

DELSEA REGIONAL HIGH SCHOOL DISTRICT
FRANKLINVILLE, NEW JERSEY 08322

ORDER OF BUSINESS AND AGENDA
DELSEA REGIONAL HIGH SCHOOL DISTRICT
SEPTEMBER 4, 2024
REGULAR BOARD OF EDUCATION MEETING
DELSEA MIDDLE SCHOOL MEDIA CENTER – 7:30 P. M.

*Subject to change

1. Call to order - 7:30 P.M.

As Board President of the Delsea Regional High School District Board of Education, I hereby certify that all provisions of the “Open Public Meeting Law”, P.L. 1975, Chapter 231 have been met. Notice of this meeting was mailed to *South Jersey Times*, *The Sentinel* and *The Daily Journal* as well as the Municipal Clerks of Elk and Franklin Townships.

2. Pledge of Allegiance

3. Roll Call

4. Presentations

- A. New Staff Introductions
- B. 2024 NJSLA Assessment Results

5. Reading of the Minutes

- A. Regular - 8/7/24
- B. Executive Session - 8/7/24

6. Communications

- A.

7. Citizens (time limit 3 minutes per group or individual not being represented by a group)

The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate administrator(s) or staff members(s). Such matters should only be brought to the Board after all avenues within the chain of command have been exhausted. Please remember that the Board is limited in its ability to respond to the public on the following matters: personnel, anticipated and pending litigation, negotiations, attorney-client privilege, unwarranted invasion of individual privacy, tactics, and techniques in protecting safety and property of the public.

8. **Committees:**

A. Personnel - Mr. Joseph Darminio - Chairperson

(All hiring is pending completion of required state paperwork)

1. I make a motion to approve the following teaching staff hires for the 2024-2025 school year as listed:

<u>Name</u>	<u>Position</u>	<u>School</u>	<u>Step</u>	<u>Salary</u>	<u>Effective</u>
Edward Gonnelli	Law Enforcement Teacher	HS	14	\$91,734.00 <i>(Prorated - 73.95%)</i>	9/1/24
Dillon Widdifield	Computer Networking Teacher	HS	5	\$62,276.00 <i>(Prorated - 16.67%)</i>	9/1/24
Abigale Jones	Guidance Counselor	MS	N/A	Current Salary	TBD

2. I make a motion to approve the following non-teaching staff hires for 2023-2024 and 2024-2025 as listed:

<u>Name</u>	<u>Position</u>	<u>Step</u>	<u>Salary</u>	<u>Effective</u>
Richard Booth	Custodian	N/A	\$15.13/hr.	8/19/24
Jennifer Coombe	Custodian	N/A	\$15.13/hr.	9/1/24
Charles Marcheski	Substitute Custodian	N/A	\$15.13/hr.	7/1/24
Brenden Cary	Substitute Custodian	N/A	\$15.13/hr.	7/1/24
Joseph Gibison	HS Evening Security	N/A	\$15.25/hr.	9/1/24
Michael Murray	Bus Driver	8	\$24.49/hr.	9/1/24
Brandon Plaza	Bus Driver	3	\$22.86/hr.	9/1/24
TBD	Computer Technician	N/A	\$45,000.00/yr	9/5/24

3. I make a motion to approve the following resignation as listed:

<u>Name</u>	<u>Position</u>	<u>Effective</u>
Thomas Low	Maintenance	8/26/24

4. I make a motion to approve following leaves of absence as listed:

<u>Employee</u>	<u>Leave Requested</u>	<u>Paid/Unpaid Days</u>	<u>Federal Medical Leave Act</u>	<u>State Medical Leave Act</u>
Jerry Thompson <i>(Transportation)</i>	9/3/24 through 1/31/25	Sick Leave 9/3/24 through 1/31/25	N/A	N/A
Linda Bond <i>(Transportation)</i>	9/3/24 through 10/4/24	Sick Leave 9/3/24 through 10/4/24	N/A	N/A

5. I make a motion to approve the following change in degree status as listed:

Name	<u>From</u>			<u>To</u>			Effective
	Step	Degree	Salary	Step	Degree	Salary	
Juliette Tobin	4	BA	\$60,276.00	4	MA	\$62,026.00	9/1/24

6. I make a motion to approve the following staff for a 7th period stipend in the amount of \$5,000.00 for the 2024-2025 school year as listed:

Matthew Afflerbach	Debra Cummings	Dominick DiPietro
Leah Christenson	Brian Dean	Patrick Dougherty
Amanda Lawless	Soyan Unkow	Heidi Salerno
Patricia Gaetano (*Prorated)		

