rinaldo, Mrs. Conrad.  
Motion carried.

It was moved by Mrs. Conrad, seconded by Mr. Mackey that the Board approve the following pool contracts. Employment is contingent upon proper licensure, FBI/BCI background checks and all other district requirements.

John Holzaepfel, Lifeguard, 1 yr (July 2020-June 2021)

John Holzaepfel, Lifeguard, 2 yr (July 2021-June 2023)

Alexander Edwards, Lifeguard, 1 yr (July 2020-June 2021)

Alexander Edwards, Lifeguard, 2 yr (July 2021-June 2023)

Ashley Carolus, Aquatics Assistant Supervisor, 2 yr (1st of 3)

**134-21** Roll Call: Yes – Mr. Cole, Mr. Dunfee, Mrs. Rinaldo, Mrs. Conrad, Mr. Mackey.  
Motion carried.

### DISCUSSION ITEMS

Contract with Fanning & Howey

It was moved by Mrs. Conrad, seconded by Mr. Mackey that the Board approve to engage contract with Fanning & Howey on Master Planning and Addition.

**135-21** Roll Call: Yes – Mr. Dunfee, Mrs. Rinaldo, Mrs. Conrad, Mr. Mackey, Mr Cole.  
Motion carried.

### EXECUTIVE SESSION

It was moved by Mr. Mackey, seconded by Mr. Cole that the Board go into Executive Session for the purpose of personnel compensation and employment.

**136-21** Roll Call: Yes – Mrs. Rinaldo, Mrs. Conrad, Mr. Mackey, Mr. Cole, Mr. Dunfee.  
Motion carried.

Time into Executive session: 7:44 p.m.

Time out of Executive session: 7:58 p.m.

### ADJOURNMENT

It was moved by Mr. Cole, seconded by Mr. Dunfee that the Board adjourn until the Regular Board of Education Meeting which will be held on July 21, 2021. The meeting will start at 5:30 p.m. Executive Session, 6:30 p.m. Regular Session and will be held in the District library.

**137-21** Roll Call: Yes – Mrs. Conrad, Mr. Mackey, Mr. Cole, Mr. Dunfee, Mrs. Rinaldo.  
Motion carried.

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TREASURER

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BOARD PRESIDENT