

DELSEA REGIONAL HIGH SCHOOL DISTRICT
FRANKLINVILLE, NEW JERSEY 08322

ORDER OF BUSINESS AND AGENDA
DELSEA REGIONAL HIGH SCHOOL DISTRICT
OCTOBER 2, 2024
REGULAR BOARD OF EDUCATION MEETING
DELSEA MIDDLE SCHOOL MEDIA CENTER – 7:30 P. M.

*Subject to change

1. Call to order - 7:30 P.M.

As Board President of the Delsea Regional High School District Board of Education, I hereby certify that all provisions of the “Open Public Meeting Law”, P.L. 1975, Chapter 231 have been met. Notice of this meeting was mailed to *South Jersey Times*, *The Sentinel* and *The Daily Journal* as well as the Municipal Clerks of Elk and Franklin Townships.

2. Pledge of Allegiance

3. Roll Call

4. Presentations

- A. SSDS Report - Jessica Cardella (HS) & Dr. Lisa Niemi (MS)
- B. New Staff Introduction

5. Reading of the Minutes

- A. Regular - 9/4/24
- B. Executive Session - 9/4/24

6. Communications

- A.

7. Citizens (time limit 3 minutes per group or individual not being represented by a group)

The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate administrator(s) or staff members(s). Such matters should only be brought to the Board after all avenues within the chain of command have been exhausted. Please remember that the Board is limited in its ability to respond to the public on the following matters: personnel, anticipated and pending litigation, negotiations, attorney-client privilege, unwarranted invasion of individual privacy, tactics, and techniques in protecting safety and property of the public.

8. Committees:

A. Personnel - Mr. Joseph Darminio - Chairperson

(All hiring is pending completion of required state paperwork)

1. I make a motion to approve the following transfer for the 2024-2025 school year as listed:

<u>Name</u>	<u>Position</u>	<u>School</u>	<u>Salary</u>	<u>Effective</u>
Robert Briles, III	Teacher of SAVE	HS	Current Salary	TBD

2. I make a motion to approve the following non-teaching staff hires for the 2024-2025 school year as listed:

<u>Name</u>	<u>Position</u>	<u>Step</u>	<u>Salary</u>	<u>Effective</u>
Carley Bittle	Bus Driver	2	\$22.66/hr.	9/1/24
Melissa Weber	HS Night Security	N/A	\$15.25/hr.	10/3/24

3. I make a motion to approve the following resignation as listed:

<u>Name</u>	<u>Position</u>	<u>Effective</u>
Hunter Coombe	Custodian	9/18/24

4. I make a motion to approve following leaves of absence as listed:

<u>Employee</u>	<u>Leave Requested</u>	<u>Paid/Unpaid Days</u>	<u>Federal Medical Leave Act</u>	<u>State Medical Leave Act</u>
Edward Johnson (Security)	9/3/24 through 10/14/24	Paid leave 9/3/24 through 10/14/24	N/A	N/A
Daniel Cardona (Guidance)	11/11/24 through 1/13/25	Unpaid leave 11/11/24 through 1/13/25	N/A	11/11/24 through 1/13/25

5. I make a motion to approve the following employees as substitutes for the 2024-2025 school year at a previously approved rate as listed:

<u>Name</u>	<u>Program</u>
John Gavalchin	Middle School Detention Monitor
John Gavalchin	Middle School Homework Clinic
Janelle Cohen	Alternative School
Janelle Cohen	Bookbinders Program

6. I make a motion to approve the 2024-2025 Schedule B Non-Athletic positions as listed:

<u>Position</u>	<u>Name</u>	<u>Action</u>
Activities Coordinator (2):	Melissa Pilitowski	Resign
	Brian D'Ottavio	Assign
Drama Club - High School (Volunteer):	Christine Garnier	Assign
Student Council:		
Advisor	David Zane	Resign
Assistant	Mollie Huntsinger	Resign
Advisor	Mollie Huntsinger	Assign
Assistant	Brian Dean	Assign
Unified Friends of SAVE - High School:	Abigale Jones	Resign
Unified Friends of SAVE - High School:	◆ Robert Briles, III	Assign
Unified Friends of SAVE - High School:	◆ Lisa Dolby	Assign