7. I make a motion to approve the 2023-2024 Schedule B Non-Athletic positions as listed:

<u>Position</u>	<u>Name</u>	<u>Action</u>
Student Government:		
Advisor	David Zane	Resign
Assistant	Mollie Huntsinger	Resign
Advisor	Mollie Huntsinger	Assign
Student Activities Coordinator:	Melissa Pilitowski	Resign

8. I make a motion to approve Abigale Jones as a substitute for Alternative School & Bookbinders at a previously approved rate for the 2024-2025 school year

9. I make a motion to remove Karen MacGuigan as a Master Teacher SGP/PDP core team member and replace her with Charles DeCicco at a previously approved rate

10. I make a motion to approve the following staff for compensation for summer professional development at a rate of \$110.00/day as listed:

<u>Name</u>	<u>Workshop</u>	<u>Board Approval</u>	<u>Dates Attended</u>	<u>Days</u>
Ashley Caspermeyer	Walton AP Literature Summer Institute	June 2024	6/18/24 - 6/21/24	4
Alyssa Russo	AP Psychology College Board Training	June 2024	6/24/24 - 6/28/24	5
Laurie Magee	AP Precalculus APSI Workshop	February 2024	7/29/24 - 8/1/24	4
Candice Davis	AP African American Studies College Board Training	September 2024	8/19/24 - 8/23/24	5

11. I make a motion to approve the 2024 Instructional Improvement Summer Position at a previously approved rate as listed:

<u>Position</u>	<u>Name</u>
SAC Coordinator (1) - 2 additional days <i>*(Total of 7 days - 5 days approved in May 2024)</i>	Tina Basile-Feoli

B. Budget and Finance - Mrs. Cheryl Beck - Chairperson

1. I make a motion to approve the Board Secretary Report in accordance with 18A:17-36 and 18A:17-9 for the month of August. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year
2. I make a motion to approve the Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of August 2024. The Treasurer's Report and Secretary's Report are in agreement for the month of August 2024.
3. I make a motion to approve, in accordance with N.J.A.C. 6A:23A - 16.10 (c) 2, the certification of the Board Secretary, that there are no changes in anticipated revenue amounts or revenue sources
4. I make a motion to approve the Board of Education Certification - pursuant to N.J.A.C. 6A:23A - 16.10 (c) 4. We certify that after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A - 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year
5. I make a motion to approve the Report of Transfers for August 2024
6. I make a motion to approve the following preliminary bills as listed:

i.	<u>Operating Bills</u>	\$368,018.16
ii.	<u>Hand Checks</u>	\$38,846.51
iii.	Cafeteria & Athletic Bills	

C. Education - Mr. Frank Borelli - Chairperson

1. I make a motion to approve the following clinics/workshops as listed:

<u>Name</u>	<u>Location</u>	<u>Workshop</u>	<u>Date</u>	<u>Reg. Fee</u>	<u>Mileage & Tolls</u>	<u>Lodging & Meals</u>	<u>Total</u>
Candace Davis	Virtual	AP African American Studies College Board Training	8/19/24 - 8/23/24	No Cost			No Cost
Tina Basile-Feoli	Argos Farm, Forked River	Fall 2024 Prevention Youth Summit	9/18/24	No Cost			No Cost
Thomas Freeman	Bishop O'Connell High School	DC Basketball Clinic	9/20/24 9/21/24	\$110.00	\$175.00	\$245.00	\$530.00
Eileen Fischer	Adelphia's Restaurant, Deptford	Gloucester County Chamber of Commerce Meet the Candidates - Member Chat	10/9/24	\$110.00		\$30.08	\$140.08
Amanda Lawless Dr. Vincent DuBeau	Seven Star Diner, Sewell	SJBODA Fall Membership Meeting	10/9/24	No Cost			No Cost
Dr. Michael Berner Brianna Rucci Jessica Avila	Ocean Casino, Atlantic City	NJPSA Fall Conference	10/16/24 - 10/18/24	<i>*Includes lodging</i> *\$658.00 *\$658.00 \$665.00	\$43.24 \$43.24 \$43.24	<i>*Meals only</i> *\$226.50 *\$226.50 \$477.50	\$927.74 \$927.74 \$1,185.74
Brianna Rucci	Brookdale Community College	2024 AMTNJ Fall Grades 6-12 Conference Online Registration Form	11/22/24	\$189.00	\$73.32		\$262.32
Eileen Fischer	Washington Township High School	Southern NJ Marketing Education Association	12/19/24	No Cost	\$10.34		\$10.34

