

## RECORD OF PROCEEDINGS

**Minutes of: Danbury Local Board of Education**

**Regular Meeting**

**Held: In the District Library at 5:30 P.M.**

**February 3, 2021**

The Pledge of Allegiance was recited.

Roll Call: Present – Mrs. Conrad, Mr. Cole, Mr. Mackey, Mrs. Rinaldo

Absent – Mr. Dunfee

Others present – Cari Buehler, Shane Baumgardner

### ADOPT AGENDA

It was moved by Mrs. Conrad, seconded by Mr. Cole that the Board adopt the agenda for the February 3, 2021 Regular Meeting.

**18-21** Roll Call: Yes – Mr. Cole, Mr. Mackey, Mrs. Rinaldo, Mrs. Conrad. Motion carried.

### APPROVAL OF MINUTES

It was moved by Mr. Cole, seconded by Mr. Mackey that the reading of the minutes for the January 6, 2021 Organizational Meeting be waived and approval of said minutes be granted.

**19-21** Roll Call: Yes – Mr. Mackey, Mrs. Rinaldo, Mrs. Conrad, Mr. Cole. Motion carried.

### EXECUTIVE SESSION

It was moved by Mr. Mackey, seconded by Mrs. Conrad that the Board move into executive session for the purpose of personnel employment and preparing negotiations. Mrs. Buehler and Mr. Baumgardner were invited to attend.

**20-21** Roll Call: Yes – Mrs. Rinaldo, Mrs. Conrad, Mr. Cole, Mr. Mackey. Motion carried.

Time into Executive session: 5:35 p.m.

Time out of Executive session: 6:27 p.m.

### COMMUNICATIONS

Board discussion about response to shareholders regarding pool usage. Following is the response to be given: I would like to thank you for your correspondence regarding the District pool operations. The Board took your request and suggestions into advisement as we reviewed, with Superintendent Cari Buehler, the current District COVID protocols and the needs that would be required for the District to reinstate pool use as requested. In doing so, it was concluded that the District is not in position to safely reinstate the pool operations this school calendar year. Superintendent Buehler will continue to review facility use and COVID protocols to determine when pool operations may safely resume. We appreciate your communication and invite you to reach out to Superintendent Buehler should you have any further questions.

### TREASURER'S REPORT

#### A) PAYMENT OF BILLS

I certify that the payment of bills in the amount of \$959,789.45 has been presented and that the money required for the payment of these obligations at the time of execution of this certificate was lawfully appropriated, in the treasury, or in the process of collection free from any encumbrances.

\_\_\_\_\_ Treasurer

#### B) FINANCIAL REPORT

It was moved by Mrs. Conrad, seconded by Mr. Cole that the Board approve the financial report for December 2020.

**21-21** Roll Call: Yes – Mrs. Conrad, Mr. Cole, Mr. Mackey, Mrs. Rinaldo. Motion carried.

#### C) ALTERNATE TAX BUDGET

It was moved by Mr. Cole, seconded by Mr. Mackey that the Board approve the Alternate Tax Budget retroactive to January 6, 2021.

**22-21** Roll Call: Yes – Mr. Cole, Mr. Mackey, Mrs. Rinaldo, Mrs. Conrad. Motion carried.

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### SUPERINTENDENT'S REPORT

AASA National Conference Presentation – Friday, Feb. 19  
 Policy Revisions (2) – Drug Free workplace  
 Strategic Plan Update  
 PLC Mtg Date/Book/Outline  
 Summer Literacy Program & Math Coach

### OLD BUSINESS

#### BOARD POLICIES

It was moved by Mr. Mackey, seconded by Mrs. Conrad that the Board approve the second reading of the following OSBA policies:

#### **Revised policies**

BDC, Executive Sessions  
 DM, Deposit of Public Funds (Cash Collection Points)  
 EDE, Computer/Online Services (Acceptable Use and Internet Safety)  
 EDE-E, Computer Network Agreement Form

#### **Revised policies/regulations**

DH, Bonded Employees and Officers  
**Other (included for informational purposes and do not require adoption)**

DJB, Petty Cash Accounts  
 EDE-R, Computer/Online Services (Acceptable Use and Internet Safety)

**23-21** Roll Call: Yes – Mr. Mackey, Mrs. Rinaldo, Mrs. Conrad, Mr. Cole. Motion carried.

It was moved by Mrs. Conrad, seconded by Mr. Cole that the Board approve the second reading of the Revised/Updated Organizational Chart. Mrs. Rinaldo asked that this chart please be used.

**24-21** Roll Call: Yes – Mrs. Rinaldo, Mrs. Conrad, Mr. Cole, Mr. Mackey. Motion carried.

### DONATIONS

It was moved by Mr. Cole, seconded by Mr. Mackey that the Board approve the following donation as listed:

\$100 from Marblehead Peninsula Lions Club to Music Department

**25-21** Roll Call: Yes – Mrs. Conrad, Mr. Cole, Mr. Mackey, Mrs. Rinaldo. Motion carried.

### CONTRACT CHANGE

It was moved by Mr. Mackey, seconded by Mrs. Conrad that the Board approve the following contract changes:

Jessica Yount -- M+15, Step 6  
 Erin Lavelle -- B+15, Step 1  
 Jordan Basting -- B+15, Step 8

**26-21** Roll Call: Yes – Mr. Cole, Mr. Mackey, Mrs. Rinaldo, Mrs. Conrad. Motion carried.

### PERSONNEL

It was moved by Mrs. Conrad, seconded by Mr. Cole that the Board approve the continuance of unpaid leave until at least April 20, 2021, for Brenda Pepa.

