

RECORD OF PROCEEDINGS

Minutes of: Danbury Local Board of Education

Regular Meeting

Held: In the District Library at 5:00 P.M.

April 24, 2024

The Pledge of Allegiance was recited.

Roll Call: Present – Mr. Cole, Mrs. Rinaldo, Mr. Mackey, Dr. McDonald
 Delayed – Mr. Dunfee
 Others present – Cari Buehler, Shane Baumgardner

ADOPT AGENDA

It was moved by Mr. Mackey, seconded by Dr. McDonald that the Board adopt the agenda for the April 24, 2024, Regular Meeting.

28-24 Roll Call: Yes – Mrs. Rinaldo, Mr. Mackey, Dr. McDonald, Mr. Cole. Motion carried.

APPROVAL OF MINUTES

It was moved by Dr. McDonald, seconded by Mr. Cole that the reading of the minutes for the March 20, 2024, Regular Meeting be waived and approval of said minutes be granted.

29-24 Roll Call: Yes – Mr. Mackey, Dr. McDonald, Mr. Cole, Mrs. Rinaldo. Motion carried.

EXECUTIVE SESSION

It was moved by Mr. Cole, seconded by Mr. Mackey that the Board move into executive session for the purpose of personnel employment, discipline, and conducting negotiations. Mrs. Buehler and Mr. Baumgardner were invited to attend.

30-24 Roll Call: Yes – Dr. McDonald, Mr. Cole, Mrs. Rinaldo, Mr. Mackey. Motion carried.

Time into Executive session: 5:02 p.m.

Time out of Executive session: 5:55 p.m.

RECOGNITION OF VISITORS – PUBLIC PARTICIPATION

Darlene Lampert	Allison Kruse	Karen Ramey	Susan Scott	Adam Scott
Lee Scott	Chris Lambert	Brian Holzaepfel	Rachel Lill	Lauren Redfern
Jessica Yount	Thomas deHaas	Vickie Kukay		

COMMUNICATIONS

Mercedes Wise	Ashley Knight	Victoria Hegsted	Ann Rusher
April Wright	Allison Holzaepfel	Michael Wilson	

TREASURER'S REPORT

A) Payment of Bills

I certify that the payment of bills in the amount of \$1,993,836.49 have been presented and that the money required for the payment of these obligations at the time of execution of this certificate was lawfully appropriated, in the treasury, or in the process of collection free from any encumbrances.

Treasurer

B) Financial Reports

I recommend the Board approve the financial reports for March 2024.

It was moved by Mr. Mackey, seconded by Dr. McDonald that the Board approve the financial agenda items A-B as listed above.

31-24 Roll Call: Yes – Mr. Cole, Mr. Dunfee, Mrs. Rinaldo, Mr. Mackey, Dr. McDonald.
 Motion carried.

SUPERINTENDENT'S REPORT

Chamber
 Building meetings update
 Policy to be adopted

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COMMITTEE REPORTS

A) Audit and Finance – met April 22, 2024, from 11:00 a.m.-11:30 a.m.

Present: Shane Baumgardner, Paul Dunfee, Mary Lou Rinaldo, Cari Buehler

Mrs. Rinaldo reports:

Receipts on your fiscal year to date comparison sheets:

“Real Estate” Final Settlement is complete and comparable for FY23 vs FY24 as you will see the district is up \$512,181 as compared to the previous fiscal year.

“Public Utility Personal Property” up \$38,555 for FYTD24 as compared to FYTD23.

“State Share of Local Property Taxes” had not yet been collected for March FY23.

“All Other Operating Revenue” in March FY24 includes \$244,481 in Excess Cost payments for additional services our district provided to special needs open enrollment-in students. March FY24 also included Manufactured Home tax receipts of \$198,064, up as compared to March FY23-\$184,565.

On the Expenditures side:

“Purchased Services” are up the following: Elementary sub expense is up slightly, there was a billing correction from North Point ESC for our literacy services, the increase in deduction from our foundation settlement for the skilled trades academy, trainer expense that the district did not have at this time in FY23 coupled with increased cost for MD and DD services.

“Other Objects” for March FY24 included County Auditor and Treasurer’s collection fees for Real and Manufactured Home tax receipts- \$174,901.

Additionally:

- Concerned about legislative tax reform committee
- White Paper Webinar – Apr 29th @ noon

B) Building & Grounds/Cafeteria & Transportation/Technology

C) Public Relations & Student Achievement

D) Legislative Liaison

NEW BUSINESS

A. North Point ESC Shared Services Contract

It is recommended that the Board approve the North Point ESC shared services contract for the 2024-2025 school year.

B. Non-renewal of Supplemental Contracts

It is recommended that the Board non-renew all supplemental contracts, which were issued for the 2023-2024 school year, effective at the end of the school year. Qualified certificated staff will be rehired first, then qualified non-certificated individuals at future Board meetings.