◆ (Will split stipend)

7. I make a motion to approve the creation of Middle School Writers Workshop Organization - volunteer advisor, Andrew Bast
8. I make a motion to approve Candace Wright as a home instructor for the 2024-2025 school year
9. I make a motion to approve the following paraprofessionals to support students with IEP's during extracurricular activities at a previously approved rate for the 2024-2025 school year as listed:

Emma Arroyo	Staci Oppleman-Bedell	Jake Carlson
Susan Coppola	Maureen Servis	

10. I make a motion to approve Abigale Jones as the Non-Schedule B Middle School Drama Club Choreographer with a \$500.00 stipend with the funds coming from production ticket sales
11. I make a motion to approve Robert Croce's change in title to Facilities Supervisor with a salary increase of \$12,500.00

B. Budget and Finance - Mrs. Cheryl Beck - Chairperson

1. I make a motion to approve the Board Secretary Report in accordance with 18A:17-36 and 18A:17-9 for the month of August. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year

2. I make a motion to approve the Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of August 2024. The Treasurer's Report and Secretary's Report are in agreement for the month of August 2024
3. I make a motion to approve, in accordance with N.J.A.C. 6A:23A - 16.10 (c) 2, the certification of the Board Secretary, that there are no changes in anticipated revenue amounts or revenue sources
4. I make a motion to approve the Board of Education Certification - pursuant to N.J.A.C. 6A:23A - 16.10 (c) 4. We certify that after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A - 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year
5. I make a motion to approve the Report of Transfers for August 2024
6. I make a motion to approve the following bills as listed:

i.	<u>Operating Bills</u>	\$1,446,300.18
ii.	<u>Hand Checks</u>	\$1,254,415.64
iii.	<u>Athletic & Postage Bills</u>	\$11,528.57

C. Education - Mr. Frank Borelli - Chairperson

1. I make a motion to approve the following clinics/workshops as listed:

<u>Name</u>	<u>Location</u>	<u>Workshop</u>	<u>Date</u>	<u>Reg. Fee</u>	<u>Mileage & Tolls</u>	<u>Lodging & Meals</u>	<u>Total</u>
Matthew Nicastro	Virtual	Bringing the Equity Lens into Focus (PSEL 3, 7, and 10)	10/3/24	\$150.00			\$150.00
† Jessica Graham	Virtual	Comprehensive Orton-Gillingham Plus	10/7/24 - 10/11/24	\$1,500.00			\$1,500.00
Rachele Weichmann	Gloucester County Library	Gloucester County Collaborative of School Psychologists	11/14/24 12/5/24 3/6/25 5/1/25	No Cost	\$15.04		\$15.04

<u>Name</u>	<u>Location</u>	<u>Workshop</u>	<u>Date</u>	<u>Reg. Fee</u>	<u>Mileage & Tolls</u>	<u>Lodging & Meals</u>	<u>Total</u>
Abigale Jones Dr. Lisa Niemi Tina Basile-Feoli Jessica Cardella	FEA Conference Center	Creating a Unified Team Approach and Comprehensive Plan for Addressing Student Substance Use	10/4/24	\$150.00 \$150.00 \$150.00 \$150.00	\$58.28 \$68.90 \$64.39 \$69.28		\$208.28 \$218.90 \$214.39 \$219.28
Tara Branco	Hampton Inn & Suites, Vineland	Handle with Care Instructor Recertification Program	10/10/24	\$525.00	\$9.40		\$534.40
Francis McDonald	Galloping Hill Golf Course, Kenilworth, NJ	NJSIAA Fall Golf Coaches Clinic	10/18/24	No Cost	\$99.80		\$99.80
Francis Ciociola Dr. Anthony Fitzpatrick Joseph Collins Joseph Darminio David Piccirillo	Atlantic City Convention	NJ School Boards Association 2024 Workshop	10/21/24	\$2,200.00 <i>Group Rate</i>			\$2,200.00 <i>Group Rate</i>
Lisa Dolby	Rowan University	NJ Office of Special Education's Community of Practice for Professionals Working with 18-21 Students	10/23/24 12/6/24 3/7/25	No Cost	\$6.58		\$6.58
Lauren Holding	Rowan University	Building Thinking Classrooms	12/16/24	\$199.00	\$7.43		\$206.43

