

DELSEA REGIONAL HIGH SCHOOL DISTRICT  
FRANKLINVILLE, NEW JERSEY 08322

**ORDER OF BUSINESS AND AGENDA**  
**DELSEA REGIONAL HIGH SCHOOL DISTRICT**  
**MARCH 6, 2024**  
**REGULAR BOARD OF EDUCATION MEETING**  
**DELSEA MIDDLE SCHOOL MEDIA CENTER – 7:30 P. M.**

**\*Subject to change**

**1. Call to order - 7:30 P.M.**

As Board President of the Delsea Regional High School District Board of Education, I hereby certify that all provisions of the “Open Public Meeting Law”, P.L. 1975, Chapter 231 have been met. Notice of this meeting was mailed to *South Jersey Times*, *The Sentinel* and *The Daily Journal* as well as the Municipal Clerks of Elk and Franklin Townships.

**2. Pledge of Allegiance**

**3. Roll Call**

**4. Presentations**

- A. Teacher of the Year Introduction - Mrs. Kristine Jiannotti & Ms. Laurie Magee
- B. Mock Trial - Francis Ciociola
- C. Winter Sports Update - Francis Ciociola
- D. SSDS - Michele DePasquale (HS) & Dr. Lisa Niemi (MS)

**5. Reading of the Minutes**

- A. Regular Session - 2/7/24
- B. Executive Session - 2/7/24

**6. Communications**

- A.

**7. Citizens (time limit 3 minutes per group or individual not being represented by a group)**

The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate administrator(s) or staff members(s). Such matters should only be brought to the Board after all avenues within the chain of command have been exhausted. Please remember that the Board is limited in its ability to respond to the public on the following matters: personnel, anticipated and pending litigation, negotiations, attorney-client privilege, unwarranted invasion of individual privacy, tactics, and techniques in protecting safety and property of the public.

8. Committees:

A. Personnel - Mr. Joseph Darminio - Chairperson

(All hiring is pending completion of required state paperwork)

1. I make a motion to approve the following non-teaching staff hires for 2023-2024 as listed:

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Effective</u>
Edward Johnson	Substitute Custodian	\$15.13/hour	1/16/24
James Sheehan, IV	Bus Mechanic	\$25.00/hour	2/21/24
Stephen Heilig	Night Custodian ( <i>Boilers license required</i> )	\$15.13/hour	3/7/24
Anisa Coley	Custodian	\$15.13/hour	3/7/24
Taylor Schiavone	Board Administrative Assistant	\$50,000/year	3/11/24

2. I make a motion to approve the following retirement and resignations as listed:

<u>Name</u>	<u>Position</u>	<u>Effective</u>
Kara Godfrey - <i>Resignation</i>	Custodian	3/7/24
Theresa Wolf - <i>Resignation</i>	Board Administrative Assistant	3/9/24
Bruce Manton, Jr. - <i>Resignation</i>	Science Teacher	5/1/24
Frances Freeman-Gaines - <i>Retirement</i>	Custodian	5/31/24
Mackenzie Miller - <i>Resignation</i>	Social Studies Teacher	7/1/24

3. I make a motion to approve the following staff as credit completion monitors at a previously approved rate for the 2023-2024 school year as listed:

Eileen Fischer	Christina Leto	Alexa Happ
Cathy Hertens	Renetta Meddick	

4. I make a motion to approve the following staff for summer 2024 SHAPE positions at a previously approved rate as listed:

<b>COORDINATOR:</b>	Kelly Martino
<b>ELA:</b>	Adoree Devine
	Louis Neglia
	Alexandra Paine
	Brian Theurer
<b>MATH:</b>	Daniel Bockman
	Lauren Holding
	Kristine Jiannotti

<b>ENRICHMENT:</b>	Sean Bradley
	Jennifer Macielag
	Matthew Nicastro
	Jessica Urban
	Candace Wright
<b>PARAPROFESSIONALS:</b>	Staci Oppleman-Bedell
	Nicholas Borelli
<b>NURSE:</b>	Tara Kern

5. I make a motion to approve the following staff to attend the 2024 SHAPE workshops/trainings at a previously approved rate as listed (*Paid for with Title I funds*):

<b>SHAPE Training Days (2 Days):</b>	Daniel Bockman
	Sean Bradley
	Adoree Devine
	Lauren Holding
	Kristine Jiannotti
	Jennifer Macielag
	Louis Neglia
	Matthew Nicastro
	Alexandra Paine
	Brian Theurer
	Jessica Urban
	Candace Wright
<b>SHAPE Training Days (4 Days):</b>	Kelly Martino

