

## RECORD OF PROCEEDINGS

**Minutes of: Danbury Local Board of Education**

**Regular Meeting**

**Held: In the District Library at 6:00 P.M.**

**December 13, 2017**

The Pledge of Allegiance was recited.

Roll Call: Present – Mrs. Bishoff, Mr. Kosa, Mr. Mackey, Mrs. Molnar, Mr. Sowers

Others present – Dan Parent, Shane Baumgardner, Mrs. Rinaldo, Mrs. Conrad and Mr. Dunfee

### ADOPT AGENDA

It was moved by Mr. Kosa seconded by Mrs. Molnar that the Board adopt the agenda, for the December 13, 2017 Regular Meeting.

**216-17** Roll Call: Yes- Mrs. Bishoff, Mr. Kosa, Mr. Mackey, Mrs. Molnar, Mr. Sowers. Motion carried.

### APPROVAL OF MINUTES

It was moved by Mrs. Molnar, seconded by Mr. Sowers that the reading of the minutes for the November 16, December 4, 5, and December 6, 2017 Special Meetings be waived and approval of said minutes be granted.

**217-17** Roll Call: Yes- Mrs. Bishoff, Mr. Kosa, Mr. Mackey, Mrs. Molnar, Mr. Sowers. Motion carried.

### EXECUTIVE SESSION

It was moved by Mr. Sowers, seconded by Mr. Mackey that the Board move into executive session for the purpose of personnel employment. Mr. Parent, Mr. Baumgardner, Mrs. Rinaldo, Mrs. Conrad and Mr. Dunfee were invited to attend.

**218-17** Roll Call: Yes- Mrs. Bishoff, Mr. Kosa, Mr. Mackey, Mrs. Molnar, Mr. Sowers. Motion carried.

Time into Executive session 6:03 p.m.

Time out of Executive 6:27 p.m.

### RECOGNITION OF VISITORS/PUBLIC PARTICIPATION

5th Grade Academic Challenge team was recognized.

### TREASURER'S REPORT

#### A) PAYMENT OF BILLS

I certify that the payment of bills in the amount of \$1,802,332.02 has been presented and that the money required for the payment of these obligations at the time of execution of this certificate was lawfully appropriated, in the treasury, or in the process of collection free from any encumbrances.

\_\_\_\_\_ Treasurer

#### B) FINANCIAL REPORT

It was moved by Mr. Mackey, seconded by Mr. Kosa that the Board approve the financial report for November 2017.

**219-17** Roll Call: Yes- Mrs. Bishoff, Mr. Kosa, Mr. Mackey, Mrs. Molnar, Mr. Sowers. Motion carried.

### APPROVAL OF ADVANCE DRAWS AND INVESTMENTS

It was moved by Mr. Kosa, seconded by Mrs. Molnar that the Board give approval to seek advance draws from the Ottawa County Auditor as needed during 2018 and to invest monies not immediately needed for current school operation in accordance with district's investment policy.

**220-17** Roll Call: Yes- Mrs. Bishoff, Mr. Kosa, Mr. Mackey, Mrs. Molnar, Mr. Sowers. Motion carried.

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### SUPERINTENDENT'S REPORT

Retiring Board members John Kosa, Tina Molnar, and Reba Bishoff were recognized.

### OLD BUSINESS

#### DONATIONS

It was moved by Mrs. Molnar, seconded by Mr. Sowers that the Board approve the following donations as listed.

\$370 – to general fund from Danbury PTCO

\$3,000 – to High School Student Support from Danbury PTCO

\$150 – to Middle School Student Support from Women in Science

**221-17** Roll Call: Yes- Mrs. Bishoff, Mr. Kosa, Mr. Mackey, Mrs. Molnar, Mr. Sowers. Motion carried.

### VOLUNTEERS

It was moved by Mrs. Sowers, seconded by Mr. Mackey that the Board approve the following volunteers as listed.

