

RECORD OF PROCEEDINGS

Minutes of: Danbury Local Board of Education

Regular Meeting

Held: In the District Library at 5:00 P.M.

December 21, 2022

The Pledge of Allegiance was recited.

Roll Call: Present – Mr. Cole, Mr. Dunfee, Mrs. Rinaldo, Mr. Mackey, Dr. McDonald
Others present – Cari Buehler, Shane Baumgardner

ADOPT AGENDA

It was moved by Mr. Dunfee, seconded by Mr. Mackey that the Board adopt the agenda for the December 21, 2022, Regular Meeting.

178-22 Roll Call: Yes – Mr. Dunfee, Mrs. Rinaldo, Mr. Mackey, Dr. McDonald, Mr. Cole.
Motion carried.

APPROVAL OF MINUTES

It was moved by Mr. Mackey, seconded by Dr. McDonald that the reading of the minutes for the November 16, 2022, Regular Meeting be waived and approval of said minutes be granted.

179-22 Roll Call: Yes – Mrs. Rinaldo, Mr. Mackey, Dr. McDonald, Mr. Cole, Mr. Dunfee.
Motion carried.

EXECUTIVE SESSION

It was moved by Dr. McDonald, seconded by Mr. Cole that the Board move into executive session for the purpose of personnel employment. Mrs. Buehler and Mr. Baumgardner were invited to attend.

180-22 Roll Call: Yes – Mr. Mackey, Dr. McDonald, Mr. Cole, Mr. Dunfee, Mrs. Rinaldo.
Motion carried.

Time into Executive session: 5:05 p.m.

Time out of Executive session: 5:51 p.m.

COMMUNICATIONS

Marissa Merk – Curriculum updates

TREASURER'S REPORT

A) PAYMENT OF BILLS

I certify that the payment of bills in the amount of \$1,315,999.49 has been presented and that the money required for the payment of these obligations at the time of execution of this certificate was lawfully appropriated, in the treasury, or in the process of collection free from any encumbrances.

Treasurer

B) FINANCIAL REPORTS

It is recommended the Board approve the financial reports for November 2022.

C) APPROVAL OF ADVANCE DRAWS AND INVESTMENTS

It is recommended that the Board gives approval to seek advance draws from the Ottawa County Auditor as needed during 2023 and to invest monies not immediately needed for current school operation in accordance with the district's investment policy.

It was moved by Mr. Cole, seconded by Mr. Dunfee that the Board approve the financial agenda items A-C as listed above.

181-22 Roll Call: Yes – Dr. McDonald, Mr. Cole, Mr. Dunfee, Mrs. Rinaldo, Mr. Mackey.
Motion carried.

SUPERINTENDENT'S REPORT

2-year Calendar Adoption - coming soon

Evaluations

Policy Update

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SUPERINTENDENT'S REPORT - continued
 HS/MS Superintendent Advisory Board
 Holiday Meal - thank you to our district

COMMITTEE REPORTS

A. Audit and Finance – met 12.15.22 from 11-11:30 AM

Present: Shane Baumgardner, Cari Buehler, Paul Dunfee, Mary Lou Rinaldo

On the revenue side:

"Unrestricted Grants-in-Aid" included a \$7,560 deduction adjustment from FY21 recorded in November FY22.

"Property Tax Allocation" for November FY22 is rollback from 1st and 2nd half Manufactured Home.

"All Other Financial Sources" for November FY23 is mainly \$28,693 in interest income.

On the expenditures side:

"Capital Outlay" for November FY23 includes \$37,640 for the last of the expected HVAC unit replacements and \$5,693 for casework from the summer shuffle.

"Other Objects" for November FY23 include \$6,800 in audit costs.

A reminder that the payments for the 2009 Qualified School Construction Bonds (debt) were due and paid on November 30, 2022 in the amount \$71,822.68 from the Permanent Improvement fund (003).

Final Payment for the 2009 Qualified School Construction Bond will be November 30, 2024.

Discussed audit results and the fact that we still have some additional audit work concerning our Esser funds. This is due to the federal funds.