(†Paid for with Title II monies) (▲ Paid for with Title I monies) (► Paid for with Perkins) (◆ Paid for with Title IV monies)

2. I make a motion to approve a maximum of three 4-hour community vaccine clinics during the 2024-2025 school year, facilitated through Delsea's partnership with Jefferson Health
3. I make a motion to approve submission of the FY24 ESEA Final Expenditure report
4. I make a motion to approve the Title I School-Parent Compact- MS & HS
5. I make a motion to approve receipt of the 2024 graduation pathways results

- I make a motion to approve an amendment to the FY24 Perkins Application to include the additional award of \$194.00

D. Policy - Mrs. Barbara Doherty - Chairperson

- I make a motion to approve on first reading the following policies and regulations as listed:

<u>Regulation 3160</u>	Physical Examination (M) - <i>Revised</i>
<u>Policy 4160</u>	Physical Examination (M) - <i>Revised</i>
<u>Regulation 4160</u>	Physical Examination (M) - <i>Revised</i>
<u>Policy 0164.6</u>	Remote Public Board Meetings During a Declared Emergency (M) - <i>Abolish</i>

E. Athletic/Activities - Mr. Garry Lightfoot - Chairperson

(All hiring is pending completion of required state paperwork)

- I make a motion to approve the following athletic position for the 2024-2025 school year as listed:

<u>Name</u>	<u>Sport</u>	<u>Action</u>
Savanna Holt	Girls Basketball Coach	Resign

- I make a motion to approve the following homeschooled students to tryout for Delsea sports as listed *(and after school clubs)*:

<u>Student</u>	<u>Sport</u>
S.M.	Boys Soccer & Swim
S.L.	Boys Soccer & Swim
S.J.	Boys Soccer & Swim

- I make a motion to approve overnight stays for the following teams as listed:

<u>Sport</u>	<u>Dates</u>	<u>Location</u>
Wrestling:	December 21, 2024	Newark, DE
	December 27, 2024	Madison, NJ
	February 28, 2025	Egg Harbor Township
	March 5 - 7, 2025	Atlantic City
Softball:	March 19 - 23, 2025	Myrtle Beach, SC
Baseball:	March 20 - 23, 2025	Myrtle Beach, SC

F. Building and Grounds - Mr. William DiMatteo - Chairperson

- I make a motion to approve the following facility requests as listed:
(All approvals are pending insurance certificates)

Name of Person/Organization	Facilities Requested	Date Requested	Time
Franklin Township Fall Basketball - Joseph Ingram	HS Gym & MS Gym (Tues. & Thurs., HS Gym) (Mon., Wed. & Thurs. MS Gym)	10/3/24 - 11/21/24	6:30p.m. - 8:30p.m. 6:30p.m. - 9:00p.m.
Delsea Jr. Wrestling - Christopher Delia	HS Wrestling Room	11/18/24 - 4/1/25 (Daily)	5:00p.m. - 8:30p.m.
Murder Mystery Dinner HS Renaissance - Lisa Dolby & Ashley Caspermeyer	HS Media Center	4/4/25	5:00p.m. - 9:00p.m.