Jalen Skutt

Kristi Murphy

Jennifer Reyzek

Elisa Oglesbee

Ashley Simons

Natalie Maltese

Joshua Costilla

Nichole Ihnat

Trudi Lucas

Jaclyn Zywiec

Stacey Johannsen

Julie Hamann

Jennifer Neill

**222-17** Roll Call: Yes- Mrs. Bishoff, Mr. Kosa, Mr. Mackey, Mrs. Molnar, Mr. Sowers. Motion carried.

### CLASSIFIED SUBSTITUTES

It was moved by Mr. Mackey, seconded by Mr. Kosa that the board approve the following classified substitute as listed.

Brenda Liming

**223-17** Roll Call: Yes- Mrs. Bishoff, Mr. Kosa, Mr. Mackey, Mrs. Molnar, Mr. Sowers. Motion carried.

### NEW BUSINESS

#### RESIGNATION

It was moved by Mr. Kosa, seconded by Mrs. Molnar that the Board approve the following resignation as listed.

Dan Parent – effective July 31, 2018

**224-17** Roll Call: Yes- Mrs. Bishoff, Mr. Kosa, Mr. Mackey, Mrs. Molnar, Mr. Sowers. Motion carried.

### SUPERINTENDENT EMPLOYMENT

It was moved by Mrs. Molnar, seconded by Mr. Sowers that the Board approve Cari Buehler for a three year contract as Superintendent of Danbury Local Schools effective August 1, 2018.

**225-17** Roll Call: Yes- Mrs. Bishoff, Mr. Kosa, Mr. Mackey, Mrs. Molnar, Mr. Sowers. Motion carried.

It was moved by Mr. Sowers, seconded by Mr. Mackey that the Board approve Cari Buehler for a consulting contract for transition days.

**226-17** Roll Call: Yes- Mrs. Bishoff, Mr. Kosa, Mr. Mackey, Mrs. Molnar, Mr. Sowers. Motion carried.

### GIFTED POLICY STATEMENT

It was moved by Mr. Mackey, seconded by Mr. Sowers that the Board approve the District Gifted Policy Statement as presented.

**227-17** Roll Call: Yes- Mrs. Bishoff, Mr. Kosa, Mr. Mackey, Mrs. Molnar, Mr. Sowers. Motion carried.

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### FULL TIME FOOD SERVICE WORKER

It was moved by Mr. Sowers, seconded by Mr. Mackey that the Board approve Melissa Rush for the position of Full Time Food Service Worker on a one year contract effective January 3, 2018 at Step 0 pending BCI/FBI and certifications.

**228-17** Roll Call:Yes- Mrs. Bishoff, Mr. Kosa, Mr. Mackey, Mrs. Molnar, Mr. Sowers. Motion carried.

### TUTOR

It was moved by Mrs. Molnar, seconded by Mr. Sowers that the Board approve the following tutor as listed.

Erin Sandvick

**229-17** Roll Call:Yes- Mrs. Bishoff, Mr. Kosa, Mr. Mackey, Mrs. Molnar, Mr. Sowers. Motion carried.

### LIFE GUARD PAY

It was moved by Mr. Sowers, seconded by Mr. Mackey that the Board approve the adjusting of lifeguard pay to \$8.30 per hour effective January 1, 2018.

**230-17** Roll Call:Yes- Mrs. Bishoff, Mr. Kosa, Mr. Mackey, Mrs. Molnar, Mr. Sowers. Motion carried.

### DISCUSSION ITEMS

- A. 2018 Meeting Dates and committee assignments were set.
- B. Retiring Board members thanked the Board and congratulated new Board members.

### ADJOURNMENT

It was moved by Mr. Mackey, seconded by Mr. Kosa that the Board adjourn until the organizational and Regular Board of Education Meeting on January 10, 2018 at 6:00 p.m. Executive Session, 7:00 p.m. Regular Session and will take place in the district library.

**231-17** Roll Call:Yes- Mrs. Bishoff, Mr. Kosa, Mr. Mackey, Mrs. Molnar, Mr. Sowers. Motion carried.

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TREASURER

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BOARD PRESIDENT