B. Building & Grounds/Cafeteria & Transportation/Technology – next meeting 1.5.23

C. Public Relations & Student Achievement – no report for this month

D. Legislative Liaison

NEW BUSINESS

A. Donations

It is recommended that the Board approve the following donations:

Catawba McDonald's - donation of 156 ice cream cups for the Anchoring My "E" event

Danbury PTCO - \$247 donation for the Great Lakes popcorn bags for students registered at the Anchoring My "E" event

\$1,000 - from Holy Assumption Orthodox Church to Food Service

\$500 - from Marblehead Peninsula Lions Club to Food Service

\$2,680 - from PTCO to Elementary Student Support

\$300 - from Lakeside United Methodist Church to Elementary Student Support

\$300 - from Lakeside United Methodist Church to High School Student Support

\$250 - from TLC Grant to Teen Leadership Corp

\$100 - from The Wellness Project to Teen Leadership Corp

\$100 - from The Wellness Project to Art Club

\$200 - from PTCO to Class of 2023

\$50 - from Mary Jane Biro in memory of Barb Gillum to Athletics

\$575 - from PYAL to Athletics

\$25 - from Robert Carroll to Athletics

\$450 - from Lakeland Auto & Marine to Cheerleading

\$100 - from The Wellness Project to High School Academic Challenge

\$250 - from PTCO to E-Sports

\$100 - from The Wellness Project to E-Sports

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B. Supplemental Contracts

It is recommended that the Board approve the following resignation:

Stefan Daniels - 8th grade Boys Basketball Coach

It is recommended that the Board approve the following supplemental contract for the 2022-2023 school year. Employment is contingent on Pupil Activity Validation, BCI/FBI check, and all other district requirements:

Shunnar Gamble - 8th grade Boys Basketball Coach

C. Volunteers

It is recommended that the Board approve the following volunteers:

Leslie Caldwell	Karen Salzgeber	Tina Manning
Lucille Walker	Alison Gdovicak	Mary Colleen Maurer
Jacquelynn Pasheilich		

D. Resignation

It is recommended that the Board approve the following resignation:

Kim (Bossetti) Miller, 7th & 8th grade Math, effective May 31, 2023

E. Personnel

It is recommended that the Board approve the following. Employment is contingent on Pupil Activity Validation, BCI/FBI check, and all other district requirements:

Tim Rettig - Play Advisor

F. Course Description Guide Changes

It is recommended that the Board approve the 2023-2024 Danbury High School Course Description Guide changes as presented.

G. High School Curriculum Guide & Course Offerings

It is recommended that the Board approve the Danbury High School Curriculum Guide and Course offerings for the 2023-2024 school year.

H. Salary Adjustment

It is recommended that the Board approve the following salary adjustment:

Amanda Solkiewicz - M+30, Step 4

I. Uncompensated Leave

It is recommended that the Board approve the following uncompensated leave request:

Sam Hohman - 01.03.2023

It was moved by Mr. Dunfee, seconded by Mr. Mackey that the Board approve agenda items A-I as listed above.

182-22 Roll Call: Yes – Mr. Cole, Mr. Dunfee, Mrs. Rinaldo, Mr. Mackey, Dr. McDonald.
Motion carried.

VOLUNTEER

It was moved by Mr. Mackey, seconded by Mr. Cole that the Board approve the following volunteer pending BCI background check and all other district requirements:

Cameron Roth

183-22 Roll Call: Yes – Mr. Dunfee, Mrs. Rinaldo, Mr. Mackey, Mr. Cole. Motion carried.
Abstain – Dr. McDonald

DISCUSSION ITEMS

Continue SRO process

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ADJOURNMENT

It was moved by Dr. McDonald, seconded by Mr. Cole that the Board adjourn until the Tax Budget Hearing on January 4, 2023, at 4:45 p.m. with the Organizational Meeting following at 5:00 p.m. and be held in the District library.

184-22 Roll Call: Yes – Mrs. Rinaldo, Mr. Mackey, Dr. McDonald, Mr. Cole, Mr. Dunfee.
Motion carried.

TREASURER

BOARD PRESIDENT