

RECORD OF PROCEEDINGS

Minutes of: Danbury Local Board of Education

Organizational & Regular Meeting

Held: In the District Library at 4:30 P.M.

January 10, 2024

The Pledge of Allegiance was recited.

The Oath of Office was given to Timothy Mackey and Mike Cole.

Roll Call: Present – Mr. Cole, Mr. Dunfee, Mrs. Rinaldo, Mr. Mackey, Dr. McDonald
Others present – Cari Buehler, Shane Baumgardner

ADOPT AGENDA

It was moved by Mr. Dunfee, seconded by Mr. Mackey that the Board adopt the agenda for the January 10, 2024 Organizational Meeting and Regular Meeting.

01-24 Roll Call: Yes – Mr. Dunfee, Mrs. Rinaldo, Mr. Mackey, Dr. McDonald, Mr. Cole.
Motion carried.

Mrs. Mary Lou Rinaldo was appointed President Pro Tem

ELECTION OF BOARD OF EDUCATION PRESIDENT

Mrs. Rinaldo was nominated by Mr. Mackey, seconded by Mr. Dunfee.
Mr. Cole moved that nominations be closed.

02-24 Roll Call: Yes – Mrs. Rinaldo, Mr. Mackey, Dr. McDonald, Mr. Cole, Mr. Dunfee.
Motion carried.

ELECTION OF BOARD OF EDUCATION VICE PRESIDENT

Mr. Mackey was nominated by Mrs. Rinaldo, seconded by Mr. Cole.
Dr. McDonald moved that nominations be closed.

03-24 Roll Call: Yes – Mr. Mackey, Dr. McDonald, Mr. Cole, Mr. Dunfee, Mrs. Rinaldo.
Motion carried.

TIME AND PLACE OF 2024 REGULAR BOARD OF EDUCATION MEETINGS

There was a motion by Dr. McDonald, seconded by Mr. Cole that the Board set the time of 5:00 p.m. for Executive Sessions and 6:00 p.m. for Regular Sessions. The place of the 2024 Regular Board of Education meetings will be in the District Library on the following dates:

January 10, 2024	February 21, 2024	March 20, 2024
April 24, 2024	May 15, 2024	June 26, 2024
August 21, 2024	September 25, 2024	October 16, 2024
November 20, 2024	December 18, 2024	

04-24 Roll Call: Yes – Dr. McDonald, Mr. Cole, Mr. Dunfee, Mrs. Rinaldo, Mr. Mackey.
Motion carried.

PUBLIC RECORDS TRAINING

It was moved by Mr. Dunfee, seconded by Mr. Mackey that the Board designate Mike Cole for Public Records Training.

05-24 Roll Call: Yes – Mr. Cole, Mr. Dunfee, Mrs. Rinaldo, Mr. Mackey, Dr. McDonald.
Motion carried.

COMMITTEE ASSIGNMENTS

Audit & Finance

BOE Representation: Mr. Dunfee and Mrs. Rinaldo

Meeting Dates (Thursday @ 11:00 a.m. prior to every monthly board meeting)

Building & Grounds/Cafeteria & Transportation/Technology

BOE Representation: Mr. Mackey and Mr. Cole

Meeting Dates (Quarterly @ 8:00 a.m.)

Public Relations & Student Achievement

BOE Representation: Dr. McDonald and Mr. Dunfee

Meeting Dates (Quarterly @ 4:00 p.m.)

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ADJOURNMENT

It was moved by Mr. Mackey, seconded by Dr. McDonald that the Board adjourn the Organizational meeting.

06-24 Roll Call: Yes – Mr. Dunfee, Mrs. Rinaldo, Mr. Mackey, Dr. McDonald, Mr. Cole.
Motion carried.

APPROVAL OF MINUTES

It was moved by Dr. McDonald, seconded by Mr. Cole that the reading of the minutes for the December 20, 2023, Regular Meeting be waived and approval of said minutes be granted.

07-24 Roll Call: Yes – Mrs. Rinaldo, Mr. Mackey, Dr. McDonald, Mr. Cole, Mr. Dunfee,
Motion carried.

EXECUTIVE SESSION

It was moved by Mr. Dunfee, seconded by Mr. Mackey that the Board move into executive session for the purpose of preparing negotiations. Mrs. Buehler and Mr. Baumgardner were invited to attend.

08-24 Roll Call: Yes – Mr. Mackey, Dr. McDonald, Mr. Cole, Mr. Dunfee, Mrs. Rinaldo.
Motion carried.

Time into Executive session: 5:05 p.m.

Time out of Executive session: 5:40 p.m.

ALTERNATIVE TAX BUDGET

It was moved by Mr. Mackey, seconded by Dr. McDonald that the Board approve the Alternative Tax Budget for 2025.

09-24 Roll Call: Yes – Dr. McDonald, Mr. Cole, Mr. Dunfee, Mrs. Rinaldo, Mr. Mackey.
Motion carried.

TREASURER'S REPORT

A) Payment of Bills

I certify that the payment of bills in the amount of \$3,332,812.92 have been presented and that the money required for the payment of these obligations at the time of execution of this certificate was lawfully appropriated, in the treasury, or in the process of collection free from any encumbrances.