6. I make a motion to approve the following Curriculum Development assignments for the 2023-2024 school year at a previously approved rate as listed:

<u>Name</u>	<u>Revision</u>
<b>Eileen Fisher</b>	Foundations of Marketing
	Marketing Applications
	Marketing Management ( <i>2024-2025 SY</i> )

**B. Budget and Finance - Mrs. Cheryl Beck - Chairperson**

1. I make a motion to approve the Board Secretary Report in accordance with 18A:17-36 and 18A:17-9 for the month of January. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year
2. I make a motion to approve the Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of January 2024. The Treasurer's Report and Secretary's Report are in agreement for the month of January 2024.
3. I make a motion to approve, in accordance with N.J.A.C. 6A:23A - 16.10 (c) 2, the certification of the Board Secretary, that there are no changes in anticipated revenue amounts or revenue sources
4. I make a motion to approve the Board of Education Certification - pursuant to N.J.A.C. 6A:23A - 16.10 (c) 4. We certify that after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A - 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year
5. I make a motion to approve the Report of Transfers for January 2024
6. I make a motion to approve the following bills as listed:

i.	<u>Operating Bills</u>	\$1,213,327.16
ii.	<u>Hand Checks</u>	\$180,145.59
iii.	<u>Cafeteria &amp; Athletic Bills</u>	\$86,819.57
iv.	PERS Employer Portion	\$659,337.00

**C. Education - Mr. Frank Borelli - Chairperson**

1. I make a motion to approve the following clinics/workshops as listed:

<u>Name</u>	<u>Location</u>	<u>Workshop</u>	<u>Date</u>	<u>Reg. Fee</u>	<u>Mileage &amp; Tolls</u>	<u>Lodging &amp; Meals</u>	<u>Total</u>
Jason Volpe	Harrah's Resort, Atlantic City	Football Coaches Clinic	2/22/24 - 2/24/24	No Cost			No Cost
Brian Dean	Gateway Community Action Partnership, Bridgeton	ESP ACE Climate Workshop	2/27/24	No Cost	\$18.80		\$18.80
Courtney Nicholson Gillian Moore	Rutgers University, Piscataway	Rutgers University Project Citizen Workshop	3/5/24	No Cost	\$32.90 -		\$32.90 -

<u>Name</u>	<u>Location</u>	<u>Workshop</u>	<u>Date</u>	<u>Reg. Fee</u>	<u>Mileage &amp; Tolls</u>	<u>Lodging &amp; Meals</u>	<u>Total</u>
Chelsea Glenn Jackie Scerbo Abigale Jones	Rowan University	LRC-South 2024 Inclusion Institute	3/12/24	No Cost	\$15.04 - -		\$15.04 No Cost No Cost
Pamela DeRose	FEA Conference Center	Climate Resiliency: Hopeful Communications through Arts Education PSEL Standards: 3, 4, 5, 6, and 10	3/18/24	\$150.00	\$59.22		\$209.22
Christina Leto	Virtual	Practical Strategies for Addressing Grammar in Today's WORLD LANGUAGE Classroom	3/18/24 & 4/9/24	\$279.00 (Each)			\$558.00
Karen Armistead	Rowan University	BTC - Professional Development for Math Teachers	5/22/24	\$199.00	\$5.64		\$204.64
Brianna Rucci Sabrina Boyle Amanda Clarkson Marco Lopez Alexa Happ Laurie Magee Oliva Fruits Jillian Giacobbe Kelly Martino Heather Brescia	Rowan University	Building Thinking Classrooms	5/22/24	\$199.00 \$199.00 \$199.00 \$199.00 \$199.00 \$199.00 \$199.00 \$199.00 \$199.00 \$199.00	- - \$7.43 \$7.53 \$7.43 \$7.90 - \$6.59 \$6.58 \$7.05		\$199.00 \$199.00 \$206.43 \$206.53 \$206.43 \$206.90 \$199.00 \$205.59 \$205.58 \$206.05
Michele DePasquale Dr. Michael Berner Brianna Rucci	Ocean Casino, Atlantic City	NJPSA Fall Conference	10/16/24 - 10/18/24	\$505.00 \$380.00 \$380.00	\$55.20 \$69.84 \$57.46	\$312.50 \$312.50 \$312.50	\$872.70 \$762.34 \$749.96

(† Paid for with Title II monies) (▲ Paid for with Title I monies) (► Paid for with Perkins) (◆ Paid for with Title IV monies)

(\* Paid for with Restorative Justice Grant)