<u>Name</u>	<u>Location</u>	<u>Workshop</u>	<u>Date</u>	<u>Reg. Fee</u>	<u>Mileage & Tolls</u>	<u>Lodging & Meals</u>	<u>Total</u>
Eileen Fischer	Seneca High School	Southern NJ Marketing Education Association Meeting	1/16/25 or 2/20/25	No Cost	\$31.96		\$31.96
Eileen Fischer	Tutti Toscani, Cherry Hill	Southern NJ Marking Education Association EOY Planning Session	5/23/25	No Cost	\$26.32		\$26.32

(†Paid for with Title II monies) (▲ Paid for with Title I monies) (► Paid for with Perkins) (◆ Paid for with Title IV monies)

(* Paid for with Restorative Justice Grant)

- I make a motion to approve the following Rowan University student for clinical placement as listed:

<u>Name</u>	<u>Dates</u>	<u>Subject</u>	<u>Cooperating Teacher</u>	<u>School</u>
Trinity Rae Shillingsford	<i>To complete observation hours</i>	Athletic Trainer	Kevin Briles	HS

- I make a motion to approve the revision of the High School Code of Conduct
- I make a motion to approve the following graduate coursework as listed:

<u>Name</u>	<u>Course</u>	<u>Cost</u>
Alexa Happ	Education and Public Policy	\$1,805.25
Marisa Vance	Curriculum Theory and Issues, Modern Geometry	\$2,250.00
Lisa Dolby	Curriculum Evaluation	\$2,481.00

- I make a motion to approve the Curriculum Handbook for the 2024-2025 school year
- I make a motion to approve submission of the FY 23/24 Perkins Final Report
- I make a motion to approve submission of the Gifted and Talented Education Service Report
- I make a motion to approve the Alternative School Student Handbook for the 2024-2025 school year
- I make a motion to approve an educational sign language interpreter through Gloucester County Special Services for after school activities up to 25 hours at \$102.00 per hour for the 2024-2025 school year
- I make a motion to approve the Staffing Agreement for a 1:1 nurse through Professional Healthcare Staffing, Inc. for the 2024-2025 school year
- I make a motion to approve the continued partnership agreement with the Food Bank of South Jersey to distribute shelf stable meals for students who live in the areas surrounding Delsea, Elk and Franklinville School Districts as needed for the 2024-2025 school year

12. I make a motion to accept two grant awards from the Italian Department of State in the following amounts as listed:

High School - \$8,000.00	Middle School - \$4,000.00
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13. I make a motion to approve participation in the Children’s Hospital of Philadelphia Homework, Organization, and Planning Skills Study at Delsea Middle School

D. Policy - Mrs. Barbara Doherty - Chairperson

1. I make a motion to approve on first reading the following policies and regulation as listed:

<u>Policy 0141</u>	Board Member Number and Term - <i>Revised</i>
<u>Policy 0141.1</u>	Board Member Number and Term - Sending District - <i>Revised</i>
<u>Policy 0141.2</u>	Board Member Number and Term - Receiving District - <i>Revised</i>
<u>Policy 1510</u>	Americans with Disabilities Act (M) - <i>Revised</i>
<u>Regulation 1510</u>	Americans with Disabilities Act (M) - <i>Revised</i>
<u>Policy 2200</u>	Curriculum Content (M) - <i>Revised</i>
<u>Policy 3160</u>	Physical Examination (M) - <i>Revised</i>
<u>Policy 3340</u>	Grievance - <i>Revised</i>
<u>Policy 3362</u>	Sexual Harassment (M) - <i>Revised</i>
<u>Policy 4352</u>	Sexual Harassment (M) - <i>Revised</i>
<u>Policy 9130</u>	Public Complaints and Grievances - <i>Revised</i>

E. Athletic/Activities - Mr. Garry Lightfoot - Chairperson

(All hiring is pending completion of required state paperwork)

1. I make a motion to approve the following athletic positions for the 2024-2025 school year as listed:

<u>Name</u>	<u>Sport</u>	<u>Action</u>
Thomas Maxwell	Head Wrestling Coach	Assign
Evan Scott	Assistant Swimming Coach	Assign
Phillip Sampson	Freshman Football Coach	Resign
Phillip Sampson	Volunteer Football Coach	Assign
William Hannah	Volunteer Football Coach	Resign
William Hannah	Assistant Football Coach	Assign

F. Building and Grounds - Mr. William DiMatteo - Chairperson

1. I make a motion to approve the following facility request as listed:

(All approvals are pending insurance certificates)

Name of Person/Organization	Facilities Requested	Date Requested	Time
DECA Designer Bag Bingo - Eileen Fischer	HS Cafeteria, Adjacent Hallway & Bathrooms	12/6/24	3:00p.m. - 10:00p.m.

