

RECORD OF PROCEEDINGS

Minutes of: Danbury Local Board of Education

Regular Meeting

Held: In the District Library at 5:30 P.M.

December 18, 2019

The Pledge of Allegiance was recited.

Roll Call: Present – Mr. Dunfee, Mrs. Rinaldo, Mr. Sowers, Mrs. Conrad, Mr. Mackey
Others present – Cari Buehler, Shane Baumgardner

ADOPT AGENDA

It was moved by Mr. Dunfee, seconded by Mrs. Rinaldo that the Board adopt the agenda, as amended, for the December 18, 2019, Regular Meeting.

205-19 Roll Call: Yes – Mrs. Rinaldo, Mr. Sowers, Mrs. Conrad, Mr. Mackey, Mr. Dunfee.
Motion carried.

APPROVAL OF MINUTES

It was moved by Mrs. Rinaldo, seconded by Mrs. Conrad that the reading of the minutes for the November 13, 2019, Regular Meeting be waived and approval of said minutes be granted.

206-19 Roll Call: Yes – Mr. Sowers, Mrs. Conrad, Mr. Mackey, Mr. Dunfee, Mrs. Rinaldo.
Motion carried.

EXECUTIVE SESSION

It was moved by Mrs. Conrad, seconded by Mr. Mackey that the Board move into Executive Session for the purpose of personnel employment and discipline. Mrs. Buehler and Mr. Baumgardner were invited to attend.

207-19 Roll Call: Yes – Mrs. Conrad, Mr. Mackey, Mr. Dunfee, Mrs. Rinaldo, Mr. Sowers.
Motion carried.

Time into Executive session: 5:43 p.m.

Time out of Executive session: 6:33 p.m.

RECOGNITION OF VISITORS – PUBLIC PARTICIPATION

COMMUNICATIONS

Student Achievement Liaison Information - Mrs. Rinaldo

TREASURER'S REPORT

A) PAYMENT OF BILLS

I certify that the payment of bills in the amount of \$1,317,779.77 has been presented and that the money required for the payment of these obligations at the time of execution of this certificate was lawfully appropriated, in the treasury, or in the process of collection free from any encumbrances.

Treasurer

B) FINANCIAL REPORT

It was moved by Mr. Mackey, seconded by Mr. Dunfee that the Board approve the financial report for November 2019.

208-19 Roll Call: Yes – Mr. Mackey, Mr. Dunfee, Mrs. Rinaldo, Mr. Sowers, Mrs. Conrad.
Motion carried.

C) APPROVAL OF ADVANCE DRAWS AND INVESTMENTS

It was moved by Mr. Dunfee, seconded by Mrs. Rinaldo that the Board give approval to seek advance draws from the Ottawa County Auditor as needed during 2020 and to invest monies not immediately needed for current school operation in accordance with district's investment policy.

209-19 Roll Call: Yes – Mr. Dunfee, Mrs. Rinaldo, Mr. Sowers, Mrs. Conrad, Mr. Mackey.
Motion carried.

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SUPERINTENDENT’S REPORT

Update on 15 minute “super” conversations

January board meeting scheduling and future dates

BASA – Cultural Intelligence update

Victoria’s sub for maternity leave: (Katie Humphrey – paperwork, scholarships, award ceremonies; Alexandra (Lexi) Stelnicki– mental health piece)

Strategic Planning Process – Jan 27, 28, 29, and Feb 28

OLD BUSINESS

BOARD POLICY

It was moved by Mrs. Rinaldo, seconded by Mrs. Conrad that the Board approve the third reading of the following policies as listed:

Revised

EEA, Student Transportation Services

*EFG, Student Wellness Program

*GBK, Smoking on District Property by Staff Members (version 1)

*IGBE, Remedial Instruction (Intervention Services)

*IKE, Promotion and Retention of Students

*IKF, Graduation Requirements

*JEDA, Truancy

*JFCG, Tobacco Use by Students (version 1)

*JGD, Student Suspension

*JGE, Student Expulsion

*KGC, Smoking on District Property (version 1)

210-19 Roll Call: Yes – Mrs. Rinaldo, Mr. Sowers, Mrs. Conrad, Mr. Mackey, Mr. Dunfee.
Motion carried.

DONATIONS

It was moved by Mrs. Conrad, seconded by Mr. Mackey that the Board approve the following donations as listed:

\$400 from Lakeside United Methodist Men’s Group to school lunch accounts

\$6,000 from Biro Mfg to Biro Scholarship

\$100 from Biro Mfg to Middle School Student Council

\$500 from PTCO to Class of 2020

\$500 from PTCO to Class of 2021

\$500 from PTCO to Class of 2022

\$500 from PTCO to Class of 2023

\$500 from PTCO to Class of 2024

\$500 from PTCO to Class of 2025

\$200 from Biro Mfg to Athletics

\$806.25 from PTCO to Athletics

211-19 Roll Call: Yes – Mr. Sowers, Mrs. Conrad, Mr. Mackey, Mr. Dunfee, Mrs. Rinaldo.
Motion carried.

UNCOMPENSATED LEAVE

It was moved by Mr. Mackey, seconded by Mr. Dunfee that the Board approve the following uncompensated leave requests as listed:

Tim Heffernan - November 25, 2019

Shawn Kreager - December 13, 2019 (requesting off for afternoon elementary route only)

212-19 Roll Call: Yes – Mrs. Conrad, Mr. Mackey, Mr. Dunfee, Mrs. Rinaldo, Mr. Sowers.
Motion carried.

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SUBSTITUTES

It was moved by Mr. Dunfee, seconded by Mrs. Rinaldo that the Board approve the following substitute bus driver pending proper certification and BCI/FBI background checks:

James Knight

213-19 Roll Call: Yes – Mr. Mackey, Mr. Dunfee, Mrs. Rinaldo, Mr. Sowers, Mrs. Conrad.
Motion carried.

COMMITTEE REPORTS

- A. Audit and Finance – Share out by Mrs. Rinaldo. Work sheet provided by Mr. Baumgardner.
Records training needed for Mike Cole.
- B. Board Policy – no report
- C. Building and Grounds – no report
- D. Cafeteria/Transportation – no report
- E. Public Relations – no report

DISCUSSION ITEMS

Mr. Sowers expressed his genuine affection to the Board members for his opportunity to work with them. It was a pleasure and a privilege. Thank you.

ADJOURNMENT

It was moved by Mrs. Rinaldo, seconded by Mrs. Conrad that the Board adjourn until the Organizational Meeting which will be held on January 8, 2020. The meeting will start at 5:30 p.m. Executive Session, 6:30 p.m. Regular Session and be held in the District library.

214-19 Roll Call: Yes – Mr. Dunfee, Mrs. Rinaldo, Mr. Sowers, Mrs. Conrad, Mr. Mackey.
Motion carried.

TREASURER

BOARD PRESIDENT