2. I make a motion to approve receipt of the Bipartisan Safer Communities Stronger Connections Grant
3. I make a motion to approve the application for the Teacher Climate and Culture Innovation Competitive Grant in the amount of \$125,000.00
4. I make a motion to approve the following Rowan University students for clinical placement as listed:

<u>Name</u>	<u>Dates</u>	<u>Subject</u>	<u>Cooperating Teacher</u>	<u>School</u>
Kristina D'Antonio	<i>Fall 2024: 9/3/24 - 12/11/24 (Monday and Tuesday) Spring 2025: 1/2/25 - 5/3/25</i>	English	Alexandra Paine	MS
Rebecca Sterling	<i>Fall 2024: 9/3/24 - 12/11/24 (Monday and Tuesday) Spring 2025: 1/2/25 - 5/3/25</i>	Social Studies	David Allonardo	HS
Skye Robinson	<i>Fall 2024: 9/3/24 - 10/25/24 (Tuesday &amp; Thursday) Spring 2025: 3/17/25 - 5/9/25 (5 Days a Week)</i>	Art	Pamela DeRose	HS
Isabel Alexander	<i>Fall 2024: 9/3/24 - 12/11/24 (Monday and Tuesday) Spring 2025: 1/2/25 - 5/3/25 (5 Days a Week)</i>	Social Studies	Kelly Start	HS

**D. Policy - Mrs. Barbara Doherty - Chairperson**

1. None

**E. Athletic/Activities - Mr. Garry Lightfoot - Chairperson**

*(All hiring is pending completion of required state paperwork)*

1. I make a motion to approve the following athletic positions for the 2023-2024 school year as listed:

<u>Name</u>	<u>Sport</u>	<u>Action</u>
David Diaz	Assistant Girls Spring Track Coach	Assign
John Malatesta	Volunteer Baseball Coach	Assign
Marco Lopez	Volunteer Boys Tennis Coach	Assign
Tabitha Mackenzie	Head Girls Spring Track Coach	Assign
Thomas Sweeney	Volunteer Girls Flag Football Coach	Assign

**F. Building and Grounds - Mr. William DiMatteo - Chairperson**

1. I make a motion to approve the following facility request as listed:

*(All approvals are pending insurance certificates)*

Name of Person/Organization	Facilities Requested	Date Requested	Time
Franklin Township Little League - Matt Decesari	JV Baseball & Softball Fields	3/1/24 - 6/30/24	N/A

**G. Cafeteria - Mrs. Ellen Gaglianone - Chairperson**

1. I make a motion to approve the following cafeteria report for January 2024

Total Income	\$81,211.30
Total Expense	\$(80,304.02)
Net Income or (Loss)	\$907.28
Average Daily Attendance	1575
Average Daily Participation	724
Percentage of Participation	46%

**H. Transportation - Mr. David Dempsey - Chairperson**

1. None

**I. Superintendent's Report**

1. Recommend the Board approve the following special education tuition student placements as listed:

<u>Initials</u>	<u>DOB</u>	<u>Township</u>	<u>Classification</u>	<u>School</u>	<u>Contracted Educational Tuition</u>
C.R.	1/1/10	Delsea	OHI	Home Instruction	N/A
O.J.	2/4/08	Delsea	CI	Home Instruction	N/A
M.I.	1/5/08	Delsea	Autism	YALE School Southeast	\$408.13/Per Diem (\$275.00/Aide Per Diem)
D.Z.	1/28/11	Delsea	OI	Home Instructions	N/A

2. Recommend the Board approve the following field trips in accordance with our fee schedule and educational significance as listed:

<u>Date</u>	<u>Location</u>	<u>Name</u>
2/10/24	Glassboro HS - Mock Trial	Christopher Bryan
2/27/24	NJ Law Center, New Brunswick - Mock Trial Regional Competition	Christopher Bryan
3/4/24	Sam's Club, Williamstown - 18-21 Class	Lisa Dolby