H. Transportation - Mr. David Dempsey - Chairperson

- I make a motion to approve the following 2024-2025 Transportation Jointures as listed:
 - Rancocas Valley Board of Education
 - Union Board of Education

I. Superintendent's Report

- Recommend the Board approve the following special education tuition student placements as listed:

<u>Initials</u>	<u>DOB</u>	<u>Township</u>	<u>Classification</u>	<u>School</u>	<u>Contracted Educational Tuition</u>
L.A.	9/16/05	Elk	MD	Career Center of RCSJ	\$42,690/yr.
R.D.	9/17/05	Franklin	CI	Abilities Solution	\$26,700/yr.
J.A.	10/16/06	Franklin	CI	Creative Achievement	\$373.06/diem
M.G.	6/2/08	Delsea	CI	Home Instruction	N/A
A.D.	12/21/07	Delsea	MD	Bankbridge	\$237.17/diem (Aide \$231.00/diem)
B.Z.	3/31/06	Delsea	ERI	Bankbridge	\$248.39/diem
B.A.	3/31/06	Delsea	MD	Bankbridge	\$237.17/diem
D.E.	9/25/07	Delsea	MD	Bankbridge	\$237.17/diem

<u>Initials</u>	<u>DOB</u>	<u>Township</u>	<u>Classification</u>	<u>School</u>	<u>Contracted Educational Tuition</u>
D.C.	11/8/04	Delsea	MD	Bankbridge	\$237.17/diem <i>(Aide \$231.00/diem)</i>
E.A.	6/22/06	Delsea	MD	Bankbridge	\$237.17/diem
G.T.	10/16/07	Delsea	MD	Bankbridge	\$237.17/diem
C.L.	8/4/06	Delsea	MD	Bankbridge	\$237.17/diem <i>(Aide \$231.00/diem)</i>
V.M.	10/20/04	Delsea	MD	Bankbridge	\$237.17/diem
P.J.	7/21/11	Delsea	ERI	Bankbridge	\$248.39/diem <i>(Aide \$231.00/diem)</i>
J.S.	1/25/05	Delsea	MD	Bankbridge	\$237.17/diem <i>(Aide \$231.00/diem)</i>
A.S.	3/10/09	Delsea	ERI	Bankbridge North	\$248.39
S.D.	5/8/12	Delsea	MD	Bankbridge	\$237.17/diem <i>(Aide \$231.00/diem)</i>
S.J.	2/13/09	Delsea	MD	Bankbridge	\$237.17/diem
A.T.	8/26/09	Delsea	MD	Bankbridge	\$237.17/diem <i>(Aide \$231.00/diem)</i>
M.T.	5/12/07	Delsea	MD	Yale Southeast	\$458.63/diem <i>(Aide \$290.00/diem)</i>
I.M.	1/5/08	Delsea	MD	Yale Southeast	\$458.63/diem <i>(Aide \$290.00/diem)</i>
D.R.	9/17/05	Delsea	MD	Abilities Solutions	\$148.34/diem
J.S.	1/4/05	Delsea	MD	Abilities Solutions	\$148.34/diem
L.A.	9/4/12	Delsea	SLD	Home Instruction	N/A

2. Recommend the Board approve the following field trips in accordance with our fee schedule and educational significance as listed:

<u>Date</u>	<u>Location</u>	<u>Name</u>
9/30/24 - 5/22/25 (Mondays & Thursdays)	Pitman Manor - SAVE 18-21 Transitions	Lisa Dolby
10/1/24, 10/2/24, 10/8/24, 10/9/24, 10/15/24, 10/16/24, 10/19/24, 10/22/24, 10/23/24, 10/29/24, 10/30/24, 11/2/24, 11/5/24, 11/13/24,, 11/20/24, 11/26/24, 12/3/24, 12/4/24	Rowan University - SAVE 18-21 Transitions	Lisa Dolby
10/4/24	Sam's Club- 18-21 Transitions	Lisa Dolby
10/5/24	Newfield Day - Class of 2028, Girls Basketball	Robert Briles
10/8/24	Camp Ockanickon, Medford - Interact Club	Kenneth Olinsky Sarah Jones
10/11/24	RCSJ Mega Fair - NextStep & WBL	David Daigle
10/17/24	Inclusion Cafe - 18-21 Transitions	Lisa Dolby
10/17/24	Sam's Club - SAVE 18-21 Transitions	Lisa Dobby Robert Briles
10/21/24	Belleplain State Forest, Woodbine - AP Environmental Science	Pasha Chard
10/22/24	Zimmerman's Country Market - MS & HS SAVE Programs	Chelsea Glenn
10/24/24	Miles IT, Lumberton - Web, Marketing and Programming	David Daigle
10/31/24	Rowan University - BCL	Candice Davis
11/18/24	John F. Kennedy Recreation Center, Willingboro - BCL	Candice Davis
4/2/24	Academy of Music, Philadelphia - Drama	Christine Dougherty
6/5/24	Morey's Pier, Wildwood - HS Renaissance	Lisa Dolby Ashley Caspermeyer