H. Transportation - Mr. David Dempsey - Chairperson

1. I make a motion to enter into an interlocal agreement with Clearview Regional School District to share transportation services

2. I make a motion to approve the following 2024-2025 Transportation Jointures as listed:

- a. Berkeley Heights Board of Education
- b. Clayton Board of Education
- c. Elk Township Board of Education
- d. Glassboro Board of Education
- e. Lenape Board of Education
- f. Mantua Township Board of Education
- g. Newfield Board of Education
- h. Pitman Board of Education
- i. Rancocas Valley Board of Education
- j. State of New Jersey
- k. Franklin Township Board of Education
- l. Union Board of Education
- m. Upper Pittsgrove Board of Education
- n. Washington Township Board of Education

I. Superintendent's Report

1. Recommend the Board approve the following special education tuition student placement as listed:

<u>Initials</u>	<u>DOB</u>	<u>Township</u>	<u>Classification</u>	<u>School</u>	<u>Contracted Educational Tuition</u>
T.C.	11/15/07	Delsea	MD	Y.A.L.E.	\$376.61/per diem

2. Recommend the Board approve the following field trips in accordance with our fee schedule and educational significance as listed:

<u>Date</u>	<u>Location</u>	<u>Name</u>
11/12/24	Rohrer College of Business, Glassboro - DECA Chapter Officers	Eileen Fischer
1/6/25	Doubletree Hotel, Cherry Hill - DECA Competitors	Eileen Fischer
3/4/25 - 3/6/25	Harrah's Conference Center, Atlantic City - DECA Competitors	Eileen Fischer

Date	Location	Name
4/26/25 - 4/30/25	Orange County Convention Center, Florida - DECA Qualifiers	Eileen Fischer

3. District Reports:

- a. Teacher Observations
- b. Enrollment
- c. Attendance:
 - 1. HS
 - 2. MS
- d. Suspension:
 - 1. HS
 - 2. MS
- e. Transportation
- f. T&E/Curriculum/Monitoring/Staff Development
- g. CST
- h. Supervisors' Reports
 - 1. Dr. Berner
 - 2. Mr. Schoudt
 - 3. Mrs. Rucci
- i. Principals' Educational Activities
 - 1. High School
 - 2. Middle School
- j. Nurses' Reports
 - 1. High School
 - 2. Middle School
- k. Guidance
- l. Maintenance
- m. Fire Drills/Crisis Drills:

<u>HIGH SCHOOL</u>	<u>Fire Drill</u>	<u>Crisis Drill</u>
Dates:	8/21/24	8/14/24
Times:	7:15a.m.	N/A
Locations:	Main Panel	Tabletop Planning

<u>MIDDLE SCHOOL</u>	<u>Fire Drill</u>	<u>Crisis Drill</u>
Dates:	8/21/24	8/14/24
Times:	2:45p.m.	N/A
Locations:	D-wing	Tabletop Planning

9. Student Board Member Report - Miss Jameela Gibbs

- A. Update

- 10. **Executive Board Member's Report - Mrs. Cheryl Beck - Chairperson**
 - A. Legislative Update
- 11. **School Business Administrator's Report**
 - A. Recommend the Board approve GCSSSD to provide Non Public Nursing Services for the 2024-2025 school year
- 12. **Old Business**
 - A.
- 13. **New Business**
 - A.
- 14. **Citizens - (Time limit 3 minutes per group or individual not being represented by a group)**

The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate administrator(s) or staff member(s). Such matters should only be brought to the Board after all avenues within the chain of command have been exhausted. Please remember that the Board is limited in its ability to respond to the public on the following matters: personnel, anticipated and pending litigation, negotiations, attorney-client privilege, unwarranted invasion of individual privacy, tactics, and techniques in protecting the safety and property of the public.
- 15. **Executive Session**
 - A. I make a motion to enter Executive Session to discuss matters as listed, not to be made public at this time:

**DELSEA REGIONAL HIGH SCHOOL DISTRICT BOARD OF EDUCATION
Resolution Authorizing Executive Session**

WHEREAS, N.J.S.A. 10:4-12 allows for Public Body to go into closed session during a Public Meeting, and

WHEREAS, the Board of Education of the Delsea Regional High School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of this Board of Education will reconvene at the conclusion of the closed session, at approximately _____PM this evening.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Delsea Regional High School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-1:

1. Board Matters

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

I, Joseph Collins, Board Secretary do hereby certify the above to be a true and correct copy of a resolution adopted by the Delsea Regional High School District Board of Education at their reorganization and regular meeting held on September 4, 2024.

Joseph Collins, Board Secretary

16. Adjournment

PG/mc

Encl.