<u>Date</u>	<u>Location</u>	<u>Name</u>
3/5/24	Harrah's Resort, Atlantic City - SAVE DECA Competition	Lisa Dolby
3/12/24	New Jersey Law Center - Mock Trial Regional Finals	Christopher Bryan
3/14/24	GCIT - SAVE HS	Abigale Jones
3/19/24	Deptford Mall - SAVE Grades 9-12	Abigale Jones
3/20/24	Bowlero, Turnersville - SAVE/Unified Friends	Chelsea Glenn
3/26/24	Regal UA Washington Twp. - MS & HS SAVE Programs	Chelsea Glenn
4/11/24	Peter Mott House, Lawnside - BCL	Candice Davis
4/12/24	Appel Farms, Elmer - Art/CTE	Pamela DeRose
4/13/24	US Capitol - Delta Eta Sigma	Tanya Mastroiyakos
4/23/24	Inclusion Cafe, Elmer - 18-21 Class	Lisa Dolby
4/26/24	Top Golf, Mt. Laurel - Delta Eta Sigma	Tanya Mastroiyakos
5/15/24	Rowan Arts Day, Rowan University - AP Art Studio	Pamela DeRose
5/16/24 (Rain date 5/17/24)	Little Ease Run - 8th Grade Science Class	Shannon Godfrey
5/31/24	Rowan University - Environmental Club, Science Club & Select CTE Students	Ashley Dobleman
6/7/24	Bayshore Center at Bivalve - Science Club & Environmental Club	Ashley Dobleman
6/11/24	Hershey Park (Or Six Flags) - Class of 2024	Robert Briles, III

3. For the information of the Board, Henry Lisitski announced the birth of his daughter Quinn Valerie
4. Recommend the Board approve the January 2024 HS/MS HIB report as presented last, month
5. Recommend the Board acknowledge the receipt of the February 2024 HS/MS HIB report as presented
6. District Reports:
  - a. Teacher Observations
  - b. Enrollment
  - c. Attendance:
    1. HS
    2. MS
  - d. Suspension:
    1. HS
    2. MS
  - e. Transportation
  - f. T&E/Curriculum/Monitoring/Staff Development



- g. CST
- h. Supervisors' Reports
  - 1. Dr. Berner
  - 2. Mr. Schoudt
  - 3. Mrs. Rucci
- i. Principals' Educational Activities
  - 1. High School
  - 2. Middle School
- j. Nurses' Reports
  - 1. High Schools
  - 2. Middle School
- k. Guidance
  - l. Maintenance
- m. Fire Drills/Crisis Drills:

<b><u>HIGH SCHOOL</u></b>	<b><u>Fire Drill</u></b>	<b><u>Crisis Drill</u></b>
<b>Dates:</b>	2/1/24	2/6/24
<b>Times:</b>	2:40pm	9:45am
<b>Locations:</b>	Bad Sensor	Lockdown Drill

<b><u>MIDDLE SCHOOL</u></b>	<b><u>Fire Drill</u></b>	<b><u>Crisis Drill</u></b>
<b>Dates:</b>	2/9/24	2/12/24
<b>Times:</b>	2:24pm	10:00am & 2:04pm
<b>Locations:</b>	D-Wing	PA System Check

- 9. **Student Board Member Report - Miss Ella Blithe**
  - A. Update
- 10. **Executive Board Member's Report - Mrs. Cheryl Beck - Chairperson**
  - A. Legislative Update
- 11. **School Business Administrator's Report**
  - A. Recommend the Board approve the contract with Gloucester County Special Services School District for purchasing of Nonpublic Technology and Nonpublic Textbooks for the 24-25 school year
- 12. **Old Business**
  - A.
- 13. **New Business**
  - A.

14. **Citizens - (Time limit 3 minutes per group or individual not being represented by a group)**  
 The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate administrator(s) or staff member(s). Such matters should only be brought to the Board after all avenues within the chain of command have been exhausted. Please remember that the Board is limited in its ability to respond to the public on the following matters: personnel, anticipated and pending litigation, negotiations, attorney-client privilege, unwarranted invasion of individual privacy, tactics, and techniques in protecting the safety and property of the public.
15. **Executive Session**  
 A. I make a motion to enter Executive Session to discuss matters as listed, not to be made public at this time:

**DELSEA REGIONAL HIGH SCHOOL DISTRICT BOARD OF EDUCATION  
 Resolution Authorizing Executive Session**

**WHEREAS**, N.J.S.A. 10:4-12 allows for Public Body to go into closed session during a Public Meeting, and

**WHEREAS**, the Board of Education of the Delsea Regional High School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

**WHEREAS**, the regular meeting of this Board of Education will reconvene at the conclusion of the closed session, at approximately \_\_\_\_\_PM this evening.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Education of the Delsea Regional High School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-1:

**1. Board Matter**

**BE IT FURTHER RESOLVED** that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

**BE IT FURTHER RESOLVED** that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

I, Joseph Collins, Board Secretary do hereby certify the above to be a true and correct copy of a resolution adopted by the Delsea Regional High School District Board of Education at their reorganization and regular meeting held on March 6, 2024

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Joseph Collins, Board Secretary

**16. Adjournment**

PG/mc

Encl.