Treasurer

B) Financial Reports

I recommend the Board approve the financial reports for December 2023.

It was moved by Dr. McDonald, seconded by Mr. Cole that the Board approve the financial agenda items A-B as listed above.

10-24 Roll Call: Yes – Mr. Cole, Mr. Dunfee, Mrs. Rinaldo, Mr. Mackey, Dr. McDonald.
Motion carried.

COMMITTEE REPORTS

A) Audit and Finance – met January 4, 2024, from 11:00am-11:25am

Present: Shane Baumgardner, Paul Dunfee, Mary Lou Rinaldo

Mrs. Rinaldo reports:

On the Revenue side:

“All Other Operating Revenue” for December FY24 continues to see increased interest revenue.

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On the Expenditures side:

“Purchased Services” for December FY23 included \$36,531 in construction and financing legal fees and \$42,500 in borrowing placement fees.

“Supplies and Materials” for December FY24 are up due to expenditures for promotional items - \$3,473.

“Other Objects” for December FY23 included \$13,437 in permit fees for building and \$5,770 for the district’s membership in OSBA. December FY24 does not.

B) Building & Grounds/Cafeteria & Transportation/Technology

C) Public Relations & Student Achievement

D) Legislative Liaison

NEW BUSINESS

A. Authority to Encumber funds: Issue and Sign Warrants

It is recommended that the Treasurer, Shane Baumgardner, and the Superintendent, Cari Buehler, be authorized to encumber funds and incur obligations in amounts provided by the annual appropriations resolutions or amendments thereto.

a. Furthermore, that Shane Baumgardner is authorized to sign warrants issued by payments of the same.

b. Furthermore, that Shane Baumgardner is authorized to sign warrants with a facsimile check signing machine or a hand signature.

B. Purchasing Agent

It is recommended that the Board authorize the Superintendent or her designee to serve as the purchasing agent for the school district for the year 2024.

C. Paper of Record

It is recommended that the Sandusky Register be designated the paper of record for individual action presented by the Danbury Local School District for the year 2024.

D. Temporary Personnel

It is recommended that the Superintendent be authorized to employ such temporary personnel as is needed for emergency situations. Employment will be reported to the Board of Education.

E. Meetings

It is recommended the Superintendent and Treasurer be authorized to attend in-services and state meetings which may benefit them in carrying out their duties to the District.

F. Funding

It is recommended that the Superintendent be authorized to apply for federal and state funding, including Title I, CCIP, IDEA Part B, Lunch Room Subsidy and other grants which may benefit our school program. Input from students, staff, and community is welcome as we put together applications and plan how to spend these funds. (Please notify the Superintendent with your suggestions at 9451 East Harbor Rd, Lakeside Marblehead, Ohio 43440)

G. Service Fund

It is recommended that the Board establish a service fund in accordance with O.R.C. 3315.15 and authorize board members to attend in-service and state meetings which will benefit them in carrying out their duties as board members.

H. Ohio School Boards Association

It is recommended that the Board join the Ohio School Boards Association for 2024.

I. Course Description Guide Changes

It is recommended that the Board approve the 2024-2025 Danbury High School Course Description Guide changes as presented.

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J. High School Curriculum Guide & Course Offerings

It is recommended that the Board approve the Danbury High School Curriculum Guide and Course offerings for the 2024-2025 school year.

K. Middle School Curriculum Guide & Course Offerings

It is recommended that the Board approve the Danbury Middle School 6th, 7th & 8th grade Course Description Guide for the 2024-2025 school year.

L. Personnel

It is recommended that the Board approve the following uncompensated leave request:

Roberta Gangl - April 1-3, 2024

M. Donations

It is recommended that the Board approve the following donations:

\$500 from Lakeside United Methodist Church to Food Service

\$10,000 from Johnson's Island Preservation Society to Johnson's Island Scholarship

\$500 from Goodwill to Goodwill Scholarship

\$100 from Jeffery & Heidi Ross in Memory of Patricia Wagner to Art Club

\$50 from Reeves Foundation to Art Club

N. Substitutes

It is recommended that the Board approve the following substitute contingent on proper licensure and BCI/FBI background checks:

Debora Stonitsch

It was moved by Mr. Dunfee, seconded by Mr. Mackey that the Board approve the agenda items A-N as listed above.

11-24 Roll Call: Yes – Mr. Dunfee, Mrs. Rinaldo, Mr. Mackey, Dr. McDonald, Mr. Cole.

Motion carried.

DISCUSSION ITEMS

Superintendent Admin Support

Mission Vision

Programs

Personnel

K-12 STEM plan

ADJOURNMENT

It was moved by Mr. Mackey, seconded by Dr. McDonald that the Board adjourn until the Regular Board of Education Meeting which will be held on February 21, 2024. The meeting will start at 5:00 p.m. Executive Session, 6:00 p.m. Regular Session and will take place in the District library.

12-24 Roll Call: Yes – Mrs. Rinaldo, Mr. Mackey, Dr. McDonald, Mr. Cole, Mr. Dunfee.

Motion carried.

TREASURER

BOARD PRESIDENT