3. Recommend the Board acknowledge the receipt of the September 2024 HS/MS HIB report as presented
4. Recommend the Board approve the District Nursing Service Plan for the 2024-2025 school year

5. District Reports:

- a. Teacher Observations
- b. Enrollment
- c. Attendance:
 - 1. HS
 - 2. MS
- d. Suspension:
 - 1. HS
 - 2. MS
- e. Transportation
- f. T&E/Curriculum/Monitoring/Staff Development
- g. CST
- h. Supervisors' Reports
 - 1. Dr. Berner
 - 2. Mr. Schoudt
 - 3. Mrs. Rucci
- i. Principals' Educational Activities
 - 1. High School
 - 2. Middle School
- j. Nurses' Reports
 - 1. High School
 - 2. Middle School
- k. Guidance
- l. Maintenance
- m. Fire Drills/Crisis Drills:

<u>HIGH SCHOOL</u>	<u>Fire Drill</u>	<u>Crisis Drill</u>
Dates:	9/13/24	9/20/24
Times:	9:00a.m.	10:30a.m.
Locations:	Main Panel	Lockdown

<u>MIDDLE SCHOOL</u>	<u>Fire Drill</u>	<u>Crisis Drill</u>
Dates:	9/11/24	9/13/24
Times:	10:18a.m.	9:35a.m.
Locations:	D-wing	Lockdown

9. Student Board Member Report - Miss Jameela Gibbs

- A. Update

10. Executive Board Member's Report - Mrs. Cheryl Beck - Chairperson

- A. Legislative Update

11. **School Business Administrator's Report**
 - A. Recommend the Board approve the shared service agreement with Franklin Township BOE for facility manager services

12. **Old Business**
 - A.

13. **New Business**
 - A.

14. **Citizens - (Time limit 3 minutes per group or individual not being represented by a group)**

The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate administrator(s) or staff member(s). Such matters should only be brought to the Board after all avenues within the chain of command have been exhausted. Please remember that the Board is limited in its ability to respond to the public on the following matters: personnel, anticipated and pending litigation, negotiations, attorney-client privilege, unwarranted invasion of individual privacy, tactics, and techniques in protecting the safety and property of the public.

15. **Executive Session**
 - A. I make a motion to enter Executive Session to discuss matters as listed, not to be made public at this time:

**DELSEA REGIONAL HIGH SCHOOL DISTRICT BOARD OF EDUCATION
Resolution Authorizing Executive Session**

WHEREAS, N.J.S.A. 10:4-12 allows for Public Body to go into closed session during a Public Meeting, and

WHEREAS, the Board of Education of the Delsea Regional High School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and **WHEREAS**, the regular meeting of this Board of Education will reconvene at the conclusion of the closed session, at approximately _____ PM this evening.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Delsea Regional High School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-1:

- 1.

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

I, Joseph Collins, Board Secretary do hereby certify the above to be a true and correct copy of a resolution adopted by the Delsea Regional High School District Board of Education at their reorganization and regular meeting held on October 2, 2024.

Joseph Collins, Board Secretary

16. Adjournment

FC/mc

Encl.