C. Donations

It is recommended that the Board approve the following donations:

- \$750 from PTCO for spirit bus
- \$5,000 from American Legion Post 83 to American Legion Post 83 Scholarship
- \$250 from PTCO to Teen Leadership
- \$750 from PTCO to National Honor Society
- \$750 from PTCO to football camp
- \$500 from PTCO to baseball camp
- \$500 from PTCO to softball camp
- \$500 from PTCO to High School Academic Challenge
- \$250 from PTCO to boys golf camp
- \$10 from anonymous donor to Music Dept
- \$750 from PTCO to Class of 2024
- \$750 from PTCO to Class of 2025
- \$750 from PTCO to Class of 2026
- \$750 from PTCO to Class of 2027

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\$750 from PTCO to Class of 2028
 \$1,000 from PTCO to Class of 2029
 \$550 from Fast Eddy's to Athletics
 \$20,000 from PTCO to Athletics
 \$500 from PTCO to cross country camp
 \$500 from PTCO to girls golf camp
 \$250 from PTCO to swim
 utility cart wagon to cross country from Jennifer Comings

D. Certified Staff Contracts

It is recommended that the Board approve the following contracts for certified staff members as listed:

<u>One Year</u>	<u>Two Year</u>	<u>Three Year</u>
Isaiah Miller	Shelby Klima	Stefini Gregus
Alexandria Psota	Ashley Knight	Rachel Plenzler
Jennifer O'Brien	Erin Juncker	
Benjamin Stover		

E. Non-certified Staff Contracts

It is recommended that the Board approve the following contracts for non-certified staff members as listed:

Two Year
 Kelly Bibler
 Tyler Dray
 Steven Gilleland
 Treena Torres
 Andrew Turinsky
 Michael Ward
 Kathy York

F. High School and Middle School Sports programs for the 2024-2025 school year

It is recommended that the Board approve the following sports programs for the 2024-2025 school year.

Football	Volleyball	Boys and Girls Golf	Boys and Girls Cross Country
Baseball	Softball	Boys and Girls Track	Boys and Girls Basketball
Cheerleading	Club Skiing	Boys and Girls Swimming	

G. School Insurance

It is recommended that the Board approve Guarantee Trust Life Insurance Company as school accident insurance provider for the 2024-2025 school year.

H. Personnel

It is recommended that the Board approve the following uncompensated leave request:

Ronda Miller = 05.29.24 - 06.05.24

It is recommended that the Board approve the hiring of the following individuals. Employment is contingent upon proper licensure, BCI/FBI background checks, and on all other district requirements:

Adam Scott - Head Boys Basketball
 Rachel Lill - Middle School Intervention Specialist, B+15, Step 6
 Michael Valenti - Custodian 4.25 hours per day, 260 days, Step 0

It is recommended that the Board approve the resignation of Wendy Menier effective 04.30.2024.

I. Policy Revision

It is recommended that the Board adopt the following policy revisions:

- 1.14 Committees
- 2.04 Employment of Principals and Other Administrators
- 3.04 Family and Medical Leave Act
- 4.03 Evaluation of School Counselors
- 6.08 Student Absences and Excuses

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- 6.09 Habitual Truancy Intervention Strategies
- 6.30 Student Health Services and First Aid
- 6.43 Transportation of Students in Board Owned Vehicles
- 7.05 Remediation-Intervention Program for Reading Skills
- 8.01 Investment Policy
- 9.06 Personal Information Systems
- 9.34 Eligibility for Free or Reduced-Price Meals or Free Milk

J. Volunteers

It is recommended that the Board approve the following volunteers pending BCI background checks:

Tiffany Henry	Kristi Lorenz	Alyssa Smith	Cole Steinbrick
Michelle Veliz	Melissa Woodworth	Kelli Riedl	Trudi Lucas
Jackie Zywiec	Charles Riedl	Katherine Dziak	Randy Rakosky
Danielle Moskal	Matthew Hill	Brittany Lucas	Kylah Mackall
Megan Good	Brad Miller		

K. Motor Vehicle Lease Agreement

It is recommended that the Board approve the Motor Vehicle Lease Agreement with Erie County 4-H Camp, Inc. be approved as presented.

It was moved by Dr. McDonald, seconded by Mr. Cole that the Board approve the agenda items A-K as listed above.

32-24 Roll Call: Yes – Mr. Dunfee, Mrs. Rinaldo, Mr. Mackey, Dr. McDonald, Mr. Cole.
Motion carried.

ADJOURNMENT

It was moved by Mr. Cole, seconded by Mr. Dunfee that the Board adjourn until the next regular meeting which will be held on May 15, 2024. The meeting will start at 5:00 p.m. Executive session, 6:00 p.m. Regular session and be held in the District library.

33-24 Roll Call: Yes – Mrs. Rinaldo, Mr. Mackey, Dr. McDonald, Mr. Cole, Mr. Dunfee.
Motion carried.

TREASURER

BOARD PRESIDENT