**27-21** Roll Call: Yes – Mr. Mackey, Mrs. Rinaldo, Mrs. Conrad, Mr. Cole. Motion carried.

### COMMITTEE REPORTS

- A. Audit and Finance
- B. Board Policy
- C. Building & Grounds / Cafeteria & Transportation / Technology
- D. Public Relations – Mrs. Conrad remarked what a fine job Mrs. Victoria Hegsted is doing for the District.
- E. Student Achievement
- F. Legislative Liaison – everybody is getting OSBA material

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### NEW BUSINESS

#### OHIO HIGH SCHOOL ATHLETIC ASSOCIATION

Mr. Cole stated he felt OHSAA has done well during COVID this year.

It was moved by Mr. Cole, seconded by Mr. Mackey that the Board approve membership in the Ohio High School Athletic Association for the 2021-2022 school year. The Danbury Board of Education will conduct their athletics in accordance with the Constitution, By Laws, Regulations, Interpretations, and Decisions of the Ohio High School Athletic Association for the 2021-2022 school year.

**28-21** Roll Call: Yes – Mrs. Rinaldo, Mrs. Conrad, Mr. Cole, Mr. Mackey. Motion carried.

### SUPPLEMENTAL CONTRACTS

It was moved by Mr. Mackey, seconded by Mrs. Conrad that the Board approve the following supplemental contracts for the 2020-2021 school year. Employment is contingent on Pupil Activity Validation and BCI/FBI checks.

Art Club (2nd semester)	Jane Letterhos ½, Lea Mark ½
Washington D.C. trip (planning)	Holly Gast ½
Track & Field Head Coach	Stephen Andres
HS Track & Field Asst Coach	Kurri Lewis
HS Track & Field Asst Coach	Stefini Gregus
HS Track & Field Asst Coach	Dan Rinaldo
MS Track & Field Coach	Chantel Lewis
MS Track & Field Coach	Tim Heffernan
Baseball Head Coach	Randy Suchy
Baseball Asst Coach	Doug Wahl
Softball Head Coach	Mike Zelms
Softball Asst Coach	Jim Fish

**29-21** Roll Call: Yes – Mrs. Conrad, Mr. Cole, Mr. Mackey, Mrs. Rinaldo. Motion carried.

### VOLUNTEERS

It was moved by Mrs. Conrad, seconded by Mr. Cole that the Board approve the following volunteers as listed:

Chris Twarek	Hannah Polanco
Ian Kuzma	Sarah LaMarca
Cade Wilhite	Will Brickner

**30-21** Roll Call: Yes – Mr. Cole, Mr. Mackey, Mrs. Rinaldo, Mrs. Conrad. Motion carried.

### UNCOMPENSATED LEAVE

It was moved by Mr. Cole, seconded by Mr. Mackey that the Board approve the following uncompensated leave requests as listed:

Erin Lavelle - ¼ day on 3.26.21  
 Ronda Miller - 4 hours on 01.11.21  
 Ronda Miller - 01.27.21

**31-21** Roll Call: Yes – Mr. Mackey, Mrs. Rinaldo, Mrs. Conrad, Mr. Cole. Motion carried.

### ROOFING CONTRACT

It was moved by Mr. Mackey, seconded by Mrs. Conrad that the Board approve the proposal from Duro-Last Roofing for the Re-Roofing Project for the Danbury Local Schools Roofs K, I, and Walk pads on Roof J.

**32-21** Roll Call: Yes – Mrs. Rinaldo, Mrs. Conrad, Mr. Cole, Mr. Mackey. Motion carried.

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### RESOLUTION TO PURCHASE

It was moved by Mrs. Conrad, seconded by Mr. Cole that the Board approve the resolution for authorization to purchase from school bus bids received by Ohio Schools Council.

**33-21** Roll Call: Yes – Mrs. Conrad, Mr. Cole, Mr. Mackey, Mrs. Rinaldo. Motion carried.

### EXECUTIVE SESSION

It was moved by Mr. Cole, seconded by Mr. Mackey, that the Board move into executive session for the purpose of employee negotiations preparations. Mr. Baumgardner and Mrs. Buehler were invited to attend.

**34-21** Roll Call: Yes – Mr. Cole, Mr. Mackey, Mrs. Rinaldo, Mrs. Conrad. Motion carried.

Time into Executive session 8:03 p.m.

Time out of Executive session 9:21 p.m.

### ADJOURNMENT

It was moved by Mr. Mackey, seconded by Mrs. Conrad that the Board adjourn until the Regular Board of Education Meeting which will be held on February 17, 2021. The meeting will start at 5:30 p.m. Executive Session, 6:30 p.m. Regular Session and will take place in the District library or Remotely as necessary.

**35-21** Roll Call: Yes – Mr. Mackey, Mrs. Rinaldo, Mrs. Conrad, Mr. Cole. Motion carried.

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TREASURER

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BOARD PRESIDENT